

San Dieguito

Union High School District

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Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING
THURSDAY, FEBRUARY 7, 2008**

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments..... (Agenda Item 1)
There were no comments from the public presented.

2. CLOSED SESSION (AGENDA ITEM 2)

President Beth Hergesheimer called the meeting to order at 6:00 PM on Thursday, January 17, 2008, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:

- A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board of Trustees members were in attendance.

Student Advisory Members present were Meredith Adams, La Costa Canyon, Caylee Falvo, Sunset, Kelly Kean, Canyon Crest Academy, Kiran Natarajan, Torrey Pines High School, and Hilary Ross, San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Brian Kohn, Principal, Canyon Crest Academy
Becky Banning, Recording Secretary

3. Reconvene / Call to Order (AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:37 PM by President Beth Hergesheimer.

4. Salute to Flag (Agenda Item 4)

Student Kelly Kean led the salute to the flag.

5. Report Out of Closed Session..... (Agenda Item 5)

There was no report out of closed session.

6. Approval of Minutes (Agenda Item 6)

It was moved by Linda Friedman, seconded by Barbara Groth, that the Minutes of the Regular Board Meeting of January 17, 2008, and the Special Board Meetings of January 23 and 24, 2008, be approved as written. ***Motion unanimously carried.***

NON-ACTION ITEMS (AGENDA ITEMS 7 - 10)

7. Student Board Member Reports (Agenda Item 7)

A. Swearing in of New Student Board Advisory Members, (Chloe Deis-Groff, San Dieguito Academy; Ilana Newman, Torrey Pines High School)

Superintendent Dr. Lynch introduced and swore in two new student advisory Board members.

B. Student Board Member Updates..... Student Advisory Board

All students present reported on current events and pending activities at their respective schools.

8. Board Member Reports..... (Agenda Item 8)

Ms. Dalessandro and Ms. Rich went to see the metal sculpture donated by the Friends of the Library, stating that the piece was impressive and thanked the donor for the generous gift. The sculpture will be safely displayed by being mounted on a wall above some shelves.

Ms. Friedman and Ms. Hergesheimer attended an event at La Costa Canyon High School that featured interactive engineering activities demonstrated by groups of students, including an architectural design of Ms. Friedman's home, which was designed by a student; made a school visit at Earl Warren Middle School with Ms. Hergesheimer; visited Bonita High School with Mr. Rick Schmitt, to observe their International Baccalaureate program; attended "Cabaret Night", a school fundraising event; attended an Open House at San Dieguito Academy; attended a meeting where Congressman Susan Davis addressed some performing arts-related matters; and attended a San Dieguito Alliance for Drug Free Youth meeting.

Ms. Groth attended a training session at San Diego County Office of Education regarding childhood student obesity and weight wherespeakers were interactively featured through media and topics such as vending machines on campuses and desires towards lowfat items were discussed. Other topics discussed were non-candy fund raisers; attended a meeting at North Coastal Consortium for Special Education; and worked the voting polls earlier that week.

Ms. Hergesheimer visited Oak Crest and Diegueno Middle School; visited a school in Huntington Beach with Ms. Rich and Dr. Lynch to observe their International Baccalaureate program.

Ms. Rich visited Oceanview High School to observe their International Baccalaureate program, stating that it was an excellent program with diversity of the student body.

9. Superintendent's Reports, Briefings and Legislative Updates(Agenda Item 9)

Dr. Lynch addressed the budget crisis currently affecting all districts. Board members received a handout with statistics that showed California to rank 46th in the nation in pupil spending. Dr. Lynch encouraged Trustees to write letters to our local legislators and congressmen in support of opposition to the governor's proposed budget cuts.

Dr. Lynch reported that she and Steve Ma would be meeting with every faculty within the next two weeks to address the budget situation and to encourage them to be proactive. Other ways the district is addressing the budget crisis will be to meet with all principals to talk about limited spending, including positions, overtimes, travel changes, open purchase orders and staffing for next year.

Also given were calendar updates and reminders of pending events and upcoming activities.

10. Update, Oak Crest Middle School.....Terry Calen, Principal

Principal Calen presented a school update addressing key topics such as academic excellence, student connections, character and staff development, integrated technology, and communication. He reported on the success of monthly parent meetings such as "Coffee with Calen" (previously known as "Java with Jaffe"). Other successful programs included support classes for students struggling in reading and math, the Homework Club, teacher collaboration efforts, and parent foundation fundraising events.

Upon conclusion, the Board thanked Mr. Calen for presentation and Dr. Lynch commended him for his commitment and dedication and thanked Mr. Calen for the wonderful job he is doing as principal.

CONSENT AGENDA ITEMS.....(AGENDA ITEMS 11 – 15)

Board Vice President Joyce Dalessandro requested that item 15B-1 (Heyl Communications contract) be pulled from the Consent Agenda. It was moved by Ms. Groth, seconded by Ms. Rich, that all other consent agenda items listed below be approved as written. ***Motion unanimously carried.***

It was then moved by Ms. Groth, seconded by Ms. Friedman, that item 15B-1 be opened for discussion prior to taking a vote. After some deliberation, the Board voted to approve the contract as written.

Ayes: 3; Nays: 2.

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

B. APPROVAL OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

Approval of Certificated and/or Classified Personnel Reports as shown in the attached supplement.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No agreements submitted.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY CONTRACTS

APPROVE ENTERING INTO THE FOLLOWING NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY MASTER CONTRACTS, TO BE FUNDED BY THE GENERAL FUND/RESTRICTED 06-00, AND AUTHORIZE ERIC R. DILL OR STEPHEN G. MA TO EXECUTE ALL PERTINENT DOCUMENTS PERTAINING TO THIS CONTRACT, CONTINGENT UPON RECEIPT OF THE SIGNED DOCUMENTS AND VERIFICATION OF INSURANCE COVERAGE:

1. Summerhill School, during the period January 7, 2008 through June 30, 2008.

B. APPROVAL/RATIFICATION OF AGREEMENTS

No agreements submitted.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Mark D. Baldwin, Ed.D., to prepare, conduct and facilitate a CTE (Career and Technical Education) workshop, on March 27, 2008, for an amount not to exceed \$2,500.00, to be expended from the General Fund/Restricted 06-00.
2. Geocon, Inc. to perform a limited geotechnical investigation at Sunset High School, during the period February 8, 2008 through May 31, 2008, for an estimated amount of \$6,100.00, to be expended from Mello Roos Funds.
3. Magdalena Ecke Family YMCA for lease of facilities for San Dieguito Academy off-campus PE class, during the period April 1, 2008 through June 12, 2008, for an amount not to exceed \$1,100.00, to be expended from the General Fund/ Restricted 06-00.
4. Roesling Nakamura Terada Architects, Inc. to provide design, contract document preparation and construction administration support for the Diegueno Middle School Music Room project, during the period February 8, 2008 through November 30, 2008, for an amount not to exceed \$30,000.00 plus reimbursable expenses, to expended from the Capital Facilities Fund 25-19.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Rebecca Heyl Communications, extending the contract period from February 1, 2008 to June 30, 2008, with no additional cost to the services provided. (*Pulled from consent agenda for discussion*).
2. Geocon, Inc. for additional geotechnical services performed at San Dieguito Academy, increasing the contract amount by \$3,742.27, to be expended from Mello Roos Funds.

3. Siemens Building Technologies, Inc. to provide additional work regarding mechanical, operational, and energy efficiency related improvements to Torrey Pines High School, as allowed in the energy service contract, to be performed upon receipt of a written notice to proceed from the District, increasing the total contract cost by \$37,500.00, to be expended from the Deferred Maintenance Fund 14-00.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Modtech Holdings, Inc. for the La Costa Canyon High School Team Room Modular Building project B2008-10, for an amount of \$444,674.00, to be expended from Mello Roos Funds.

D. ADOPTION OF RESOLUTION / SUPPORT OF APPLICATIONS FOR ELIGIBILITY DETERMINATION AND FUNDING & AUTHORIZATION TO SIGN APPLICATIONS AND ASSOCIATED DOCUMENTS

Adopt the attached Resolution in Support of Applications for Eligibility Determination and Funding, and Authorization to Sign Applications and Associated Documents, designating Stephen G. Ma, Associate Superintendent of Business, and Peggy Lynch, Superintendent, as District Representatives.

E. APPROVAL OF CHANGE ORDERS

No change orders submitted.

F. ACCEPTANCE OF CONSTRUCTION PROJECTS

No construction projects submitted.

G. APPROVAL OF BUSINESS REPORTS

1. PURCHASE ORDERS
2. INSTANT MONEY
3. MEMBERSHIP LISTING

DISCUSSION / ACTION ITEMS..... (AGENDA ITEMS 16 - 19)

16. PROPOSED REVISION TO POLICY 5116.1 AR-1, *INTRADISTRICT OPEN ENROLLMENT*

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the proposed revision to Policy 5116.1 AR-1, as shown in the attached supplement. **Motion unanimously carried.**

17. PROPOSED REVISION TO POLICY 7100 AR-1, ATTACHMENT A, *NEW CONSTRUCTION, STUDENT HOUSING CAPACITY*

It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to approve proposed revision to Policy 7100 AR-1, Attachment A, as shown in the attached supplement. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH AND WITHOUT URGENCY

- a) Public Hearing

- b) It was moved by Ms. Groth, seconded by Ms. Friedman, to adopt a resolution 1) without urgency (becomes effective in 60 days), and 2) with urgency (30 day maximum with a renewal to be presented to the Board on March 6, 2008) for the statutory fee increase.
Motion unanimously carried.

19. ADOPTION OF RESOLUTION / LEASE-LEASEBACK / EARL WARREN MS & SUNSET HS

It was moved by Ms. Friedman, seconded by Ms. Groth, to adopt the attached resolution approving and authorizing execution of site lease, sublease agreement, and construction services agreement for the lease-leaseback agreement for the construction of the Earl Warren Middle School and the Sunset High School Modernization project, to be expended from the Capital Facilities Fund 25-19, State School Facility Fund 35-00, Mello Roos Funds, and Deferred Maintenance 14-00, and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents. **Motion unanimously carried.**

INFORMATION ITEMS.....(AGENDA ITEMS 20 - 27)

- 20. Business Services Update Steve Ma, Associate Superintendent
Mr. Ma gave an update on a pending grant application, which is expected to be approved.
- 21. Educational Services UpdateRick Schmitt, Associate Superintendent
Mr. Schmitt announced the beginning of Writing Assessment within two weeks for all 7th through 11th grade students and updated the Board on the status of the On-Line High School Selection process.
- 22. Human Resources Update..... Terry King, Associate Superintendent
Ms. King gave some staffing updates to the Board, including number of employees currently on maternity leave and enrollment/staffing projections for next year. She reported on the successful outcome of the recent Classified Staff In-service, stating that it was well attended and generated positive feedback from staff.
- 23. Public Comments (Agenda Item 23)
There were no public comments presented at this meeting.
- 24. Future Agenda Items (Agenda Item 24)
Ms. Friedman announced that the Robotics Team from San Dieguito Academy is planning on giving a demonstration at a future Board meeting prior to the end of the school year. More information will follow.
- 25. Adjournment to Closed Session (Agenda Item 25)
There were no further items to discuss in Closed Session.
- 26. Report out of Closed Session (Agenda Item 26)
There was no report out of Closed Session.
- 27. Adjournment of Meeting (Agenda Item 27)
There being no further business, the meeting was adjourned at 7:47 PM.

Linda Friedman, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent

_____/_____/_____
Date