

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

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FEBRUARY 5, 2009

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS..... (ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS (ITEM 1)

President Dalessandro called the meeting to order at 5:45 PM on Thursday, February 5, 2009, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION.....(ITEM 2)

The Board convened to Closed Session at 5:46 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Srvcs
Terry King, Associate Superintendent, Human Resources
John Addleman, Director, Planning & Financial Management
Michael Taylor, Director, Finance
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Isabelle Giap, Canyon Crest Academy
Shakila Guevara, San Dieguito Academy, (representing Allie Jucha)

- 3. CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:35 PM by President Dalessandro.
- 4. SALUTE TO THE FLAG(ITEM 4)
JOYCE DALESSANDRO led the salute to the flag.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
No action was taken by the Board during Closed Session.
- 6. APPROVAL OF MINUTES(ITEM 6)
It was moved by,Linda Friedman, seconded by Beth Hergesheimer, that the Minutes of the Board Workshop and Regular Board Meeting of January 15, 2009, be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT BOARD REPRESENTATIVE REPORTS(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS(ITEM 8)
Ms. Dalessandro – Attended the second Long Range Facilities Task Force Committee meeting at Earl Warren Middle School; a retirement event honoring Mr. David Bevilaqua, former Executive Director of Finance; Classified Staff In-service Day on January 26th; and a meeting with an Earl Warren Library committee who’s role is to choose art work submitted for display
Ms. Friedman – Attended a Regional Legislative Action Network meeting hosted by the Solana Beach School District. Legislative Analyst Kevin Gordon was the guest speaker.
Ms. Groth – Attended the CASH Flow workshop at San Diego County Office of Education given by Lora Duzyk, Assistant Superintendent of Business Services Administration.
Ms. Hergesheimer – Participated in a California School Boards Association Webinar; the retirement party honoring David Bevilaqua; and two adult education classes; visited San Dieguito Academy; and attended a Board Workshop prior to this meeting.
Ms. Rich – Attended the first Regional Legislative Action Network meeting of the year at Solana Beach School District.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES(ITEM 9)
Superintendent Noah – Attended a meeting with area members of the Association of California School Administrators (ACSA) committee, where each superintendent shared the state of the district. At a Principals’ meeting earlier this morning, he shared with the group that one of the things that impressed him most when he first visited this district was the manner in which these issues were being dealt with. It was straightforward, neither understated nor overstated, cautious and prudent, a practice that continues this year as the district deals with financial critical issues and challenges.
Mr. Noah also attended the Regional Legislative Action Network meeting where Mr. Kevin Gordon presented very important information. “*Democracy is messy*”, was one of Mr. Gordon’s phrases used to describe the status of the issues that the Legislature is dealing with, which will ultimately impact this school district: 1) Large tax increases are expected, 2) there are going to be reductions in revenue for school districts, and 3) flexibility in categorical spending is being

considered, in spite of lobbying against this. There are also lobbyists against the state waiving textbook adoptions – something many districts are asking the state to do. Other notions include deferring payments to districts and local agencies. There is also a proposal by the governor to reduce the number of days in the school year. Meanwhile, this district has two challenges: 1) currently the district has a gap between anticipated revenue and our level of expenditures, and 2) the district is going to have a reduction of revenue in this school, beyond what was planned. Over the next 18 months, by the district’s best estimates, that number is about \$8 million dollars. If this holds, the district will see the need to make dramatic staff reductions in the next school year. More updates will follow.

10. SCHOOL / DEPT UPDATES (NONE SCHEDULED)(ITEM 10)

CONSENT AGENDA ITEMS (ITEMS 11 – 15)

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplements (2).

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplements (2).

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL /RATIFICATION OF AGREEMENTS

No Agreements Submitted

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No Contracts Submitted

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. BEST Maintenance to provide cleaning services at the Adult Transition Program - South site, starting November 4, 2008 until termination in writing by either party, at the rate of \$330.00 per month, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 584640, in the amount of \$30,000.00
2. Student ID No. 472948, in the amount of \$15,000.00

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Lawrence Family Jewish Community Centers of San Diego County for lease of facilities for Canyon Crest Academy Swim Team and Water Polo programs, during the period January 1, 2009 through December 31, 2009, at the rate of \$60.00/hour from January 1, 2009 through March 31, 2009 and then at the rate of \$66.00/hour from April 1, 2009 through December 31, 2009, to be paid for by the Canyon Crest Academy Foundation.
2. Roesling Nakamura Terada Architects, Inc. to provide design, contract document preparation and construction administration support for the Convert Irrigation to Reclaimed Water at San Dieguito Academy and Oak Crest Middle School project, during the period February 6, 2009 through December 31, 2009, for an amount not to exceed \$9,500.00 plus reimbursable expenses, to be expended from the Capital Facilities Fund 25-19.
3. San Dieguito Masonic Center for lease of facilities for the San Dieguito Adult School parent participation pre-school, during the period February 1, 2009 through June 30, 2009, at the rate of \$1,100.00 (including utilities) per month, to be expended from the Adult Education Fund 11-00.
4. Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School senior fitness class, during the period February 2, 2009 through April 3, 2009, for an amount not to exceed \$1,736.70, to be expended from the Adult Education Fund 11-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. 22nd District Agricultural Association/Del Mar Fairgrounds amending the maximum contract amount to be paid to the District for the 2009 term to \$130,000.00.

C. AWARD OF CONTRACTS

No Contracts Submitted

D. ACCEPTANCE OF RECOMMENDATION AND APPROVAL TO ENTER INTO CONTRACTS

Accept the recommendation of District Staff to select Keane Studios and Classic School Portraits by Gerardy Photography for district-wide Senior Portrait Photography services and Underclassmen Yearbook Photography services, respectively, and authorize Christina M. Bennett or Eric R. Dill to enter into contracts, during the period February 1, 2009 through January 31, 2010 with options to extend for four additional one-year periods.

E. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 – Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc., decreasing the contract amount by \$5,819.00 and extending the contract time by 13 calendar days.
2. Change Order No. 1 - Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc., extending the contract time by 13 calendar days.
3. Change Order No. 1 – Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc., extending the contract time by 156 calendar days.

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Biotech Classroom Conversion – Phase I at San Dieguito Academy project B2009-09, contract entered into with Fordyce Construction, Inc.
2. Tennis Court Resurfacing at San Dieguito Academy project B2009-12, contract entered into with Ferandell Tennis Courts, Inc.
3. Energy Conservation Services Contract B2006-11 – Torrey Pines High School Academic Bldg. West – Phase III, contract entered into with Siemens Building Technologies, Inc.

G. APPROVAL OF CHECK CLEARING ACCOUNT

Approve closing the general check clearing account and reopening the check clearing account with California Bank & Trust.

H. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 17)

16. PROPOSED REVISIONS TO BOARD POLICIES 5118 & 5118/AR-1, “ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE”

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to approve the proposed revisions of Board Policies 5118 & 5118/AR-1, “Attendance of Non-Residents/Interdistrict Attendance” as shown in the attached supplements. **Motion unanimously carried.**

17. DISCUSSION OF STUDENT PRESENTATION “ERGONOMICS STUDY”, PRESENTED AS A PUBLIC COMMENTS ITEM AT THE JANUARY 15TH BOARD MEETING

Public Comments:

Students from Carmel Valley Middle School (Ethan, Sean, Brandon and Michael), who call themselves "The BackStraight Boys" reported results of a study they conducted on repetitive stress injuries as related to poor posture while at the computer, and how that affects students. The Board commended students for their presentation and Mr. Noah said the district would be taking responsive steps that address ergonomic concerns through facilities studies and classroom computer needs.

This item was submitted for Board discussion and no action was taken.

INFORMATION ITEMS (ITEMS 18 - 25)

18. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma reviewed key points of the American Recovery and Reinvestment Bill of 2009 and its impact on school districts. He also handed out a Treasurer Investment Report of the County of San Diego, released by the San Diego County Treasurer Tax Collector's Office. Mr. Ma then introduced Mr. Michael Taylor and Mr. Eric Dill who gave a report on annual cash flow management from 2003 – 04 through the current school year.

19. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King gave a report on the outcome of the Classified Staff In-service Day on January 26th. The in-service was well attended and the district received good feedback from participants. Ms. King also addressed current staffing needs including employees wanting to come back from part time leaves, to full time.

20. EDUCATIONAL SERVICES UPDATE.....RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reported the district has decided not to adopt the new language arts instructional materials. He also gave an update on the annual high school selection process and gave total number of applications to date to the four high schools, and said the Lottery is scheduled for February 23^d. Mr. Schmitt said 301 applicants currently enrolled in private schools have applied to our schools. He also described measures being taken to add / modify programs at various sites.

21. PUBLIC COMMENTS - (NONE PRESENTED)

22. FUTURE AGENDA ITEMS - No future agenda items were discussed.

23. ADJOURNMENT TO CLOSED SESSION - Closed Session was not required.

24. REPORT OUT OF CLOSED SESSION – Nothing more was reported.

25. ADJOURNMENT OF MEETING..... (ITEM 25)

There being no further business, the meeting was adjourned at 7:51 PM.

Barbara Groth, Board Clerk

____ / ____ / 2009
Date

Ken Noah, Superintendent

____ / ____ / 2009
Date