



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

Superintendent
Robert A. Haley, Ed.D.

Independent Citizens Oversight Committee Members:
Robin Duveen/President, Jerilyn Larson/Representative,
Kristina Leyva/Secretary, Diane Chau, M.D., Peter Chu,
Amy Flicker, Lucienne McCauley, Adam Peck, John Wood

Supported by the Business Services Division
Tina Douglas, Associate Superintendent

APRIL 23, 2019

TUESDAY, APRIL 23, 2019
6:00 PM

DISTRICT OFFICE / LARGE BOARD ROOM
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

ATTENDANCE

COMMITTEE MEMBERS

Diane Chau, M.D Kristina Leyva (absent)
Peter Chu Lucienne McCauley
Robin Duveen Adam Peck
Amy Flicker John Wood
Jerilyn Larson (absent)

DISTRICT ADMINISTRATORS / STAFF

Tina Douglas, Assoc. Supt., Business Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary
John Addleman, Exec. Director, Planning Services
Dan Young, Director, Planning Services

PRELIMINARY FUNCTIONS ..... (ITEMS 1- 4)

- 1. CALL TO ORDER ..... 6:00 PM
The meeting was called to order at 6:05 P.M. by Mr. Duveen.
2. PLEDGE OF ALLEGIANCE
Mr. Duveen led the Pledge of Allegiance.
3. APPROVAL OF MINUTES (3) / JANUARY 15, 2019, REGULAR MEETING, MARCH 19, 2019, SPECIAL MEETING AND APRIL 2, 2019 SPECIAL MEETING.
Motion by Mr. Wood, seconded by Mr. Peck, to approve the minutes of the January 15, 2019, Regular meeting, minutes of the March 19, 2019, Special Meeting and April 2, 2019, Special Meeting, as shown in the attached supplements. (Absent: Jerilyn Larson, Kristina Leyva; Abstain: None; Noes: None. Unanimously
4. PUBLIC COMMENTS
No public comments were made.

**INFORMATION ITEMS.....(ITEMS 5 - 6)**

**5. STAFF REPORT**

Committee members and staff introduced themselves and Ms. Douglas reviewed committee responsibilities, protocol and the Brown Act.

Ms. Douglas reminded committee members about the upcoming ribbon cutting ceremony for the Performing Arts Center at Torrey Pines on May 1, 2019, at 9:00 a.m. Members were asked to let Ms. Douglas or Ms. Skeber know if they plan on attending the ceremony.

**6. PROJECT & BUDGET REPORT**

Mr. Addleman updated the new committee members on the role of the Prop AA team, explaining the financial/budget slides included in the presentation and invited committee members to ask questions or offer suggestions on any changes they might like to see.

Mr. Coy reviewed completed and current projects, as shown in the presentation.

Mr. Addleman reviewed change orders and explained the differences between owner directed and unforeseen conditions for change orders. The Lease/Leaseback method of Prop AA building projects was discussed and each project's architect, construction manager and delivery method was reviewed for the new committee members. The Projects/Budget Update slide was explained/reviewed for new committee members.

Mr. Young reviewed and discussed upcoming Prop AA projects. Staff and committee members discussed the processes used for RFQs and the selection/approvals for Prop AA projects.

**REORGANIZATION OF COMMITTEE .....(ITEM 7)**

**7. NOMINATION / ELECTION OF COMMITTEE OFFICERS**

Committee members elected the following members to serve April 2019 through April 2020.

**A. ELECTION OF PRESIDING OFFICER**

Motion by Ms. Flicker, seconded by Ms. Chu, that nominations be closed and that Robin Duvéen be elected President of the Committee for the term of 12 months, to preside over meetings of the Committee.

**B. ELECTION OF REPRESENTATIVE**

Motion by Ms. Flicker, seconded by Ms. McCauley, that Jerilyn Larson be elected Representative of the Committee for the term of 12 months, to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.

**C. ELECTION OF SECRETARY**

Motion by Mr. Peck, seconded by Mr. Wood, that Ms. Leyva be elected Secretary of the Committee for the term of 12 months, to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into public record.

**DISCUSSION / ACTION ITEMS ..... (ITEMS 8-10)**

8. MEETING SCHEDULE FOR 2019/20

The following dates were discussed and decided by committee members for the 2019/20 school year.

July 16, 2019, at 6:00 pm, at Torrey Pines/Music Bldg.

October 9, 2019 at 9:00 am (special mtg./projects tour)

October 15, 2019, at 6:00 pm

January 14, 2020, at 6:00 pm

March 17, 2020, at 6:00 pm (special mtg./audit review)

April 21, 2020, at 6:00 pm

9. FUTURE AGENDA ITEMS

Committee members and staff discussed the October Projects Tour.

10. ADJOURNMENT OF MEETING: 8:00 P.M.



\_\_\_\_\_  
ICOC President

7 / 16 / 2019  
Date



\_\_\_\_\_  
Tina Douglas, Assoc. Supt., Business Services

7 / 16 / 2019  
Date