



MINUTES OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

Board of Trustees: Joyce Dalessandro, Linda Friedman, Barbara Groth, Beth Hergesheimer, Deanna Rich. Superintendent: Ken Noah

SEPTEMBER 2, 2010

SEPTEMBER 2, 2010 6:35 PM

DISTRICT OFFICE BOARD ROOM 101 710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.
B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent & Associate Superintendents (3); Employee Organizations: San Dieguito Faculty Association and/or California School Employees' Association.
C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E)

ADJOURN TO SAN DIEGUITO PUBLIC FACILITIES AUTHORITY MEETING ..... 6:30 PM

The Board adjourned to a meeting of the San Dieguito Public Facilities Authority at 6:30 PM.

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

- Joyce Dalessandro Taylor Bell, Sunset High School
Linda Friedman Jordan Bernard, La Costa Canyon High School
Barbara Groth Shakila Guevara, San Dieguito Academy
Beth Hergesheimer Allison Yamamoto, Torrey Pines High School
Deanna Rich

DISTRICT ADMINISTRATORS / STAFF

- Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Delores Perley, Director, Finance
Becky Banning, Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)  
The regular meeting of the Board of Trustees was reconvened and called to order at 6:33 PM.
- 4. PLEDGE OF ALLEGIANCE .....(ITEM 4)  
Ms. Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION .....(ITEM 5)  
There was no action taken during Closed Session.
- 6. APPROVAL OF MINUTES REGULAR BOARD MEETING, AUGUST 10 2010.....(ITEM 6)  
It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to approve the Minutes of the Regular Board Meeting of August 10<sup>th</sup>, 2010. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT BOARD REPRESENTATIVES .....(ITEM 7)
  - A. OATH OF OFFICE / BECCA GOLDEN, NEW STUDENT BOARD MEMBER, CANYON CREST ACADEMY  
Ms. Golden was unable to attend the meeting; oath of office to be administered at a future meeting.
  - B. STUDENT BOARD UPDATES  
All Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)  
All Board Members attended the Leadership Team Inservice and social event on August 12<sup>th</sup> – 13<sup>th</sup>, 2010.  
Ms. Dalessandro attended the North City West JPA meeting; a Grassroots Town Hall Meeting regarding the freeway expansion project; a CALTRANS public meeting held at Solana Beach, to review the expansion plans; the Solana Beach City/School Liaison meeting, along with Superintendent Noah, where they also discussed details on expansion project, including an environmental report. It was reported that these changes may have an impact on two of our schools. Ms. Dalessandro will provide ongoing updates.  
Ms. Hergesheimer and Ms. Rich attended a teacher luncheon sponsored by San Dieguito Faculty Association.  
Ms. Rich attended the new teacher luncheon sponsored by BTSA prior to the start of school.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES  
Superintendent Noah attended the North City West JPA meeting, where Mr. Eric Dill was appointed to serve as chair of the committee, replacing Mr. Steve Ma.  
Mr. Noah stated that the opening of this school year has gone very smoothly; Mr. Noah attended staff meetings on Friday, prior to the start of school. All Cabinet members have been on campus at the various school sites during the first week of school. He also said that Earl Warren’s front entrance renovations were a much needed improvement.  
A Budget Workshop is scheduled for September 8<sup>th</sup>, at 1:30 PM
- 10. SCHOOL / DEPARTMENT UPDATE .....(NONE PRESENTED)

**CONSENT ITEMS.....(ITEMS 11 - 15)**

At the request of President Groth, Item 14B-2 was pulled from the consent agenda due to a conflict of interest. It was then moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, that consent items 11 through 14B-1, and 14B-3 through 15, be approved as presented below. Motion unanimously carried.

**11. SUPERINTENDENT****A. GIFTS AND DONATIONS**

Accept the Gifts and Donations, as presented.

**B. FIELD TRIP REQUESTS**

Approve all Field Trip Requests submitted, as presented.

**C. APPOINTMENT OF ERIC DILL AS REPRESENTATIVE TO THE NORTH CITY WEST JOINT POWERS AUTHORITY, REPLACING FORMER ASSOCIATE SUPERINTENDENT OF BUSINESS, MR. STEVE MA**

Appointment of Eric R. Dill as Representative to the North City West Joint Powers Authority, effective September 3, 2010 through December 31, 2010.

**12. HUMAN RESOURCES****A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

**B. APPROVAL/RATIFICATION OF AGREEMENT**

(None Submitted)

**13. EDUCATIONAL SERVICES****A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Walroux Enterprises to provide grant writing, research, and reporting services, during the period September 1, 2010 through June 30, 2011, at the rate of \$75.00 per hour for a minimum of 10 hours per month, to be expended from the General Fund/Restricted 06-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**14. PUPIL SERVICES****A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS**

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. WAPADH (Whittier Area Parents' Association for the Developmentally Handicapped), during the period July 1, 2010 through June 30, 2011.
2. Sierra Academy, during the period July 1, 2010 through June 30, 2011.
3. Summerhill School, Inc., during the period July 1, 2010 through June 30, 2011.
4. Teri, Inc., during the period July 1, 2010 through June 30, 2011.
5. Winston School, during the period July 1, 2010 through June 30, 2011.
6. Pioneer Day School, during the period July 1, 2010 through June 30, 2011.

**B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. San Marcos Unified School District to provide a one-on-one instructional assistant to a San Dieguito Union High School District Special Education Student, during the period June 21,

2010 through June 30, 2010, for an amount not to exceed \$688.14, to be expended from the General Fund/Restricted 06-00.

2. \* *(This item pulled from the Consent Agenda; see below)* Elizabeth Christensen, O.D., for comprehensive developmental vision evaluations, vision therapy and progress evaluations, during the period of July 1, 2010 through June 30, 2011, at the rate of \$300.00 per evaluation and \$120.00 per hour for therapy and progress evaluations, to be expended from the General Fund/Restricted 06-00.
3. Daniel & Davis Optometry, Inc. to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period July 1, 2010 through June 30, 2011, at the rate of \$125.00/ per hour for therapy, and \$225.00 per hour for progress evaluations, to be expended from the General Fund/Restricted 06-00.
4. Melissa L. Haider, MPT, to provide physical therapy evaluations, consultation, and direct therapy for special education students, during the period July 1, 2010 through June 30, 2011, at the rate of \$115.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Rienzi Haytasingh, Psy.D., to provide school neuropsychological evaluation services for special education students, during the period July 1, 2010 through June 30, 2011, for an amount not to exceed \$3,000.00 per evaluation, to be expended from the General Fund/Restricted 06-00.
6. Hein Speech-Language Pathology to provide speech/language pathology services for special education students, during the period July 1, 2010 through June 30, 2011, at the rate of \$100.00 to \$200.00 per hour, to be expended from the General Fund/Restricted 06-00.
7. Interpreters Unlimited, for language interpreting services, during the period of July 1, 2010 through June 30, 2011, at the rate of \$51.00 to \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.
8. Dwayne Lizar to provide audiological and speech/language pathology services, during the period July 1, 2010 through June 30, 2011, at the rate of \$125.00 per hour, to be expended from the General Fund/Restricted 06-00.
9. Total Vision Care to provide developmental optometry services for special education students, during the period July 1, 2010 through June 30, 2011, at the rates of \$115.00 per vision therapy session, \$135.00 per progress evaluation, \$410.00 per visual efficiency or processing evaluation, and \$45.00 per IEP telephone meeting with doctor, to be expended from the General Fund/Restricted 06-00.

#### C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 588295, in the amount of \$35,000.00.

#### D. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS, 2010-11

Approve entering into Interdistrict Attendance Agreements for 2010-11, with Carlsbad Unified, Escondido Union High, Grossmont Union High, Oceanside Unified, San Marcos Unified, San Diego Unified, and Vista Unified School Districts, as presented.

## 15. BUSINESS

#### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Southwest Traders, Inc. to provide SmoothEZe frozen fruit puree smoothie mix, during the period September 1, 2010 through June 30, 2011, for \$35.00 per three gallon container, to be expended from the Cafeteria Fund 13-00.
2. Ecolab, to provide Apex Manual #10362 and Oasis 146 #17708 cleaning and sanitizing supplies, equipment, and service, during the period September 1, 2010 through June 30, 2011, at the cost of \$59.80 each, to be expended from the Cafeteria Fund 13-00.
3. Carmel Valley Recreation Center for the lease of facilities for the San Dieguito Adult School senior fitness class, during the period September 8, 2010 through June 30, 2011, for an amount not to exceed \$6,000.00, to be expended from the Adult Education Fund 11-00.
4. Cathedral Catholic High School for lease of facilities for the Canyon Crest Academy Boy's Water Polo practice, during the period August 16, 2010 through November 19, 2010, for an amount not to exceed \$9,096.00, to be paid for by the Canyon Crest Academy Foundation.
5. St. Peter's Episcopal Church for lease of facilities for the San Dieguito Adult Education Life Story Writing class, during the period September 1, 2010 through June 30, 2011, for an amount not to exceed \$1,000.00, to be expended from Adult Education Fund 11-00.
6. Magdalena Ecke YMCA for the lease of facilities for the La Costa Canyon High School Boys & Girls Water Polo and Boys & Girls Swim Team programs, during the period November 15, 2010 through June 30, 2011, for an amount not to exceed \$18,540.00, to be paid for by the La Costa Canyon High School Foundation.
7. Elloise Bennett Consulting to provide inservice and consulting services to Earl Warren Middle School, during the period October 5, 2010 through June 30, 2011, for an amount not to exceed \$2,000.00, to be expended from the General Fund 03-00.
8. The Regents of the University of California for the lease of facilities at the University of California, San Diego, for the Torrey Pines High School Men's Water Polo practice and games, during the period August 19, 2010 through November 6, 2010, for an amount not to exceed \$6,250.20, to be paid for by the Torrey Pines High School Foundation.
9. San Dieguito Masonic Center for the lease of facilities for the San Dieguito Adult School parent participation pre-school, during the period September 1, 2010 through June 30, 2011, at the approximate rate of \$1,100.00 (including utilities) per month, to be expended from the Adult Education Fund 11-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Hollinger Construction, Inc. for the Relocate 3 Portable Buildings at La Costa Canyon High School project B2011-02 for an amount of \$24,600.00, to be expended from the Capital Facilities Fund 25-19.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Relocate 3 Portable Buildings at La Costa Canyon High School project B2011-02, contract entered into with Hollinger Construction, Inc.

F. ADOPTION OF RESOLUTIONS & APPROVAL OF AUTHORIZED SIGNATURES/REPRESENTATIVES

Adopt the following resolutions and approve authorized signatures:

- 1. SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING & AUTHORIZATION TO SIGN APPLICATIONS AND ASSOCIATED DOCUMENTS  
Designate Eric R. Dill, Associate Superintendent of Business Services, and Ken Noah, Superintendent, as District Representatives, as presented.
- 2. AUTHORIZED REPRESENTATIVE TO SAN DIEGO COUNTY SCHOOLS RISK MANAGEMENT JOINT POWERS AUTHORITY  
Designate Eric R. Dill, Associate Superintendent of Business Services, as the authorized representative, and Christina Bennett, Director of Purchasing, as alternate representative to the San Diego County Schools Risk Management Joint Powers Authority, as presented.
- 3. AUTHORIZED REPRESENTATIVE TO SAN DIEGO COUNTY SCHOOLS FRINGE BENEFITS CONSORTIUM  
Designate Eric R. Dill, Associate Superintendent of Business Services, as the authorized representative, and Terry King, Associate Superintendent of Human Resources, as the alternate representative to the San Diego County Schools Fringe Benefits Consortium, as presented.
- 4. CHANGE OF REVOLVING CASH FUND CUSTODIAN  
Change the Revolving Cash Fund Custodian (EC section 42800-5), designating Delores L. Perley as the custodian, as presented.
- 5. CHANGE AUTHORIZED PERSONS TO SIGN ON THE REVOLVING CASH FUND (PREPAYMENT – INSTANT MONEY)  
Change the Authorized Person to Sign on the Revolving Cash Fund (Prepayment), designating Christina Bennett or Eric R. Dill or Delores L. Perley, as presented.
- 6. DELEGATION OF AUTHORITY / LIABILITY TORT CLAIMS  
Authorize Eric R. Dill, Associate Superintendent of Business Services, to take action on all liability tort claims and authorize settlement of all such claims up to the limit specified in Government Code section 935.4, and that this resolution be imputed to each successor in the position of Associate Superintendent of Business Services, as presented.
- 7. AUTHORIZED SIGNATURES / DEVELOPER FEES & AGREEMENTS  
Authorize Ken Noah, Eric R. Dill, and John Addleman to sign all documents pertaining to the collection of developer fees and/or agreements.

G. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year.

H. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

\* It was then moved by Ms. Hergesheimer, seconded by Ms. Rich, that item 14B-2 be approved as presented. 4 Ayes: Ms. Friedman, Ms. Dalessandro, Ms. Hergesheimer, and Ms. Rich. 1 Abstain: Ms. Groth. Motion carried.

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 19)**

- 16. APPROVAL OF BOARD POLICY REVISIONS, #3400 AND 3400/AR-1, *MANAGEMENT OF DISTRICT ASSETS*  
It was moved by Ms. Hergesheimer, seconded by Ms. Dalessandro, to approve Revision of Board Policy #3400 and 3400/AR-1, as presented.

- 17. APPROVAL OF BOARD POLICY REVISIONS, (8), AS REQUIRED BY NEW STATE MANDATES AND COMPLIANCE WITH EDUCATION CODES: #5116.1/AR-2, *HIGH SCHOOL SELECTION*; #5125.1 AND 5125.1/AR-1, *RELEASE OF DIRECTORY INFORMATION*; #5141.33, *HEAD LICE*; #5144.1/AR-1, *SUSPENSION AND EXPULSION / DUE PROCESS*; AND #5144.1/AR-2, *SUSPENSION AND EXPULSION / DUE PROCESS (STUDENTS WITH DISABILITIES)*; #6141.1, *INDEPENDENT STUDY*; AND #6141.1/AR-1, *EDUCATIONAL OPPORTUNITIES, INDEPENDENT STUDY*

It was moved by Shakila Guevara, seconded by Ms. Friedman, to approve Revision of Board Policies as presented.

- 18. ADOPTION OF PROPOSED BOARD WORKSHOP SCHEDULE, 2010-2011, (2011 DATES PENDING APPROVAL AT THE ORGANIZATIONAL MEETING OF THE BOARD ON DECEMBER 9, 2010)

It was moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, to adopt the Board Workshop Schedule, 2010-11, as proposed; 2011 meetings pending board approval on December 9, 2010, (Organizational Meeting of the Board).

- 19. CERTIFICATION OF THE 2009-10 UNAUDITED INCOME AND EXPENDITURES

It was moved by Ms. Friedman, seconded by Shakila Guevara, to certify the 2009-10 Unaudited Actual Income and Expenditures, as presented.

**INFORMATION ITEMS.....(ITEMS 20 - 27)**

- 20. SAN DIEGUITO UNION HIGH SCHOOL DISTRICT ACTION PLANS, 2010-11

This item was being submitted for Board review and information only.

- 21. LABOR COMPLIANCE PROGRAM INTERIM REPORT THROUGH JUNE 30, 2010 / REPORTING PERIOD MARCH 1, 2010 THROUGH JUNE 30, 2010.

This item was submitted as an information item only.

- 22. BOARD POLICY REVISION PROPOSAL (5), #5111.1, *DISTRICT RESIDENCY*; #5113 (BP & AR), *ABSENCES AND EXCUSES*; #5125/AR-1, *STUDENT RECORDS*; AND #5131.6/AR-2, *ALCOHOL AND OTHER DRUGS / STUDENT ASSISTANCE SERVICES*

This item was submitted for first read and will be resubmitted for board action on September 16, 2010.

- 23. BOARD POLICY REVISION PROPOSAL, #9270, *CONFLICT OF INTEREST*, AS PRESENTED.

This item was submitted for first read and will be resubmitted for board action on September 16, 2010.

- 24. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on an assembly bill in Sacramento regarding state funding and allocation for basic aid districts. More updates will follow once the amount of allocation for the district is determined. Mr. Dill stated that bus pass sales have surged, and as of this morning, 90% of the bus pass capacity had been fulfilled.

- 25. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave an update on the classified and certificated workshops held during the past week. Student enrollment and staffing needs continue to be monitored.

- 26. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt distributed a report (attached) containing updates on three summer school programs for 2010: Online Credit Recovery, Extended School Year, and English as a Second Language.

Mr. Schmitt also discussed a program offering PE Credit Options for Athletes, stating that currently has 392 students participating in the program, from all four high schools.

- 27. PUBLIC COMMENTS - (None presented)

- 28. FUTURE AGENDA Items - (None discussed)

- 29. ADJOURNMENT TO CLOSED SESSION – (No Closed Session required)
- 30. REPORT OUT OF CLOSED SESSION – No further action was taken by the Board.
- 31. ADJOURNMENT OF MEETING - Meeting adjourned at 7:40 PM.

Joyce Dalessandro  
Joyce Dalessandro, Board Clerk

9 / 16 / 2010  
Date

Ken Noah  
Ken Noah, Superintendent

9 / 16 / 2010  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 9-16-10  
Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES



**S.D.U.H.S.D.**  
**Summer School Programs**  
**2010**

**Online Credit Recovery – Torrey Pines High School**  
**(David Jaffe – Supervisor)**

**The Program**

- 11<sup>th</sup> and 12<sup>th</sup> grade only for students who originally failed a course
- English, Math, Social Science, Science
- May complete up to 20 credits
- 5 Teachers
- Available to all students, including Special Education
- Individualized for each student
- 20 days

**The Numbers**

- 143 students invited by Counselor
- 99 students enrolled
- 74 students completed 133 courses
- **Total Cost \$34,000**
  - ❖ \$33,000 - Teachers
  - ❖ \$1,000 -Supplies / Materials
- Prior Year Costs: 2008 - \$700,000; 2009 - \$300,000

**Extended School Year (ESY) – Torrey Pines High School**  
**(Cara Schukoske – Supervisor)**

**The Program**

- Special Education
- Severe Needs
- No credits earned
- Teachers and Instructional Assistants work with students, per IEP
- Individualized for each student
- 20 days

Summer School Programs Summary 2010

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**The Numbers**

- 90 students registered
- 90 students attended
- 10 teachers
- 20 Instructional Assistants (IAs)
- **Total Cost \$234,000**
  - ❖ \$89,000 - Teachers
  - ❖ \$86,000 - IAs
  - ❖ \$1,000 - Materials and Supplies
  - ❖ \$58,000 – Transportation (drivers & fuel)

**English as a Second Language (ESL) – Oak Crest Middle School (June 28 – July 23)  
(Manuel Zapata – Supervisor)**

**The Program**

- Separate MS and HS classes
- Focus on supporting ELD 1, 2, and 3
- Skills based instruction
- Students will earn 5 credits upon successful completion of program
- Meets the “Maintenance of Skills” requirement,  
as defined through Title I and Title III
- 19 Days

**The Numbers**

- 100 students invited
- 44 students enrolled
- 36 students completed program (5 credits each)
- 1.5 teachers
- **Total Cost \$4,600**
  - ❖ \$4,500 - Teachers
  - ❖ \$100 - Materials and Supplies