

San Dieguito

Union High School District

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Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.
(760) 943-3501 FAX

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING
SEPTEMBER 20, 2007

SDUHS DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS(ITEMS 1 – 6)

1. Call to Order / Public Comments.....(Item 1)
There were no comments from the public presented.
2. **CLOSED SESSION** (Item 2)
President Deanna Rich called the meeting to order on Thursday, September 20, 2007, at 6:01 PM, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current or potential litigation (1 case)

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board Trustees were in attendance.
Student Advisory Board Members in attendance were as follows.
Jenni Bartick, TPHS; Caylee Falvo, SS; Kelly Kean, CCA; and Hilary Ross, SDA.

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
David Bevilaqua, Executive Director, Finance
Michael Taylor, Director, Finance
Becky Banning, Executive Assistant to the Superintendent

3. Reconvene / Call to Order (Item 3)

The regular meeting of the Board of Trustees was called to order at 6:36 PM by President Deanna Rich.

4. Salute to Flag (Item 4)

Caylee Falvo led the salute to the flag.

5. Report Out of Closed Session..... (Item 5)

There was no report out of Closed Session presented.

6. Approval of Minutes (Item 6)

It was moved by Ms. Friedman, seconded by Ms. Dalessandro, that the Minutes of the September 6, 2007 Regular Board Meeting be approved. **Motion unanimously carried.**

NON-ACTION ITEMS(ITEMS 7 - 10)

7. Student Board Member Reports (Item 7)

All students present reported on activities during the opening days of school and pending calendar events at their respective sites.

8. Board Member Reports..... (Item 8)

- o Ms. Friedman, Ms. Rich, and Ms. Hergesheimer reported on attending several Back-to-School nights. Ms. Hergesheimer also provided feedback on a CSBA “Back-To-School” workshop she attended earlier that same week.
- o Ms. Groth reported on a new 8-week curriculum program for students in the 5th and 6th grades, in which students can learn skills on how to run a successful business. This county-sponsored non-profit program is being piloted in San Diego and Poway and more updates will follow.
- o Ms. Dalessandro reported attending Back-to-School Night at several schools. She also provided information about a Solana Beach City / School Liaison meeting she attended.

9. Superintendent’s Reports, Briefings and Legislative Updates (Item 9)

Dr. Lynch gave a brief update on the success of Canyon Crest Academy’s open lunch process; shared Educational Services updates in Mr. Schmitt’s absence; gave calendar updates on pending events; and reminded the Board of upcoming activities.

10. Update, Achievement Gap Task Force, Dr. Lynch..... (Item 10)

Dr. Lynch brought details to the Board about a news conference scheduled for October 12th at 10:00 AM, in the San Diego County Office of Education, as well as the expanded forces of the Task Force. There will also be a workshop for board members on October 29th.

CONSENT AGENDA ITEMS(ITEMS 11 - 15)

It was recommended by Ms. Groth that Item 15 C, (*Award of Contract, Pepsi Bottling Group*), be pulled from the consent agenda. After some discussion, it was agreed that this item be pulled and resubmitted at a future meeting. It was also moved by Ms. Groth, seconded by Ms. Hergesheimer, that all remaining Consent Agenda Items 11 – 15 be approved as written below. **Motion unanimously carried.**

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS REPORTED.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS REPORTED.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as reported.
2. Approval of Classified Personnel Report, as reported.

13. EDUCATIONAL SERVICES (NO ITEMS SUBMITTED)

14. PUPIL SERVICES (NO ITEMS SUBMITTED)

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. NvLS Professional Services, LLC to provide E-rate consultation services, during the period September 21, 2007 through June 30, 2008, for an amount not to exceed \$10,000.00, to be expended from the General Fund 03-00.
2. Brianna Wood to conduct dance workshops and create choreography for the La Costa Canyon High School Dance Club, during the period October 16, 2007 through December 18, 2007, for an amount not to exceed \$300.00, to be paid by ASB Funds.
3. State of California's 22nd District Agricultural Association for lease of facilities for the Torrey Pines High School AP testing, during the period May 5, 2008 through May 15, 2008, for an amount not to exceed \$5,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Frontier Fence Company, Inc. for district-wide fence installation services, extending the contract period from October 1, 2007 through September 31, 2008, to be expended from the fund to which the project is charged.

C. *AWARD OF CONTRACT (PULLED FROM CONSENT AGENDA; SEE ITEM 15-C, PAGE 4)

~~Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:~~

- ~~1. The Pepsi Bottling Group for the Beverage Supply & Vending – District Wide bid B2008-02, at the rates listed on the attachment, to be expended from the Cafeteria Fund 13-00.~~

D. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 - Upgrade Security System at Diegueno Middle School project B2008-01, contract entered into with Rancho Santa Fe Security Systems, Inc., increasing the contract time by 36 calendar days and increasing the contract amount by \$625.00, to be expended from the Capital Facilities Fund 25-19.
2. Change Order No. 1 - San Dieguito Academy Relocatable Classrooms – Fire Alarm project B2008-03, contract entered into with SimplexGrinnell LP, increasing the contract time by 28 calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Upgrade Security System at Diegueno Middle School project B2008-01, contract entered into with Rancho Santa Fe Security Systems, Inc.
2. San Dieguito Academy Relocatable Classrooms – Fire Alarm project B2008-03, contract entered into with SimplexGrinnell LP.

F. ADOPTION OF RESOLUTION / COOPERATIVE BID & AWARD

Moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt the resolution authorizing contracting with Corporate Express, Inc., pursuant to cooperative bid and award documents from the County of San Diego for the purchase of office supplies, at the listed prices on Exhibit C of the contract, to be expended from the fund to which the supplies are charged, and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents.

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

***15-C. AWARD OF CONTRACT / PEPSI BOTTLING COMPANY (PULLED FROM CONSENT AGENDA)**

It was moved by Ms. Groth, seconded by Ms. Friedman, that the contract with Pepsi be approved pending a reduction in price for the cost of bottled water. **Motion unanimously carried.**

DISCUSSION / ACTION ITEMS.....(Items 16 - 18)

16. APPROVAL OF BOARD POLICY REVISION, #9220, BYLAWS OF THE BOARD / GOVERNING BOARD ELECTIONS

It was moved by Ms. Dalessandro, seconded by Ms. Groth, to approve Board Policy Revision #9220, *Bylaws of the Board / Governing Board Elections*, as shown. **Motion unanimously carried.**

17. APPROVAL OF BOARD POLICY REVISION #9223, BYLAWS OF THE BOARD / FILLING VACANCIES

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve Board Policy Revision #9223, *Bylaws of the Board / Filling Vacancies*, as shown. **Motion unanimously carried.**

18. ADOPTION OF 2007-08 DISTRICT GENERAL FUND BUDGET / FALL REVISION

It was moved by Ms. Groth, seconded by Ms. Friedman, to adopt the 2007-08 District General Fund Budget Fall Revision, as shown. **Motion unanimously carried.**

INFORMATION ITEMS..... (Items 19 – 25)

- 19. Business Services Update Steve Ma, Associate Superintendent
Mr. Ma gave updates on the status of various facilities improvements.
- 20. Human Resources Update..... Terry King, Associate Superintendent
Ms. King updated the Board on the status of staffing needs at La Costa Canyon as well as other sites and Dr. Lynch commended Ms. King and the Human Resources Department for their accomplishments with the La Costa Canyon staffing needs.
- 21. Public Comments – There were no public comments presented at this meeting.
- 22. Future Agenda Items – There were no further items to discuss.
- 23. Adjournment to Closed Session (if scheduled) – There was no Closed Session held.
- 24. Report from Closed Session (if required) – There was no report out of Closed Session.
- 25. Adjournment of Meeting – The meeting was adjourned at 7:12 PM.

Joyce Dalessandro, Board Clerk

October 4, 2007
Date

Peggy Lynch, Ed.D., Superintendent

October 4, 2007
Date