



Union High School District

**SAN DIEGUITO PUBLIC  
FACILITIES AUTHORITY  
SPECIAL MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**THURSDAY, DECEMBER 14, 2017**  
**(SEE AGENDA FOR START TIME)**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito Public Facilities Authority of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CLOSED SESSION**

The Board may meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cellular phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**BOARD OF TRUSTEES  
SAN DIEGUITO PUBLIC FACILITIES AUTHORITY  
SPECIAL MEETING**

**AGENDA**

**THURSDAY, DECEMBER 14, 2017  
(SEE START TIME BELOW)**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

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A Special Meeting of the San Dieguito Public Facilities Authority (SDPFA) of the San Dieguito Union High School District has been scheduled for Thursday, December 14, 2017, at the location noted above. The meeting will convene **immediately following Board action on Item 7i** of the Regular Board Meeting Agenda (*Appointment of Board Secretary and Re-adoption of Board Policies*) on the same date.

1. CALL TO ORDER

2. PUBLIC COMMENTS

In accordance with the Brown Act, public comments are limited to item(s) listed on the agenda. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (*See Board Agenda Cover Sheet*)

3. APPROVAL OF MINUTES / DECEMBER 8, 2016 SPECIAL MEETING

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the Minutes of the December 8, 2016, SDPFA Special meeting, as shown in the attached supplement.

4. ELECTION OF OFFICERS, 2018

A. Nomination for Chairperson

Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the President of the San Dieguito Union High School District Board of Trustees be elected Chairperson of the SDPFA.

B. Nomination for Vice-Chairperson

Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the Vice-President of the San Dieguito Union High School District Board of Trustees be elected Vice-Chairperson of the SDPFA.

C. Nomination & Appointment of Treasurer

Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the Associate Superintendent of Business Services be appointed Treasurer of the SDPFA.

D. Nomination for Secretary

Motion by \_\_\_\_\_, second by \_\_\_\_\_, that the Clerk of the San Dieguito Union High School District Board of Trustees be elected Secretary of the SDPFA.

**INFORMATION ITEMS**

5. SAN DIEGUITO PUBLIC FACILITIES AUTHORITY UPDATE

This item is being presented as information only.

6. ADJOURNMENT

### MINUTES

**ITEM 3**  
**Board of Trustees**  
 Joyce Dalessandro  
 Beth Hergesheimer  
 Amy Herman  
 Maureen "Mo" Muir  
 John Salazar

**Superintendent**  
 Eric R. Dill

**BOARD OF TRUSTEES  
 SAN DIEGUITO PUBLIC FACILITIES AUTHORITY  
 SPECIAL MEETING**

**THURSDAY, DECEMBER 8, 2016  
 6:48 PM**

**DISTRICT OFFICE BOARD ROOM 101  
 710 ENCINITAS BLVD., ENCINITAS, CA 92024**

A Special Meeting of the San Dieguito Public Facilities Authority of San Dieguito Union High School District was held on Thursday, December 8, 2016, at the location noted above. The meeting convened at 6:48 pm **following Item #7j, Appointment of Board Representatives to Committees, 2017** of the Regular Board Meeting Agenda.

Attendance / Board of Trustees & Student Board Representatives

|                   |  |
|-------------------|--|
| Joyce Dalessandro | Mikenzie Bub, Sunset High School                             |
| Beth Hergesheimer | Isaac Gelman, Torrey Pines High School                       |
| Amy Herman        | Skyler McFarlane, San Dieguito High School Academy           |
| Maureen "Mo" Muir | <i>Karlie McGillis, La Costa Canyon High School (Absent)</i> |
| John Salazar      | Emma Schroeder, Canyon Crest Academy                         |

Attendance / District Administration

Eric Dill, Interim Superintendent / SDPFA Treasurer  
 Michael Grove, Ed.D, Associate Superintendent, Educational Services  
 Torrie Norton, Associate Superintendent, Human Resources  
 Mark Miller, Associate Superintendent, Administrative Services  
 Delores Perley, Interim Associate Superintendent, Business Services  
 Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**PRELIMINARY ITEMS**

1. CALL TO ORDER

The meeting was called to order by President Hergesheimer at 6:48 PM.

2. PUBLIC COMMENTS

No public comments were presented.

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3. APPROVAL OF MINUTES / AUGUST 18, 2016 SPECIAL MEETING

Motion by Ms. Dalessandro, seconded by Ms. Hergesheimer, to approve the Minutes of the August 18, 2016, SDPFA Special meeting, as presented. ADVISORY VOTE Ayes: Bub, Gelman, McFarlane, Schroeder; Noes: None; Abstain: None; Absent: McGillis. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

4. ELECTION OF OFFICERS, 2017

A. Nomination for Chairperson

Motion by Mr. Salazar, seconded by Ms. Muir, that the President of the San Dieguito Union High School District Board of Trustees be elected Chairperson of the SDPFA. ADVISORY VOTE Ayes: Bub, Gelman, McFarlane, Schroeder; Noes: None; Abstain: None; Absent: McGillis. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

B. Nomination for Vice-Chairperson

Motion by Ms. Hergesheimer, seconded by Mr. Salazar, that the Vice-President of the San Dieguito Union High School District Board of Trustees be elected Vice-Chairperson of the SDPFA. ADVISORY VOTE Ayes: Bub, Gelman, McFarlane, Schroeder; Noes: None; Abstain: None; Absent: McGillis. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

C. Nomination & Appointment of Treasurer

Motion by Ms. Hergesheimer, seconded by Ms. Muir, that the Associate Superintendent of Business Services be appointed Treasurer of the SDPFA. ADVISORY VOTE Ayes: Bub, Gelman, McFarlane, Schroeder; Noes: None; Abstain: None; Absent: McGillis. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

D. Nomination for Secretary

Motion by Mr. Salazar, seconded by Ms. Dalessandro, that the Clerk of the San Dieguito Union High School District Board of Trustees be elected Secretary of the SDPFA. ADVISORY VOTE Ayes: Bub, Gelman, McFarlane, Schroeder; Noes: None; Abstain: None; Absent: McGillis. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

5. ADJOURNMENT

The meeting was adjourned 6:50 p.m.

\_\_\_\_\_  
Beth Hergesheimer, Board Clerk

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Eric R. Dill, Superintendent

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

# San Dieguito Public Facilities Authority

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF DIRECTORS

**DATE OF REPORT:** December 6, 2017

**BOARD MEETING DATE:** December 14, 2017

**PREPARED BY:** John Addleman, Executive Director of Planning

**SUBMITTED BY:** Tina Douglas, Treasurer

**SUBJECT:** **SAN DIEGUITO PUBLIC FACILITIES  
AUTHORITY UPDATE**

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### EXECUTIVE SUMMARY

Please see the information update for the San Dieguito Public Facilities Authority, as shown on the attached supplement.

### RECOMMENDATION:

This item is being submitted as information only.

### FUNDING SOURCE:

Not applicable.

## San Dieguito Union High School District

710 Encinitas Blvd., Encinitas,  
CA 92024-3357  
(760) 753-6491  
[www.sduhsd.net](http://www.sduhsd.net)

**Board of Trustees:** Joyce Dalessandro • Beth Hergesheimer • Amy Herman • Maureen Muir •  
John Salazar

**Superintendent:** Eric R. Dill

To: Tina Douglas, Treasurer

From: John Addleman, Executive Director of Planning Services

Date: November 27, 2017

Re: San Dieguito Public Facilities Authority (SDPFA) Revenue Refunding  
Bonds, Series 2006 A and B Update

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As you may be aware, Government Code 6599.1 requires that all issuers selling Marks-Roos bonds, after January 1, 1996 are required to report specific information to the California Debt and Investment Advisory Commission (CDIAC) by October 30<sup>th</sup> of each year. As such, the following is a summary of that information provided to CDIAC on October 17, 2017. As well, a new rule, Government Code 53343.2 requires that the reports submitted to CDIAC be displayed on the District web site by the end of January 2018.

In that effort, Staff is constructing a new web page dedicated to special taxes that will include the applicable CDIAC reports, reports provided to the State Controller's Office, and an interactive map overlay to allow homeowners, real estate agents, title companies, and others to locate properties within the District and gain information related to special taxes assessed within the District's nine community facilities districts (CFDs), including amount of annual special tax, year of first assessment, and year of final assessment. This web page will support our continued customer service as we continue to directly serve the more than 11,500 units sited on the 9,612 parcels levied.

On July 26, 2006, the SDPFA issued bonds, Series 2006 A&B, in the principal amount of \$91,125,000.00 on behalf of the District's CDFs. On May 6, 2008, the Authority remarketed the bonds in the then outstanding principal amount of \$89,130,000.00. Of the principal amount remarketed, \$71,915,000.00 remains outstanding as of 6/30/17 with the final term ending August 1, 2041.

## ITEM 5

As required by the Series 2006 bonds, the SDPFA holds a Reserve Fund with the trustee, US Bank, in support of the Series 2006 bonds.

**Reserve Fund**

Amount Required: \$5,702,432.50  
Cash on Account 6/30/17: \$5,708,539.12  
 Excess Reserves 6/30/17: \$ 6,106.62

As noted previously, the District's nine CFDs support the Series 2006 bonds, their prorata share of the remarketed principal amount of the bonds is noted below, as well as their prorata share of the outstanding bonds, and budgeted 2016/2017 administrative expense as noted in the CDIAC report. Also included are the audited actual administrative amounts as compiled for the District's audited financial report.

**Summary Information**

| <b>Issuer/Borrower</b> | <b>Original Amount of Loan (from Authority Issue)</b> | <b>Outstanding Amount of Loan (from Authority Issue)</b> | <b>Administration Fee this FY (Budgeted)</b> | <b>Administration Fee this FY (Audited)</b> |
|------------------------|---|--|--|---|
| CFD 03-1               | \$ 8,635,405.00                                       | \$ 7,265,943.00  | \$ 64,501.15                                 | \$ 54,427.09                                |
| CFD 94-1               | \$ 100,267.00   | \$ 70,788.00   | \$ 594.42                                    | \$ 501.58                                   |
| CFD 94-2               | \$ 27,798,623.00                                      | \$ 22,264,479.00   | \$ 165,093.12                                | \$ 139,308.17                               |
| CFD 94-3               | \$ 8,401,096.00                                       | \$ 6,781,486.00  | \$ 49,929.73                                 | \$ 42,131.49                                |
| CFD 95-1               | \$ 32,999,271.00                                      | \$ 26,378,571.00   | \$ 198,504.95                                | \$ 164,970.15                               |
| CFD 95-2               | \$ 4,557,412.00                                       | \$ 3,679,215.00  | \$ 27,101.57                                 | \$ 22,868.73                                |
| CFD 99-1               | \$ 5,289,508.00                                       | \$ 4,369,270.00  | \$ 31,607.29                                 | \$ 26,670.73                                |
| CFD 99-2               | \$ 294,685.00   | \$ 245,085.00  | \$ 2,064.62                                  | \$ 1,742.16                                 |
| CFD 99-3               | \$ 1,053,732.00                                       | \$ 861,164.00  | \$ 6,726.42                                  | \$ 5,675.86                                 |
| <b>Total</b>           | <b>\$ 89,129,999.00</b>                               | <b>\$ 71,915,001.00</b>                                  | <b>\$ 546,123.27</b>                         | <b>\$ 458,295.96</b>                        |

In addition to the summary information provided to CDIAC, CDIAC is also provided a report for each CFD containing the information provided above, as well as delinquent reporting information. Below is the compiled delinquency information for each of the CFDs as of September 18, 2017.

## ITEM 5

Delinquent Reporting Information

|          | <b>Delinquency<br/>Amount 9/18/17</b> | <b>Delinquency %<br/>9/18/17</b> |
|----------|---------------------------------------|----------------------------------|
| CFD 03-1 | \$ 3,310.50                           | 0.19%                            |
| CFD 94-1 | \$ -                                  | 0.00%                            |
| CFD 94-2 | \$ 6,200.00                           | 0.11%                            |
| CFD 94-3 | \$ 2,509.00                           | 0.47%                            |
| CFD 95-1 | \$ 6,412.50                           | 0.27%                            |
| CFD 95-2 | \$ 400.00                             | 0.09%                            |
| CFD 99-1 | \$ 3,027.00                           | 0.66%                            |
| CFD 99-2 | \$ -                                  | 0.00%                            |
| CFD 99-3 | \$ 1,140.00                           | 0.91%                            |

Project Status/Funds 2016/17

As reported at the August 18, 2016 Authority Board meeting, the final amount of project funds were spent on July 11, 2016.

The final project funds were spent in the amount of \$49,632.57 towards the construction of the Canyon Crest Academy B Building.