



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

FEBRUARY 6, 2014

THURSDAY, FEBRUARY 6, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS..... 6:00 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION6:01 PM

The Board convened to Closed Session at 6:01 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (1 Issue)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

- Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Morgan Patterson, Canyon Crest Academy
Jourdan Johnson, Torrey Pines High School
Bridget Grubb, La Costa Canyon High School
Arielle Michaelis, San Dieguito Academy
Madison Mackenzie, Sunset High School (Absent)

DISTRICT ADMINISTRATORS / STAFF

- Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
Rick Ayala, Director, Pupil Personnel Services & Alternative Programs
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER..... (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE (ITEM 4)

President Dalessandro led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION (ITEM 5)
The Board met in closed session; there was no reportable action taken.
6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING & BOARD WORKSHOP OF JANUARY 16, 2014
It was moved by Ms. Groth, seconded by Ms. Herman, to approve the Minutes (2) of January 16, 2014 Regular Board Meeting and Board Workshop, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

NON-ACTION ITEMS.....(ITEMS 7 - 10)

7. STUDENT INTRODUCTIONS / UPDATES.....STUDENT BOARD REPRESENTATIVES
 - A. OATH OF OFFICE RICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt welcomed Morgan Patterson of CCA and Arielle Michaelis of SDA and administered the Oath of Office.
 - B. STUDENT UPDATES
Students gave updates on events and activities at their schools.
8. BOARD REPORTS AND UPDATES..... BOARD OF TRUSTEES
Mr. Salazar attended the Common Core Parent Info Night at LCCHS.
Ms. Hergesheimer watched the CSBA web forecast, attended the Encinitas City/School Liaison meeting on February 21st, attended the Common Core Parent Info Night at OCMS, and toured the Seaside Academy at TPHS this morning.
Ms. Herman attended the San Dieguito For Drug Free Alliance meeting, attended the Common Core Parent Info Nights at TPHS, CCA, and CVMS, toured Seaside Academy, and the budget planning workshop early this evening.
Ms. Groth had nothing further to report.
Ms. Dalessandro attended ICOC meeting at OCMS including a tour of the science classrooms, attended Common Core Parent Info Nights at TPHS, SDA, CCA, OCMS, EWMS, and CVMS, the San Dieguito for Drug Free Alliance, and the Parent Site Rep Council meeting.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATESRICK SCHMITT, SUPERINTENDENT
Superintendent Schmitt gave an update on the Common Core Parent Info Nights, the Elementary Feeder Districts Parent Info Nights, the High School Selection process, the Live Wellness program, and the Middle School #5 boundary discussions. He also attended a TPHS boys’ basketball game.
10. UPDATE, ALTERNATIVE SCHOOLS & PUPIL SERVICES RICK AYALA, DIRECT, PPS & ALT PROGRAMS
Mr. Ayala shared highlights and events at Sunset High School (SS) /North Coast Alternative High School (NCA) including that students completed more credits than in previous years, 69 students graduated last year, the API score went up 23 points at SS, and NCA increased by 30 points. Mr. Ayala thanked his staff for their hard work and support. He shared that the Adult Education program that is being administered through NCA is providing outreach to other sites in order to support students. SS enrollment is currently at 145 students, and over 90% of students attend voluntarily. They offer academic interventions, advisory meetings, Common Core support, a group support program, Show, Headstart, and WASC reports are in process at both SS & NCA. He also reported that Mr. Stedman Graham recently visited the school, a Coffee with the principal meeting was held and the Spring Open House will be held on March 22nd. Mr. Ayala gave a brief update on the Healthy Kids Survey.

CONSENT ITEMS(ITEMS 11 - 15)

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that all Consent Agenda Items 11-15, be approved as listed below. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Acceptance of Gifts and Donations as presented.
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or *Classified Personnel Reports, as amended.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:
 - 1. University of La Verne, for the provision of fieldwork study and internships to University students, during the period December 5, 2013 until terminated by either party, a stipend for which will be provided by the University up to an amount of \$400.00 per student depending on the field of study.
 - 2. Brandman University San Diego, part of the Chapman University System, for the provision of fieldwork study and internships to University students, during the period January 1, 2014 through January 1, 2019, a stipend for which will be provided for each eight week session by the University up to an amount of \$200.00 per student depending on the field of study.

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:
 - 1. San Diego County Office of Education (SDCOE) and San Dieguito Union High School District (SDUHSD), for a participation agreement for operation of SDUHSD's Regional Occupational Program (ROP) courses and services and distribution of ROP funds from SDCOE to SDUHSD, during the period July 1, 2013 through June 30, 2014, at no cost to the district.
- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
(None Submitted)

14. PUPIL SERVICES / SPECIAL EDUCATION

SPECIAL EDUCATION

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING
Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.
 - 1. Daniel Davis Optometry, Inc. (ICA), to provide developmental optometry services, during the period July 1, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
 - 2. Vista Unified School District, for an intra-SELPA agreement to provide transportation and a transportation aide to a San Dieguito Union High School District special education student to and from TERI Learning Academy, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$12,909.05, to be expended from the General Fund/Restricted 06-00.

3. Oceanside Unified School District, for an intra-SELPA agreement for a San Dieguito Union High School District special education student to receive education and mental health services at Ocean Shores High School, during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$10,885.67, to be expended from the General Fund/Restricted 06-00.
4. The Arch Academy (NPS), to provide education services for special education students who are struggling in the traditional school setting for a variety of reasons which can include inattention, emotional issues, behavioral issues, substance abuse, eating disorders, learning disabilities and autistic spectrum disorders among others, during the period July 1, 2013 through June 30, 2014, in the amount of \$224.00 per diem, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

PUPIL SERVICES

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Cameron Clapp, to deliver two motivational speeches at La Costa Canyon High School, on December 12, 2013, in the amount of \$1,250.00, to be expended from the General Funds Restricted 06-00.

15. BUSINESS / PROPOSITION AA

BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. San Diego Fire-Rescue Department, to provide automatic external defibrillators (AED) program maintenance, during the period January 20, 2014 through January 19, 2015, for an annual reinstatement fee of \$37.50, \$25.00 for each AED up to the first ten and \$10.00 each per additional AED after ten, to be expended from the General Fund 03-00.
2. MSDSpro, LLC operating as SDSpro, to provide software maintenance support for Web Inventory Manager, during the period February 11, 2014 through February 10, 2015, for an amount not to exceed \$1,710.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. En Pointe Technologies, Inc., amending the contract for LANDesk Management and Security Suites and Antivirus Manager Software licenses and support beyond the initial three year period ending March 16, 2014 to an automatic annual renewal terminated with 60 day written notice and increasing the estimated annual not to exceed amount from \$60,299.18 to \$65,000.00 based on the number of licenses required each year, to be expended from the General Fund 03-00.

C. ACCEPTANCE OF RECOMMENDATION AND APPROVAL TO ENTER INTO CONTRACTS

Accept the recommendation of district staff to select Keane Studios, LLC and Gerardy Photography for district wide senior portrait photography services and underclassmen portrait photography services, respectively, during the period February 7, 2014 through February 6, 2015

with options to extend for four additional one-year periods, and authorize Christina M. Bennett or Eric R. Dill to enter into contracts.

D. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

E. APPROVAL OF CHANGE ORDERS
(None Submitted)

F. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

G. APPROVAL OF BUSINESS REPORTS
Approve the following business reports:
1. Purchase Orders
2. Membership Listing (None Submitted)

PROPOSITION AA

H. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Geocon Inc., geotechnical investigation at Earl Warren Middle School, during the period February 6, 2014 through August 6, 2014, in an amount not to exceed \$29,500.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Roesling Nakamura Terada Architects, Architectural/Engineering services Building 600 at La Costa Canyon High School, during the period February 6, 2014 through February 6, 2015, in an amount not to exceed \$6,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Roesling Nakamura Terada Architects, Architectural/Engineering services Building 800 and Media Center at La Costa Canyon High School, during the period February 6, 2014 through February 6, 2015, in an amount not to exceed \$29,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.
4. Lionakis, Architectural Services at Earl Warren Middle School Interim Housing, during the period February 6, 2014 through completion, in an amount not to exceed \$56,000.00, to be expended from Building Fund-Prop 39 Fund 21-39.

I. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS
Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. American Fence and Security, Inc., to amend the Fencing Services contract, A2014-28 dated January 16, 2014, to provide additional services for the interim fence installation at San Dieguito Academy, in the amount of \$694.64, for additional services through June 27, 2014, to be expended from Building Fund-Prop 38 Fund 21-39.

J. APPROVAL OF CHANGE ORDERS
(None Submitted)

K. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)


DISCUSSION / ACTION ITEMS.....(ITEM 16)


16. ADOPTION OF RESOLUTION CONVEYING AN INTEREST IN REAL PROPERTY & RIGHT-OF-WAY

- PUBLIC HEARING – The public hearing was opened at 7:23 p.m. by President Dalessandro. There being no public comment, the hearing was closed at 7:24 p.m.
- Motion by Ms. Groth, seconded by Ms. Herman, to adopt the Resolution Conveying an Interest in Real Property Easement and Right-of-Way to the City of San Diego, for the purpose of access to construct, reconstruct, maintain, operate and repair water facilities on the Canyon Crest Academy campus, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

INFORMATION ITEMS..... (ITEMS 17 - 26)

17. PROPOSED REVISIONS TO BOARD POLICY #9270, "CONFLICT OF INTEREST"
This item was submitted for first read and will be resubmitted for action at the February 20, 2014 meeting.
18. PROPOSED REVISIONS TO ADMINISTRATIVE REGULATION, BOARD POLICY #5116.1/AR-2, "HIGH SCHOOL SELECTION"
This item was submitted for information only.
19. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT, BUSINESS
Mr. Dill gave an update on a Request For Qualifications (RFQ) for construction managers for construction oversight of the CCA stadium project and the new EW Middle School.
20. HUMAN RESOURCES UPDATE..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT, HR
Ms. Norton gave an update on the early tell stipend with 14 certificated & 7 classified employees submitting this year. Nominations for classified employee of the year are now open.
21. EDUCATIONAL SERVICES UPDATE..... NO REPORT SUBMITTED
22. PUBLIC COMMENTS
Mr. Ken Harrison, representing SDA Alumni Association, thanked the District and the Board for recognition of the historical significance of the San Dieguito campus, including the Crickmore Field, Clayton Liggett Theater and the restoration of the bell tower. He also shared the Alumni's concerns that the actual name of the campus is not being used formally and requested that the Board be sensitive to that and to recognize the formal name as "San Dieguito High School Academy" in the future.
23. FUTURE AGENDA ITEMS – None presented.
24. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
25. CLOSED SESSION – Nothing further to report out of closed session.
26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:33 PM.


Beth Hergesheimer, Board Clerk


Date


Rick Schmitt, Superintendent


Date