

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
BOARD WORKSHOP**

**FRIDAY, JUNE 22, 2018
1:00 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

The Governing Board of the San Dieguito Union High School District held a Board Workshop on Friday, June 22, 2018, at the above location.

Attendance / Board:

Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar (Absent)

Attendance / District Management:

Eric Dill, Superintendent
Cindy Frazee, Associate Superintendent, Human Resources
Cindy Skeber, Executive Assistant, Business Services / Recording Secretary

1. CALL TO ORDER
President Hergesheimer called the meeting to order at 1:00 p.m.
2. PUBLIC COMMENTS – See Item #3 below.

INFORMATION ITEMS

3. SUPERINTENDENT SEARCH PLANNING
PUBLIC COMMENTS: No public comments presented.

The Board met with Hazard, Young, Attea and Associates, LLP (HYA) consultants Rudy Castruita and David Cash for a planning workshop to discuss timeline, identify groups of individuals for community/staff input of desired qualities and characteristics of a superintendent and develop a calendar for the superintendent's search process. The following superintendent search calendar was developed:


Date	Activity
June 22, 2018 1:00PM	Board Planning Meeting
July 2nd-3rd, 2018 Individual and Focus Groups- meeting with consultants Community Meetings-July 2 and 3 at 6:00PM Survey-starts on July 2, ends July 31, 2018	Leadership profile focus groups: Consultants meet with staff, parents, Board members, community members and local officials designated by the Board in order to receive information for the Leadership Profile. Subgroups identified: Parents, Classified, Teachers, Students, ICOC, Admin; Superintendents – neighboring districts; SDFA / CSEA; Board Members / Individually; Foundations/PTSA; ED's, Presidents; City Councils; Administrators / District Level
August 9, 2018 6:00 PM	Special Board meeting to present, review leadership profile report and finalize criteria for superintendent search.
EdCal, Ed Week, EdJoin and HYA Website Month of JULY	Consultants advertise where requested by the Board for the month of July 2018.
Friday, August 10, 2018 Board receives password for portal	Recommended application deadline - applications will still be accepted until position is filled. Review of all applications
Saturday - August 18, 2018 location TBD	Top candidates are interviewed by the consultants
August 29, 2018 5:00PM Closed Session and 6:30PM Open Session	Special Board Meeting-consultants meet with the Board to identify slate of semifinalists - plan initial interviews and develop questions (open & closed session).
September 7, 8, 2018 – Semi-finalist interviews <i>Consultants will meet with Board at conclusion of interviews for debrief.</i>	Board interviews slate of semifinalists. The Board will meet with consultants at the conclusion of the interviews and facilitate a conversation in determining who will be interviewed as finalists. The consultants will conduct extensive background checks on the finalists.
September 11, 12, 2018 September 12, 2018 3:00PM Closed Session to select finalist	Board interviews finalists Board will meet with consultants immediately following final interview to determine preferred candidate
September 12-20, 2018	Due Diligence completed
October 11, 2018 Board Meeting	Finalize contract, approve appointment, Introduce superintendent

4. ADJOURNMENT

The meeting was adjourned at 3:36 p.m.



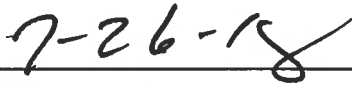
Joyce Dalessandro, Clerk



Date



Larry Perondi, Interim Superintendent



Date

Approved at the July 26, 2018, SDUHSD Board of Trustees Meeting
Joann Schultz, Recording Secretary