

San Dieguito Union High School District

DELAC Minutes

October 16, 2018 - 6:30pm, San Dieguito Academy

Attendance:

Silvia Ramos	DNO	Luisa Mozo	SDA	Gladys Cruz	SDA
Suzanne Bacon	PT	Vicente Nicolas	SDA		
Isabel Gonzalez	LCC	Gabriela Vargas	SDA		

District Personnel: Manuel Zapata, Director of Director of Accountability and Special Programs Veronica Burciaga, Bilingual Secretary.

I. Welcome and Introductions

The meeting was called to order at **6:30pm**. Introductions were made by parents in attendance and San Dieguito Union High School District staff, everyone was welcomed. The items in the agenda were revised.

II. DELAC/ELAC Calendar

The 2018-2019 DELAC/ELAC calendar was shared with the dates for future DELAC and ELAC meetings. The dates were revised.

III. Roles and Purpose of DELAC

Manuel Zapata presented the annual training of the tasks and responsibilities of the DELAC / ELAC committees. It was explained that one of the main responsibilities of DELAC is to advise the school district governing board on very important tasks. Other DELAC tasks that were explained included the development and approval of the EL Master Pan, EL Needs Assessment, the Reclassification Process, LCAP and the review on the written notification required to be sent to parents and guardians. The parents were given a copy of the roles and responsibilities of DELAC.

IV. Election of DELAC Officers

The election of DELAC officials took place. Election ballots were distributed and nominations were made. The members had the opportunity to vote for the nominees. Suzanne Bacon was elected as president, Isabel Gonzalez as vice president and Gladys Cruz as secretary.

V. Title III Plan

Manuel Zapata presented the Annual Title III Local Plan Update. It was explained that the district receives Title III funds and must use these funds to supplement state language instruction educational programs, designed to assist EL students' achievement goals and schools are accountable for increasing the English proficiency and core academic content knowledge of the EL students. It was shared that the plan must include following required content areas: Title III Professional Development Activities, Title III Programs and Authorized Activities, English Proficiency and Academic Achievement, and Parent, Family, and Community Engagement. The descriptions regarding how the district is meeting or plans to meet each requirement were reviewed. A copy of the plan was given to members present. All members present were in favor of Annual Title III Local Plan Update.

VI. Reclassification Criteria

It was explained that the reclassification process identifies English Learners who are ready to participate in regular instruction without further EL program assistance. EL students are designated RFEP's when they demonstrate the English language and academic skills necessary to receive instruction and succeed in English-only instruction at a level equivalent to the average English native speaker. The criteria to be reclassified was

reviewed which includes: a scale score of Level 4 in the ELPAC, Level 3 in Smarter Balanced ELA/Literacy Assessment, or a Reading Inventory of at least the lowest score within the grade level Proficient range as well as a passing score on the District Writing Benchmark score of 2+ (DWB), teacher recommendation, grade C or higher in core classes and parent consultation. All members present were in favor of the updated Reclassification Criteria.

VII. Meeting Highlights to share at ELAC

Members discussed the different topics that will be shared at the next ELAC meeting which included the Title III Plan, Reclassification Criteria.

VIII. Agenda Items for next DELAC meeting

Members discussed the topics they will like to include on the agenda for next meeting.

IX. Adjourned

There being no further business to discuss; the meeting was adjourned at 8:10pm.