



Union High School District

MINUTES
OF THE
INDEPENDENT CITIZENS OVERSIGHT COMMITTEE
MEETING OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar
Superintendent
Eric R. Dill

Independent Citizens Oversight Committee Members:
Rhea Stewart/President, Clarke Caines/Representative,
Kim Bybee/Secretary, Robin Duveen, Mary Farrell, Amy Flicker,
Jerilyn Larson, Kristina Leyva, Robert Nascenzi, Jeffery Thomas

Supported by the Business Services Division
(760) 753-6491

APRIL 17, 2018

TUESDAY, APRIL 17, 2018
6:00 PM

DISTRICT OFFICE, BOARD ROOM
710 ENCINITAS BLVD., ENCINITAS, CA 92024

ATTENDANCE

COMMITTEE MEMBERS

Kim Bybee
Clarke Caines
Robin Duveen
Mary Farrell
Amy Flicker
Jerilyn Larson
Kristina Leyva
Robert Nascenzi
Rhea Stewart
Jeffery Thomas (absent)

DISTRICT ADMINISTRATORS / STAFF

Tina Douglas, Associate Superintendent, Business Services
Mike Coy, Director, Chief Facilities Officer
John Addleman, Executive Director, Planning Services
Dan Young, Director of Planning Services
Cindy Skeber, Exec. Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS..... (ITEMS 1- 4)

- 1. CALL TO ORDER..... 6:00 PM
The meeting of the committee was called to order at 6:00 P.M. by Ms. Stewart.
2. PLEDGE OF ALLEGIANCE
Ms. Stewart led the Pledge of Allegiance.
3. APPROVAL OF MINUTES OF THE JANUARY 16, 2018, REGULAR MEETING AND MARCH 13, 2018 SPECIAL MEETING/2016-17 AUDIT REVIEW.
A. Moved by Mr. Nascenzi, seconded by Mr. Caines, to approve the minutes of the January 16, 2018, Regular Meeting. Ayes: Bybee, Caines, Duveen, Farrell, Flicker, Larson, Leyva, Nascenzi, Stewart; Noes: None; Abstain: None; Absent: Thomas. Motion unanimously carried.
B. Moved by Ms. Farrell, seconded by Mr. Duveen, to approve the minutes of the March 13, 2018, Special Meeting/Audit Review. Ayes: Caines, Duveen, Farrell, Flicker, Larson, Stewart; Noes: None; Abstain: Bybee, Leyva, Nascenzi; Absent: Thomas. Motion unanimously carried.
4. PUBLIC COMMENTS
No public comments were submitted.

**INFORMATION ITEMS..... (ITEMS 5 - 6)**

**5. STAFF REPORT**

Ms. Douglas shared with committee members that the ICOC web page has been visited 5,955 times since April 2013 with the annual reports page being visited 221 times.

**6. PROJECT & BUDGET REPORT**

Mr. Coy and Mr. Young reviewed Prop AA completed projects at Earl Warren MS and San Dieguito HS Academy; current projects at Carmel Valley MS/Drama and Music Classrooms, Oak Crest MS/Science classroom/Quad, Pacific Trails MS/2<sup>nd</sup> Classroom Bldg., San Dieguito HS Academy/ Arts & Humanities Bldg., Torrey Pines HS/PAC and upcoming projects slated for 2018 at Diegueno MS/Bldg. P and renovation of Bldgs. B & G, Earl Warren MS/Phase 2 of Campus Re-Construction, Oak Crest MS/Admin. Bldg. Re-Construction and the 2019 Sunset HS/Campus Re-Construction. Details for the above projects are available on the presentation of materials, as attached to the agenda.

Committee and staff discussed current and past processes in using the lease/leaseback method of delivery, and the reconstruction of the Sunset HS campus including its effects on the surrounding community.

Mr. Addleman reviewed Change Orders, and submitted a draft of the new Project/Budget summary chart for committee review/discussion. Committee members asked that both versions of the Charts be included in future presentations, and Mr. Addleman discussed the proposed Series D projects slated for 2018.

Ms. Stewart reminded committee members that Ms. Bybee, Mr. Caines, Ms. Farrell, Ms. Stewart and Mr. Thomas will end their terms in March of 2019. The process to begin finding new ICOC members will begin in January 2019 with new members being seated at the April 23, 2019 meeting.

Mr. Caines thanked Rhea Stewart for her dedication and commitment to our community and for serving and leading the ICOC for the past three terms.

**REORGANIZATION OF COMMITTEE..... (ITEM 7)**

**7. NOMINATION / ELECTION OF COMMITTEE OFFICERS**

**A. ELECTION OF PRESIDING OFFICER**

Motion by Ms. Flicker, seconded by Ms. Bybee, that the nomination be closed and that Robin Duveen be elected President of the Committee for the term of 12 months, to preside over meetings of the Committee.

- Passing of responsibility to the newly elected President of the Committee

**B. ELECTION OF REPRESENTATIVE**

Motion by Mr. Caines, seconded by Ms. Bybee, that Jerilyn Larson be elected Representative of the Committee for the term of 12 months, to represent the Committee at public meetings of the Board and make reports thereto on a regular basis as the Committee shall determine or as the Board may request.

**C. ELECTION OF SECRETARY**

Motion by Ms. Flicker, seconded by Ms. Bybee, that Kristina Leyva be elected Secretary of the Committee for the term of 12 months, to keep accurate minutes of the Committee's meetings and actions, in order to fulfill the legal requirement that such minutes and documents and reports be entered into public record.

**DISCUSSION/ACTION ITEMS..... (ITEMS 8-10)**

8. FUTURE MEETING DATES AND TIMES

Committee members discussed and approved the following meeting dates for 2018/19:

- July 17, 2018, at 6:00 pm, Carmel Valley MS
- October 16, 2018, at 6:00 pm, Pacific Trails MS
- January 15, 2019, at 6:00 pm, District Office
- March 19, 2019, at 6:00 pm, District Office (special mtg./audit review)
- April 23, 2019, at 6:00 pm, District Office

9. FUTURE AGENDA ITEMS

- Projects Tour in October – Date TBD

10. ADJOURNMENT OF MEETING: 7:18 P.M.



Robin Duveen, President

07 / 17 / 2018  
Date



Tina Douglas, Assoc. Superintendent, Business

07 / 17 / 2018  
Date