

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

JULY 26, 2012

THURSDAY, JULY 26, 2012
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. President Dalessandro called the meeting to order at 5:40 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION (ITEM 2)
The Board convened to Closed Session at 5:41 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (2 Issues); Superintendent Evaluation
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 issue): *Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).*

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

(Student Board not present during summer break)

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Rick Schmitt, Associate Superintendent, Educational Services
Rick Ayala, Director, Pupil Services
Victoria Long, Administrative Assistant, Office of the Superintendent
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by Ms. Joyce Dalessandro.
4. PLEDGE OF ALLEGIANCE (ITEM 4)
Ms. Dalessandro led the Pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION (ITEM 5)
No action taken; nothing to return.
- 6. APPROVAL OF MINUTES OF THE REGULAR MEETING OF 21, 2012.
It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman , to approve the Minutes of the June 21, 2012, as presented.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES.....(NONE PRESENTED DURING SUMMER BREAK)
- 8. BOARD UPDATES (ITEM 8)
Ms. Joyce Dalessandro – Attended the District Office End of Year Luncheon on Friday, June 22nd, the summer networking session luncheon of the San Dieguito Alliance for Drug Free Youth where one of the main topics was the Start Smart Program. Also attended the Del Mar Union School District board meeting of 7/25/12.

Ms. Barbara Groth – Attended the District Office End of Year Luncheon.

Ms. Beth Hergesheimer – Attended the District Office End of Year Luncheon; the community input session regarding the General Obligation Bond, held at La Costa Canyon High School; and a meeting with the Encinitas General Planning Committee, where she represents the schools on behalf of some of our communities.

Ms. Amy Herman – Attended the District Office End of Year Luncheon; the community input session regarding the General Obligation Bond, held at Carmel Valley Middle School; and the Del Mar Union School District’s Board meeting of 7/25/12.

Mr. John Salazar – Went to see the installation of the new football field at Torrey Pines High School.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Mr. Noah reminded the board about the upcoming Leadership Inservice on Aug 7th at the Hall of Champions in Balboa Park, and invited the board to participate. Mr. Noah and Mr. Eric Dill will be attending a meeting with the San Diego County Taxpayers Association that morning, and will return to the inservice immediately following. Mr. Noah also addressed the status of the installation of a cell tower at one of the district’s school sites, and distributed the attached document, (Carmel Valley Community Planning Board Meeting Agenda, July 26, 2012).
- 10. SITE / DEPARTMENT UPDATES (NONE SCHEDULED)

CONSENT ITEMS..... (ITEMS 11 - 15)

It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer , that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS
Approval of Field Trip Requests as presented.

12. HUMAN RESOURCES

- A. PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or Classified Personnel Reports, as presented.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement(s) and authorize Christina M. Bennett or Eric R. Dill to execute the agreement(s):

1. Phyllis Quan dba Quan Consulting, to provide advice and counsel in fundraising for high school sports and other academic and extracurricular activities, during the period July 27, 2012 through June 30, 2013, at the hourly rate of \$120.00 for an estimated amount not to exceed \$5,400.00, to be expended from the General Fund 03-00.
2. AP Testing Service II, LLC to provide AP testing services at Torrey Pines High School, La Costa Canyon High School, San Dieguito High School Academy, and Canyon Crest Academy, during the period July 27, 2012 through June 30, 2013, to be expended directly from the test registration fees.
3. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 5, 2013 through May 16, 2013, for an amount not to exceed \$9,860.00 plus labor & equipment rental fees, to be expended from the General Fund 03-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

14. PUPIL SERVICES / SPECIAL EDUCATION

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. PUPIL SERVICES

- a. Edhive, Inc., to provide residency check services, during the period July 1, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund 03-00.

2. SPECIAL EDUCATION

(None Submitted)

B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreement(s), to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreement(s):

1. Student ID No. 2011457125, at no cost to the district.
2. Student ID No. 8025566128, in the amount of \$86,000.00.
3. Student temporary ID No. 693825, in the amount of \$1,650.00.
4. Student ID No. 8097144658, in the amount of \$17,560.00.
5. Student ID No. 7010679306, in the amount of \$10,950.00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. St. Peter's Episcopal Church, for lease of facilities for a San Dieguito Adult Education class, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$1,000.00, to be expended from Adult Education Fund 11-00.
2. Encinitas Community Center, for lease of facilities for San Dieguito Adult Education classes, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$1,500.00, to be expended from the Adult Education Fund 11-00.

3. Carmel Valley Recreation Center, for the lease of facilities for San Dieguito Adult Education classes, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$5,500.00, to be expended from the Adult Education Fund 11-00.
4. Magdalena Ecke YMCA, for the lease of facilities for the La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs, during the period August 13, 2012 through June 30, 2013, for an amount not to exceed \$22,000.00, to be paid for by the La Costa Canyon High School Foundation.
5. Consulting & Inspection Services LLC to provide small project miscellaneous DSA inspection services, during the period July 1, 2012 through June 30, 2013, with a "not to exceed" written estimate of hours per project, at the rate of \$89.00 per hour, to be expended from the fund to which the project is charged.
6. Interscholastic Trading Company, LLC (InterSchola), to provide district surplus personal property sale services as allowed per Education Code Section 17545, during the period July 27, 2012 through July 26, 2013 and continuing thereafter until either party terminates with 30 day written notice, for various fees and percentages of revenue on items sold.
7. San Diego County Superintendent of Schools/County Office of Education to provide credential services for Adult Education teachers, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$286.00, to be expended from the Adult Education Fund 11-00
8. San Diego County Superintendent of Schools/County Office of Education and San Dieguito Union High School District, to agree to a credential services partnership for the Adult Education and ROP programs, during the period July 1, 2012 through June 30, 2013, at no cost to the district.
9. NvLS Professional Services, LLC to provide E-rate consultation services, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$10,650.00, to be expended from the General Fund 03-00.
10. San Diego County School Districts to provide student transportation between public and non-public schools and field trip locations located within County boundaries and locations mutually agreed to by both districts, as requested, during the period July 1, 2012 through June 30, 2014, at the current district daily rate for students with disabilities transportation and at the districts published field trip rate for field trip transportation.
11. Guardian Elevator for elevator preventative maintenance and State load tests, during the period July 1, 2012 through June 30, 2013 and continuing from year to year until terminated by either party, for an amount not to exceed \$30,800.00 per year, to be expended from the General Fund 03-00.
12. Mansfield Gas Equipment Systems, Inc., to provide scheduled maintenance, service, and inspection of the Transportation Department's CNG fueling facility, during the period July 1, 2012 through June 30, 2013, for an amount not to exceed \$17,799.83, to be expended from the General Fund/Restricted 06-00.
13. McNamara Pump & Electric, to provide sump pump and booster pump maintenance service at Torrey Pines High School, Oak Crest Middle School, and Carmel Valley Middle School, during the period July 1, 2012 until terminated with 30 day written notice, for an amount not to exceed \$900.00 per year, to be expended from the General Fund 03-00.
14. iParadigms, LLC to provide Turnitin originality checking, online grading, and peer review web-based services district wide, during the period August 1, 2012 through July 31, 2013, for an amount not to exceed \$26,390.25, to be expended from the General Fund 03-00.
15. MVE Institutional, Inc., to provide architectural, mapping, engineering, and project coordination services for the future access road and parking lots at the district owned La Costa Valley site, during the period July 27, 2012 until the project is completed, for an amount not to exceed \$97,692.00 plus reimbursable expenses, to be expended from Mello Roos funds.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. City of Solana Beach, for the joint use agreement with San Dieguito Adult School for use of La Colonia Community Center and fields and Fletcher Cove Community Center and park in exchange for contracted recreational classes and cultural activities, as well as equipment or consideration as agreed upon by both parties, extending the agreement for the period July 1, 2012 through June 30, 2013.
2. San Diego Scenic Tours, Inc., NCST, Inc., McClintock Hartley Enterprises, Inc. DBA: Goldfield Stage & Co., Sundance Stage Lines, Inc., Certified Transportation Services, Inc., Sun Diego Charter Co., and Grand Pacific Charter extending the Extra Curricular Transportation services contract B2009-03 for trips to be scheduled during the period July 1, 2012 through June 30, 2013, with a 3% increase in rates as stipulated in the contract, to be expended from the program fund requesting the transportation.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. A&R Wholesale Distributors, Inc., P&R Paper Supply Co., and US Foods, Inc. for the Grocery, Snack and Beverage, Paper Supplies contract B2012-17, for the Nutrition Services Department, during the period August 1, 2012 through July 31, 2013, with options to renew two additional years, at the unit prices listed on the attachments, to be expended from the Cafeteria Fund 13-00.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

DISCUSSION / ACTION ITEMS(ITEMS 16 - 21)

16. BOARD POLICY REVISION PROPOSAL, #5115 (BP & AR), "*SUNSET HIGH SCHOOL (CONTINUATION PROGRAM); NORTH COAST ALTERNATIVE HIGH SCHOOL*"

It was moved by Ms. Beth Hergesheimer , seconded by Ms. Barbara Groth , to approve the Board Policy Revision Proposal, #5115 (BP & AR), as presented. Motion unanimously carried.

17. ADOPTION OF RESOLUTIONS ESTABLISHING SPECIAL TAXES FOR 2012-13 FISCAL YEAR

Motions to adopt resolutions establishing Special Taxes within Community Facilities District No.'s 94-2, 94-3, 95-2, 99-1, 99-2, 99-3, and 03-1, as presented, were as follows:

94-2 Moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer

94-3 Moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer

95-2 and 99-1 Moved by Ms. Barbara Groth, seconded by Ms. Amy Herman

99-2, 99-3, and 03-1 Moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer

All motions were unanimously carried.

18. ADOPTION OF RESOLUTIONS LEVYING SPECIAL TAXES FOR 2012-13 FISCAL YEAR

Motions to adopt resolutions levying Special Taxes within Community Facilities District No.'s 94-1, 94-2, 94-3, 95-1, 95-2, 99-1, 99-2, 99-3, and 03-1 were done individually (as above). For each one, it was moved by Ms. Barbara Groth, and seconded by Ms. Beth Hergesheimer to adopt as presented. All motions were unanimously carried.

19. COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 18 / ADOPTION OF RESOLUTION OF ANNEXATION / CARDIFF COLLECTION / A 12-UNIT SINGLE FAMILY SUBDIVISION IN CARDIFF / CITY VENTURES, INC.

- PUBLIC HEARING
 - Hearing opened at 7:02 PM.
 - Call for Public Comment – no comments presented.
 - Close Hearing at 7:02 PM.
- ADOPTION OF RESOLUTION

It was moved by Ms. Barbara Groth, seconded Ms. Amy Herman, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2. Motion unanimously carried.

20. ADOPTION OF RESOLUTION ORDERING SCHOOL BOND ELECTION

The following members of the public presented comments regarding this item:

- S. Wooten
- B. Shoen
- P. Henkart
- M. Bath

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Ordering School Bond Election in an amount not to exceed \$449,000,000 and Authorizing Necessary Actions in Connection Therewith, as presented. 4 Ayes; 1 No (J. Salazar); motion carried.

21. APPROVAL OF CONSOLIDATED APPLICATION, PART I

It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer, to approve the Consolidated Application, Part I, as presented. Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 22 - 31)

22. UNIFORM COMPLAINT QUARTERLY REPORT, 2011-12

This item was submitted as information only, for the second and third quarters, through June, 2012, as presented.

23. BUDGET TIMELINE

This item was presented as an information item only.

24. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

25. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT

(Ms. King was not present at this meeting.)

26. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt addressed a recent news publication regarding students cheating on the STAR (state test) and said this did not happen in our district. A number of schools throughout the state, however, did have students that cheated, which will cause the test scores from those schools to become invalid. The district will be addressing this by sending an announcement to parents of students that took the STAR test.

27. PUBLIC COMMENTS – None presented.

28. FUTURE AGENDA ITEMS - None discussed.

29. ADJOURNMENT TO CLOSED SESSION – Not required.

30. CLOSED SESSION – Nothing further to report out of closed session.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 7:38 PM.

Amy Herrman
Amy Herrman, Board Clerk

08 / 16 / 2012
Date

Ken Noah
Ken Noah, Superintendent

08 / 16 / 2012
Date

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 8-16-12
Becky Banning
BECKY BANNING RECORDING SECRETARY
BOARD OF TRUSTEES