



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Ken Noah

FEBRUARY 21, 2013

THURSDAY, FEBRUARY 21, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (3 Issues)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association
C. Consideration and/or deliberation of student discipline matters (2 cases)
D. To confer with real property negotiator:
Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36
Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman, Director, Planning and Financial Management
Negotiating Parties: Pardee Homes
Under negotiation: Instructions pertaining to price, terms of payment, and delivery

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Zoe Epriple, Torrey Pines High School
Kailey Lawson, Canyon Crest Academy
Maria Lopez, San Dieguito Academy
Kirra Sarquilla, Sunset High School
Allison Zimmerman, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Torrie Norton, Associate Superintendent, Human Resources
Rick Schmitt, Deputy Superintendent
Tim Hornig, Principal, San Dieguito Academy
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:42 PM by Ms. Groth.

4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Groth led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The board met in closed session and approved the expulsion of student #1205850. Motion unanimously carried. No other reportable actions taken.
6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 7, 2013 & SPECIAL SESSION OF FEBRUARY 12, 2013  
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Minutes of the February 7<sup>th</sup> and February 12<sup>th</sup> Board Meetings as presented. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

7. STUDENT UPDATES / OATH OF OFFICE  
A. STUDENT UPDATES ..... STUDENT BOARD REPRESENTATIVES  
Students gave updates about events and activities at their schools.
8. BOARD UPDATES ..... (ITEM 8)  
All Board members attended the Special Session of February 12<sup>th</sup>, for the purpose of interviewing and selecting members to serve on the Independent Citizens' Oversight Committee.  
Ms. Dalessandro – commended all the applicants that were interviewed on February 12<sup>th</sup>.  
Ms. Groth – Attended a San Diego County Achievement Gap Task Force Committee meeting; and a meeting of the San Diego County School Boards Association.  
Ms. Hergersheimer – will be attending San Dieguito Academy's "Cabaret Night", their annual fundraiser.  
Mr. Salazar – Visited Torrey Pines High School and sat in on the ROP marketing class taught by Jim Anthony. Mr. Salazar commended Mr. Anthony for his work as a teacher and said it was an informative and very well run program.
9. SUPERINTENDENT'S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES ..... KEN NOAH  
Superintendent Noah gave an update on the recent credit rating meetings held in San Francisco. He was accompanied by Associate Superintendent Eric Dill and Planning and Financial Management Director John Addleman. A preliminary report will be received as early as tomorrow. Mr. Noah also addressed a formal communication sent by the county treasurer to the district, which may cause the district to revisit the bond structure. Mr. Noah and district administrators as well as each site's principal visited every school site for the purposes of conducting safety walk-throughs. A more detailed report will be presented in the near future.
10. UPDATE, SAN DIEGUITO ACADEMY ..... TIM HORNIG, PRINCIPAL  
Mr. Hornig celebrated highlights and achievements at San Dieguito Academy, including receiving a 6-year accreditation by the Western Association of Schools and Colleges (WASC). The WASC process also offered the school an opportunity to look at a new direction with focus on-going student achievement goals aimed at student success. The WASC visiting committee was impressed with the school's homeroom activities, which dedicates 30 minutes each day for students to work on their assignments. Other programs such as the Breakfast Club and Mustang Connections have also been very successful in reaching students needing extra support.  
The Board thanked Mr. Hornig and commended him for his leadership and for the recent WASC accreditation.

**CONSENT ITEMS ..... (ITEMS 11 - 15)**

\*It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as shown in the attached supplement(s).

B. FIELD TRIP REQUESTS

Accept the Field Trips, as shown in the attached supplement(s).

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplement(s).

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. San Diego County Superintendent of Schools, to provide advanced Specially Designed Academic Instruction in English (SDAIE) professional development for San Dieguito Union High School District teachers, during the period February 28, 2013 through April 25, 2013, for an amount not to exceed \$3,000.00, to be expended from the General Fund/Restricted 06-00.

**14. PUPIL SERVICES / SPECIAL EDUCATION**

**SPECIAL EDUCATION**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and/or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. San Diego Unified School District (MOU), to provide special education services to one medically fragile special education student, during the 2012 – 2013 school year, for an amount not to exceed \$2,930.00, to be expended from the General Fund/Restricted 06-00.
2. San Diego Unified School District (MOU), to provide special education services to one brain injury special education student, during the 2012 – 2013 school year, for an amount not to exceed \$14,850.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 5038144312, in the amount of \$25,000.00.
2. Student ID No. 4450247054, in the amount of \$5,500.00.
3. Student ID No. 8076842638, in the amount of \$9,450.00.

## **PUPIL SERVICES**

### **D. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

## **15. BUSINESS**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Agency 4 Student Health research, to provide access to unlimited InjureFree applications and software profiles to record and monitor athletic injuries, during the period February 1, 2013 through June 30, 2014 and automatically renewed unless canceled by July 1st of each continuing year, in the amount of \$350.00 per school per year, to be expended from the General Fund 03-00 and reimbursed by the San Diego County Office of Education Risk Management Joint Powers Authority.
2. URS Corporation, to provide California Environmental Quality Act (CEQA) documentation services and technical studies for the proposed middle school at the Pacific Highlands Ranch site, during the period February 22, 2013 until project completion, for a total amount not to exceed \$48,842.00, to be expended from Mello-Roos Funds, Capital Facilities Fund 25-19, or GO Bond Funds.
3. Sowards and Brown Engineering, to prepare the map for annexation number 3 to Community Facilities District No. 94-2, during the period January 16, 2013 through February 7, 2013, for a fixed fee of \$4,000.00, to be expended from Mello-Roos Funds.
4. Latitude 33 Planning & Engineering, to provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Oak Crest Middle School's proposed Proposition AA projects, during the period February 22, 2013 until project completion, in an amount not to exceed \$16,100.00, to be expended from Mello-Roos or GO Bond Funds.
5. Latitude 33 Planning & Engineering, to provide utilities, boundary, and topographic research, services, and preparation of a composite site base map and site markings for Diegueño Middle School's proposed Proposition AA projects, during the period February 22, 2013 until project completion, in an amount not to exceed \$15,850.00, to be expended from Mello-Roos or GO Bond Funds.

### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

### **C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

### **D. APPROVAL OF CHANGE ORDERS**

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc., decreasing the contract amount by \$3,000.00 and extending the contract two calendar days.

### **E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Driveway on Calle Barcelona Project B2013-04, contract entered into with A.B. Hashmi, Inc.

### **F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

- |                         |  |
|-------------------------|--|
| _____ Joyce Dalessandro | _____ Zoe Eprile, Torrey Pines High School           |
| _____ Barbara Groth     | _____ Kailey Lawson, Canyon Crest Academy            |
| _____ Beth Hergesheimer | _____ Cassidy Mayeda, San Dieguito Academy           |
| _____ Amy Herman        | _____ Allison Zimmerman, La Costa Canyon High School |
| _____ John Salazar      | _____ Kirra Sarquilla, Sunset High School            |

**DISCUSSION / ACTION ITEMS ..... (ITEM 16)**

16. APPROVAL OF NEW BOARD POLICY PROPOSAL AND REVISED ADMINISTRATIVE REGULATION, #3513.1/4513.1 “CELLULAR PHONE REIMBURSEMENT” / DELETE BP #4119.12, “CELLULAR PHONE ACCEPTABLE USE POLICY”

It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to approve revisions to Board Policy #3513.1/4513.1 (BP and AR) “Cellular Phone Reimbursement”; and approve deletion of BP #4119.12, “Cellular Phone Acceptable Use Policy”, as presented. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 17 - 27)**

17. CSBA DELEGATE ASSEMBLY ELECTIONS, 2013, (9 VACANCIES), AS SHOWN IN THE ATTACHED SUPPLEMENT(S).

This item was presented for first read and will be submitted for board action on March 7, 2013.

18. PROPOSED BOARD POLICY REVISIONS (2): BP #2210, “ADMINISTRATIVE DISCRETION REGARDING GOVERNING BOARD POLICY”, & BP # 3100, “BUDGET”

This item was presented for first read and will be submitted for board action on March 7, 2013.

19. SUPERINTENDENT SELECTION PROCESS

The Board provided input to President Groth regarding a timeline for conducting a Superintendent search and the selection process.

20. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill announced that subsequent to the last board meeting, the district has received a letter from County Treasurer, Dan McAllister. This letter, which went out to every school district in the county, informs districts about the pending legislation that would place limitations on school district bonds. While most of the attention of this bill is on capital appreciation bonds, there are some elements that affect all bonds, including the current interest bonds such as the type the district intended to issue. Should this legislation pass in its current form, the term of the district’s bond would be limited to 25 years vs. 32 years. The district is looking at what this 25-yr term would do to the structure of the bond issuance plus its program. Mr. Dill recently attended a presentation given by Mr. McAllister, who particularly cautioned districts to look at this carefully and warned them not race for the finish line before the law changes. The district will have another update by the next board meeting.

21. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton reported that the Human Resources Department is undergoing preparations for a credential audit, which is scheduled to take place the first week in March.

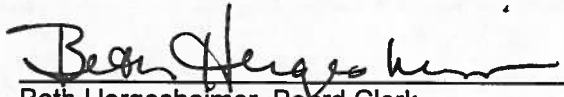
22. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, DEPUTY SUPERINTENDENT

Mr. Schmitt gave an update on the high school selection process. Selection window closes March 4<sup>th</sup>; preliminary data looks good and is on the same trend as in previous years. Mr. Schmitt also reviewed key dates for the selection process.

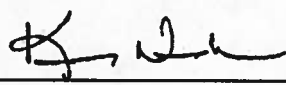
23. PUBLIC COMMENTS – (No comments presented)

24. FUTURE AGENDA ITEMS - None discussed.

- 25. ADJOURNMENT TO CLOSED SESSION – Not required.
- 26. CLOSED SESSION – Nothing further to report out of closed session.
- 27. ADJOURNMENT OF MEETING - Meeting adjourned at 8:05 PM.

  
\_\_\_\_\_  
Beth Hergesheimer, Board Clerk

3 / 7 / 2013  
Date

  
\_\_\_\_\_  
Ken Noah, Superintendent

3 / 7 / 2013  
Date