



**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Union High School District

**THURSDAY, JUNE 2, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda and non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net, and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items. To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING
AGENDA**

**THURSDAY, JUNE 2, 2011
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

PRELIMINARY FUNCTIONS (ITEMS 1 – 6)

- 1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS 6:00 PM
- 2. **CLOSED SESSION** **6:01 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(1 issue): Superintendent Evaluation
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (2 cases): Lewis v San Dieguito Union High School District (case #37-2009-00055315-CU-PO-NC), and Weaver v San Dieguito Union High School District (case #37-2011-00054419-CU-PO-NC).
 - D. Consideration and/or deliberation of student discipline matters (3 cases)

REGULAR MEETING / OPEN SESSION 6:30 PM

- 3. RECONVENE REGULAR BOARD MEETING / CALL TO ORDER BOARD PRESIDENT
* WELCOME / MEETING PROTOCOL REMARKS
- 4. PLEDGE OF ALLEGIANCE
- 5. REPORT OUT OF CLOSED SESSION
- 6. APPROVAL OF MINUTES OF THE MAY 19TH BOARD MEETING
Motion by _____, second by _____, to approve the Minutes of May 19, 2011, as shown in the attached supplement.

NON-ACTION ITEMS (ITEMS 7 - 10)

- 7. STUDENT UPDATES STUDENT BOARD REPRESENTATIVES
- 8. BOARD REPORTS AND UPDATES BOARD OF TRUSTEES
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS, AND LEGISLATIVE UPDATES KEN NOAH
- 10. LIBRARY MEDIA UPDATE ADRIENNE ST. GEORGE, LIBRARY MEDIA COORDINATOR

CONSENT AGENDA ITEMS (ITEMS 11 - 15)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

11. SUPERINTENDENT

- A. GIFTS AND DONATIONS
Accept the Gifts and Donations, as shown in the attached supplement.
- B. FIELD TRIP REQUESTS
Approve all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as shown in the attached supplements.

B. APPROVAL/RATIFICATION OF AGREEMENT (None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. School Wise Press to prepare a School Accountability Report Card (SARC) for the 2010-2011, 2011-2012, and 2012-2013 school years, during the period July 1, 2010 through June 30, 2013, for an amount not to exceed \$44,326.00, to be expended from the General Fund 03-00.

B. APPROVAL OF MODIFIED PASSING SCORES FOR THE CALIFORNIA HIGH SCHOOL EXIT EXAM (CAHSEE), 2010-11

Approve and validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP, as shown in the attached supplement.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS (None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Executive Director of Pupil Services to execute the agreements:

1. Student ID No. 1201526, in the amount of \$6,300.00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Atkinson, Andelson, Loya, Ruud & Romo to provide legal services, during the period July 1, 2011 until terminated by either party, at the hourly rates specified in the agreement plus expenses, to be expended from the fund to which the services are charged.
2. San Diego County Superintendent of Schools/County Office of Education to provide credential services for Adult Education teachers, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$286.00, to be expended from the Adult Education Fund 11-00.
3. Design Science, Inc. to provide MathType software licenses district wide, during the period May 18, 2011 through May 17, 2012 and continuing annually until terminated, at the annual estimated rate of \$2,004.20, to be expended from the General Fund/Restricted 06-00.
4. Murdoch, Walrath & Holmes to provide advocacy and consulting services, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$25,800.00, to be expended from General Fund 03-00.

- 5. School Facility Consultants to provide consulting services regarding state facility funding applications, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$30,000.00, to be expended from the Capital Facilities Fund 25-19.
- 6. ELITE, dba Elite Services USA, to provide security services for Canyon Crest Academy graduation ceremony on June 17, 2011, for an estimated amount of \$650.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents:

- 1. Barnhart-Balfour Beatty, Inc. fka Douglas E. Barnhart, Inc., for the San Dieguito High School Academy Visual and Performing Arts Center to add various state of the art audio video solutions and to increase the Guaranteed Maximum Price by an amount of \$328,178.57, to be expended from Mello Roos Funds, School Facility Fund 35-00, and San Dieguito Academy Foundation contributions deposited directly into Special Reserves Fund 40-00.

C. AWARD/RATIFICATION OF CONTRACTS

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

- 1. Urban Tree Care, Inc. for the Tree Maintenance, Trimming, & Removal - District Wide unit cost contract B2011-11, during the period June 10, 2011 through June 9, 2012, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the fund to which the project is charged.

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS
 Approve the following business reports:
 1. Purchase Orders
 2. Membership Listing (None Submitted)

ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)

_____ Joyce Dalessandro	_____ Or'el Anbar, San Dieguito Academy
_____ Barbara Groth	_____ Jordan Bernard, La Costa Canyon High School
_____ Beth Hergesheimer	_____ Katie Chambers, Sunset High School
_____ Amy Herman	_____ Becca Golden, Canyon Crest Academy
_____ John Salazar	_____ Allison Yamamoto, Torrey Pines High School

DISCUSSION / ACTION ITEMS(ITEM 16)

16. APPROVAL OF RECEIPT AND USE OF TIER III CATEGORICAL FUNDING

A. PUBLIC HEARING

B. APPROVAL OF RECEIPT AND USE OF TIER III CATEGORICAL FUNDING

Motion by _____, second by _____, to approve receipt and use of Tier III Categorical Funds in the amount of \$1,309,136, and, subject to approval of the San Diego County Office of Education, that ROP funding in the amount of \$1,486,881 be received and used as flexible Tier III funding, as shown in the attached supplement.

INFORMATION ITEMS.....(ITEMS 17 - 30)

- 17. PROPOSED INSTRUCTIONAL CALENDARS, 2013/14 AND 2014/15
Review of Proposed Instructional Calendars for 2013/14 and 2014/15 school years, as shown in the attached supplements. This item is being presented for first read and will be submitted for board action on June 16, 2011.
- 18. REVISION OF BOARD MEETING SCHEDULE, 2011
Revise board meeting schedule, (see August 4th meeting date), as shown in the attached supplement. This item is being submitted for first read and will be resubmitted for board action on June 16, 2011.
- 19. 2011-12 DISTRICT TENTATIVE BUDGET / GENERAL FUND & SPECIAL FUNDS
 - A. GENERAL FUND
 - B. SPECIAL FUNDSThis item is being submitted for review only as a first read and will be resubmitted for Board action on June 16, 2011.
- 20. BOARD POLICY REVISION PROPOSAL, #3111, "FUND BALANCE POLICY"
This item is being submitted for review only as a first read and will be resubmitted for Board action on June 16, 2011.
- 21. PROPOSAL TO ADVERTISE ON GYMNASIUM FLOORS
This item is being submitted as information only.
- 22. UPDATE, CALIFORNIA ENGLISH LANGUAGE DEVELOPMENT TEST (CELDT) ANNUAL ASSESSMENT RESULTS, 2010-11
This item is being submitted as information only.
- 23. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT
- 24. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
- 25. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT
- 26. PUBLIC COMMENTS
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
- 27. FUTURE AGENDA ITEMS
- 28. **ADJOURNMENT TO CLOSED SESSION** (AS NECESSARY)
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
(1 issue): Superintendent Evaluation
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (2 cases): Lewis v San Dieguito Union High School District (case #37-2009-00055315-CU-PO-NC), and Weaver v San Dieguito Union High School District (case #37-2011-00054419-CU-PO-NC).
 - D. Consideration and/or deliberation of student discipline matters (3 cases)

29. REPORT FROM CLOSED SESSION (AS NECESSARY)

30. MEETING ADJOURNED

The next regularly scheduled Board Meeting will be held on [Thursday, June 16, 2011, at 6:30 PM](#) in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.

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Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah



MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

MAY 19, 2011

THURSDAY, MAY 19, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

1. President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.* (1 issue)
 - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association (1 issue)
 - C. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 case): Lewis v San Dieguito Union High School District, (case #37-2009-00055315-CU-PO-NC).
 - D. Consideration and/or deliberation of student discipline matters (1 case)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro	Or'el Anbar, San Dieguito Academy
Barbara Groth	Jordan Bernard, La Costa Canyon High School
Beth Hergesheimer	Katie Chambers, Sunset High School
Amy Herman	Becca Golden, Canyon Crest Academy
John Salazar	Taryn Kaczko, (For Allison Yamamoto), Torrey Pines High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
 Eric Dill, Associate Superintendent, Business Services
 Terry King, Associate Superintendent, Human Resources
 Rick Schmitt, Associate Superintendent, Educational Services
 Delores Perley, Director, Finance
 Michael Remington, Teacher, Canyon Crest Academy
 Becky Banning, Recording Secretary

ITEM 6

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:38 PM by President Hergesheimer.
- 4. PLEDGE OF ALLEGIANCE(ITEM 4)
Ms. Hergesheimer led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION(ITEM 5)
Item D was removed from the agenda. No further action taken during closed session.
- 6. APPROVAL OF MINUTES OF THE MAY 3RD BOARD MEETING.
It was moved by Ms. Groth, seconded by Ms. Dalessandro, to approve the Minutes of May 3, 2011, as presented. Motion unanimously carried.

NON-ACTION ITEMS(ITEMS 7 - 10)

- 7. STUDENT UPDATES(ITEM 7)
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(ITEM 8)
Ms. Dalessandro – Attended the last Parent Site Representative Council Meeting of the year on May 9th; and met with committee members from the Friends of the Solana Beach Library to hear about plans for an upcoming 10-year anniversary celebration, tentatively scheduled for July 16.
Ms. Groth – Attended the annual California School Boards Association Delegate Assembly in Sacramento on May 14th – 15th.
Ms. Hergesheimer – Attended a retirement event honoring Principal Terry Calen; and visited Torrey Pines High School.
Ms. Herman – Attended the Classified Staff CSEA Picnic at Encinitas Park; is planning on attending the Canyon Crest Academy Foundation Fundraiser at Anthology on May 20th; also plans to attend the San Dieguito Academy Exhibition Day on May 25th.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES
Superintendent Noah attended the Crystal Apple Awards Recognition Event, sponsored by the Church of Jesus Christ of Latter Day Saints, which recognizes teachers throughout the district. Civic representatives from throughout the county were also present. The following teachers were honored:
 - Matt Chess, Torrey Pines High School
 - Hilary Crain, Diegueño Middle School
 - Matt Cunningham, La Costa Canyon High School
 - Suzanne McCluskey, San Dieguito Academy
 - Heidi Robson, Earl Warren Middle School
 - Jasmine Stiles, Carmel Valley Middle School
 - Alison Tickle, Oak Crest Middle School
 - Amy Villanova, Canyon Crest Academy
 - Mike Wahlstrom, Sunset High School

Mr. Noah met with the director of Galileo Charter Program earlier this week to address their request to start a program in the fall in the district. Mr. Noah discussed the due diligence process, board policy, analysis review obligations, and timelines, with the director.

Mr. Noah addressed the World History Challenge presented earlier this year to the Board and school district, a matter that is now in the hands of the California Department of Education. He stated that individuals who presented the textbook challenge were recently interviewed by a local radio station where some inaccurate statements were made about the district. In addition, the district has also recently received a facilities use request from the same individuals, to hold a forum on the text issue at Carmel Valley Middle School on Sunday, June 5th, even though the matter has been sent to the CDE for review and decision. From this action, it is his belief that the conflict is

ITEM 6

about more than concerns with the 2 chapters in the textbook and may very well be being used as a vehicle for political issues. Mr. Noah stated he takes this matter seriously and is unwilling to put the children of this district into the line of fire on this kind of politicized issue. Mr. Noah will keep the board posted on the matter.

Mr. Noah requested to move the August 4th board meeting to August 18th. This request will be submitted officially for board consideration on June 2nd.

- 10. PRESENTATION, CANYON CREST ACADEMY ROBOTICS TEAM“D.EVOLUTION” (ROBOTICS TEAM NAME)
Students in the Robotics Team demonstrated a robot created by the team. Mr. Noah and Ms. Hergesheimer were invited to try the controls. The team also showed a short video from a recent competition. The CCA Robotics Team recently won first place in its first regional competition in December in Los Angeles, and currently ranks 2nd in the world.

CONSENT ITEMS..... (ITEMS 11 - 15)

A revised Certificated Personnel Report (Item 12A), was distributed to the Board. (see attached); it was then moved By Ms. Groth, seconded by Ms. Dalessandro, that consent items 11 through 15, be approved as presented. Motion unanimously carried.

11. SUPERINTENDENT

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

(None submitted).

12. HUMAN RESOURCES

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services: (The board was presented with a revised personnel action list for certificated staff; see attached).

- 1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENT

(None Submitted)

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

(None Submitted)

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

- 1. Katie Barr, LCSW, to provide individual counseling services for special education students, during the period November 4, 2010 through June 30, 2011, at the rate of \$125.00 per hour session, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

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15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Orness Design Group, Inc., to review existing service style and flow of serving, as well as provide schematic design, design development, construction documents, and construction administration for the modernization of the existing San Dieguito Academy lunch room, for an amount not to exceed \$7,000.00 plus reimbursable expenses, to be expended from the Cafeteria Fund 13-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Fredricks Electric, Inc. for Electrical Services – District Wide, increasing unit prices 5% or less, as allowed in the contract, and extending the contract period from May 1, 2011 through April 30, 2012, to be expended from the fund to which the project is charged.

C. AWARD/RATIFICATION OF CONTRACTS
(None Submitted)

D. APPROVAL OF CHANGE ORDERS
(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Instant Money (none submitted)
3. Membership Listing (none submitted)

DISCUSSION / ACTION ITEMS(ITEMS 16 - 17)

16. ADOPTION OF 2010-11 DISTRICT BUDGET / SPRING REVISION

It was moved by Ms. Groth, seconded by Ms. Dalessandro, to adopt the 2010-11 District Budget / Spring Revision, as presented. Motion unanimously carried.

17. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2011-2012

It was moved by Ms. Groth, seconded by Ms. Herman, to adopt Resolution Initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2011-2012. Motion unanimously carried.

INFORMATION ITEMS.....(ITEMS 18 - 26)

18. UNIFORM COMPLAINT QUARTERLY REPORT, 2010-11

This item was submitted as information only, for the second and third quarters, through March, 2011, as presented.

19. BUSINESS SERVICES UPDATE ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill reported that the 10-year county agreement with the Solana Beach Library is about to end; for the coming agreement, the district has negotiated a decrease in the cost while still maintaining the same level or service.

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- 19. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
Ms. King reminded the board of the BTSA Colloquium event on Monday; she also announced the names of the new assistant principals for Torrey Pines High School, Ms. Cara Couvillion; and, for Diegueño Middle School, Mr. Corey Bess.
- 20. EDUCATIONAL SERVICES UPDATE RICK SCHMITT, ASSOCIATE SUPERINTENDENT
Mr. Schmitt reported that exactly 6,680 advanced placement tests were administered during the two-week window for AP testing. More details will follow in the Superintendent’s Friday Update. Mr. Schmitt also gave an update on the district’s year-long online project, which was scheduled to culminate the following day.
- 21. PUBLIC COMMENTS – None presented.
- 23. FUTURE AGENDA ITEMS - None discussed.
- 24. ADJOURNMENT TO CLOSED SESSION – No Closed Session required.
- 25. REPORT OUT OF CLOSED SESSION – No further action taken by the Board.
- 26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:57 PM.

Barbara Groth, Board Clerk

____ / ____ / 2011
Date

Ken Noah, Superintendent

____ / ____ / 2011
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 10, 2011

BOARD MEETING DATE: May 19, 2011

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence
Resignation

Classified

Change in Assignment

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Alexis Alegre**, 40% Temporary School Psychologist for the 2011-12 school year, effective 8/23/11 through 6/15/12.
2. **Melissa Barry**, 100% Temporary Teacher (English/Speech & Debate) – school site yet to be determined, for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Corey Bess**, Probationary Middle School Assistant Principal at Diegueno Middle School beginning in the 2011-12 school year, effective 7/01/11.
4. **Erin Charnow**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
5. **Cara Couvillion**, Probationary High School Assistant Principal at Torrey Pines High School, beginning in the 2011-12 school year, effective 7/01/11.
6. **Margaret Dubel**, 100% Temporary Teacher (Speech & Debate/Social Science/English) – school site yet to be determined, for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Leonard Fletes**, 100% Temporary Teacher (math) at La Costa Canyon High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
8. **Erin Henson**, 60% Temporary Teacher (math) at Carmel Valley Middle School for Semester I/2011-12 school year, effective 8/23/11 through 1/27/12.
9. **Lindsay Hern**, 60% Temporary Teacher (art) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
10. **Kimberly Huston**, 80% Temporary Teacher (math) at Torrey Pines High School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
11. **Jennifer Loftus**, 60% Temporary Teacher (math) at Earl Warren Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
12. **Jessica Matthes**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
13. **Jennifer McCann**, 100% Temporary Counselor at Torrey Pines High School for the 2011-12 school year, effective 8/10/11 through 6/15/12.
14. **Kristen Pina**, 50% Temporary Counselor at Canyon Crest Academy for the 2011-12 school year, effective 8/10/11 through 6/15/12.
15. **Tiffany Sargent**, Temporary Teacher (math) at San Dieguito Academy for the 2011-12 school year, 100% Semester I, effective 8/23/11 through 1/27/12; 67% Semester II, effective 1/30/12 through 6/15/12.
16. **Alyssa Vallecorsa**, 100% Temporary Teacher (art) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Change in Assignment

1. **Alexis Alegre**, Temporary School Psychologist, change in assignment from 40% to 100% for the remainder of the 2010-11 school year, effective 4/05/11 through 6/17/11.
2. **Sarah Kaye**, Temporary Teacher (P.E./Dance) at Torrey Pines High School, change in assignment from 40% to 80% for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Leave of Absence

1. **Michelle, Challis-Hall**, Permanent Teacher, rescind previously approved 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, and remain full-time (100%) assignment for the year, effective 8/23/11 through 6/15/12.
2. **Zakia Chowdhury**, Permanent Teacher (math) at Torrey Pines High School requests 20% Unpaid Leave of Absence (80% assignment) for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Resignation

1. **Nancy Orr**, Teacher (Special Ed.) at Carmel Valley Middle School, resignation for retirement purposes, effective 6/17/11.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following reports.

FUNDING SOURCE:

Not applicable

KN/bb

GIFTS AND DONATIONS
SDUHSD BOARD MEETING
June 2, 2011

ITEM 11A

Donation	Purpose	Donor	Department	School Site
\$14,894.00	Guests and Visiting Artist Costs	CCA Foundation	Various	CCA
\$2,615.63	Laptop for Boys' Soccer	CCA Foundation	Boy's Soccer	CCA
\$716.66	Gas for CCA Athletics' Van	CCA Foundation	Athletics	CCA
\$194.79	ASL Reading Packet for World Language	CCA Foundation	World Languages	CCA
\$246.17	Incoming Student Registration Night Costs	CCA Foundation	Various	CCA
\$108.00	Quest Teacher Costs	CCA Foundation	Science & Math	CCA
\$75.00	Campus Supervisor Costs for School Event	CCA Foundation	Various	CCA
\$31.01	Softball Costs	CCA Foundation	Athletics	CCA
\$60.67	CCA Misc Donations	TRUIST	Various	CCA
\$1,667.16	Cent-O-Gram for Science Dept	EWMS PTSA	Science	EWMS
\$89.90	Trapezoid Table	The Strull's	Various	OCMS
\$300.00	Honorarium Check	WESTAT	Math & Science	DNO
\$20,998.99	TOTAL VALUE			

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah, Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following reports.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following reports.

FUNDING SOURCE:

As listed on attached reports.

KN/bb

FIELD TRIP REQUESTS
SDUHSD BOARD MEETING
June 2, 2011

ITEM 11B

Date	Sponsor, Last Name	First Name	School Team/Club	Total # Students	Total # Chaperones	Purpose/ Conference Name	City	State	Loss of Class Time	\$ Cost
Sept 22 - 25, 2011	Thorne	Brett	TPHS Cross Country	14	6	Cross Country Meet / Competition	Palo Alto	CA	2 days	\$350/student

* Dollar amounts are listed only when District/site funds are being spent.
Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 24, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval:

Certificated

Employment
Change in Assignment
Leave of Absence

Classified

Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Personnel actions.

FUNDING SOURCE:

General Fund

PERSONNEL LIST

CERTIFICATED PERSONNEL

Employment

1. **Jacqueline Bergeron**, Temporary Teacher (Art) at CCA for the 2011-12 school year, 67% Semester I, effective 8/23/11 through 1/27/12; 100% Semester II, effective 1/30/12 through 6/15/12.
2. **Julia Chowdhury**, 100% Temporary Speech/Language Therapist for the 2011-12 school year, effective 8/23/11 through 6/15/12.
3. **Kathryn Francois**, 80% Temporary Teacher (American Sign Language) at La Costa Canyon for the 2011-12 school year, effective 8/23/11 through 6/15/12.
4. **Ed Gerstin**, 100% Temporary Teacher (biology/chemistry) at Canyon Crest Academy for the 2011-12 school year, effective 8/23/11 through 6/15/12.
5. **Melissa Magin**, 100% Temporary Speech/Language Therapist for the 2011-12 school year, effective 8/23/11 through 6/15/12.
6. **Amy Olson**, 60% Temporary Teacher (science) at Carmel Valley Middle School for the 2011-12 school year, effective 8/23/11 through 6/15/12.
7. **Steven Ruecker**, 100% Temporary Teacher (English/Leadership) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
8. **Kaveh Shakeri**, 100% Temporary Teacher (chemistry) for the 2011-12 school year, effective 8/23/11 through 6/15/12.
9. **Vikas Srivastava**, Temporary Teacher (ROP-MIDI) at Canyon Crest Academy for the 2011-12 school year, 100% Semester I, effective 8/23/11 through 1/27/12; 67% Semester II, effective 1/30/12 through 6/15/12.
10. **Gina Tashjian**, 100% Temporary Speech/Language Therapist for the 2011-12 school year, effective 8/23/11 through 6/15/12.

Change in Assignment

1. **Erin Henson**, Temporary Teacher (math) at Carmel Valley Middle School for the 2011-12 school year, change in assignment from 60% Semester I only to 100% Semester I, effective 8/23/11 through 1/27/12 and extended to 40% Semester II, effective 1/30/12 through 6/15/12.

Leave of Absence

1. **Jodi Astorino**, Teacher (math) at Carmel Valley Middle School, 100% unpaid leave of absence for child rearing purposes, effective 5/31/11 through 6/17/11.

PERSONNEL LIST

CLASSIFIED PERSONNEL

Resignation

1. **Jones, Pernel**, Custodian, resigning for the purpose of retirement, effective 5/20/11

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: David Jaffe, Executive Director of Curriculum and Assessment
Rick Schmitt, Associate Superintendent Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
EDUCATIONAL SERVICES

EXECUTIVE SUMMARY

The attached Professional Services Report/Educational Services summarizes one contract.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contract, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 13A

EDUCATIONAL SERVICES - PROFESSIONAL SERVICES REPORT

Date: 06-02-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/11 – 06/30/13	School Wise Press	Prepare a School Accountability Report Card (SARC) for the 2010-2011, 2011-2012, and 2012-2013 school years	General Fund 03-00	\$44,326.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 24, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: David Jaffe
Executive Director, Curriculum & Assessment

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF MODIFIED PASSING
CAHSEE SCORES FOR 2010-2011 TEST
ADMINISTRATION

EXECUTIVE SUMMARY

All students must pass the California High School Exit Exam (CAHSEE) as a condition of receiving a high school diploma. If specified in the student's Individualized Educational Plan (IEP), students with disabilities may use modifications on one or both parts of the CAHSEE. If the student uses the modification and receives a passing score, the score is not valid.

However, at the request of a parent/guardian, a school principal may submit a request for a waiver to the District Board of Trustees for students with disabilities who took the CAHSEE with modifications **and** received the equivalent of a passing score on one or both parts of the CAHSEE.

The students listed below took the CAHSEE 2010-2011 with an allowable modification and received a **passing 'MODIFIED' score**.

RECOMMENDATION:

It is recommended that the Board validate the equivalent of a passing score for eligible students who used allowable modifications outlined in their IEP and ratify, that for these eligible students, the CAHSEE requirement has been satisfied.

ITEM 13B

Students who took the CAHSEE during the 2010-2011 school year with allowable modifications and received the equivalent of a passing score:

Student ID#

529098
825824
851571
551014
1201599
755587
824001
598565
822576
640048
852048
602107

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 23, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Bruce Cochrane, Executive Director,
Pupil Services
Rick Schmitt, Associate Superintendent,
Educational Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL OF PARENT SETTLEMENT
AND RELEASE AGREEMENT

EXECUTIVE SUMMARY

The attached Settlement Agreement Report summarizes one executed Settlement Agreement that provided services for the Special Education Program and a Special Education student for the 2010-2011 school year.

RECOMMENDATION

It is recommended that the Board approve/ratify the following Parent Settlement and Release Agreement, and authorize the Executive Director of Pupil Services to execute the agreement, as shown on the attached report:

1. Student ID No. 1201526, in the amount of \$6,300.00.

FUNDING SOURCE

General Fund 06-00/Special Education Budget

KN/ddb
Attachment

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 14C

PARENT SETTLEMENT AGREEMENTS 2010-2011

DATE: June 2, 2011

Student ID No.	Description of Settlement	Date Executed	Amount
1201526	Parent Settlement and Release Agreement	4-22-11	\$6,300.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes six contracts.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached report.

ITEM 15A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**BUSINESS - PROFESSIONAL SERVICES REPORT****Date: 06-02-11**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
07/01/11 – until terminated by either party	Atkinson, Andelson, Loya, Ruud & Romo	Provide legal services	To be expended from the fund to which the services are charged	NA
07/01/11 – 06/30/12	San Diego County Superintendent of Schools/County Office of Education	Provide credential services for Adult Education teachers	Adult Education Fund 11-00	\$286.00
05/18/11 – 05/17/12 and continuing annually until terminated	Design Science, Inc.	MathType software licenses district wide	General Fund/Restricted 06-00	\$2,004.20 annually
07/01/11 – 06/30/12	Murdoch, Walrath & Holmes	Provide advocacy and consulting services	General Fund 03-00	\$25,800.00
07/01/11 – 06/30/12	School Facility Consultants	Provide consulting services regarding state facility funding applications	Capital Facilities Fund 25-19	\$30,000.00
06/17/11	ELITE, dba Elite Services USA	Provide security services for Canyon Crest Academy graduation ceremony	General Fund 03-00	\$650.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements.

RECOMMENDATION:

It is recommended that the Board approve and/or ratify the amendments to agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 06-02-11

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
NA	Barnhart-Balfour Beatty, Inc.	For the San Dieguito High School Academy Visual and Performing Arts Center to add various state of the art audio video solutions and to increase the Guaranteed Maximum Price by an amount of \$328,178.57.	Mello Roos Funds, School Facility Fund 35-00, and San Dieguito Academy Foundation contributions deposited directly into Special Reserves Fund 40-00	NA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Christina M. Bennett, Director of Purchasing/Risk Mgt
Eric R. Dill, Associate Superintendent/Business

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: AWARD/RATIFICATION OF CONTRACTS

EXECUTIVE SUMMARY

On May 17, 2011 two bids were received for the Tree Maintenance, Trimming, & Removal - District Wide unit cost contract B2011-11. This is a one year, unit cost contract with options to renew two additional one year periods. The bid submittals were reviewed by District staff for compliance and determination of the lowest responsive and responsible bidder. A bid summary and a listing of the unit prices is attached.

RECOMMENDATION:

It is recommended that the Board award the contract for the Tree Maintenance, Trimming, & Removal - District Wide unit cost contract B2011-11 to Urban Tree Care, Inc., during the period June 10, 2011 through June 9, 2012, with options to renew two additional one year periods, at the unit prices listed on the attachment, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

FUNDING SOURCE:

As Noted

**ATTACHMENT B (Bid Price Sheet)
Urban Tree Care, Inc.**

The District shall pay Contractor for the described services as follows:

Indicate per unit charges for performing District tree trimming maintenance, removal, and stump grinding work in accordance with the appropriate trunk diameter and height.

TREE MAINTENANCE (Service Requests)					
All Species	Diameter				
	0-12"	13-24"	25-36"	37-52"	53" +
Train	\$8.00	\$10.00	\$12.00	\$15.00	\$19.00
Raise Only	\$8.00	\$10.00	\$12.00	\$15.00	\$19.00
Standard Pruning	\$27.00	\$91.00	\$130.00	\$167.00	\$190.00
Removal	\$65.00	\$185.00	\$280.00	\$575.00	\$695.00
Palm Maintenance (Service Requests)					
Washingtonia Robusta	Height				
		0-20'	21-40'	41' +	
Trim Only		\$29.00	\$39.00	\$49.00	
Trim and Skin		\$29.00 plus \$12.00 per ft/skin	\$39.00 plus \$12.00 per ft/skin	\$49.00 plus \$12.00 per ft/skin	
Remove		\$150.00	\$280.00	\$325.00	
Washingtonia Filifera		0-20'	21-40'	41' +	
Trim Only		\$29.00	\$39.00	\$49.00	
Trim and Skin		\$29.00 plus \$12.00 per ft/skin	\$39.00 plus \$12.00 per ft/skin	\$49.00 plus \$12.00 per ft/skin	
Remove		\$150.00	\$280.00	\$325.00	
Phoenix Canariensis		0-20'	21-40'	41' +	
Trim Only		\$39.00	\$70.00	\$70.00	
Skin and Ball		\$75.00	\$75.00	\$100.00	
Remove		\$450.00	\$750.00	\$1,200.00	
All Other Species of Palm Trees		0-20'	21-40'	41' +	
Trim Only		\$23.00	\$31.00	\$39.00	
Remove		\$150.00	\$250.00	\$300.00	

ITEM 15C

<i>Other Services</i>				
Cost to Remove Stump and Backfill		<u>\$1.50</u> Per Inch		
Minimum Service Charge for Emergency Work		<u>\$52.00</u> Per Hour		
Root Pruning		Per Foot		
		0-100'	100-1000'	1000 +
Prune Sidewalk or Curbside to 12" Depth		\$17.00	\$15.00	\$13.00
Additional charge to Provide and Install Root Barrier		<u>\$0.00</u> Per Job		
<i>Diagnosis - Arborist Reports</i>				
All Professional Services		<u>\$0.00</u> Per Hour		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 24, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Eric R. Dill
Associate Superintendent, Business

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Membership Listing (None Submitted)

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Membership Listing (none submitted).

FUNDING SOURCE:

Not applicable

js
Attachments

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 05/10/11 THRU 05/23/11

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PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT	ITEM 15F
212431	05/10/11	03	FLORES, VALERIE	006	PROF/CONSULT./OPER E	\$72.21	
212432	05/10/11	03	MARTIN, WILLIAM FRAN	006	PROF/CONSULT./OPER E	\$82.72	
212433	05/10/11	03	LESTER, LEWIS L.	006	PROF/CONSULT./OPER E	\$382.63	
212434	05/10/11	03	PRESIDENT'S CHALLENG	004	MATERIALS AND SUPPLI	\$163.13	
212435	05/10/11	03	STAPLES ADVANTAGE	004	MATERIALS AND SUPPLI	\$325.71	
212436	05/10/11	06	BUSTER BIOFUELS	028	FUEL	\$1,000.00	
212437	05/10/11	03	AMAZON.COM	012	MATERIALS AND SUPPLI	\$37.06	
212438	05/11/11	03	STAPLES ADVANTAGE	013	NON CAPITALIZED EQUI	\$2,107.58	
212439	05/11/11	03	FULL COMPASS	014	MATERIALS AND SUPPLI	\$57.44	
212440	05/11/11	11	SOLANA BEACH, CITY O	009	RENTS & LEASES	\$5,000.00	
212441	05/11/11	03	GOPHER SPORT	010	MATERIALS AND SUPPLI	\$328.98	
212442	05/11/11	03	SPEED STRENGTH TRAIN	010	MATERIALS AND SUPPLI	\$274.69	
212443	05/11/11	03	HUBERT H INGOLD JR	025	OTHER SERV.& OPER.EX	\$5,500.00	
212444	05/23/11	25-18	TOMARK SPORTS	025	LAND IMPROVEMENTS	\$2,240.00	
212445	05/11/11	11	SAN DIEGO COUNTY OFF	009	OTHER SERV.& OPER.EX	\$286.00	
212446	05/11/11	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$697.50	
212447	05/11/11	03	FREDRICKS ELECTRIC I	025	OTHER SERV.& OPER.EX	\$3,987.00	
212448	05/11/11	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$300.00	
212449	05/11/11	03	URBAN TREE CARE, INC	025	OTHER SERV.& OPER.EX	\$758.00	
212450	05/11/11	06	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$173.96	
212451	05/11/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$318.64	
212452	05/11/11	03	ACCURATE LABEL DESIG	004	MATERIALS AND SUPPLI	\$123.05	
212453	05/12/11	03	PATON GROUP, THE	010	MATERIALS AND SUPPLI	\$819.75	
212454	05/12/11	03	CLASSIC PARTY RENTAL	010	RENTS & LEASES	\$1,120.00	
212455	05/12/11	06	BARR, MARTHA K.	030	PROF/CONSULT./OPER E	\$2,000.00	
212456	05/12/11	15	CREATIVE BUS SALES/E	028	BUS REPLACEMENT	\$153,682.95	
212457	05/12/11	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$63.05	
212459	05/13/11	06	TROXELL COMMUNICATIO	033	MATERIALS AND SUPPLI	\$257.74	
212460	05/13/11	03	COLLEGE BOARD	005	MATERIALS AND SUPPLI	\$100.00	
212461	05/13/11	03	JRB SOFTWARE LIMITED	035	A/V CONTRACT	\$600.00	
212462	05/13/11	03	DOOR SERVICE & REPAI	025	REPAIRS BY VENDORS	\$220.50	
212463	05/13/11	03	AMERICAN BACKFLOW SP	025	REPAIRS BY VENDORS	\$116.63	
212464	05/13/11	03	ABSOLUTE SECURITY IN	005	OTHER SERV.& OPER.EX	\$775.00	
212465	05/16/11	03	SCHOOLS FOR SOUND FI	021	DUES AND MEMBERSHIPS	\$6,000.00	
212466	05/16/11	03	BARNES & NOBLE BOOKS	004	MATERIALS AND SUPPLI	\$15.64	
212467	05/16/11	03	XEROX CORPORATION	003	RENTS & LEASES	\$63.42	
212468	05/16/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$750.00	
212469	05/16/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$375.00	
212470	05/16/11	03	FREDRICKS ELECTRIC I	035	MATERIALS AND SUPPLI	\$1,520.00	
212471	05/16/11	03	PACWEST AIR FILTER	025	MATERIALS AND SUPPLI	\$2,590.31	
212472	05/16/11	11	NORTH COUNTY TIMES	009	ADVERTISING	\$1,088.64	
212473	05/17/11	06	AREY JONES EDUCATION	020	MAT/SUP/EQUIP TECHNO	\$3,071.64	
212474	05/17/11	03	OEMPCWORLD.COM	008	MATERIALS AND SUPPLI	\$31.97	
212475	05/18/11	03	PROJECTOR LAMP EXPER	010	MATERIALS AND SUPPLI	\$1,189.18	
212476	05/18/11	03	STAPLES ADVANTAGE	014	MATERIALS AND SUPPLI	\$1,123.00	
212477	05/18/11	03	SAN DIEGO CO LIBRARY	024	PROF/CONSULT./OPER E	\$100,000.00	
212478	05/18/11	03	PROFESSIONAL EDUCATI	035	A/V CONTRACT	\$199.00	
212479	05/18/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$1,040.00	
212480	05/18/11	03	SIMPLEX -GRINNELL L	025	REPAIRS BY VENDORS	\$244.69	
212481	05/19/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$170.93	
212482	05/19/11	03	SUN PRO GLASS TINTIN	025	REPAIRS BY VENDORS	\$677.00	
212483	05/19/11	03	MERCURY DISPOSAL SYS	037	HAZARDOUS WASTE DISP	\$430.23	
212484	05/19/11	03	PROFESSIONAL EDUCATI	035	A/V CONTRACT	\$68.00	
212485	05/19/11	03	OMNI SECURITY SERVIC	010	SECURITY GUARD CONTR	\$3,671.25	
212486	05/19/11	03	PALOMAR REPROGRAPHIC	036	MATERIALS AND SUPPLI	\$44.00	

PO/BOARD/REPORT

SAN DIEGUITO UNION HIGH
FROM 05/10/11 THRU 05/23/11

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ITEM 15F

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
212487	05/19/11	03	SUPERIOR ONSITE SERV	010	REPAIRS BY VENDORS	\$1,244.97
212488	05/19/11	03	MISSION FEDERAL CRED	013	MATERIALS AND SUPPLI	\$100.00
212489	05/20/11	03	CITY TREASURER	021	OTHER SERV. & OPER.EX	\$39,061.12
212490	05/20/11	03	DELL COMPUTER CORPOR	035	MAT/SUP/EQUIP TECHNO	\$5,808.82
212491	05/20/11	06	INST OF EFFECTIVE ED	030	OTHER CONTR-N.P.S.	\$9,484.23
212492	05/20/11	03/06	MCLOGAN	033	NON CAPITALIZED EQUI	\$951.56
212493	05/20/11	03	A O REED	025	REPAIRS BY VENDORS	\$4,238.00
212494	05/20/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$144.12
212495	05/20/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$181.93
212496	05/20/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$180.31
212497	05/20/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$179.99
212498	05/20/11	03	STAPLES ADVANTAGE	003	MATERIALS AND SUPPLI	\$177.47
212499	05/23/11	06	STAPLES ADVANTAGE	028	PRINTING	\$30.00
212500	05/23/11	03	STAPLES ADVANTAGE	004	PRINTING	\$30.00
212501	05/23/11	06	STAPLES ADVANTAGE	033	MATERIALS AND SUPPLI	\$54.38
212502	05/23/11	06	ONE STOP TONER AND I	030	MATERIALS AND SUPPLI	\$114.17
212503	05/23/11	11	HARLAND TECHNOLOGY S	009	REPAIRS BY VENDORS	\$617.00
710045	05/10/11	03	LCD PRESENTATION SYS	035	REPAIRS BY VENDORS	\$1,425.00
710048	05/16/11	03	DUNN EDWARDS CORP	025	REPAIRS BY VENDORS	\$184.74
710050	05/23/11	03	AFFORDABLE PRINTER C	035	REPAIRS BY VENDORS	\$85.00
810032	05/19/11	06	SAN DIEGO COUNTY OFF	022	CONFERENCE, WORKSHOP,	\$400.00
REPORT TOTAL						\$373,028.63

ITEM 15F

Individual Membership Listings
For the Period of May 10, 2011 through May 23, 2011

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
None to report		

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Assoc Supt, Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: PUBLIC HEARING / APPROVAL OF
RECEIPT OF TIER III CATEGORICAL
FUNDING

EXECUTIVE SUMMARY

Each district receiving Tier III funds must conduct a public hearing to approve receipt of the funds, discuss use of the funds, and take public testimony.

The Basic Aid "Fair Share" agreement has further cut categorical funding. The 2011-12 "Fair Share" agreement limits the amount of the total reduction to the amount of the district's excess taxes. The District is entitled to our minimum constitutional state funding level of \$120 per Average Daily Attendance.

After the "Fair Share" reduction, total Tier III funding for 2011-12 is projected at \$1,309,136. For 2011-12, we show the "Fair Share" reduction as a separate item and record all Tier III income as one revenue source rather than divided among the various programs to which the funding was previously attributed.

In addition to the limited state categorical funding the District will receive in 2011-12, we will also receive funding for ROP through the San Diego County Office of Education. ROP funding is considered Tier III funding by the State, however, it passes through to the District as locally restricted funding from SDCOE. SDCOE has agreed that districts can utilize ROP funds as flexible under certain circumstances. The District continues to fund ROP at similar or greater levels than in 2010-11, but any excess income will be transferred to the Unrestricted General Fund.

ITEM 16

Expenditures that had been previously paid for by Tier III funds were transferred to the Unrestricted General Fund in the Adopted Budget to preserve programs where possible. Educational Services and Business Services staff have been working together to align budgets in these areas with instructional priorities.

Funding Source	Proposed Use of Funds	Estimated Income
Categorical Flexibility (0900-000)	Offset the budget for formerly categorical instructional programs continuing as General Fund/Unrestricted expenditures, including: <ul style="list-style-type: none"> • READI Program • Supplemental School Counselors • Student Achievement • Instructional Materials • Peer Assistance & Review • Teacher Credentialing Block Grant • Professional Development 	\$5,551,999 Less Basic Aid "Fair Share" <u>(4,242,863)</u> \$1,309,136
ROP (9025-XXX)	Continue funding of ROP programs at or above 2010-11 levels; any remaining balance to be transferred to the General Fund/Unrestricted as flexible	\$1,486,881

RECOMMENDATION:

- A. It is recommended that the Board conduct a public hearing to take testimony and discuss the proposed use of Tier III Categorical Funds.
- B. Following the public hearing, it is recommended that the Board approve receipt of Tier III Categorical Funds in the amount of \$1,309,136 and ROP funding in the amount of \$1,486,881 be received as flexible Tier III funding.

FUNDING SOURCE:

General Fund/Unrestricted.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Becky Banning
Executive Assistant to the Superintendent

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: REVIEW OF INSTRUCTIONAL
CALENDARS FOR 2013-14 &
2014-15 SCHOOL YEARS

EXECUTIVE SUMMARY

These calendars are being submitted to the Board for review and information only and will be resubmitted for Board action on June 16, 2011.

RECOMMENDATION:

It is recommended that the Board review and consider the proposed calendars, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT DRAFT Instructional Calendar 2013-14

August 27, 2013 through June 13, 2014

Draft to 06-02-11 Board Meeting

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Jul 29	30	31	1	2				
	Aug 5	6	7	8	9				
	Aug 12	13	14	15	16				
	Aug 19	[20]	[21]	[22]	[23]				8/20-23 Teacher Prep/Inservice Days
1	Aug 26	27 >	28	29	30	4	4		8/26 Teacher Non-Work Day
	Sep 2	3	4	5	6	4	8	1	8/27 First day of school
	Sep 9	10	11	12	13	5	13		9/2 Labor Day
	Sep 16	17	18	19	20	5 (18)	18		
2	Sep 23	24	25	26	27	5	23		
	Sep 30	1	2	3	4	5	28		
	Oct 7	8	9	10	11	5	33		
	Oct 14	15	16	17	18	5 (20)	38		
3	Oct 21	22	23	24	25	5	43		
	Oct 28	29 #	30	31	1	5	48		10/29 1st Quarter Ends# (45 days)
	Nov 4	5	6	7	8	4	52	1	11/8 Certificated Non-Work Day (no students)
	Nov 11	12	13	14	15	4 (18)	56	1	11/11 Veterans' Day
4	Nov 18	19	20	21	22	5	61		
	Nov 25	26	27	28	29	0	61	1 4	11/25-29 Fall Break
	Dec 2	3	4	5	6	5	66		
	Dec 9	10	11	12	13	5 (15)	71		12/13 P-1 cut off date
5	Dec 16	17	18	19	20	5	76		
	Dec 23	24	25	26	27	0	76	1 4	12/23-1/3 Winter Recess
	Dec 30	31	1	2	3	0	76	1 4	
	Jan 6	7	8	9	10	5	81		
	Jan 13	14	15	16	17	5	86		1/20 M.L. King Jr. Day
	Jan 20	21	22	23	24 #	4 (19)	90	1	1/24 1st Semester/Term Ends# (45 days)
6	Jan 27	28	29	30	31	3	93		1/27-28 Teacher Prep/Inservice Days
	Feb 3	4	5	6	7	5	98		
	Feb 10	11	12	13	14	4	102	1	2/14 Lincoln Day
	Feb 17	18	19	20	21	4 (16)	106	1	2/17 Washington Day
7	Feb 24	25	26	27	28	5	111		
	Mar 3	4	5	6	7	5	116		
	Mar 10	11	12	13	14	5	121		
	Mar 17	18	19	20	21	5 (20)	126		3/21 P-2 cut off date
8	Mar 24	25	26	27	28	5	131		
	Mar 31	1	2	3	4 #	5	136		4/4 3rd Quarter Ends# (46 days)
	Apr 7	8	9	10	11	0	136	5	4/7-11 Spring Recess
	Apr 14	15	16	17	18	5 (15)	141		
9	Apr 21	22	23	24	25	5	146		
	Apr 28	29	30	1	2	5	151		
	May 5	6	7	8	9	5	156		
	May 12	13	14	15	16	5 (20)	161		
10	May 19	20	21	22	23	5	166		
	May 26	27	28	29	30	4	170	1	5/26 Memorial Day
	Jun 2	3	4	5	6	5	175		
	Jun 9	10	11	12	13 #	5 (19)	180		6/13 2nd Semester/Term Ends (44 days)
	Jun 16	17	18	19	20	5			
	Jun 23	24	25	26	27	5			
	Jul 30	1	2	3	4	4		1	7/4 Independence Day
	Jul 7	8	9	10	11	5			
	Jul 14	15	16	17	18	5			
	Jul 21	22	23	24	25	5			
	Jul 28	29	30	31	1	5			

Holidays/Breaks/Inservice - No School

Quarter/Semester/Term Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

DRAFT Instructional Calendar 2014-15

August 26, 2014 through June 12, 2015

Draft to 06-02-11 Board Meeting

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Aug	4	5	6	7	8				
	Aug	11	12	13	14	15				
	Aug	18	[19]	[20]	[21]	[22]				8/19-22 Teacher Prep/Inservice Days
1	Aug	25	26 >	27	28	29	4	4		8/25 Teacher Non-Work Day
	Sep	1	2	3	4	5	4	8	1	8/26 First day of school
	Sep	8	9	10	11	12	5	13		9/1 Labor Day
	Sep	15	16	17	18	19	5 (18)	18		
2	Sep	22	23	24	25	26	5	23		
	Sep	29	30	1	2	3	5	28		
	Oct	6	7	8	9	10	5	33		
	Oct	13	14	15	16	17	5 (20)	38		
3	Oct	20	21	22	23	24	5	43		
	Oct	27	28 #	29	30	31	5	48		10/28 1st Quarter Ends# (45 days)
	Nov	3	4	5	6	7	5	53		11/10 Certificated Non-Work Day (no students)
	Nov	10	11	12	13	14	3 (18)	56	1	11/11 Veterans Day
4	Nov	17	18	19	20	21	5	61		
	Nov	24	25	26	27	28	0	61	1 1	11/24-28 Fall Break
	Dec	1	2	3	4	5	5	66		
	Dec	8	9	10	11	12	5 (15)	71		12/12 P-1 Cut off date
5	Dec	15	16	17	18	19	5	76		
	Dec	22	23	24	25	26	0	76	1 4	12/22-1/2 Winter Recess
	Dec	29	30	31	1	2	0	76	1 4	
	Jan	5	6	7	8	9	5	81		
	Jan	12	13	14	15	16	5	86		1/19 M.L. King Jr. Day
	Jan	19	20	21	22	23 #	4 (19)	90	1	1/23 1st Semester/Term Ends# (45 days)
6	Jan	26	27	28	29	30	3	93		1/26-27 Teacher Prep/Inservice Days
	Feb	2	3	4	5	6	5	98		
	Feb	9	10	11	12	13	4	102	1	2/13 Lincoln Day
	Feb	16	17	18	19	20	4 (16)	106	1	2/16 Washington Day
7	Feb	23	24	25	26	27	5	111		
	Mar	2	3	4	5	6	5	116		
	Mar	9	10	11	12	13	5	121		
	Mar	16	17	18	19	20	5 (20)	126		3/20 P-2 Cut off date
8	Mar	23	24	25	26	27	5	131		
	Mar	30	31	1	2	3 #	5	136		4/3 3rd Quarter Ends# (46 days)
	Apr	6	7	8	9	10	0	136	5	4/6-10 Spring Recess
	Apr	13	14	15	16	17	5 (15)	141		
9	Apr	20	21	22	23	24	5	146		
	Apr	27	28	29	30	1	5	151		
	May	4	5	6	7	8	5	156		
	May	11	12	13	14	15	5 (20)	161		
10	May	18	19	20	21	22	5	166		
	May	25	26	27	28	29	4	170	1	5/25 Memorial Day
	May	1	2	3	4	5	5	175		
	Jun	8	9	10	11	12 #	5 (19)	180		6/12 2nd Semester/Term Ends# (44 days)
	Jun	15	16	17	18	19				
	Jun	22	23	24	25	26				
	Jun	29	30	1	2	3				7/3 Independence Day
	Jul	6	7	8	9	10				
	Jul	13	14	15	16	17				
	Jul	20	21	22	23	24				
	Jul	27	28	29	30	31				

Holidays/Breaks/Inservice - No School

Quarter/Semester/Term Ending Dates

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

**PREPARED AND
SUBMITTED BY:** Ken Noah
Superintendent

SUBJECT: REVISION OF BOARD MEETING
SCHEDULE, 2011

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EXECUTIVE SUMMARY

Attached is a proposed revision of the Board Meeting Schedule for 2011, moving the August 4th Board Meeting to Thursday, August 18th, 2011.

RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for board action on June 16, 2011.

FUNDING SOURCE:

Not applicable

KN/bb



Union High School District

710 Encinitas Boulevard, Encinitas, CA 92024
Telephone (760) 753-6491
www.sduhsd.net

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

Superintendent
Ken Noah

Office of the Superintendent
Fax (760) 943-3501

San Dieguito Union High School District
School Board Meeting Dates, 2011

(DRAFT, REVISED, 6-02-11)

All School Board Meetings are held in the San Dieguito Union High School District Office Board Room 101, located at 710 Encinitas Blvd., Encinitas, California, 92024.

Regular Board Meetings begin at 6:30PM and are usually scheduled on a Thursday, unless otherwise indicated.

MEETING DATES, 2011

January 13
January 18 / Tuesday (Board Workshop, Facilities Update)
February 3
February 17
March 3
March 17
April 7
May 3 (Tues)
May 19
June 2 (Regular Mtg & Board Workshop, Annual Report)
June 16
July 14
~~August 4~~ August 18
September 1
September 15
October 6
October 20
November 17
December 8

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Assoc Supt, Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: REVIEW OF 2011-12 TENTATIVE GENERAL
FUND BUDGET

EXECUTIVE SUMMARY

The 2011-12 General Fund budget is presented in tentative form for review.

The Board has taken action in previous meetings to review programs, services and staff. Changes have been incorporated into the version of the budget presented at this time. The May Revised State budget resulted in few changes to the district's budget; any changes needed have been incorporated.

The District's status as a Basic Aid district affects the most significant assumptions used in preparing the budget—property tax revenue is projected to increase slightly as assessed values begin to level off and show a slight improvement. The State's "Fair Share" proposal limits the reduction to the amount of the district's excess taxes. This results in a slight increase to Tier III revenue from 2010-11.

Flexible Tier III funding remaining after the "Fair Share" reduction will be used to fund programs supported previously by categorical programs. With the loss of one-time Federal stimulus funds, these programs are now funded by the unrestricted general fund. This shift causes an increase in unrestricted expenditures corresponding to reductions in restricted expenses.

Routine assumptions made for the expenditure side of the budget include: Step and column changes for all employees; anticipated increase to health insurance premiums for all employees; state-wide increases in unemployment insurance rates and CalPERS contributions, and an estimate for contributions to restricted programs.

Staffing costs, salaries and benefits, make up about 85% of the total operating budget. As such, staffing allocations are under regular review. By nature, staffing changes occur on a daily basis. This budget reflects the most recent staffing, as known at the time of preparation. Minor changes are expected between this budget and the budget presented for adoption.

ITEM 19A

RECOMMENDATION:

It is recommended that the Board review the 2011-12 Tentative General Fund Budget. This item will be resubmitted for Board action on June 16, 2011.

FUNDING SOURCE: General Fund / 03-00 & 06-00

General Fund Revenue & Expenditures - 2011-2012 Tentative Budget

ITEM 19A

	2010-11 Spring Revision			2011-2012 Tentative Budget			Change
	UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
PROJECTED INCOME							
Revenue Limit / Property Tax	75,976,104	1,572,181	77,548,285	76,449,853	1,468,012	77,917,865	369,580
Federal Income	727,343	6,631,404	7,358,747	744,649	3,068,555	3,813,204	(3,545,543)
Other State Income	3,053,226	1,685,501	4,738,727	4,124,056	1,564,625	5,688,681	949,954
Local Income	2,330,260	5,728,149	8,058,409	1,525,100	5,752,798	7,277,898	(780,511)
Transfers	458,573	67,200	525,773	0	0	0	(525,773)
Encroachment	(10,945,927)	10,945,927	0	(11,978,637)	11,978,637	0	0
TOTAL PROJECTED INCOME	71,599,579	26,630,362	98,229,941	70,865,021	23,832,627	94,697,648	(3,532,293)
PROJECTED EXPENDITURES							
Certificated Salaries	39,206,121	9,581,236	48,787,357	40,775,658	7,771,043	48,546,701	(240,656)
Classified Salaries	10,083,639	5,901,682	15,985,321	9,757,230	6,076,174	15,833,404	(151,917)
Benefits	14,172,662	4,646,238	18,818,900	15,040,142	4,728,849	19,768,991	950,091
Books & Supplies	3,447,064	2,590,660	6,037,724	1,899,649	1,222,348	3,121,997	(2,915,727)
Services & Operating Expenses	7,108,209	3,746,578	10,854,787	6,713,040	3,678,648	10,391,688	(463,099)
Capital Outlay	126,319	83,920	210,239	111,100	0	111,100	(99,139)
Other Outgo	1,136,612	423,037	1,559,649	1,162,040	354,199	1,516,239	(43,410)
Categorical	0	0	0	0	0	0	0
TOTAL PROJECTED EXPENDITURES	75,280,626	26,973,351	102,253,977	75,458,859	23,831,261	99,290,120	(2,963,857)
Estimated Unspent	0	0	0	0	0	0	0
Expenditures (over/under) Revenue	(3,681,047)	(342,989)	(4,024,036)	(4,593,838)	1,366	(4,592,472)	(568,436)
FUND BALANCE, RESERVES:							
Beginning Balance - July 1	16,167,695	359,476	16,527,171	12,486,648	16,487	12,503,135	(4,024,036)
Audit Adjustment	0	0	0			0	0
Adjusted Beginning Balance	16,167,695	359,476	16,527,171	12,486,648	16,487	12,503,135	(4,024,036)
Projected Ending Balance - June 30	12,486,648	16,487	12,503,135	7,892,810	17,853	7,910,663	(4,592,472)
COMPONENTS OF THE ENDING BALANCE:							
Revolving Cash Fund 9130	50,000		50,000	50,000		50,000	0
Stores Inventory 9320	1,144		1,144	1,144		1,144	0
Recommended Min Reserve (4.5%)	4,601,429		4,601,429	4,468,055		4,468,055	(133,374)
Basic Aid Reserve (3.0%)	3,067,619		3,067,619	2,978,704		2,978,704	(88,916)
Mental Health Services Reserve	0		0	0		0	0
Other Commitments	275,000		275,000	275,000		275,000	0
Reserve for categorical programs	0	16,487	16,487	0	17,853	17,853	1,366
Total Components	7,995,192	16,487	8,011,679	7,772,903	17,853	7,790,756	(220,923)
RESERVE FOR ECONOMIC UNCERTAINTIES	4,491,456	0	4,491,456	119,907	0	119,907	(4,371,549)
	4.39%	0.00%	4.39%	0.12%	0.00%	0.12%	-4.27%

REVENUE LIMIT SOURCES

ITEM 19A

Object	Resource	2010-11 Spring Revision			2011-2012 Tentative Budget			Change
		UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8011	STATE AID	(38,534)		(38,534)	(38,534)		(38,534)	0
8021	HOMEOWNERS' EXEMPTION	764,117		764,117	767,938		767,938	3,821
8041	SECURED TAXES	72,794,680		72,794,680	73,158,653		73,158,653	363,973
8042	UNSECURED TAXES	2,692,203		2,692,203	2,705,664		2,705,664	13,461
8043	PRIOR YEAR TAXES	(1,990)		(1,990)	(1,990)		(1,990)	0
8046	SUPPL ED REV AUGMENT FUNDS(SERAF	961,979		961,979	966,789		966,789	4,810
8047	COMMUNITY REDEVELOPMENT FUNDS	11,675		11,675	11,675		11,675	0
8082	OTHER TAXES	500		500	500		500	0
8089	50% RECAPTURE, OTHER TAXES	(250)		(250)	(250)		(250)	0
8091	SPECIAL ED ADA	(1,200,000)	1,200,000	0	(1,100,000)	1,100,000	0	0
8096	XFER TO CHT SCH INLIEU PROP TX	(8,276)	0	(8,276)	(20,592)		(20,592)	(12,316)
8097	SPECIAL ED EXCESS TAX		372,181	372,181		368,012	368,012	(4,169)
	TOTAL-REVENUE LIMIT SOURCES	75,976,104	1,572,181	77,548,285	76,449,853	1,468,012	77,917,865	369,580

FEDERAL INCOME

ITEM 19A

Object	Resource		2010-11 Spring Revision			2010-2011 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8290 006	0000 012		718,233		718,233	736,649		736,649	18,416
8290-000	0000-024		9,110		9,110	8,000		8,000	
8290 000	3010 000			541,183	541,183		541,183	541,183	0
8290 001	3010 000	D		61,931	61,931		0	0	(61,931)
8290 002	3010 000	P		99,517	99,517		0	0	(99,517)
8290 000	3011 000			0	0		0	0	0
8290 001	3011 000	D		1,113	1,113		0	0	(1,113)
8290 002	3011 000	P		110,118	110,118		0	0	(110,118)
8290 000	3200 000			643,684	643,684		0	0	(643,684)
8290 000	3205 000			2,413,491	2,413,491		0	0	(2,413,491)
8181 000	3310 000			1,795,135	1,795,135		1,806,127	1,806,127	10,992
8181 000	3311 000			103,487	103,487		103,487	103,487	0
8181 002	3313 000	P		116,965	116,965		0	0	(116,965)
8181 002	3314 000	P		57,720	57,720		0	0	(57,720)
8290 000	3410 000			196,416	196,416		196,416	196,416	0
8290 000	3550 001			89,542	89,542		89,542	89,542	0
8290 000	3550 002			6,711	6,711		6,711	6,711	0
8290 000	4035 000			224,668	224,668		228,772	228,772	4,104
8290 002	4035 000	P		12,072	12,072		0	0	(12,072)
8290 002	4036 000	P		1,962	1,962		0	0	(1,962)
8290 000	4045 000			4,292	4,292		4,292	4,292	0
8290 002	4045 000			4,434	4,434		0	0	(4,434)
8290 000	4047-000	D		9,969	9,969		0	0	(9,969)
8290 001	4110 000	D		126	126		0	0	(126)
8290 002	4110 000	P		64	64		0	0	(64)
8290 000	4201 000			41,475	41,475		41,325	41,325	(150)
8290 001	4201 000	D		0	0		0	0	0
8290 002	4201 000	P		24,477	24,477		0	0	(24,477)
8290 000	4203 000			69,372	69,372		50,700	50,700	(18,672)
8290 002	4203 000	P		1,480	1,480		0	0	(1,480)
TOTAL FEDERAL REVENUE			727,343	6,631,404	7,358,747	744,649	3,068,555	3,813,204	(3,545,543)

P PRIOR YEAR
D DEFERRED

OTHER STATE INCOME

ITEM 19A

Object	Resource	09-10 FLEX RES/ CODE		2010-11 Spring Revision			2011-2012 Tentative Budget			Change	
				UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL		
8590 000	0000 000		HOURLY PROGRAMS	0		0	448,451		448,451	448,451	
8590 005	0000 000		BASIC AID FAIR SHARE	0		0	(4,242,863)		(4,242,863)	(4,242,863)	
8590 007	0000 000		ROP TIER III	217,054		217,054	99,116		99,116	(117,938)	
8590 006	0000 012		CA SOLAR INITIATIVE REBATE	388,364		388,364	929,353		929,353	540,989	
8590 000	0000 024		AP FEE REIMB PROG	0		0	6,000		6,000	6,000	
8550 000	0425 000		MANDATED COST REIMBURSEMENT	433,886		433,886	0		0	(433,886)	
8590 000	0426 000		SPED MANDATED COST BUYOUT (10/11 - 10 of 10y	43,260		43,260	0		0	(43,260)	
8590 000	0800 000		CATEGORICAL FLEXIBILITY	632,994		632,994	0		0	(632,994)	
8590 000	0900 XXX		CATEGORICAL FLEXIBILITY	0		0	5,551,999		5,551,999	5,551,999	
8560 000	1100 000		LOTTERY	1,320,000		1,320,000	1,332,000		1,332,000	12,000	
8560-002	1100 000		LOTTERY	17,668		17,668	0		0	(17,668)	
8590 000	6286 000		ENGLISH LANGUAGE LEARNER		0	0		0	0	0	
8560 000	6300 000		LOTTERY INSTRUCTIONAL MATERIALS		156,000	156,000		210,000	210,000	54,000	
8560 002	6300 000	P	LOTTERY INSTRUCTIONAL MATERIALS		12,020	12,020		0	0	(12,020)	
8590 002	6378 000		CAL HEALTH SCIENCE CAP BLDG PRJ		3,905	3,905		0	0	(3,905)	
8590 000	6378-000	P	CAL HEALTH SCIENCE CAP BLDG PRJ		0	0		0	0	0	
8590 000	6405 000	0921 000	SCHOOL SAFETY & VIOLENCE PREVENTION		0	0		0	0	0	
8590 000	6500 000		SPECIAL ED CAHSEE		0	0		0	0	0	
8590 000	6500 000		SPECIAL EDUCATION		62,887	62,887		62,780	62,780	(107)	
8590 000	6520 000		SPED PROJ WORKABILITY		292,190	292,190		292,190	292,190	0	
8590 000	6530 000		SPED LOW INCIDENCE		1,521	1,521		1,521	1,521	0	
8590 000	6535 000		SPED PERSONNEL STAFF DEV		4,372	4,372		4,372	4,372	0	
8590 001	6660 000	D	TUPE/TOBACCO USE PREVENTION ED.		2,532	2,532		0	0	(2,532)	
8590 001	6670 005	D	TUPE 9-12 STOP IV		752	752		0	0	(752)	
8590 002	6670 005	P	TUPE 9-12 STOP IV		1,064	1,064		0	0	(1,064)	
8590 000	6690-000	D	TUPE 6-12 GRANT		224,152	224,152		71,643	71,643	(152,509)	
8590 000	6760 000	0922 000	ARTS & MUSIC BLOCK GRANT		0	0		0	0	0	
8590 000	7080 000	0924 000	SUPPLEMENTAL SCHOOL COUNSELING PGRM		0	0		0	0	0	
8311 000	7090-000		ECONOMIC IMPACT AID		381,848	381,848		381,848	381,848	0	
8311 000	7140 000	0926 000	GIFTED AND TALENTED (GATE)		0	0		0	0	0	
8590 000	7156 000	0927 000	INSTRUCTIONAL MATERIAL BLOCK GRANT - AB1781		0	0		0	0	0	
8311 000	7230 000		TRANSPORTATION - Home to School		482,856	482,856		481,086	481,086	(1,770)	
8311 000	7240 000		TRANSPORTATION-Special Education		59,402	59,402		59,185	59,185	(217)	
			TOTAL OTHER STATE REVENUE		3,053,226	1,685,501	4,738,727	4,124,056	1,564,625	5,688,681	949,954

D	DEFERRED
P	PRIOR YEAR

LOCAL INCOME

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
8689 050	0000 300	TRANSP FEES-ATHL-TP	115,000		115,000	115,000		115,000	0
8689 100	0000 300	TRANSP FEES-ATHL-LCC	135,000		135,000	125,000		125,000	(10,000)
8689 130	0000 300	TRANSP FEES-ATHL-SDA	50,000		50,000	20,000		20,000	(30,000)
8689 140	0000 300	TRANSP FEES-ATHL-CCA	31,200		31,200	35,000		35,000	3,800
8650 XXX	0000 634/5	M & O FIELD USE	169,924		169,924	100,000		100,000	(69,924)
8699 000	0100 030	22ND AGR DIST NON COOP	84,610		84,610	84,610		84,610	0
8677 004	0100 038	INT/AGY PRIVATE CONTRACTOR	70,000		70,000	50,796		50,796	(19,204)
8689 001	0100 039	OTHER PARKING FINES FEES	10,000		10,000			0	(10,000)
8660 XXX	0100 040	INTEREST	480,000		480,000	400,000		400,000	(80,000)
8631 000	0100 046	SALE OF EQUIPMENT & SUPPLIES	13,894		13,894	10,000		10,000	(3,894)
8631 001	0100 046	SALE OF EQUIPMENT & SUPPLIES	10,200		10,200	0		0	(10,200)
8689 014	0100 047	STUDENT PARKING FEES-CCA	15,000		15,000	14,000		14,000	(1,000)
8689 010	0100 048	STUDENT PARKING FEES-LCC	24,000		24,000	22,000		22,000	(2,000)
8689 013	0100 049	STUDENT PARKING FEES-SDA	13,000		13,000	10,000		10,000	(3,000)
8689 005	0100 050	STUDENT PARKING FEES-TP	29,446		29,446	28,000		28,000	(1,446)
8677 014	0100 051	ADMIN DEV FEES RSF/SB	1,500		1,500	1,500		1,500	0
8650 000	0100 XXX	LEASES AND RENTALS - SITE USE	189,484		189,484	119,194		119,194	(70,290)
8650 001	0100 302	BLDG/FIELD USE DIST WIDE	0		0			0	0
8792 000	6500 000	SPECIAL EDUCATION		3,653,750	3,653,750		3,620,658	3,620,658	(33,092)
8792 003	6500 000	NCCSE SURPLUS DISTRIBUTION		37,893	37,893		0	0	(37,893)
8677 010	6500 004	COASTAL LEARNING ACADEMY		75,000	75,000		100,000	100,000	25,000
8677 000	6500 007	SP ED, NCCSE		125,000	125,000		100,000	100,000	(25,000)
8675 001	7230 002	TRANSPORT.SERVICES PARENT PAY		530,000	530,000		500,000	500,000	(30,000)
8677 005	7230 009	INT/AG REV - OTHER TRANSP		8,000	8,000		8,000	8,000	0
8677 012	7230 009	I/A TRASPORTATION HTS			0		0	0	0
8677 012	7240 002	SP ED, TRANSPORTATION		20,000	20,000		20,000	20,000	0
8699 000	9010 009	SB70 CAREER DEV - 7TH/8TH GRADES		17,869	17,869		16,375	16,375	(1,494)
8677 000	9025 XXX	ROP COUNTY OFFICE		1,254,070	1,254,070		1,486,881	1,486,881	232,811
8677 007	9025 XXX	INT/AG. REV. - ROP TIER III		0	0		(99,116)	(99,116)	(99,116)
8699 XXX	XXXX XXX	OTHER LOCAL INCOME	888,002	6,567	894,569	390,000	0	390,000	(504,569)
		TOTAL LOCAL REVENUE	2,330,260	5,728,149	8,058,409	1,525,100	5,752,798	7,277,898	(780,511)
8919 019	0100 085	TRANSFER FROM CAP. FAC. 25-19	0		0			0	0
8919 011	6285 000	TRANSFER FROM AD ED 11-00 FLEXIBILITY TRANSFER	0		0			0	0
8919 015	7230 000	I/F TRANSFER IN FR TRANSP EQUIP	0	67,200	67,200			0	(67,200)
8919 016	0000 000	I/TRANSF SELF INS FD	458,573		458,573			0	(458,573)
		SUBTOTAL TRANSFERS	458,573	67,200	525,773	0	0	0	(525,773)
8980 000	0000 000	UNRESTRICTED CONTRIBUTIONS	(10,945,927)	0	(10,945,927)	(11,978,637)	0	(11,978,637)	(1,032,710)
8980 000	3550 003	DISTRICT MATCH - PERKINS	0	0	0	0	0	0	0
8980 000	6500 000	CONTRIBUTION TO SPEC. ED. FOR ENCROACHMENT	0	5,064,527	5,064,527	0	5,710,258	5,710,258	645,731
8980 000	6500 009	MENTAL HEALTH SERVICES	0	1,100,000	1,100,000	0	1,100,000	1,100,000	0
8980 000	6520 000	SPEC PROJ. WORKABILITY I LEA	0		0	0	0	0	0
8980 000	7230 000	CONTRIBUTION TO H-T-S TRANSPORTATION	0	43,628	43,628	0	208,387	208,387	164,759
8980 000	7240 000	CONTRIBUTION TO SP. ED. TRANSP. FOR ENCROACH.	0	2,523,603	2,523,603	0	2,688,650	2,688,650	165,047
8980 000	8150 000	CONTRIBUTION TO ROUTINE REPAIR FOR ENCROACH.	0	2,205,048	2,205,048	0	2,271,342	2,271,342	66,294
8980 000	9010 XXX	OTHER LOCAL INCOME	0	9,121	9,121	0	0	0	(9,121)
		SUBTOTAL ENCROACHMENT	(10,945,927)	10,945,927	0	(11,978,637)	11,978,637	0	0
		TOTAL TRANSFERS	(10,487,354)	11,013,127	525,773	(11,978,637)	11,978,637	0	(525,773)
		TOTAL ALL REVENUE W/O TEMP TRSFERS	71,599,579	26,630,362	98,229,941	70,865,021	23,832,627	94,697,648	(3,532,293)
		OTHER I/F TRANSFERS IN-TEMP			0			0	0
		TOTAL REVENUE WITH ALL TRANSFERS	71,599,579	26,630,362	98,229,941	70,865,021	23,832,627	94,697,648	(3,532,293)

CERTIFICATED SALARIES

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
1100 000		TEACHERS' SALARIES	32,291,110	8,248,588	40,539,698	33,647,690	7,052,952	40,700,642	160,944
1100 033		EL STIPEND	500,000	0	500,000	500,000	0	500,000	0
1200 000		PUPIL SUPPORT: LIBRARIANS GUIDANCE, WELFARE & ATTEND. PHYSICAL & MENTAL HEALTH	2,326,725	720,988	3,047,713	2,749,557	110,901	2,860,458	(187,255)
1300 000		SUPERVISORS, ADMIN: SUPERINTENDENTS ADMINISTRATORS	3,648,421	427,531	4,075,952	3,544,619	439,556	3,984,175	(91,777)
1900 000		OTHER CERTIFICATED	439,865	184,129	623,994	333,792	167,634	501,426	(122,568)
		TOTAL-OBJECT CODE 1000	39,206,121	9,581,236	48,787,357	40,775,658	7,771,043	48,546,701	(240,656)

CLASSIFIED SALARIES

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
2100 000		INSTRUCTIONAL AIDES	779,000	1,845,266	2,624,266	756,989	1,907,665	2,664,654	40,388
2200 000		CLASSIFIED SUPPORT: MAINTENANCE & OPERATIONS INSTR. MEDIA / LIBRARY TRANSPORTATION	3,178,840	3,429,784	6,608,624	3,073,670	3,551,101	6,624,771	16,147
2300 000		SUPERVISORS AND ADMINISTRATORS' SALARIES	823,029	308,894	1,131,923	854,563	310,740	1,165,303	33,380
2400 000		CLERICAL & OFFICE PERSONNEL	4,937,374	291,846	5,229,220	4,735,688	280,106	5,015,794	(213,426)
2900 000		OTHER CLASSIFIED	365,396	25,892	391,288	336,320	26,562	362,882	(28,406)
		TOTAL-OBJECT CODE 2000	10,083,639	5,901,682	15,985,321	9,757,230	6,076,174	15,833,404	(151,917)

EMPLOYEE BENEFITS

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
3100 000		STATE TEACHERS' RETIREMENT SYS	3,484,810	779,816	4,264,626	3,605,419	637,686	4,243,105	(21,521)
3200 000		PUBLIC EMPLOYEE RETIREMENT SYS	1,075,158	593,115	1,668,273	1,079,345	609,749	1,689,094	20,821
3311/2 000		SOCIAL SECURITY	662,546	375,013	1,037,559	644,714	381,974	1,026,688	(10,871)
3321/2 000		MEDICARE	706,612	208,513	915,125	698,990	192,821	891,811	(23,314)
3400 000		INC PROTCT+CERT DNTAL+LIFE	458,020	126,684	584,704	446,360	113,053	559,413	(25,291)
3500 000		UNEMPLOYMENT INSURANCE	357,611	111,608	469,219	815,810	223,045	1,038,855	569,636
3600 000		WORKERS' COMPENSATION	832,512	223,594	1,056,106	751,907	172,613	924,520	(131,586)
3700 000		RETIREE BENEFITS (H & W)	478,938	140,576	619,514	487,962	120,612	608,574	(10,940)
3800 000		PERS REDUCTION	0	0	0	0	0	0	0
3900 000		FLEX ACCOUNTS	6,116,455	2,087,319	8,203,774	6,509,635	2,277,296	8,786,931	583,157
		TOTAL-OBJECT CODE 3000	14,172,662	4,646,238	18,818,900	15,040,142	4,728,849	19,768,991	950,091

BOOKS AND SUPPLIES

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
4100 000		TEXTBOOKS (7-8 + 9-12)	335,000	0	335,000	100,000	210,000	310,000	(25,000)
4200 000		BOOKS OTHER THAN TEXTBOOKS	1,255	39,845	41,100	1,900	1,700	3,600	(37,500)
4300 000		MATERIALS & SUPPLIES LOTTERY INSTRUCTIONAL MTRLS SCIENCE LAB MATERIALS OTHER SUPPLIES PUPIL TRANSPORTATION SUPPLIES GIFTS & DONATIONS	2,593,498	1,572,435	4,165,933	1,443,442	797,662	2,241,104	(1,924,829)
4300 999		ESTIMATED UNSPENT	0	845,244	845,244	0	133,986	133,986	(711,258)
4400 000		NON-CAPITALIZED EQUIPMENT MAT/SUP/EQUIP TECH	517,311	133,136	650,447	354,307	79,000	433,307	(217,140)
		TOTAL-OBJECT CODE 4000	3,447,064	2,590,660	6,037,724	1,899,649	1,222,348	3,121,997	(2,915,727)

SERVICES AND OPERATING EXPENSES

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
5100 000		SUBAGREEMENT FOR SERVICES	210,314	695,000	905,314	230,500	635,000	865,500	(39,814)
5200 000		TRAVEL/CONFERENCES/INSERVICE TRNG	136,479	69,093	205,572	133,715	63,470	197,185	(8,387)
5300 000		DISTRICT DUES & MEMBERSHIP	46,170	3,450	49,620	67,045	3,450	70,495	20,875
5400 000		INSURANCE	555,000	0	555,000	560,000	0	560,000	5,000
5500 000		UTILITIES	2,335,172	2,500	2,337,672	2,085,652	2,500	2,088,152	(249,520)
5600 000		RENTALS, LEASES & REPAIRS	836,873	133,646	970,519	782,673	137,600	920,273	(50,246)
5700 000		INTER-PROGRAM SERVICES	384,615	(404,815)	(20,200)	341,121	(343,321)	(2,200)	18,000
5800 000		PROF./CONSULTING & OTHER SERVICES & OPERATING EXPENSES, INSTRUCTIONAL CONSULT. & LECT.	2,257,986	3,209,764	5,467,750	2,053,384	3,149,679	5,203,063	(264,687)
5900 000		COMMUNICATIONS: VOICE, DATA & POSTAGE	345,600	37,940	383,540	458,950	30,270	489,220	105,680
		TOTAL-OBJECT CODE 5000	7,108,209	3,746,578	10,854,787	6,713,040	3,678,648	10,391,688	(463,099)

CAPITAL OUTLAY

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
6100 000		SITES & IMPROVEMENT OF SITE	0	0	0	0	0	0	0
6200 000		IMPROVEMENT	0	0	0	0	0	0	0
6400 000		EQUIPMENT	15,668	7,000	22,668	8,500	0	8,500	(14,168)
6500 000		EQUIPMENT REPLACEMENT	110,651	76,920	187,571	102,600	0	102,600	(84,971)
		TOTAL-OBJECT CODE 6000	126,319	83,920	210,239	111,100	0	111,100	(99,139)

OTHER OUTGO

ITEM 19A

Object	Resource		2010-11 Spring Revision			2011-2012 Tentative Budget			Change
			UNRESTRICTED	RESTRICTED	TOTAL	UNRESTRICTED	RESTRICTED	TOTAL	
7130 000	XXXX-XXX	STATE SPECIAL SCHOOLS	10,000	0	10,000	0	0	0	(10,000)
7130 000	6500 001	STATE SPECIAL SCHOOLS	0	0	0	0	0	0	0
7142 000	6500 001	OTHER TUITION & SPEC. ED EXCESS COS	0	25,000	25,000	0	15,000	15,000	(10,000)
7142-002	6500-005	ADULT TRANSITION SH PROGRAM	0	30,000	30,000	0	30,000	30,000	0
7142 001	9010 002	SP. ED. EXCESS COST/CO OFC	0	9,121	9,121	0	0	0	(9,121)
7310 001	XXXX XXX	DIRECT SUPPORT/INDIRECT COSTS	(330,916)	330,916	0	(306,199)	306,199	0	0
7350 011	XXXX XXX	ADULT ED INDIRECT - FUND 11-00	(38,044)	0	(38,044)	(33,543)	0	(33,543)	4,501
7350 013	XXXX XXX	FOOD SERVICE INDIRECT FD 13-00	(135,651)	0	(135,651)	(146,045)	0	(146,045)	(10,394)
7438 000	XXXX XXX	SOLAR PROJ DEBT SVC INT	819,623	0	819,623	840,639	0	840,639	21,016
7439 000	XXXX XXX	SOLAR PROJ OTH DEBT SVC PRINC.	770,000	0	770,000	765,588	0	765,588	(4,412)
7615 014	8150 000	TRSF FROM GEN TO DEF. MAINT. FUND 14	0	0	0	0	0	0	0
7619 015	XXXX XXX	TRSF FROM GEN TO FUND 15-00	21,600	28,000	49,600	21,600	3,000	24,600	(25,000)
7619 030	0000 800	INTERFD-TRSF-TO DED. INS.	20,000	0	20,000	20,000	0	20,000	0
		TOTAL-OBJECT CODE 7000	1,136,612	423,037	1,559,649	1,162,040	354,199	1,516,239	(43,410)
		TOTAL-ALL EXPENDITURES	75,280,626	26,973,351	102,253,977	75,458,859	23,831,261	99,290,120	0
		GRAND TOTAL-ALL EXPENDITURES	75,280,626	26,973,351	102,253,977	75,458,859	23,831,261	99,290,120	0

ITEM 19A

San Dieguito Union High School District
Business Services Division
Finance Department

2011-2012
Tentative Budget
Summary of Changes

Income:	<u>Spring Revision</u>	<u>Tentative</u>	<u>Summary of Changes</u>		
Revenue Limit	77,548,285	77,917,865	369,580	*	\$364K Property
Federal	7,358,747	3,813,204	(3,545,543)	*	<\$2.4M> Education Jobs Fund
				*	<\$644K> ARRA SFSF
				*	<\$117K> ARRA IDEA
				*	<\$110K> ARRA NCLB
Other State	4,738,727	5,688,681	949,954	*	\$938K Categorical Flexibility
				*	\$541K CA Solar Initiative Rebate
				*	<\$434K> Mandated Cost Reimbursement
Local	8,058,409	7,277,898	(780,511)	*	\$133K ROP
				*	<\$505K> College Testing, Donations Carryover
				*	<\$140K> Field Use Rentals
				*	<\$80K> Interest
				*	<\$66K> Transportation Fees (Athletic & Parent Pay)
				*	<\$38K> NCCSE Surplus Distribution
Transfers	525,773	0	(525,773)	*	<\$459K> Insurance Waiver Distribution
				*	<\$67K> Transfer from Transportation Equipment Fund
Encroachment	(10,945,927)	(11,978,637)	(1,032,710)	*	\$646K Special Ed Contribution
				*	\$164K Home-to-School Transportation Contribution
				*	\$165K Special Ed Transportation Contribution
				*	\$66K RRM Contribution
Total	98,229,941	94,697,648	(3,532,293)		

ITEM 19A

San Dieguito Union High School District
Business Services Division
Finance Department

2011-2012
Tentative Budget
Summary of Changes

Expenditures:

	<u>Spring Revision</u>	<u>Tentative</u>	<u>Summary of Changes</u>	
Certificated Salaries	48,787,357	48,546,701	(240,656)	* <9.6> FTE <11.5> Unrestricted 1.84 Restricted
Classified Salaries	15,985,321	15,833,404	(151,917)	* <6.1> FTE <5.87> Unrestricted < .23> Restricted
Benefits	18,818,900	19,768,991	950,091	* \$580K Unemployment Insurance Rate Increase * \$567K Health & Welfare Increase * \$33K PERS Rate Increase * <143K> Worker's Compensation Rate Decrease
Books & Supplies	6,037,724	3,121,997	(2,915,727)	* <\$1.4M> Materials & Supplies * <\$505K> College Testing, Donations Carryover * <\$711K> Estimated Unspent * <\$217K> Non-Capitalized Equipment
Services & Operating Expenses	10,854,787	10,391,688	(463,099)	* <\$189K> Utility Savings from Solar * <\$265K> Professional Consulting & Other Operating Expenses
Capital Outlay	210,239	111,100	(99,139)	* <\$85K> Equipment Replacements <\$14K> Equipment
Other Outgo	1,559,649	1,516,239	(43,410)	*
Total	102,253,977	99,290,120	(2,963,857)	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Assoc. Supt., Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: REVIEW THE 2011-12 TENTATIVE BUDGETS
FOR SPECIAL FUNDS

EXECUTIVE SUMMARY

The tentative budgets for all 2011-12 special funds of the district are included on the following pages.

Documents included for this agenda item include:

- Special Funds – Overview
A brief description of each fund, assumptions used when budgeting, status of projects, purpose(s) for which funds will be used, trends experienced, and related information.
- Special Funds – Balance Summary
Budget data in summary form with projected ending balances for the 2010-11 and 2011-12.
- Capital Projects for 2011-12
A list of all capital projects funded for 2011-12. These projects are included in the budget of the appropriate fund.

All special funds for the district are as follows:

Adult Education Fund	(11-00)
Cafeteria Fund.....	(13-00)
Deferred Maintenance	(14-00)
Pupil Transportation Equipment Fund	(15-00)
Special Reserve Fund Other than Capital Outlay	(17-42)
Other Building Fund.....	(21-09)
Capital Facilities Funds	(25-18 & 25-19)
County School Facilities Fund	(35-00)
Special Reserve Fund for Capital Outlay Projects.....	(40-00)
Capital Project Fund (for Mello Roos Projects).....	(49-00)
Self Insurance Funds.....	(67-16, 67-17 & 67-30)

ITEM 19B

RECOMMENDATION:

It is recommended that the Board review the 2011-12 tentative budgets for all special funds. This item will be resubmitted for Board action on June 16, 2011.

FUNDING SOURCE:

Special Funds (11-00, 13-00, 14-00, 15-00, 17-42, 21-09, 25-18, 25-19, 35-00, 40-00, 67-16, 67-17, 67-30)

EXHIBIT A

ITEM 19B

*SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BUSINESS DIVISION/FINANCE DEPARTMENT*

SPECIAL FUNDS - OVERVIEW

Information relative to special funds, other than the General Fund, gives a brief description of the activities of the fund, specific projects, and financial trends.

Adult Education Fund, 11-00

The Adult Education Fund is used to account separately for federal and local revenues related to adult education programs. San Dieguito Adult Education provides a wealth of educational and recreational programs for the community, including high school diploma classes, English as a second language, programs for senior citizens, a host of cultural and personal enrichment courses, and recreation activities. State aid to Adult Education has been eliminated as of 2009-10 as part of the Fair Share proposal which reduces categorical funding to Basic Aid districts.

Cafeteria Fund, 13-00

School lunch nutrition standards have caused increased expenses and decreased revenue for the last few years. As a result, menus, staffing and productivity are constantly evaluated to ensure the district is providing wholesome, nutritious meals that are attractive to its customers and can be sold at a reasonable price. Nutrition Services continues to hone its marketing efforts and will further enhance technology to provide faster meal service. Managing the challenges of open campuses and single lunch periods continues.

Deferred Maintenance Fund, 14-00

Contributions to this program were eliminated in 2009-10 under the Fair Share proposal. Program requirements are waived until 2014-15. The declining balance is attributable to the district maintaining the aggressive 5 year plan, mostly at the older campuses. Because deferred maintenance needs are ongoing, the costs of some necessary projects have been shifted to the General Fund.

Pupil Transportation Equipment Fund, 15-00

This fund was created for the purpose of accounting separately for income and expenses related to the acquisition of pupil transportation equipment.

Special Reserve Other Than Capital Outlay, 17-42

The purpose of this fund is to reserve one-time revenues to contribute to GASB 45 (OPEB) obligations. This fund can also be used by the district to meet unrestricted reserve requirements.

Building Fund, 21-09

This fund is used to account for income due from prior construction projects. This fund is used for various construction projects. The balance will diminish until funds are depleted.

ITEM 19B

Capital Facilities, 25-18

Used for developer fees generated by agreements before 1987, this is a dwindling resource fund.

Capital Facilities, 25-19

Used for developer fees collected after 1987 and before many of the currently established Mello-Roos districts were formed. The use of these funds is limited to capital expenditures related to enrollment growth.

County School Facilities Fund, 35-00

This fund is used exclusively to account for income from the state for construction of school facilities.

Special Reserve for Capital Projects, 40-00

This fund is being used by the TPHS Foundation for architectural expenses relating to the Visual Performing Arts Center at TPHS. This fund balance will decline until all funds are depleted.

Self-Insurance Fund, 67-16

This fund is used as an escrow account for funds generated as a result of participation in the insurance waiver program for certificated staff. The balance in this fund grows until a distribution is agreed upon between the district and the San Dieguito Faculty Association.

Other Post Employment Benefits Fund, 67-17

This fund is used as an escrow account to fund the annual "pay-as-you-go" amount for Other Post Employment Benefits (OPEB). The General Fund makes contributions to this fund and then premiums are paid from this account. Assets do not count toward the unfunded OPEB liability as the funds are not held in a special trust. The negative ending fund balance reflects the accumulated unfunded liability for OPEB.

Deductible Insurance Loss Fund, 67-30

This fund is used to pay deductible amounts on insurance claims and to pay for repairs and reimbursements when claims are not made to insurance providers.

EXHIBIT B

ITEM 19B

Special Funds - Balance Summary

2010-11 Estimated / 2011-12 Tentative

	Adult Ed. Fund 11-00 10-11 Est.	Adult Ed. Fund 11-00 11-12 Prop.		Cafeteria Fund 13-00 10-11 Est.	Cafeteria Fund 13-00 11-12 Prop.		Defer. Maint. Fund 14-00 10-11 Est.	Defer. Maint. Fund 14-00 11-12 Prop.
INCOME	995,426	918,265		3,070,800	3,074,500		163	100
EXPENDITURES	1,007,659	870,424		3,172,552	3,193,788		76,875	-
Expenditures (over)/under Revenue	(12,233)	47,841		(101,752)	(119,288)		(76,712)	100
FUND BALANCE, RESERVES: Beginning Balance - July 1	13,553	1,320		769,631	667,879		100,912	24,200
Ending Balance - June 30 Reserve for economic uncertainty	1,320	49,161		667,879	548,591		24,200	24,300

The Adult Education Fund is used to account separately for federal and local revenues and expenditures for adult education programs.

The Cafeteria Fund is used to account separately for federal, state, and local revenue and expenditures to operate the food service program.

The Deferred Maintenance Fund was used to separately account for state apportionments and district contributions and expenditures for deferred maintenance purposes. As of 2009-10, these funds are now unrestricted. The deferred maintenance fund will be used until funds are depleted.

EXHIBIT B

ITEM 19B

Special Funds - Balance Summary
2010-11 Estimated / 2011-12 Tentative

	Bus Replacement Fund 15-00 10-11 Est.	Bus Replacement Fund 15-00 11-12 Prop.		Sp. Res. w/o Cap. Out. Fund 17-42 10-11 Est.	Sp. Res. w/o Cap. Out. Fund 17-42 11-12 Prop.		Building Fund 21-09 10-11 Est.	Building Fund 21-09 11-12 Prop.
INCOME	49,600	24,700		65,000	20,000		90,000	2,500
EXPENDITURES	67,200	-		-	-		-	80,000
Expenditures (over)/under Revenue	(17,600)	24,700		65,000	20,000		90,000	(77,500)
FUND BALANCE, RESERVES: Beginning Balance - July 1	45,254	27,654		2,410,738	2,475,738		150,812	240,812
Ending Balance - June 30 Reserve for economic uncertainty	27,654	52,354		2,475,738	2,495,738		240,812	163,312

This fund was created for the purpose of accounting separately for income and expenses related to the acquisition of pupil transportation equipment.

The Special Reserve Fund for Other Than Capital Outlay Projects is used primarily to provide for the accumulation of General Fund moneys for general operating purposes. These funds have been reserved toward the unrestricted reserve and to establish an OPEB trust

This Building Fund is used to account for income due from prior construction projects. This fund is used for various construction projects.

EXHIBIT B

ITEM 19B

**Special Funds - Balance Summary
2010-11 Estimated / 2011-12 Tentative**

	Cap. Fac. Fund 25-18 10-11 Est.	Cap. Fac. Fund 25-18 11-12 Prop.		Cap. Fac. Fund 25-19 10-11 Est.	Cap. Fac. Fund 25-19 11-12 Prop.		SSF Fund 35-00 10-11 Est.	SSF Fund 35-00 11-12 Prop.
INCOME	17,166	12,000		334,451	330,000		1,861,862	10,000
EXPENDITURES	483,900	357,914		674,013	675,500		6,489,348	-
Expenditures (over)/under Revenue	(466,734)	(345,914)		(339,562)	(345,500)		(4,627,486)	10,000
FUND BALANCE, RESERVES: Beginning Balance - July 1	880,004	413,270		1,112,400	772,838		6,002,823	1,375,337
Ending Balance - June 30 Reserve for economic uncertainty	413,270	67,356		772,838	427,338		1,375,337	1,385,337

Fund 25-18 Consists of developer fees generated by agreements entered into prior to 1987.

The use of these funds is restricted to the cost of construction/reconstruction of facilities as a result of student population growth.

Fund 25-19 consists of developer fees generated from the "per square foot fee" that the state authorized beginning in January 1987.

The use of these funds is restricted to the cost of construction/reconstruction of facilities as a result of student population growth.

The County School Facilities Fund is used to receive apportionments from the State School Facilities Fund for new school facility construction, modernization projects, and facility hardship grants.

EXHIBIT B

ITEM 19B

Special Funds - Balance Summary
2010-11 Estimated / 2011-12 Tentative

	Spec Res Cap Proj Fund 40-00 10-11 Est.	Spec Res Cap Proj Fund 40-00 11-12 Prop.		Self Ins. Fund 67-16 10-11 Est.	Self Ins. Fund 67-16 11-12 Prop.
INCOME	375,250	-		140,000	141,000
EXPENDITURES	375,000	-		458,573	-
Expenditures (over)/under Revenue	250	-		(318,573)	141,000
FUND BALANCE, RESERVES: Beginning Balance - July 1	25,716	25,966		398,922	80,349
Ending Balance - June 30 Reserve for economic uncertainty	25,966	25,966		80,349	221,349

The Special Reserve Fund for Capital Outlay Projects is used to separately account for donated funds associated with capital projects.

Insurance Premium Reduction Fund, Fund 67-16, is established as a trust account for amounts not spent on insurance premiums for certificated employees who declined health insurance. The balance in this fund grows until a distribution is agreed upon between the district and the San

EXHIBIT B

Special Funds - Balance Summary
2010-11 Estimated / 2011-12 Tentative

	OPEB Fund 67-17 10-11 Est.	OPEB Fund 67-17 11-12 Prop.		Deduct. Ins. Loss Fund 67-30 10-11 Est.	Deduct. Ins. Loss Fund 67-30 11-12 Prop.
INCOME	500,000	551,000		20,000	20,750
EXPENDITURES	675,638	715,782		50,000	50,000
Expenditures (over)/under Revenue	(175,638)	(164,782)		(30,000)	(29,250)
FUND BALANCE, RESERVES: Beginning Balance - July 1	(2,810,332)	(2,985,970)		131,871	101,871
Ending Balance - June 30 Reserve for economic uncertainty	(2,985,970)	(3,150,752)		101,871	72,621

This fund is used as an escrow account to fund the annual “pay-as-you-go” amount for Other Post Employment Benefits (OPEB). The General Fund makes contributions to this fund and then premiums are paid from this account. Assets do not count toward the unfunded OPEB liability as the funds are not held in a special trust.

Deductible Insurance Loss Fund, Fund 67-30, is established to separate moneys used for the purpose of claims, administrative costs, services, deductible insurance amounts, costs of excess insurance, and other related costs.

2011-2012 Capital/Deferred Maintenance Projects
Updated 05/24/11

EXHIBIT C

ITEM 19B

Site	Description	Estimated Cost	Funding Source
District-Wide	Technology Improvements - 21st Century	\$170,000.00	Fund 25-19 - Capital Facilities
District-Wide	Demographics	\$25,000.00	Fund 25-19 - Capital Facilities
District-Wide	School Facility Consultants	\$30,000.00	Fund 25-19 - Capital Facilities
District-Wide	Administrative Cost to General Fund	\$10,500.00	Fund 25-19 - Capital Facilities
District-Wide	CTE Loan Payment	\$344,000.00	Fund 25-19 - Capital Facilities
EWMS	Drainage Improvements/Tennis Courts/Pull-up Bars	\$15,000.00	Fund 25-19 - Capital Facilities
SDA	Melba Improvements/Drainage	\$15,000.00	Fund 25-19 - Capital Facilities
SDA	Classroom Improvements/Music	\$14,000.00	Fund 25-19 - Capital Facilities
SDA	Classroom Improvements/Drama	\$14,000.00	Fund 25-19 - Capital Facilities
TPHS	Lighting Improvements	\$8,000.00	Fund 25-19 - Capital Facilities
CCA	Sound System at Gym	\$15,000.00	Fund 25-19 - Capital Facilities
CCA	Site Lighting at Nest	\$15,000.00	Fund 25-19 - Capital Facilities
Total 25-19 Capital Facilities Funds		\$675,500.00	

DNO	Carpet/Paint Building "C"	\$20,000.00	Fund 21-09 - Building Fund
SDA	Remove 150's	\$14,000.00	Fund 21-09 - Building Fund
SSHS	Whiteboards	\$1,000.00	Fund 21-09 - Building Fund
SSHS	Computers	\$10,000.00	Fund 21-09 - Building Fund
M&O	Facility Equipment	\$20,000.00	Fund 21-09 - Building Fund
OCMS	Replace Lighting at Media Center	\$15,000.00	Fund 21-09 - Building Fund
Total Deferred Maintenance Funds		\$80,000.00	

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 20, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Delores Perley, Director of Financial Services
Eric R. Dill, Assoc Supt, Business Services

SUBMITTED BY: Ken Noah
Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL,
#3111, "*FUND BALANCE POLICY*"

EXECUTIVE SUMMARY

The Governmental Accounting Standards Board (GASB) is an independent organization that establishes and improves governmental accounting standards and financial reporting. In January, GASB issued Statement 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*, which alters the categories and terminology used to describe the components of the ending fund balance. This new requirement is effective for the 2010-11 financial statements. While the ending fund balance reserve amounts will not be determined until after the books are closed for the year, it is necessary to revise Board Policy #3111, "*Fund Balance Policy*," to comply with the new classifications.

The new classifications are:

- Nonspendable – Amounts that are not in spendable form (inventory, prepaid items, and reserve for Revolving Cash Fund).
- Restricted – Amounts that are subject to externally imposed and legally enforceable constraints (balance in the restricted general fund, or other restricted funds).
- Committed – Amounts that are subject to board approved internal constraints (Board recommended 4.5% reserve). These reserves cannot be used for any other purpose, unless the Board of Trustees approves the change.

- Assigned – Amounts that the Board of Trustees intends to be used for specific purposes. Fund Balance assigned reserves can be established by the Superintendent.
- Unassigned – The residual amount in the general fund that is not restricted, committed or assigned.

RECOMMENDATION:

This item is being submitted for the first read and will be resubmitted for Board Action on June 16, 2011. It is recommended that the Board review the proposed revision to Board Policy #3111, “Fund Balance Policy,” as shown in the attached supplement.

FUNDING SOURCE:

N/A

~~BUDGET RESERVE FUNDS~~ FUND BALANCE POLICY

The Fund Balance Policy establishes the procedures for reporting the fund balance in the District's governmental fund financial statements. Certain commitments and assignments of the fund balance will help ensure that there will be adequate financial resources to protect the District against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Chief Business Official to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Fund Balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five components of fund balance, each of which identifies the extent to which the District is bound to honor constraints on the specific purpose for which amounts can be spent.

- Nonspendable fund balance (*inherently nonspendable*)
- Restricted fund balance (*externally enforceable limitations on use*)
- Committed fund balance (*self-imposed limitations on use*)
- Assigned fund balance (*limitation resulting from intended use*)
- Unassigned fund balance (*residual net resources*)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments.

COMMITTED FUND BALANCE

The Board of Trustees, as the District's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as a majority vote or adoption (or revisions) of the District's budget. The Board of Trustees hereby establishes the following committed fund balance:

A. **Adult Education**

The District has elected to continue the use of the Adult Education Fund 11 for the receipt and expenditure of Federal and Local funds for Adult Education programs.

B. **Deferred Maintenance**

The District has elected to continue the use of the Deferred Maintenance Fund 14 until the funds are depleted.

C. ~~GENERAL RESERVE~~ **Minimum Reserve**

The district shall maintain a reserve, within the General fund, in an amount of not less than four and one-half percent (4.5%) ~~or the amount required by the State of California~~. The Minimum Reserve shall apply toward the 3% minimum Reserve for Economic Uncertainties required by the State of California.

ASSIGNED FUND BALANCE

A. Carryover Balances

The carryover fund balance is identified by the Superintendent at the close of each fiscal year, subject to approval of the Board of Trustees, and is comprised of the district and departmental/site carryover amounts.

B. ~~BASIC AID RESERVE~~ Basic Aid Reserve

As a basic aid district, fluctuations in property values as well as the potential for cuts or other legislative action can change the district's revenue outlook, affecting basic aid revenue. In order to offset any such reduction or fluctuations in revenue, the district will maintain a Basic Aid Reserve, within the General fund, in addition to any other reserve fund established by this Board. The Basic Aid Reserve shall be separate from all other funds and shall only be used as specified in this policy.

Basic Aid Reserve may be used only to fund expenses related to changes in enrollment, offsets to decreases in property tax revenue, non-recurring expenses, and ongoing expenses in deficit years. The Basic Aid Reserve shall not be a special reserve fund but rather shall be a component of the ending balance of the district's General fund.

~~FUNDING THE BASIC AID RESERVE~~ Funding the Basic Aid Reserve

The target minimum funding for the Basic Aid Reserve shall be an amount at least equal to the difference between the property tax revenue received by the district and the base revenue limit allocated to the district by the State of California.

The Superintendent is authorized to develop regulations to implement this policy. This policy may be reviewed by the Board of Trustees at any time. It will be reviewed when the Basic Aid Reserve reaches its target.

As part of the approval of the annual budget, the Board shall consider any proposed use of Basic Aid Reserve Fund principal and income and shall take separate action to approve such uses.

AUTHORITY TO ASSIGN

The Fund Balance Policy delegates the authority to assign amounts to be used for specific purposes to the Superintendent for the purpose of reporting these amounts in the annual financial statements. Any funds set aside as Assigned Fund Balance must be reported to the Board of Trustees at their next regular meeting. The Board of Trustees has the authority to remove or change the assignment of the funds with a simple majority vote.

UNASSIGNED FUND BALANCE

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. There are some reserves that do not meet the requirements of the components of fund balance. For financial statement reporting purposes these reserves are included in unassigned fund balance. This includes:

- **Reserve for Economic Uncertainties** – As part of the committed Minimum Reserve, the District will maintain an economic uncertainty reserve of at least 3% of total General Fund operating expenditures. Any excess reserves not committed or assigned shall be applied toward the unassigned Reserve for Economic Uncertainties. The primary purpose of this reserve is to avoid the need for service level reductions in the event of an economic downturn which causes revenues to come in lower than budget. This reserve may be increased from time to time in order to address specific anticipated revenue shortfalls (state actions, etc.).

References:

Education Code:

42120 et seq.,

42238(h), Basic Aid

Title 5 California Code of Regulations:

5450, Reserve

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: May 25, 2011

BOARD MEETING DATE: June 2, 2011

PREPARED BY: Eric Dill, Assoc. Supt., Business Services
Rick Schmitt, Assoc. Supt., Ed Services

SUBMITTED BY: Ken Noah, Superintendent

SUBJECT: PROPOSAL TO ADVERTISE ON GYMNASIUM FLOORS

The District has been approached by Tom Massey and George Essig, two community members who have extensive background in advertising and sports marketing, to place advertising logos on our gymnasium floors.

Board Policy and Administrative Regulation 1325 permit reasonable advertisement in schools. The District has allowed scoreboard and banner advertising for many years.

The logos would be placed on the four corners of the gym floors, similar to what one would see at a collegiate or professional basketball game. The logos are vinyl appliques that do not damage the floors or affect play. Displays would be limited to company logos, similar to what is currently allowed with sponsorship banners in gymnasiums and on fields. The District would have final approval of any sponsors to ensure advertisers are appropriate and not inconsistent with the educational program. Companies would enter into one-year agreements to ensure revenue stability.

Messrs. Massey and Essig cover all costs of installation, removal, and billing within their proposed commission. Net revenue to the District is estimated at \$144,000 per year for all high school gymnasiums. The administration would propose to use this revenue to offset costs related to gymnasium floor and backboard maintenance, with excess revenue to be shared with the school sites.

RECOMMENDATION:

This item is being brought to the Board of Trustees for review/discussion in advance of further conversations or negotiations with Mr. Essig and Mr. Massey.