



Union High School District

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March 20, 2020

VIA EMAIL and DISTRICT POSTING

RE: Prior Written Notice Re School/District Closure to Prevent/Contain the Spread of COVID-19 (Coronavirus)

Dear Parent(s)/Guardian(s) of a Student with a Disability:

This letter is to provide you with written notice, pursuant to 34 CFR § 300.503 and/or Section 504 of the Rehabilitation Act of 1973 ("Section 504"), of the San Dieguito Union High School District's ("District") closure of your student's school, which began on March 16, 2020, and the District's proposal to attempt to continue educating students during the COVID-19 pandemic. This letter follows a previous PWN, dated March 13, 2020, announcing closure of school sites.

As you are aware, the District determined that it was necessary to close its schools to prevent/contain the spread of COVID-19, in consultation with the San Diego County Office of Education ("SDCOE") and Department of Public Health ("DPH").

From March 16 - March 22, 2020, **no** students received any instruction. The District advised you that your student's IEP or Section 504 plan would be suspended while schools were closed and instruction was not provided.

Whilst school sites may not reopen and classroom based instruction may not resume, the District is working to try and provide educational opportunities and continued learning for its students under restricted health parameters. To that end, the District will begin providing online/distance learning beginning March 23, 2020. In doing so, the District will be taking steps to ensure your student has access to their special education and/or Section 504 supports and services, to the greatest extent possible, in order to ensure they can access their online/distance learning plan and benefit from the educational program options to the same degree as other students and in light of their unique circumstances. Please be advised that the exceptional circumstances we are facing will affect how the supports and services are provided, and the District anticipates **all** students will make less progress as a result of receiving less instruction.

We appreciate your understanding during this unprecedented emergency situation. The District is working hard with competing interests of continuing learning while preventing spread of the pandemic. Please understand that this is an unprecedented situation and we are working through it the very best we can for your student with the following three things at the forefront of our minds:

- Equity
- Access
- Innovation

If, your child experiences difficulty with access while school sites are closed and the District attempts online/distance learning options, please contact the following people, depending on the issue:

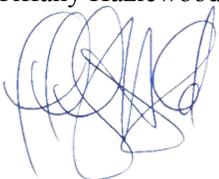
- If your student is struggling with **technology** please contact school site administration.
- If your student is struggling with **curriculum or instruction** please contact their classroom teacher and case manager.
- If your student is struggling with **unique personal/family circumstances** (illness, attendance/participation, resources to access online instruction, etc) please contact school site administration.
- If your student is struggling with **social-emotional needs specifically related to the temporary COVID-19 situation** please contact their school counselor or assigned support provider.
- If your student is struggling **as related to their identified disabling condition**, please contact their case manager to request that we convene a virtual IEP meeting or Section 504 meeting (as appropriate) to further discuss their needs and your concerns.

In making its determination, the District reviewed and considered the following:

- Recommendations from the Center for Disease Control (“CDC”),
- Recommendations from the California Department of Education (“CDE”),
- Recommendations from the United States Department of Education, Office of Special Education Programs and Office of Civil Rights (“OCR”),
- Recommendations from the San Diego County Office of Education (“SDCOE”),
- Recommendations from state and local government officials, including departments of public health, and
- All other relevant information available to the District,

Copies of parental rights and procedural safeguards are attached and on the District website, to advise of your parental rights. Please contact me with questions about this letter, and you are also free to contact any agency listed in your notice of rights. District administration, including myself, is doing our very best to respond in a timely manner. Your patience with this is greatly appreciated in this evolving emergency.

Respectfully,
Tiffany Hazlewood, M.Ed



Director of School and Student Services
San Dieguito Union High School District

Enclosure: Parental Rights and Procedural Safeguards