



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

OCTOBER 16, 2014

THURSDAY, OCTOBER 16, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER..... 6:00 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION 6:01 PM

The Board convened to Closed Session at 6:01 PM to discuss the following:

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

- 2 Issues

B. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro Gabri Posard, Alternate, San Dieguito High School Academy
Barbara Groth Melanie Farfel, Canyon Crest Academy
Beth Hergesheimer Renee Haerle, La Costa Canyon High School
Amy Herman Erica Lewis, Torrey Pines High School
John Salazar Hana Rivera Garza, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Jason Vilorio, Ed.D., Executive Director, Educational Services
Rick Ayala, Principal, Sunset/North Coast Alternative High Schools
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. CALL TO ORDER..... (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
6. APPROVAL OF MINUTES (2) / REGULAR BOARD MEETING OF OCTOBER 2, 2014 & PROP AA PROJECTS TOUR OF OCTOBER 6, 2014
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the minutes (2) of the October 2, 2014 Regular Board Meeting, as amended, and Prop AA Projects Tour of October 6, 2014, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

NON-ACTION ITEMS (ITEMS 7 - 10)

7. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
Students gave updates on events and highlights at their schools.
8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
All Board members attended the board workshop on student achievement and Common Core held prior to the regular meeting today.
Ms. Groth attended Prop AA site tours at Diegueno, Oak Crest and Earl Warren middle schools, and San Dieguito High School and Canyon Crest Academy's, the Prop AA Fall Projects Tour and the Superintendent's Forum held at Canyon Crest Academy.
Ms. Herman attended the same Prop AA Site Parent Tours as Ms. Groth, the Prop AA Fall Projects Tour, the Middle School #5 Planning Committee meeting, and the Superintendent's Forum.
Ms. Hergesheimer attended the *Prop AA Site Parent Tour at Diegueno Middle School*, the Prop AA Fall Projects Tour, the Superintendent's Forum, and participated in the CSBA legal update webinar.
Mr. Salazar attended the Superintendent's Forum and the Torrey Pines High School homecoming game.
Ms. Dalessandro attended all of the Prop AA Site Parent tours, the Prop AA Fall Projects Tour, and the Superintendent's Forum.
9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave an update on parent concerns regarding the 2015-16 and 2016-17 instructional calendars related to the High Holy days and that a meeting is scheduled next week to discuss the calendars. Mr. Schmitt also clarified the facilitator contract for the high school enrollment study group. Mr. Schmitt extended his thanks to Barbara Groth for connecting the district with the guest speakers from the San Diego Committee on Foreign Relations.
10. DEPARTMENT UPDATE / SUNSET/NORTH COAST ALT. SCHOOLS RICK AYALA, PRINCIPAL
Principal Ayala gave an update highlighting Sunset and North Coast High Schools. Sunset High School has continued to have more credits completed by students, more graduates and continued success in the last year. They had 60 graduates last year with over 90% attending some type of college, and increase in student recognition. Sunset HS currently has 131 students enrolled. Sunset HS has had staffing changes this year and North Coast Alternative High School has gone mobile, splitting time during the week at Sunset, Canyon Crest Academy and San Dieguito High School Academy. North Coast Alt. HS currently has 17 students enrolled.

CONSENT ITEMS..... (ITEMS 11 - 15)

Item #15G5 was pulled from the consent agenda by Ms. Groth.

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that Consent Agenda Items #11-15G4 & 15H-K, be approved as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*

*It was moved by Ms. Hergesheimer, seconded by Ms. Groth, that Consent Agenda Item #15G5, be approved as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the gifts and donations, as presented.

B. FIELD TRIP REQUESTS

Approve the Field Trip Requests, as presented.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 3, 2015 through May 14, 2015, for an amount not to exceed \$59,200.00 plus labor & equipment rental fees, to be expended from the General Fund 03-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to Carlsbad Unified School District during the 2014-2015 school year, to be reimbursed \$20,007.00 per student per school year.
2. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to San Marcos Unified School District during the 2014-2015 school year, to be reimbursed \$20,007.00 per student per school year.
3. Bill Lane & Associates, Inc. (ICA), to provide adolescent transport services for at risk Special Education students to/from residential facilities, during the period August 29, 2014 through June 30, 2015, for an amount not to exceed \$15,000.00 per year, to be expended from the General Fund/Restricted 06-00.

4. Alternative Teaching Strategy Center (NPA), to provide behavior intervention supervision, planning strategies, and aide to special education students, during the period July 1, 2014 through June 30, 2015, at the rates of \$130.00 per hour for (BID) student supervision and \$55.00 per hour for (BII) student aide services, to be expended from the General Fund/Restricted 06-00.
5. Jill Weckerly, Ph.D. (ICA), to provide neuropsychological, psycho educational, and behavior assessments and services, during the period July 1, 2014 through June 30, 2015, in the amount of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS
(None Submitted)

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements and all related pertinent documents:

1. Fiscal Crisis & Management Assistance Team (FCMAT), to provide a study and analysis of district special education operations, during the period September 24, 2014 until project completion, for an estimated total cost of \$25,000.00 to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted).

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mobile Modular Management Corporation, to provide continued storage rental of 13 relocatable classrooms at San Dieguito High School Academy, on a month-to-month rental during the period September 1, 2014 through June 30, 2015, in an amount not to exceed \$37,000.00 (\$3,700.00 monthly), to be expended from Building Fund–Prop 39 Fund 21-39.
2. D.A. Hogan & Associates, Inc., to provide supplemental permit support for use of reclaimed water at Canyon Crest Academy, during the period October 17, 2014 through completion, on a time and material basis in an amount not to exceed \$10,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. Class Leasing, LLC., to provide DSA approved drawings for (3) 36' x 40' modular buildings at Earl Warren Middle School, during the period October 17, 2014 through completion, on a time and material basis in an amount not to exceed \$22,618.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Rancho Santa Fe Security Systems, Inc., to provide updated security system and upgrades at San Dieguito High School Academy, during the period October 17, 2014 through completion, in the amount of \$4,220.00, to be expended from Building Fund–Prop 39 Fund 21-39.

**Item 15G5 pulled from the Consent Agenda and voted on separately, as shown above.*

5. Fieldman, Rolapp & Associates, to provide financial advisor services for District General Obligation Bond, during the period October 17, 2014 through June 30, 2015, on a time and material basis in an amount not to exceed \$49,500.00, contingent upon closing of a bond sale and to be expended from future cost of issuance.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Placeworks, Inc., amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
2. LSA Associates, Inc., amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
3. URS Corporation, amend contract CB2014-01 to provide District wide California Environmental Quality Act (CEQA) Services, during the period October 18, 2014 through June 30, 2015, increasing the amount by \$100,000.00 on a time and material basis for a new total cumulative amount of \$250,000.00, to be expended from Building Fund–Prop 39 Fund 21-39.
4. Westberg & White, Inc., amend contract B2011-06 to provide additional design services at Oak Crest Middle School for widening streets, fire access analysis and plans, and redesign of existing drop-off area, during the period October 18, 2014 through completion, increasing the amount by \$49,550.00 for a new total of 129,550.00, to be expended from Building Fund–Prop 39 Fund 21-39.

I. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt the attached resolution authorizing purchasing pursuant to bid and award documents from Chawanakee Unified School District for the lease of modular buildings, per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the Building Fund–Prop 39 Fund 21-39 and Capital Facilities Fund 25-19 or from the fund to which the purchases are charged, as presented.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #3, contract entered into with Commercial & Industrial Roofing Co. Inc., decreasing the contract amount by \$34,994.00 for a new total of \$50,625.00, and extending the contract 61 days.
2. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #1, contract entered into with EC Constructors, Inc., increasing the contract amount by \$4,028.00 for a new total of \$592,353.00, and extending the contract 61 days.
3. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #2, contract entered into with Commercial & Industrial Roofing Co., Inc., decreasing the contract amount by \$20,835.00 for a new total of \$27,254.00, and extending the contract 61 days.
4. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #3, contract entered into with Peltzer Plumbing, decreasing the contract amount by \$18,965.00 for a new total of \$127,035.00, and extending the contract 61 days.
5. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #4, contract entered into with ACH Mechanical Contractors, Inc., decreasing the contract amount by \$13,918.00 for a new total of \$107,782.00, and extending the contract 61 days.
6. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #5, contract entered into with Ace Electric Inc., decreasing the contract amount by \$44,250.00 for a new total of \$153,750.00, and extending the contract 61 days.
7. San Dieguito High School Academy Stadium Project Phase 2 CA2014-40, contract entered into with Gilbane Building Company, Inc., decreasing the contract amount by \$238,962.27 for a new total of \$2,645,336.73, and extending the contract 108 days.
8. Energy Conservation Services Contract B2009-17-Phase 2, contract entered into with Siemens Industry, Inc., decreasing the contract amount by \$111,596.03 for a new total of \$1,787,143.97.
9. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #2, contract entered into with Roof Construction, Inc., decreasing the contract amount by \$35,310.43 for a new total of \$325,258.57, and extending the contract 61 days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Diegueno Middle School Entry Enhancement Media Center CB2014-13 Bid Package #3, contract entered into with Commercial & Industrial Roofing Co. Inc.
2. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #1, contract entered into with EC Constructors, Inc.
3. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #2, contract entered into with Commercial & Industrial Roofing Co.
4. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #3, contract entered into with Peltzer Plumbing.
5. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #4, contract entered into with ACH Mechanical Contractors, Inc.
6. Oak Crest Middle School Art and Technology Building Modernization CB2014-10 Bid Package #5, contract entered into with Ace Electric, Inc.
7. San Dieguito High School Academy Stadium Project Phase 2 CA2014-40, contract entered into with Gilbane Building Company, Inc.
8. Energy Conservation Services Contract B2009-17-Phase 2, contract entered into with Siemens Industry, Inc.

9. La Costa Canyon High School Information Commons Renovation CB2014-20 Bid Package #2, contract entered into with Roof Construction, Inc.

DISCUSSION / ACTION ITEMS (ITEMS 16 - 17)

16. ADOPTION OF PROPOSED NEW ADMINISTRATIVE REGULATION, #6159.4/AR-1, “*BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS*”
 Motion by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the proposed new Administrative Regulation, #6159.4/AR-1, “*Behavioral Interventions For Special Education Students*”, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*
17. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT EASEMENT AND RIGHT-OF-WAY
 Motion by Ms. Herman, second by Ms. Hergesheimer, to adopt the Resolution of Intention to Convey Permanent Easement and Right-of-Way to City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair sewer facilities for the Canyon Crest Academy campus, as described in the attachment, and as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. *Motion unanimously carried.*


INFORMATION ITEMS..... (ITEMS 18 - 27)

18. BELL SCHEDULE & FLEX START TIMES JASON VILORIA, EXECUTIVE DIRECTOR
 Dr. Viloria gave an update on school bell schedules and flex start times in the following three areas: 1) priorities, 2) current progress and 3) the next steps. Priorities included focus on teacher collaboration time, student intervention/enrichment/support time, flexibility for students to start and end their day, and to increase course access. Current progress included most schools starting with staff committees, an audit of the current schedule, and preliminary discussions with student leadership groups. Next steps will include involving more students, staff, and parents in conversations, and with the process evolving over time as each site is in a different spot with unique school cultures.
19. ESTABLISHMENT OF DATE OF ORGANIZATIONAL BOARD MEETING, 2014
 This item was submitted for board consideration and will be resubmitted for action at the November 13, 2014 board meeting.
20. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT
 Mr. Dill had nothing further to report.
21. HUMAN RESOURCES UPDATE TORRIE NORTON, ASSOCIATE SUPERINTENDENT
 Ms. Norton had nothing further to report.
22. EDUCATIONAL SERVICES UPDATE MIKE GROVE, ASSOCIATE SUPERINTENDENT
 Dr. Grove gave an update on the high school enrollment study group, including the process for selecting the committee members and the make up of the group which includes a diverse group of community representatives, teachers, students, and district representatives. The goal of the study group is to investigate all ways to enroll SDUHSD students into high schools, share those options with the community, and then present the options for community input and with the Board. The earliest any changes to high school enrollment would take place would be for the 2016-17 school year.
23. PUBLIC COMMENTS – No comments were presented.
24. FUTURE AGENDA ITEMS – None presented.
25. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
26. CLOSED SESSION – Nothing further to report.

27. ADJOURNMENT OF MEETING - Meeting adjourned at 7:37 PM.



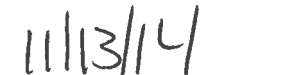
Beth Hergesheimer, Board Clerk



Date



Rick Schmitt, Superintendent



Date