



**Union High School District**

**BOARD OF TRUSTEES  
SPECIAL MEETING**

**Board of Trustees**  
Joyce Dalessandro  
Beth Hergesheimer  
Amy Herman  
Maureen "Mo" Muir  
John Salazar

**Superintendent**  
Eric R. Dill

**WEDNESDAY, AUGUST 2, 2017  
4:00 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

*Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.*

**PUBLIC COMMENTS**

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, special meeting public comments are limited to item(s) on the published agenda. Unless placed on the published agenda, no action may be taken by the Board of Trustees.

**PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

**CLOSED SESSION**

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

**CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

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In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
SPECIAL MEETING  
AGENDA**

**WEDNESDAY, AUGUST 2, 2017  
4:00 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

The Governing Board of the San Dieguito Union High School District has scheduled a Special Meeting for Wednesday, August 2, 2017, at the above location.

1. CALL TO ORDER ..... 4:00 PM

2. PUBLIC COMMENTS

In accordance to the Brown Act, special meeting public comments are limited to item(s) on the published agenda. Unless placed on the published agenda, no action or discussion may be taken by the Board of Trustees. (*See Board Agenda Cover Sheet for further information on public comments.*)

**DISCUSSION / ACTION**

3. APPROVAL OF PERSONNEL REPORT

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, and consultant services:

- 1. Certificated Personnel Report, as shown in attached supplement.

4. AWARD OF CONTRACTS / PACIFIC TRAILS MIDDLE SCHOOL 2<sup>ND</sup> CLASSROOM BUILDING

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to approve the following contracts and authorize Douglas B. Gilbert, Tina Douglas or Eric R. Dill to execute all pertinent documents:

- 1. San Diego Steel Solutions, Bid Package #1 Structural Steel, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,524,983.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
- 2. Western Rim Constructors, Inc., Bid Package #3 Concrete and Rebar, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,908,999.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
- 3. Williams & Sons Masonry, Inc., Bid Package #4 Masonry, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$366,346.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.

4. K&Z Cabinet Co., Inc., Bid Package #5 Finish Carpentry, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$325,390.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
5. Chambers, Inc., dba Roof Construction, Bid Package #6 Roofing, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$343,364.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
6. Standard Drywall, Inc., Bid Package #7 Metal Studs, Drywall, Door Framing & Hardware, Paint, Final Clean and Elevators; Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$2,574,400.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
7. Buxcon Sheet Metal, Inc., Bid Package #8 Sheetmetal, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$387,145.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
8. Centex Glazing, Bid Package #9 Glass & Glazing, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$954,451.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
9. Inland Pacific Tile, Inc., Bid Package #10 Ceramic Tile, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$253,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
10. SWCS, Inc., Bid Package #13 Specialties, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$207,118.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
11. J.G. Tate Fire Protection Systems, Inc., Bid Package #15 Fire Sprinklers, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$158,321.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
12. Interpipe Contracting, Inc., Bid Package #16 Plumbing, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$718,980.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
13. Able Heating & Air Conditioning, Inc., Bid Package #17 HVAC, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,182,551.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
14. Baker Electric, Bid Package #18 Electrical/Low Voltage Systems, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,199,000.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.

15. Western Rim Constructors, Inc., Bid Package #19 Landscaping & Irrigation, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$158,976.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
16. Shade Structures, Inc., dba USA-Shade & Fabric Structures, Bid Package #20 Sunshade, Pacific Trails Middle School 2nd Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$105,575.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.

5. AUTHORIZATION OF THE CREATION OF A SPECIAL EDUCATION TASK FORCE

Motion by \_\_\_\_\_, second by \_\_\_\_\_, to authorize the creation of a Special Education Task Force comprised of parents, teachers, administrators and other stakeholders to provide recommendations to improve the outcomes for students with disabilities.

6. ADJOURNMENT

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** July 28, 2017

**BOARD MEETING DATE:** August 2, 2017 – Special Board Meeting

**PREPARED BY:** Cindy Frazee  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric R. Dill  
Superintendent

**SUBJECT:** APPROVAL OF CERTIFICATED PERSONNEL

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### EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board approval:

#### Certificated

Change in Assignment  
Resignation

#### RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

#### FUNDING SOURCE:

General Fund

ITEM 3

**PERSONNEL LIST**

**CERTIFICATED PERSONNEL**

**Change in Assignment**

1. **Briahna Weatherford**, High School Assistant Principal at San Dieguito High School Academy, Change in Assignment to Middle School Principal at Oak Crest Middle School, in the 2017-18 school year, effective 8/01/2017.

**Resignation**

1. **Benjamin Taylor**, Middle School Principal at Oak Crest Middle School, Resignation from Employment, effective 7/31/2017.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 1, 2017

**BOARD MEETING DATE:** August 2, 2017

**PREPARED BY:** John Addleman, Exec. Director, Planning Services  
Tina Douglas, Associate Supt., Business Services

**SUBMITTED BY:** Eric R. Dill, Superintendent

**SUBJECT:** AWARD OF CONTRACTS / FACILITIES PLANNING  
& CONSTRUCTION

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### EXECUTIVE SUMMARY

Bids for construction of the 2<sup>nd</sup> Classroom Building at Pacific Trails Middle School were conducted over the course of 3 separate bid dates; May 23, 2017, June 6, 2017 and July 31, 2017. The project was bid as a multi-prime project with C.W. Driver acting as Construction Manager.

A prequalification determination question was presented to staff on June 6<sup>th</sup>, which required review by District's legal counsel. On counsel's recommendation, additional time was allotted for pre-qualification determinations and consequently only those bid packages which were not affected by the question were accepted and opened by staff on June 6<sup>th</sup>.

This action also resulted in staff's request for a Special Board Meeting on August 2, 2017 to accommodate a re-advertised bid for those bid packages affected by the postponement so that award of contract may occur within the time frame necessary to meet the construction schedule best aligned to serve educational needs.

Overall, there was a large response to the bid advertisement, ultimately with 43 prequalified firms responding over 19 bid packages. There were no prequalified contractors responding to Bid Package #2, Grading, and Bid Package #12, Flooring. District staff will re-assess these bid packages and re-advertise where appropriate.

In addition, there is one bid package, Bid Package #11 Acoustical Ceilings & Wall Panels, under protest. While District Staff believes the protest to be unfounded, we will consult legal counsel, investigate the protest and provide a recommendation to the Board at its August 17, 2017 meeting. Delaying award of this particular bid package will not affect the delivery of the building.

## ITEM 4

District Staff and the Construction Manager have reviewed the bid packages to determine the lowest responsive and responsible bidders.

The total hard construction cost for the 16 trade packages presented this date equals \$12,368,599.

**RECOMMENDATION:**

It is recommended that the Board approve awarding the following contracts and authorize Douglas B. Gilbert, Tina Douglas, or Eric R. Dill to execute the agreements:

1. San Diego Steel Solutions, Bid Package #1 Structural Steel, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,524,983.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
2. Western Rim Constructors, Inc., Bid Package #3 Concrete and Rebar, Pacific Trails Middle School 2<sup>nd</sup> Classroom Building CB2017-18, during the period August 3, 2017 through August 17, 2018, in the amount of \$1,908,999.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
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## ITEM 4

- August 17, 2018, in the amount of \$954,451.00, to be expended from Building Fund Prop 39 – Fund 21-39, Mello-Roos Funds and State School Building Funds.
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**FUNDING SOURCE:**

As noted herein.

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** August 1, 2017

**BOARD MEETING DATE:** August 2, 2017

**PREPARED &  
SUBMITTED BY:** Eric Dill, Superintendent

**SUBJECT:** AUTHORIZATION OF CREATION OF SPECIAL  
EDUCATION TASK FORCE

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### EXECUTIVE SUMMARY

A suggestion was made at a recent meeting of special education parents to establish a formal committee to provide specific input and recommendations to the administration and Board of Trustees to improve outcomes for students with disabilities.

Administration proposes the creation of a Special Education Task Force comprised of parents, teachers (both special education and general education), administrators, related service providers (such as psychologists, speech pathologists, etc.), and board members. The parents and educators would represent the broad interests of our many special education programs across the district.

The purpose of the Task Force would be to engage in a long-term strategic planning process for special education services. The meetings would include formal agendas and be publicly noticed with a planned sequence of topics to discuss over the course of the school year. The Task Force work would result in recommendations in the Spring for implementation beginning in the 2018-19 school year.

Topics to be discussed would include curriculum and alignment with California standards, post-secondary transition, parent outreach and engagement, career pathways and electives, community partnerships and involvement, professional development for certificated and classified staff, developing independence, equity and inclusion, and facilities issues.

## ITEM 5

Staff will present a process to select members for the Task Force, along with a timeline of meetings and milestones at the Special Education Workshop scheduled for August 17, 2017.

### **RECOMMENDATION:**

It is recommended that the Board authorize the creation of a Special Education Task Force comprised of parents, teachers, administrators and other stakeholders to provide recommendations to improve the outcomes for students with disabilities.

### **FUNDING SOURCE:**

General Fund