

**San Dieguito Union High School District**

***DELAC Minutes***

November 15, 2018 - 6:30pm, San Dieguito Academy

**Attendance:**

<b>Silvia Ramos</b>	<b>DNO</b>	<b>Manuel Reyes</b>	<b>LCC</b>	<b>Gabriela Vargas</b>	<b>SDA</b>
<b>Amit Nevo</b>	<b>PT &amp; TP</b>	<b>Luisa Mozo</b>	<b>SDA</b>	<b>Gladys Cruz</b>	<b>SDA</b>
<b>Isabel Gonzalez</b>	<b>LCC</b>	<b>Vicente Nicolas</b>	<b>SDA</b>		

**District Personnel:** Manuel Zapata, Director of Accountability and Special Programs Veronica Burciaga, Bilingual Secretary.

**I. Welcome and Introductions**

The meeting was called to order at **6:30pm**. Introductions were made by parents in attendance and San Dieguito Union High School District staff, everyone was welcomed. The items in the agenda were revised.

**II. How to Make a Motion**

The formal process of how to make a motion was explained in detail. Manuel Zapata discussed Robert's 'Rules of Orders' and how the elected DELAC officers make a motion during the meetings.

**III. APPROVAL OF MINUTES**

Motion made and second given to approve the minutes from October 16, 2018, DELAC minutes. Mrs. Gladys Cruz made a motion for the minutes to be approved; Mr. Amit Nevo second it. Minutes were approved.

**IV. DELAC/ELAC Calendar**

The DELAC/ELAC calendar was reviewed by everyone. It was shared the importance of attending all meetings, in particular the May 9<sup>th</sup>, meeting. During the May 9<sup>th</sup> meeting the following documents will be presented for approval: EL Master plan, CARS application, LCAP, before they are presented to be SDUHSD Board members.

**V. Parent Workshops**

It was shared that there will be a series of workshops for parents and they will be offered starting in January 2019. The workshops will be presented by Dr. Beatriz Villarreal. The dates of all the workshops were presented, as well as the different topics that will be discussed weekly. A flyer will be coming to send out to all parents.

**VI. Uniform Complaint Procedures (UCP)**

The procedures for the SDUHSD Uniform Complaint was shared and reviewed. It was explained that the SDUHSD annually notifies students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of the Uniform Complaint Procedures (UCP) process. It was also explained that the District is primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP. All members were in favor of the Uniform Complaint Procedures.

**VII. EL Program Presentation**

SDUHSD and EUSD presented to all parents the different programs that are offered to EL students. The EL program was explained as well as the Reclassification process. The member's questions were addressed.

**VIII. Meeting Highlights to share at ELAC**

Members discussed the different topics that will be shared at the next ELAC meeting which include the Title III Plan, Reclassification Criteria and the topics parents will like to have presented on upcoming ELAC meetings.

**IX. Agenda Items for next DELAC meeting**

Members discussed the topics they will like to include on the agenda for next meeting.

**X. Adjourned**

There being no further business to discuss; the meeting was adjourned at 8:05pm.