



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Michael Allman
Melisse Mossy
Maureen "Mo" Muir
Katrina Young

Superintendent
Robert A. Haley, Ed.D.

Independent Citizens Oversight Committee Members:
Robin Duveen/President, Peter Chu/Representative,
Lane Kiefaber/Secretary, Gary Aguirre, Diane Chau, Kevin DeHaan
Amy Flicker, Lakshmi Kommi, Lucienne McCauley

Supported by the Business Services Division
Tina Douglas, Associate Superintendent

APRIL 20, 2021

TUESDAY, APRIL 20, 2021
6:00 PM

THIS MEETING WAS HELD VIRTUALLY

ATTENDANCE - VIRTUAL

COMMITTEE MEMBERS

Gary Aguirre Amy Flicker
Diane Chau Lane Kiefaber
Peter Chu Lakshmi Kommi
Kevin DeHaan Lucienne McCauley
Robin Duveen

DISTRICT ADMINISTRATORS / STAFF

Tina Douglas, Assoc. Supt., Business Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary
John Addleman, Exec. Director, Planning Services
Mike Coy, Chief Facilities Officer
Dan Young, Director, Planning Services

PRELIMINARY FUNCTIONS ..... (ITEMS 1- 4)

1. CALL TO ORDER ..... 6:00 PM

The meeting was called to order at 6:03 P.M. by Mr. Duveen.

2. PLEDGE OF ALLEGIANCE

Ms. Douglas led the Pledge of Allegiance.

3. APPROVAL OF MINUTES / JANUARY 12, 2021, REGULAR MEETING AND MARCH 16, 2021, SPECIAL MEETING

Motion by Ms. McCauley, seconded by Mr. Aguirre, to approve the minutes of the January 12, 2021, Regular meeting, and March 16, 2021, Special Meeting, as shown in the attached supplements. COMMITTEE Ayes: Aguirre, Chau, Duveen, Chu, DeHaan, Kiefaber, McCauley; Absent: None; Abstain: Flicker, Kommi; Noes: None. Motion unanimously carried.

4. PUBLIC COMMENTS

No public comments were received.

**INFORMATION ITEMS.....(ITEMS 5 - 7)**

5. STAFF REPORT

Committee and staff members introduced themselves. Ms. Douglas thanked committee members for volunteering their time to serve on the committee.

6. REVIEW OF THE 2019/20 PROP AA ANNUAL AUDIT

Mr. Mike Mears, Senior Audit Manager with Wilkinson Hadley King & Co. LLP, reviewed the 2019/20 Prop AA Bond audit report pointing out that the District/ICOC received an unmodified opinion, this is the best opinion an auditor can give.

7. PROJECT & BUDGET REPORT

John reviewed the presentation and Mr. Coy discussed the current projects including the Sunset Campus Re-Construction and Torrey Pines HS I Building/Food Service Exterior, Makerspace and CAD Lab. Committee members expressed their desire to tour the Sunset Campus.

Mr. Addleman discussed the change order and savings of approximately \$48k on the La Costa Canyon Culinary Arts Modernization project. Savings on projects help advance funds for upcoming bond projects or help expedite other bond projects.

Projects in Planning for 2021 and Beyond includes Audio/Visual Technology Improvements for Canyon Crest Academy, Carmel Valley MS and Diegueño MS, C & D Building Modernization at Diegueño MS, Oak Crest MS Crest Hall Modernization, Balance of Fire Road and Modernization of Buildings C & I. Projects for San Dieguito Academy's Parking Lot Restoration, Outdoor Play Courts and Modernization of Buildings A, B & IV and Torrey Pines HS New Art Classroom Building and New Campus Green & Parking Lot.

Mr. Addleman gave a Project/Budget Update and discussed the Series E Bond Draw.

**REORGANIZATION OF COMMITTEE .....(ITEM 8)**

8. NOMINATION / ELECTION OF COMMITTEE OFFICERS

Committee members elected the following members to serve April 2021 through April 2022.

A. ELECTION OF PRESIDING OFFICER

Motion by Ms. Flicker, seconded by Ms. McCauley, that nominations be closed and that Mr. Duveen be elected President of the Committee for the term of 12 months, to preside over meetings of the Committee. COMMITTEE Ayes: Aguirre, Chau, Chu, DeHaan, Duveen, Flicker, Kiefaber, Kommi, McCauley; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

B. ELECTION OF REPRESENTATIVE

Motion by Ms. Flicker, seconded by Ms. Kommi, that Mr. Chu be elected Representative of the Committee for the term of 12 months, to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request. COMMITTEE Ayes: Aguirre, Chau, Chu, DeHaan, Duveen, Flicker, Kiefaber, Kommi, McCauley; Absent: None; Abstain: None; Noes: None. *Motion unanimously carried.*

C. ELECTION OF SECRETARY

Motion by Ms. Flicker, seconded by Ms. Kommi, that Ms. Kiefaber be elected Secretary of the Committee for the term of 12 months, to keep accurate minutes of the Committee's meetings

and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into public record. COMMITTEE Ayes: Aguirre, Chau, Chu, DeHaan, Duveen, Flicker, Kiefaber, Kommi, McCauley; Absent: None; Abstain: None; Noes: None. Motion unanimously carried.

**DISCUSSION / ACTION ITEMS** ..... (ITEMS 9-11)

9. MEETING SCHEDULE FOR 2021/22

The following schedule was approved by committee members for the 2021/22 school year.

- July 13, 2021, at 6:00 pm
- October 12, 2021, at 6:00 pm
- January 18, 2022, at 6:00 pm
- March 15, 2022, at 6:00 pm (special mtg./audit review)
- April 19, 2022, at 6:00 pm

10. FUTURE AGENDA ITEMS

No future items were discussed.

11. ADJOURNMENT OF MEETING: 8:10 P.M.



Robin Duveen, President, ICOC

07 / 13 / 2021  
Date



Tina Douglas, Assoc. Supt., Business Services

07 / 13 / 2021  
Date