



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

NOVEMBER 14, 2013

THURSDAY, NOVEMBER 14, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM

President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION ..... 6:01 PM

The Board convened to Closed Session at 6:01 PM to discuss the following:

A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

- 1 Issue

B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association

C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Codes sections 54956.9(b)(3)(A), (D), and (E):

- 1 issue: Potential litigation, Stanley v San Dieguito Union High School District.

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Amy Atun, Canyon Crest Academy
Jourdan Johnson, Torrey Pines High School
Noel Kildiszew, La Costa Canyon High School
Mary Hope Liesegang, San Dieguito Academy
Madison MacKenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Michael Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Karl Mueller, Principal, Canyon Crest Academy
Joann Schultz, Executive Assistant, Business Services / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Barbara Groth.
4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Groth led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The Board met in closed session; there was no reportable action taken.
6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF OCTOBER 17, 2013  
It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve the Minutes of October 17th as presented. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES  
Students gave updates on events and highlights at their schools.
8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES  
Ms. Joyce Dalessandro attended Mrs. Banning’s farewell event, the TPHS Mini-Grant Night, SS Back-To-School Night, Spirit Day at EWMS, the SDA Foundation fundraiser, and the ROP Advisory meeting at SDA.  
Ms. Barbara Groth attended many of the same meetings as the other board members.  
Ms. Beth Hergesheimer attended the SDA Foundation fundraiser.  
Ms. Amy Herman attended the WASC visit at CCA, the TPHS Mini-Grant Night, the SS Back-To-School Night, and the ROP Advisory meeting.  
Mr. John Salazar attended the TPHS homecoming game and toured the OCMS site.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES..... RICK SCHMITT, SUPERINTENDENT  
Superintendent Schmitt gave an update on the tax rate calculation error and collaborative work of District staff and the County Treasurer-Tax Collector and the Auditor Controller offices, and extended thanks to the Treasurer-Tax Collector and County for correcting the error and sending out revised tax bills.
10. UPDATE, CANYON CREST ACADEMY .....KARL MUELLER, PRINCIPAL  
Principal Mueller shared accomplishments and achievements on his school site; CCA enrollment is at 1,870 students, the API score is 931, and the 88% pass rate on the AP exams. He also reported on the addition of the Conservatory of Humanities within the Envision program, a successful athletics program, professional development with late starts on Wednesdays, common core standards, and college & career readiness anchor standards.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

*Public Comment on Item 15G was made by:  
Steven McDowell*

*Following public comment, Dr. Grove gave an update on Item 14A.*

*At the request of the Board President, Item 14A9 was pulled from the consent agenda for separate action. It was moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, that consent Items 11 – 14A8, and 14A10 - 15 be approved as listed below. Motion unanimously carried.*

*The Board President recused herself from voting on Item 14A9. It was then moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, that Item 14A9 be approved as listed below. Motion carried with Ms. Groth abstaining from the vote.*

## **11.SUPERINTENDENT**

### **A. GIFTS AND DONATIONS**

Acceptance of Gifts and Donations as presented.

### **B. FIELD TRIP REQUESTS**

Approval of Field Trip Requests as presented.

## **12. HUMAN RESOURCES**

### **A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

### **B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Hartford Life and Accident Insurance Company, to provide classified and management long-term disability coverage, during the period October 1, 2013 until terminated by either party with 30-day written notice, with no changes in the current rates or terms.
2. University of Southern California, School of Social Work, to provide student teachers to Sunset High School, during the period August 1, 2013 through August 1, 2018, at no cost to the district.

## **13. EDUCATIONAL SERVICES**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Vantage Learning, L.L.C. d/b/a Vantage Learning to provide My Access! Instructional Writing Program Student Subscriptions renewals, during the period September 25, 2013 through September 24, 2014, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.

### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

## **14. PUPIL SERVICES / SPECIAL EDUCATION**

### **SPECIAL EDUCATION**

#### **A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Teri, Inc. (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates of \$128.39 to \$241.24 per diem (based on facility and student teacher ratio), to be expended from the General Fund/Restricted 06-00.
2. San Diego Center for Children Academy (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
3. Alternative Teaching Strategy Center (NPA), to provide behavior intervention design, planning, and implementation to special education students, during the period July 1, 2013

through June 30, 2014, at the rates of \$125.00 per hour for design and planning and \$52.00 per hour for implementation, to be expended from the General Fund/Restricted 06-00.

4. Jodie K. Schuller & Associates (NPA), to provide speech and language developmental, remediation, and transition services to special education students, during the period July 1, 2013 through June 30, 2014, at the rate of \$160.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Family Life Center (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rates of \$182.26 per diem for basic education, \$8,529.00 per month for residential treatment facility, \$70.65 per hour for student and parent training and counseling, and \$35.33 per hour for group counseling services, to be expended from the General Fund/Restricted 06-00.
6. Excelsior Youth Centers, Inc. (NPS), having provided non-public school services for a special education student, during the period June 24, 2013 through July 19, 2013, at the rates of \$75.75 per diem for basic education, and \$8,974.00 per month for residential treatment facility, to be expended from the General Fund/Restricted 06-00.
7. The Winston School (NPS), to provide non-public school services for special education students, during the period July 1, 2013 through June 30, 2014, at the rate of \$131.27 per diem for basic education, to be expended from the General Fund/Restricted 06-00.
8. North Coastal Consortium for Special Education (NCCSE) (MOU), for San Dieguito Union High School District's proportional expenses for nine SDUHSD special education students attending the North County Academy, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$312,098.07 for educational costs, and \$198,938.36 for mental health costs, to be expended from the General Fund/Restricted 06-00.

*\*Item 14A9 was voted on separately, as shown above under Consent Items.*

9. Elizabeth Christianson, O.D. (ICA), to provide comprehensive vision evaluations, assessments, and therapy services, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
10. Amanda J. Gretsche, Inc. (ICA), to provide occupational therapy assessments and direct therapy, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements, as shown in the attached supplement:

1. Student ID No. 9065153261, in the amount of \$8,730.00.

## **PUPIL SERVICES**

D. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted).

## **15. BUSINESS / PROPOSITION AA**

### **BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Stephen Cook Photography, to provide professional cafeteria and eatery photography services for the Nutrition Services Department, during the period October 14, 2013 until

completion of the project, for an amount not to exceed \$3,000.00, to be expended from the Cafeteria Fund 13-00.

2. California Bank & Trust, Memorandum of Understanding governing how San Dieguito Union High School District bank deposits will be handled by California Bank & Trust, during the period November 15, 2013 until terminated by either party with 30-day written notice, at no cost to the district.
3. Morningstar Productions, LLC, to provide sound and stage equipment and services for Canyon Crest Academy graduation, during the period June 11, 2014 through June 13, 2014, for an amount not to exceed \$9,806.33, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Fredricks Electric, Inc. for district wide cabling services, extending the contract period from October 1, 2013 through September 30, 2014 with no other changes to the contract, to be expended from the fund to which the project is charged.

**C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**

(None Submitted)

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

(None Submitted)

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

**PROPOSITION AA**

**G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Geocon Inc., to provide Geotechnical Investigation Science Building at San Dieguito Academy, during the period November 15, 2013 through May 15, 2014, in the amount of \$12,500.00, to be expended from Building Fund- Prop 39 Fund 21-39.
2. Balfour Beatty, Inc. to provide Preconstruction Services Middle School #5, during the period November 15, 2013 through November 15, 2014, in the amount of \$415,170.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Erickson-Hall, Inc. to provide Preconstruction Services at Torrey Pines High School Phase 1, during the period November 15, 2013 through November 15, 2014, in the amount of \$126,534.00, to be expended from Building Fund-Prop 39 Fund 21-39.
4. Gilbane Building Company, to provide Preconstruction Services at San Dieguito Academy Math and Science Building, during the period November 15, 2013 through November 15, 2014, in the amount of \$125,650.00, to be expended from Building Fund-Prop 39 Fund 21-39.
5. Lionakis, Inc., to provide Architectural Services at Earl Warren Middle School, during the period November 15, 2013 through November 15, 2017, in the amount of \$1,550,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

6. Lionakis, Inc., to provide Architectural Services for Warren Hall and Server Room at Earl Warren Middle School, during the period November 15, 2013 through November 15, 2015, in the amount of \$297,500.00, to be expended from Building Fund-Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Lionakis, Inc., to amend the Architectural Services contract, A2013-145 dated January 28, 2013, to include incremental changes with the field project at Canyon Crest Academy, in the amount of \$65,990.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Lionakis, Inc., to amend the Architectural Services contract, A2013-146 dated January 28, 2013, to include incremental changes with Middle School #5, in the amount of \$72,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Creative Alliance Group L.L.C., to amend the Construction Partnering Program contract, CA2014-04, to implement and facilitate an additional partnering meeting, during the period August 23, 2013 through August 22, 2014, in the amount of \$4,900.00, to be expended from Building Fund-Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Byrom-Davey, Inc., to provide track equipment (Championship Elite Timing System) to Canyon Crest Academy and San Dieguito Academy, during the period November 15, 2013 through December 18, 2013, in the amount of \$18,920.00, to be expended from Building Fund-Prop 39 Fund 21-39.

J. APPROVAL OF CHANGE ORDERS

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Energy Conservation Services Contract B2006-11 – Torrey Pines High School HVAC & Energy Management System Upgrade – Phase VI, contract entered into with Siemens Industry, Inc., extending the contract 45 calendar days.
2. Energy Conservation Services Contract B2009-17 - La Costa Canyon High School, Oak Crest Middle School and Diegueno Middle School Energy Conservation Services-Phase I, contract entered into with Siemens Industry, Inc., decreasing the contract amount by \$123,859.00 for a new total of \$4,223,911.00, and extending the contract 45 calendar days.

K. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Torrey Pines High School HVAC & Energy Management System Upgrade-Phase VI, contract entered into with Siemens Industry, Inc.
2. La Costa Canyon High School, Oak Crest Middle School and Diegueno Middle School Energy Conservation Services-Phase I, contract entered into with Siemens Industry, Inc.

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 18)**

16. DATE OF ORGANIZATIONAL BOARD MEETING, 2013

It was moved by Ms. Dalessandro, second by Ms. Herman, to approve December 12, 2013, as the date for the Organizational Board Meeting, as presented. Motion unanimously carried.

17. ADOPTION OF RESOLUTION OF ANNEXATION / COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 20 / FIORE / A 26-UNIT SINGLE FAMILY SUBDIVISION IN ENCINITAS / LENNAR

- PUBLIC HEARING – President Groth opened the public hearing at 7:10 PM. There being no public comments, the hearing was closed at 7:11 PM.

- It was moved by Ms. Herman, second by Ms. Hergesheimer, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, as presented. Motion unanimously carried.

18. APPROVAL OF PROPOSED NEW BOARD POLICY JOB DESCRIPTION, #4216.3-08.02, DIRECTOR OF INFORMATION TECHNOLOGY

Mr. Dill gave an update on this item related to the Prop AA bond program technology plan and the effect on the Technology department. No action was taken by the Board. This item will be resubmitted for action at the December 12, 2013 Board meeting.

**INFORMATION ITEMS..... (ITEMS 19 - 28)**

19. PROPOSED BOARD MEETING SCHEDULE, 2014

This item was submitted as first read, and will be resubmitted for Board action on December 12, 2013, as presented.

20. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2014

This item was submitted as first read and will be resubmitted for Board action on December 12, 2013, as presented.

21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT, BUSINESS

Mr. Dill gave an update on the Facilities Planning and Construction department staffing levels, and that October 31<sup>st</sup> was the 1<sup>st</sup> Interim budget cutoff.

22. HUMAN RESOURCES UPDATE..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR

Ms. Norton gave an update on the BTSA seminar she attended yesterday, also attended by Dr. Grove.

23. EDUCATIONAL SERVICES UPDATE.....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT, ED SVCS

Dr. Grove reported on Common Core professional development, and the four key initiatives.

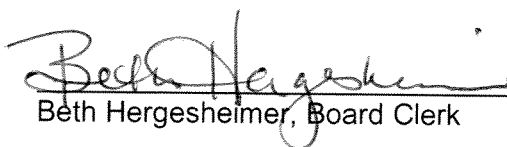
24. PUBLIC COMMENTS – None presented.

25. FUTURE AGENDA ITEMS – At this point, the Board President requested that the Board consider nominations for San Diego County School Boards Association recognition.


26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

27. CLOSED SESSION – Nothing further to report out of closed session.

28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:25 PM.

  
Beth Hergesheimer, Board Clerk

12/12/13  
Date

  
Rick Schmitt, Superintendent

12/12/13  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 12/12/13

  
LESLEY RHODES BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES