

**San Dieguito Union High School District  
PERSONNEL COMMISSION**

**Special Meeting Minutes**

10:00 A.M., November 28, 2022  
Pacific Trails Middle School Conference Room

**SPECIAL MEETING/OPEN SESSION**

1. CALL TO ORDER

The meeting was called to order at 10:16 A.M. by Commission Chair JOHN BAIRD

2. PLEDGE OF ALLEGIANCE

Commissioner Baird led the pledge of allegiance.

Personnel Commissioners in Attendance

John Baird

Jeff Charles

Justin Cunningham

Personnel Commission Staff in Attendance

Susan Dixon, Director

Jennifer Laity, Human Resources Technician

3. APPROVAL OF THE AGENDA FOR THE NOVEMBER 28, 2022, PERSONNEL COMMISSION SPECIAL MEETING.

*Public Comments, None*

It was moved by JUSTIN CUNNINGHAM, seconded by JEFF CHARLES, to approve the agenda for the November 28, 2022, Personnel Commission Special Meeting.

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

*Passed with three Ayes*

4. CLOSED SESSION -

The commission convened into closed session at 10:18 P.M. per provisions of California Government Code Section 54950

*Public Comments, None*

A. Public Employment - Interviews for the Director of Classified Personnel

5. RECONVENE TO OPEN SESSION

A. Report of action taken in closed session

*Commissioner Baird reported that there was a motion and a second to move a candidate forward for the selection of the Director of Classified Personnel. Director Dixon was instructed to begin the process of hiring that employee.*

John Baird-Aye

Jeff Charles-Aye

Justin Cunningham-Aye

*Passed with three Ayes*

6. ASSEMBLY BILL 361/SPECIAL MEETING DATE SCHEDULED

*Public comments, None*

AB 361 provides an option to potentially extend the ability to conduct virtual public meetings. The bill specifies that if a legislative body would like to meet remotely, it must determine, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees. The extension is in effect until January 1, 2024. If a legislative body votes to continue virtual meetings, it can only do so as long as the state of emergency remains active or state or local officials continue to impose or recommend measures to promote social distancing. Furthermore, the legislative body is required to place an item on their agenda each month to vote to continue holding meetings virtually.

A. Motion by \_\_\_\_\_, second by \_\_\_\_\_, to have a special meeting on a mutually agreed upon date if necessary to finalize the selection of the Director of Classified Personnel.

*The commissioners agreed to strike 6. A. from the agenda.*

B. It was moved by JEFF CHARLES, seconded by JUSTIN CUNNINGHAM, to hold the December 13, 2022, Regular Personnel Commission meeting and any other meetings scheduled in the next 30 days, virtually.

7. NEXT PERSONNEL COMMISSION MEETING

The next regular meeting of the Personnel Commission is scheduled for Tuesday, December 13, 2022, at 3:30 P.M. Please note, this meeting may be held virtually.

8. ADJOURNMENT-12:23 P.M.