



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir
Superintendent
Robert A. Haley, Ed.D.

Independent Citizens Oversight Committee Members:
Robin Duveen/President, Jerilyn Larson/Representative,
Kristina Leyva/Secretary, Diane Chau, Peter Chu,
Amy Flicker, Lucienne McCauley, Adam Peck, John Wood

Supported by the Business Services Division
Tina Douglas, Associate Superintendent

APRIL 23, 2020

TUESDAY, APRIL 23, 2020
6:00 PM

THIS MEETING WAS HELD VIRTUALLY

ATTENDANCE - VIRTUAL

COMMITTEE MEMBERS

- Diane Chau, Kristina Leyva, Peter Chu, Lucienne McCauley, Robin Duveen, Adam Peck, Amy Flicker, John Wood, Jerilyn Larson

DISTRICT ADMINISTRATORS / STAFF

- Tina Douglas, Assoc. Supt., Business Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary
John Addleman, Exec. Director, Planning Services
Mike Coy, Chief Facilities Officer - Virtual
Dan Young, Director, Planning Services - Virtual

PRELIMINARY FUNCTIONS ..... (ITEMS 1- 4)

- 1. CALL TO ORDER..... 6:00 PM
The meeting was called to order at 6:08 P.M. by Mr. Duveen.
2. PLEDGE OF ALLEGIANCE
Mr. Duveen led the Pledge of Allegiance.
3. APPROVAL OF MINUTES / JANUARY 14, 2020, REGULAR MEETING
Motion by Ms. McCauley, seconded by Mr. Peck, to approve the minutes of the January 14, 2020, Regular meeting, as shown in the attached supplements. COMMITTEE Ayes: Chau, Duveen, Flicker, Larson, Leyva, McCauley, Peck; Absent: None; Abstain: Chu, Wood; Noes: None. Motion unanimously carried.
4. PUBLIC COMMENTS
No public comments were received.

**INFORMATION ITEMS..... (ITEMS 5 - 6)**

5. STAFF REPORT

Ms. Douglas updated committee members on school closures, discussed the 2019 Prop AA Audit and asked members if they had any questions or concerns regarding the report. Members had no questions or concerns.

Ms. Douglas shared that the facilities department is up and running and construction projects are continuing through the school closures.

Ms. Douglas shared with members that Mr. Wood and Ms. Leyva would be exchanging committee roles. Ms. Leyva will now be a Member At-Large and Mr. Wood, Parent of SDUHSD Student.

6. PROJECT & BUDGET REPORT

Mr. Addleman reviewed the Project and Budget Report committee members, discussing the progress of Sunset, closing out of projects and the planning of future projects. Mr. Addleman also shared information on the 2013 Bonds and the district's plan to take advantage of the historic low bond market by refunding those bonds, setting a goal of saving approximately \$7.5M in future interest payments.

Committee members and staff discussed the coronavirus, safe distancing guidelines and the effect it may have on future school planning and the construction industry.

**REORGANIZATION OF COMMITTEE .....(ITEM 7)**

7. NOMINATION / ELECTION OF COMMITTEE OFFICERS

Committee members elected the following members to serve April 2020 through April 2021.

A. ELECTION OF PRESIDING OFFICER

Motion by Ms. McCauley, seconded by Ms. Flicker, that nominations be closed and that Robin Duveen be elected President of the Committee for the term of 12 months, to preside over meetings of the Committee. COMMITTEE Ayes: Chau, Chu, Duveen, Flicker, Larson, Leyva, McCauley, Peck, Wood; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

B. ELECTION OF REPRESENTATIVE

Motion by Ms. Flicker, seconded by Ms. Leyva, that Jerilyn Larson be elected Representative of the Committee for the term of 12 months, to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request. COMMITTEE Ayes: Chau, Chu, Duveen, Flicker, Larson, Leyva, McCauley, Peck, Wood; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

C. ELECTION OF SECRETARY

Motion by Mr. Peck, seconded by Ms. Flicker, that Kristina Leyva be elected Secretary of the Committee for the term of 12 months, to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into public record. COMMITTEE Ayes: Chau, Chu, Duveen, Flicker, Larson,

Leyva, McCauley, Peck, Wood; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

**DISCUSSION / ACTION ITEMS ..... (ITEMS 8-11)**

8. APPROVAL OF ICOC 2019 ANNUAL REPORT

Moved by Ms. Larson, seconded by Mr. Wood, to approve the Prop AA Independent Citizens Oversight Committee 2019 Annual Report, in substantially the form being presented, subject to any corrections, as needed. COMMITTEE Ayes: Chau, Chu, Duveen, Flicker, Larson, Leyva, McCauley, Peck, Wood; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

9. MEETING SCHEDULE FOR 2020/21

The following schedule was discussed and decided upon by committee members for the 2020/21 school year.

July 14, 2020, at 6:00 pm

October 20, 2020, at 6:00 pm

January 12, 2021, at 6:00 pm

March 16, 2021, at 6:00 pm (special mtg./audit review)

April 20, 2021, at 6:00 pm

10. FUTURE AGENDA ITEMS

No future items were discussed.

11. ADJOURNMENT OF MEETING: 7:10 P.M.

*Robin Duveen*

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Robin Duveen, President

7 / 16 / 2020  
Date

*Tina Douglas*

\_\_\_\_\_  
Tina Douglas, Assoc. Supt., Business Services

07 / 15 / 2020  
Date