



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar
Superintendent
Eric R. Dill

Independent Citizens Oversight Committee Members:
Rhea Stewart/President, Clarke Caines/Representative,
Kim Bybee/Secretary, Robin Duveen, Mary Farrell, Amy Flicker,
Jerilyn Larson, Kristina Leyva, Robert Nascenzi, Jeffery Thomas

Supported by the Business Services Division
(760) 753-6491

APRIL 18, 2017

TUESDAY, APRIL 18, 2017
6:00 PM

SAN DIEGUITO HS ACADEMY, B BLDG., CONFERENCE RM.
800 SANTA FE DRIVE, ENCINITAS, CA 92024

ATTENDANCE

COMMITTEE MEMBERS

- Kim Bybee
Clarke Caines
Robin Duveen
Mary Farrell (absent)
Amy Flicker
Jerilyn Larson
Kristina Leyva
Robert Nascenzi
Rhea Stewart
Jeffery Thomas

DISTRICT ADMINISTRATORS / STAFF

- Eric Dill, Superintendent
John Addleman, Exec. Director, Planning Services
Russ Thornton, Chief Facilities Officer (absent)
Mike Coy, Director, Technology Project Management
Dan Young, Director of Planning Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS..... (ITEMS 1- 4)

- 1. CALL TO ORDER..... 6:00 PM
The meeting of the committee was called to order at 6:07 P.M. by Ms. Stewart.
2. PLEDGE OF ALLEGIANCE
Ms. Stewart led the Pledge of Allegiance.
3. APPROVAL OF MINUTES OF THE JANUARY 10, 2017, REGULAR MEETING AND MARCH 14, 2017 SPECIAL MEETING/AUDIT REVIEW & ANNUAL REPORT.
A. Moved by Ms. Bybee, seconded by Mr. Nascenzi, to approve the minutes of the January 10, 2017, Regular Meeting. Ayes: Bybee, Caines, Nascenzi, Stewart, Thomas; Noes: None; Abstain: Duveen, Flicker, Larson, Leyva; Absent: Farrell. Motion unanimously carried.
B. Moved by Mr. Thomas, seconded by Mr. Caines, to approve the minutes of the March 14, 2017, Special Meeting/Audit Review. Ayes: Caines, Nascenzi, Stewart, Thomas; Noes: None; Abstain: Bybee, Duveen, Flicker, Larson, Leyva; Absent: Farrell. Motion unanimously carried.

4. PUBLIC COMMENTS

No public comments were submitted

INFORMATION ITEMS..... (ITEMS 5 - 7)

5. STAFF REPORT & WELCOME OF NEW COMMITTEE MEMBERS

Staff and committee members introduced themselves.

6. VISIT SDA MATH & SCIENCE BLDG.

Mr. Addleman updated committee members on the progress of the Math and Science building and guided committee members and staff over to view a math classroom in the new building. Mr. Coy and Mr. Addleman discussed the function and design of the classroom/building and answered committee questions.

7. PROJECT & BUDGET REPORT

Mr. Addleman briefed new members of the committee on the Prop AA projects presentation and updated committee members on the history of completed projects in the south and north ends of the district.

Mr. Coy updated the committee on current projects:

- CCA/Building B - completion date set for July 31, 2017;
- EWMS/Campus Re-Construction - completion date set for August 1, 2017;
- OCMS/Interim Housing – housing students during upcoming construction;
- SDHSA/Math and Science building – completion date set for June 2017.

Mr. Young discussed upcoming projects for 2017 and 2018:

- CVMS/Drama & Music Classroom – starting in mid-June 2017;
- LCCHS/Media Center Landscaping – completion is set for end of summer;
- OCMS/Science Classrooms/Quad Alternate, Crest Hall & Bldg. C – construction to start mid-June;
- PTMS/2nd Classroom Bldg. – construction to start mid-June with a completion date of Fall 2018;
- SDHSA/Culinary Arts – repurpose of current building, completion set for 2017 Fall break, English/Social Science/Arts Bldg. – starting in July with completion set for Fall of 2018;
- TPHS/Culinary Arts – construction has begun with completion set for end of summer 2017, Performing Arts Center – set to start in early August with completion date set for March 2019;
- DNO/Science & Classroom modernization – 2018 project.

Mr. Duveen asked Mr. Addleman if he could provide the timelines, dollar amounts and delivery methods of the upcoming projects.

Staff and committee members discussed the fire damage at Oak Crest MS and impact it will have on upcoming Oak Crest projects and Mr. Addleman gave an update on the status of the shared-use park agreement between the City and District's Pacific Trails Middle School and Canyon Crest Academy.

Mr. Addleman and Mr. Dill discussed architects, construction managers, construction delivery methods, and challenges facing the use of the lease/leaseback construction method.

Mr. Addleman gave a brief summary of the proposed projects for 2018, 2021, 2025, 2035, discussed Change Orders, and reviewed the summarization of the Series A/B budgets and commitments.

Ms. Larson asked if the percentage of completion for projects under construction could be included on the Summary of Project Budget/Commitments. Mr. Addleman will add it for the July meeting.

REORGANIZATION OF COMMITTEE (ITEM 8)

8. NOMINATION / ELECTION OF COMMITTEE OFFICERS

A. NOMINATION / ELECTION OF PRESIDING OFFICER

Motion by Mr. Nascenzi, seconded by Mr. Caines, that nomination be closed and that Ms. Rhea Stewart be elected President of the Committee for the term of 12 months, to preside over meetings of the Committee.

- Passing of responsibility to the newly elected President of the Committee

B. ELECTION OF REPRESENTATIVE

Motion by Ms. Bybee, seconded by Mr. Nascenzi, that Mr. Clarke Caines be elected Representative of the Committee for the term of 12 months, to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.

C. ELECTION OF SECRETARY

Motion by Mr. Caines, seconded by Mr. Thomas, that Ms. Kim Bybee be elected Secretary of the Committee for the term of 12 months, to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into public record.

DISCUSSION/ACTION ITEMS..... (ITEMS 9-11)

9. FUTURE MEETING DATES AND TIMES

Committee members discussed and approved the following meeting dates for 2017/18:

July 11, 2017, at 6:00 pm, EWMS

October 10, 2017, at 6:00 pm, DO

January 16, 2018, at 6:00 pm, DO

March 13, 2018, (special mtg./audit review) at 6:00 pm, at DO

April 17, 2018, at 6:00 pm, DO

10. FUTURE AGENDA ITEMS

No future items discussed

11. ADJOURNMENT OF MEETING: 8:10 P.M.



 Rhea Stewart, President

July / 20 / 2017
 Date



 Eric Dill, Superintendent

7 / 20 / 2017
 Date