



Union High School District

MINUTES OF THE INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE MEETING OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Board of Trustees: Joyce Dalessandro, Barbara Groh, Beth Hergesheimer, Amy Herman, John Salazar; Superintendent: Rick Schmitt

Independent Citizens' Oversight Committee Members: Kim Bess, Clarke Caines, Mary Farrell, Michael Kenny, Representative, Lorraine Kent, Secretary, Larry Lugo, Scott Seidenverg, Rhea Stewart, President, Jeffery Thomas

Supported by the Business Services Division: Eric R. Dill, Associate Superintendent; Fax (760) 943-3508

JANUARY 21, 2014

TUESDAY, JANUARY 21, 2014 6:00 PM

OAK CREST MIDDLE SCHOOL, MEDIA CENTER 675 BALOUR DRIVE, ENCINITAS, CA. 92024

ATTENDANCE

COMMITTEE MEMBERS

- Kim Bess, Larry Lugo (Absent), Clarke Caines, Scott Seidenverg, Mary Farrell, Rhea Stewart, Michael Kenny, Jeffery Thomas, Lorraine Kent

DISTRICT ADMINISTRATORS / STAFF

- Eric Dill, Associate Superintendent, Business Services; Russ Thornton, Chief Facilities Officer; John Addleman, Director of Planning Services; Joyce Dalessandro, SDUHSD Board President; Joann Schultz, Executive Assistant, Business Services / Recording Secretary

PRELIMINARY FUNCTIONS..... (ITEMS 1 - 4)

- 1. CALL TO ORDER..... (ITEM 1) The meeting of the committee was called to order at 6:01 PM by Ms. Stewart.
2. PLEDGE OF ALLEGIANCE ..... (ITEM 2) Ms. Stewart led the Pledge of Allegiance.
3. APPROVAL OF MINUTES OCTOBER 1, 2013 MEETING ..... (ITEM 3) Motion by, Ms. Farrell seconded by Ms. Bess, to approve the minutes of the October 1, 2013 meeting, as presented. Ayes: Bess, Caines, Farrell, Kenny, Kent, Seidenverg, Thomas, Stewart; Noes: None; Absent: Lugo. Motion unanimously carried.
4. PUBLIC COMMENTS ..... (ITEM 4) Ms. Stewart opened the floor to public comments. No further public comments were presented.

INFORMATION ITEMS..... (ITEMS 5 - 11)

- 5. STAFF REPORT ..... (ITEM 5)

Mr. Dill reported on a change to the Brown Act which now requires identification of the votes cast by individual members, on the promotion of Joann Schultz to the Executive Assistant to the Superintendent, the error on the annual tax assessment and solution, and the performance and financial audit of the Proposition 39 funds.

6. AUDIT.....(ITEM 6)

Mr. Dill reported that the performance and financial audit for Proposition 39 funds is in process. The Exit Audit Interview is scheduled on January 22<sup>nd</sup>. The final audit report will be available at the next ICOC meeting in April.

7. PROJECT & BUDGET REPORT .....(ITEM 7)

Mr. Addleman and Mr. Thornton led the committee on a tour of the science classrooms on campus. They also gave an update on the project and budget reports, as presented. A Summary of Project Budget/Project Commitments for Earl Warren MS Infrastructure/Data Center/MDF/Warren Hall Interim Housing/and Planning document was distributed (as attached).

8. ANNUAL REPORT UPDATE .....(ITEM 8)

Ms. Stewart reported that the committee was scheduled to attend the Exit Audit Interview on January 22<sup>nd</sup> and the committee will meet to review the timeline in order to complete the annual report by the April meeting.

9. ESTABLISH FUTURE MEETING DATES .....(ITEM 9)

The future meeting dates were established on April 1, 2014, July 8, 2014, October 7, 2014, and January 13, 2015.

10. FUTURE AGENDA ITEMS – Future meeting locations may be rotated between campuses. Locations tentatively scheduled for: San Dieguito Academy on the April 1, Diegueno Middle School on July 8, and La Costa Canyon High School on October 7.

11. ADJOURNMENT OF MEETING – Meeting adjourned at 7:33 PM.



Lorraine Kent, Committee Secretary

4 / 1 / 2014  
Date



Eric Dill, Associate Superintendent, Business

4 / 1 / 2014  
Date

**Summary of Project Budget/Project Commitments**

Date January 9, 2014

School Project Name: Earl Warren MS Infrastructure/Data Center/MDF/Warren Hall Interim Housing/and Planning

Prop AA Funding

		Budget	Vendor Detail	Project Commitments	Actual Costs	Commitment O/U Budget	Actual O/U Budget
<b>A SITE</b>							
A1	Purchase of Property	\$ -		\$ -	\$ -	\$ -	\$ -
A2	Appraisal Fees	\$ -		\$ -	\$ -	\$ -	\$ -
A3	Escrow Fees	\$ -		\$ -	\$ -	\$ -	\$ -
A4	Surveys	\$ -		\$ -	\$ -	\$ -	\$ -
A5	Site Support	\$ -		\$ -	\$ -	\$ -	\$ -
A6	Relocation Assistance	\$ -		\$ -	\$ -	\$ -	\$ -
A7	Other	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>B PLANS</b>							
B1	Architectural Plans	\$ 1,685,791.00	Lionakis - Fee/Reimb Lionakis - Server Room	\$ 1,550,000.00 \$ 297,000.00	\$ - \$ -	\$ - \$ (161,209.00)	\$ - \$ 1,685,791.00
B2	DSA Plan Check Fee	\$ -		\$ -	\$ -	\$ -	\$ -
B3	CDE Plan Check Fee	\$ -		\$ -	\$ -	\$ -	\$ -
B4	Enegy Analysis	\$ -		\$ -	\$ -	\$ -	\$ -
B5	Preliminary Tests	\$ -		\$ -	\$ -	\$ -	\$ -
B6	Admin Costs	\$ -		\$ -	\$ -	\$ -	\$ -
B7	Other	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ 1,685,791.00		\$ 1,847,000.00	\$ -	\$ (161,209.00)	\$ 1,685,791.00
<b>C CONSTRUCTION</b>							
C1	Utility Services	\$ -		\$ -	\$ -	\$ -	\$ -
C2	Off-Site Development	\$ -		\$ -	\$ -	\$ -	\$ -
C3	Service Site Development	\$ -		\$ -	\$ -	\$ -	\$ -
C4	Construction Management	\$ -		\$ -	\$ -	\$ -	\$ -
C5	Modernization	\$ -		\$ -	\$ -	\$ -	\$ -
C6	Demo/Interim Housing	\$ -		\$ -	\$ -	\$ -	\$ -
C7	Unconventional Energy	\$ -		\$ -	\$ -	\$ -	\$ -
C8	New Construction	\$ -		\$ -	\$ -	\$ -	\$ -
C9	Other	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>D TESTING</b>							
D1	Testing	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>E INSPECTION</b>							
E1	Inspection	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>F FURNITURE/EQUIPMENT</b>							
F1	Furniture and/or equipment	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>G CONTINGENCY</b>							
G1	Contingency	\$ -		\$ -	\$ -	\$ -	\$ -
	<b>SUBTOTAL</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>TOTAL PROJECT BUDGET/PROJECT COMMITMENTS</b>		\$ 1,685,791.00		\$ 1,847,000.00	\$ -	\$ (161,209.00)	\$ 1,685,791.00

**Earl Warren Middle School**

	Budget Cost Unit	Budget (2016) Estimated Cost
<b>Planning</b>		
Land Purchase		\$0.00
Architect	0.085	\$2,236,774.05
Reimb Cost		\$45,000.00
CEQA/EIR		\$20,000.00
<b>Site Testing</b>		
Traffic		\$0.00
Acoustic		\$0.00
Soils (Geotech)		\$10,000.00
Hazardous		\$20,000.00
<b>Site Surveys</b>		
Topological		\$20,000.00
Utilities		\$15,000.00
CDE Plan Check	0.005	\$131,574.94
Preconstruction	0.01	\$263,149.89
DSA Plan Check	0.015	\$394,724.83
DTSC Compliance		\$0.00
Legal Advertising		\$750.00
Legal Expense		\$20,000.00
<b>Subtotal Planning</b>		<b>\$3,176,973.71</b>
<b>Construction</b>		
Construction Mgmt	0.035	\$921,024.61
Gen Conditions (13.5 total)	0.1	\$2,631,498.88
Builders Risk	0.01	\$263,149.89
Commissioning	0.01	\$263,149.89
Offsite Work		\$0.00
Site Work (incl elec svc fee)		\$4,359,922.00
Interim Housing		\$66,484.00
<b>Building Cost</b>		
New Gen Classrooms	415.04	\$5,478,528.00
New Science Classrooms	496.73	\$3,278,418.00
New Music Classrooms	405.89	\$1,887,388.50
New Gym/Locker	460.04	\$5,934,976.04
New Food Service	551.42	\$1,089,054.50
New Administration	440.54	\$1,937,054.38
New Toilet Rooms	625.53	\$1,099,681.74
Misc Circ/Support Spaces	750.65	\$706,361.65
Renovation of Warren Hall	79.52	\$477,120.00
<b>Subtotal Hard Costs</b>		<b>\$26,314,988.81</b>
<b>Subtotal Construction</b>		<b>\$30,393,812.08</b>
<b>Inspection and Testing</b>		
DSA Inspection	0.02	\$526,299.78
Testing/Special Inspection	0.02	\$526,299.78
Labor Compliance	0.01	\$263,149.89
<b>Subtotal Inspection/Testing</b>		<b>\$1,315,749.44</b>
<b>Furniture</b>	<b>0.05</b>	<b>\$1,315,749.44</b>
<b>Owner Contingency</b>	<b>0.078</b>	<b>\$2,052,569.13</b>
<b>Total</b>		<b>\$35,122,880.08</b>