

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
(760) 943-3501 FAX

www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING**

THURSDAY, JUNE 7, 2007

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments(Agenda Item 1)
There were no comments from the public presented.
2. **CLOSED SESSION**(Agenda Item 2)
President Deanna Rich called the meeting to order at 6:00 PM on Thursday, June 7, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current or potential litigation (1 case)

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board of Trustees were in attendance.

All Student Advisory Board Members were in attendance. (Alexandra Hyatt represented San Dieguito Academy.)

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Armida Diaz, Instructional Support
Martiza Diaz, Administrative Assistant, Instructional Support
Carmen Blum, District Translator/Interpreter, SDUHSD
Becky Banning, Executive Assistant to the Superintendent

3. Reconvene / Call to Order (Agenda Item 3)

The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Deanna Rich.

4. Salute to Flag(Agenda Item 4)

Jackie Brabyn led the salute to the flag.

5. Report Out of Closed Session.....(Agenda Item 5)

There was no report presented out of Closed Session.

6. Approval of Minutes(Agenda Item 6)

It was moved by Jackie Brabyn, seconded by Kiran Natarajan, that the Minutes of the May 17, 2007 Board Workshop and Regular Board Meeting be approved.

Motion unanimously carried.

NON-ACTION ITEMS (AGENDA ITEMS 7 - 11)

7. Student Board Member Reports(Agenda Item 7)

All students present reported on current events and pending activities at their respective schools. Jackie Brabyn, Senior at LCC, introduced Meredith Adams, who will be replacing Jackie as La Costa Canyon's Student Advisory Board Member next year.

8. Board Member Reports.....(Agenda Item 8)

Ms. Friedman reported on her attendance at a recent CSBA Annual Legislation conference held in Sacramento; participation in a JPA meeting with Peggy Lynch and Business Associate Superintendent, Steve Ma; and attendance at a farewell event for district employee, Margie Bulkin, who has left the district to become the new Superintendent at Sonora Elementary School District, in Sonora, California.

Ms. Dalessandro reported on attending a Regional LAN planning meeting with Peggy Lynch and other area superintendents; attending the last Parent Rep Site Council meeting of the year; attending the annual BTSA Colloquium, which featured retiring TPHS coach, Ed Burke, as their keynote speaker; an awards ceremony for Torrey Pines High School; the job fair held at Oak Crest Middle School; TPHS math teacher Abby Brown's Open House; a meeting with La Costa Canyon's new principal, Mr. Craig Lewis; an SDUHSD International Baccalaureate Board Workshop; and Margie Bulkin's farewell event.

Ms. Hergesheimer attended a breakfast event at the Encinitas School District featuring Mr. Greg Hamelstein; attended the SDUHSD LAN meeting; and several awards events at La Costa Canyon High School.

Ms. Groth reported on attending the Strategic Plan Committee Meeting where Mike Coy, Executive Director of Technology for SDUHSD, gave a technology update and reported on pending upgrades. District Homework Policies were also discussed, and the next meeting will take place in October.

Ms. Rich reported attending an awards event for EL students, and stated she was proud of the students' accomplishments and evident progress.

9. Superintendent's Reports, Briefings and Legislative Updates(Agenda Item 9)

Dr. Lynch thanked the Board for attending Abby Brown's Math Open House event at Torrey Pines High School, stating that site staff and administrators greatly appreciate their site visits; presented calendar updates and reminded the Board of upcoming school activities, including school promotion and graduation ceremonies.

10. Torrey Pines High School Update, Brett Killeen, Principal.....(Agenda Item 10)

Mr. Killeen presented the Board with an update on events, successes and future goals of Torrey Pines High School, including noteworthy accolades such as a recent article in Newsweek Magazine listing Torrey Pines High School as one of the best schools in the country, #113 out of 28,000; Academic and Athletic county championship titles; an API score of 838; 23 out of 23 AVID students accepted into college this year; a graduating class of about 900 this year; and Science Olympiad resulting in 1st place for the county, 3rd place in the state.

Mr. Killeen also addressed areas of focus for the year based on the Strategic Plan and the school's vision, and explained how these goals are being implemented.

He concluded by expressing his gratitude to the Superintendent, the Cabinet and the Board of Trustees for their continued support, clarity of expectations and ongoing involvement.

11. DELAC Update / Report, Instructional Support Staff and Parents(Agenda Item 11)

District Interpreter and Translator, Carmen Blum, introduced Ms. Alma Molina, parent from Earl Warren Middle School and DELAC Committee Member, to the Board of Trustees. Ms. Molina reported on the district English Learner Program and offered recommendations to the Board, based on a needs assessment recently conducted by the committee. These recommendations included an increase in extra-curricular activities and improvement in transportation-related issues such as additional buses and bus stops.

CONSENT AGENDA ITEMS.....(Agenda Items 12 – 16)

It was moved by Ms. Ms. Friedman, seconded by Ms. Hergesheimer, that all Consent Agenda Items 12 – 16 listed below be approved as written.

Motion unanimously carried.

12. **SUPERINTENDENT**

A. **ACCEPTANCE OF GIFTS AND DONATIONS**

Acceptance of donations as shown in the attached supplement.

B. **APPROVAL OF FIELD TRIPS**

Approval of field trip requests as shown in the attached supplement.

C. **CIF MEMBERSHIP AGREEMENT**

Approval of the California Interscholastic Federation Request for Continuing Membership and Agreement to Conditions Membership, as shown in the attached supplement.

13. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as shown in the attached supplement.
2. Approval of Classified Personnel Report, as shown in the attached supplement.

14. EDUCATIONAL SERVICES

A. APPROVAL OF CBET 2007-08 APPLICATION

1. Approve the Community-Based English Tutoring (CBET) Program Application for Fiscal Year 2007-08, as shown in the attached supplement.

B. APPROVAL OF COMMUNITY GRANT / CITY OF ENCINITAS

1. Approve the submittal of an application for Community Grant Funding with the City of Encinitas for Language Lab Supplementation Project for the Adult Education program, as shown in the attached supplement.

C. APPROVAL OF ADULT SCHOOL TUITION FEES, BOARD POLICY REVISION, #6392 – TUITION AND FEES FOR STUDENTS ATTENDING ADULT SCHOOL

1. Approve the proposed Board Policy Revision #6392, Tuition and Fees for Students Attending Adult School, as shown in the attached supplement.

15. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Devereux Texas Treatment Network, during the period May 9, 2007 through June 30, 2007.

16. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Murdoch Walrath & Holmes to provide advocacy and consulting services for the District, during the period July 1, 2007 through June 30, 2008, for an amount not to exceed \$30,000.00, to be expended from General Fund 03-00, General Fund/Restricted 06-00, and Capital Facilities Fund 25-18.

2. Mark Bergstrasser to provide consultation regarding the District's student information system, during the period June 8, 2007 through June 30, 2008, for an amount not to exceed \$15,000.00, to be expended from the General Fund 03-00.
3. MTGL, Inc. to provide special DSA testing and inspection services for the Torrey Pines High School Bldg B HVAC Upgrades, during the period June 8, 2007 through July 15, 2007, for an amount not to exceed \$3,000.00, to be expended from Deferred Maintenance Fund 14-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. City of Encinitas to provide two school resource officers at the San Dieguito High School Academy, Sunset High School, Diegueno Middle School, and Oak Crest Middle School campuses during the 2007-2008 school year including summer school, for an amount of \$156,041.00, to be expended from the General Fund/Restricted 06-00.
2. Goldfield Stage & Co., North County Student Transportation, Sundance Stage Lines, Inc., San Diego Scenic Tours, and Certified Transportation to extend extra curricular transportation services, during the period July 1, 2007 through June 30, 2008, with all companies requesting up to a 5% increase on certain services, and no other changes in the terms and conditions of the contracts.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Hollandia Dairy for Dairy Supplies B2007-22, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one-year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
2. All American Plastics & Packaging for Paper Supplies B2007-23, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one-year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
3. US Foodservice Joseph Webb Division for Grocery Supplies B2007-25, during the period July 1, 2007 through June 30, 2008, with options to renew two additional one-year periods, at the unit prices listed on the attachment, to be expended from the Cafeteria Fund 13-00.
4. Mear Construction, Inc. for the Campus Painting at San Dieguito Academy project B2007-15, for an amount of \$70,000.00, to be expended from the Deferred Maintenance Fund 14-00.
5. Commercial & Industrial Roofing Company, Inc. for the Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project B2007-16, for an amount of \$253,771.00, to be expended from the Deferred Maintenance Fund 14-00.

D. APPROVAL OF CHANGE ORDERS

Approve Change Order Number 1 to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Siemens Building Technologies, Inc. for additional A/C units and added energy management conservation system (EMCS) for the Torrey Pines High School Bldg. B West A/C Retrofit & ECMS and Bldg. E A/C Installation – Phase II project, for an amount of \$59,370.00, to be expended from the Deferred Maintenance Fund 14-00.

2. Kimmel Construction for an additional time filling fueling station for the Relocate CNG Fueling Station at the SDUHSD Transportation Facility project, for an amount of \$1,675.94, to be expended from the Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant.

E. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

DISCUSSION / ACTION ITEMS..... (Item 17 - 18)

17. APPROVAL OF NAMING OF FACILITY / TORREY PINES HIGH SCHOOL STADIUM
It was moved by Ms. Dalessandro, seconded by Ms. Friedman, to approve the re-naming of the Falcon Stadium at Torrey Pines High School to be the “Ed Burke Field at Falcon Stadium”.as shown. ***Motion unanimously carried.***

18. ADOPTION OF RESOLUTION – H.R. 648, NO CHILD LEFT BEHIND FEDERAL IMPROVEMENT ACT
It was moved by Kelly Kean, seconded by Kiran Natarajan, to adopt a resolution in support of H.R. 648, a draft legislation to improve the *No Child Left Behind* Federal Act of 2001, as shown. ***Motion unanimously carried.***

INFORMATION ITEMS.....(Agenda Items 19 - 33)

19. Business Services Update Steve Ma, Associate Superintendent
(Mr. Ma’s updates were combined with Agenda Items 27 and 28).

20. Educational Services Update Rick Schmitt, Associate Superintendent
Mr. Schmitt gave a brief update on the three No Child Left Behind-related proposals that Congress is currently looking at, stating that they are all positive changes: 1) to change the method of measuring student annual progress by combining other methods with the current standardized state testing methods; 2) to change the way the progress of students with IEPs is measured by including their individual goals as written on their IEP; and 3) to change the definition of a highly qualified teacher, which will allow districts more flexibility in getting expertise in the classroom and less traditional in nature.

21. Human Resources Update Terry King, Associate Superintendent
Ms. King gave an update on a recent Human Resources Workshop she recently attended where the topic of highly qualified teachers was discussed, in particular the tightening up of other categories such as Special Ed teachers. The title of “Highly Qualified Teacher” is being modified to “Highly Qualified *Effective* Teacher”, including new ways by which to measure this new category.

Other updates included the status of the principal transition process for both, La Costa Canyon and Canyon Crest Academy, which included a meeting with staff from each site; the status of other openings district-wide; and an update on newly filled positions district-wide.

- 22. Board Policy Revision Proposal, First Read, Policy #2000, *Concepts and Roles in Administration*, as shown in the attached supplement
This item was submitted as information only, and will be resubmitted to the Board for approval on June 26, 2007.
- 23. Board Policy Revision Proposal, First Read, Policy #9200, *Limits of Board Members' Authority*, as shown in the attached supplement
This item was submitted as information only, and will be resubmitted to the Board for approval on June 26, 2007.
- 24. Board Policy Revision Proposal, First Read, Policy #4232, *Classified Substitutes*, as shown in the attached supplement
This item was submitted as information only, and will be resubmitted to the Board for approval on June 26, 2007.
- 25. Board Policy Revision Proposal, First Read, Policy #4216.3-37.1, *Interpreter for the Hearing Impaired*, as shown in the attached supplement
This item was submitted as information only, and will be resubmitted to the Board for approval on June 26, 2007.
- 26. Visual Performing Arts Textbook Adoption, First Read..... Rick Schmitt
This item was submitted as information only, and will be resubmitted to the Board for approval on June 26, 2007.
- 27. Relocatables Move from LCC to SDA..... Steve Ma
Mr. Ma explained the details and reasons for this move, such as the need for additional parking in one site and more classrooms in the other. He also talked about the expenses related to this move, which, although costly, would still be less compared to the purchase of new relocatables.
- 28. 2007-08 Tentative Budget Steve Ma
Mr. Ma gave a brief overview of the Tentative Budget for 2007-08 and explained that the budget must be adopted by June 30, 2007. The proposed budget will be submitted to the Board for approval on June 26, 2007.
- 29. Public Comments (Agenda Item 29)
There were no public comments presented at this meeting.
- 30. Future Agenda Items - There were no further items to discuss.
- 31. Adjournment to Closed Session (if scheduled) – There was no Closed Session held.
- 32. Report from Closed Session – There was no report out of Closed Session
- 33. Adjournment of Meeting – There being no further business, the meeting was adjourned at 7:55 PM.

Joyce Dalessandro, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent / Secretary

_____/_____/_____
Date