

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

JUNE 20, 2019

THURSDAY, JUNE 20, 2019
5:45 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA 92024

ATTENDANCE

**Link to [video-recording](#) of this meeting.*

BOARD OF TRUSTEES

Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir (Absent)

DISTRICT ADMINISTRATORS / STAFF

Robert A. Haley, Ed.D., Superintendent
Tina Douglas, Associate Superintendent, Business Services
Cindy Frazee, Associate Superintendent, Human Resources
Bryan Marcus, Associate Superintendent, Educational Services
Mark Miller, Associate Superintendent, Administrative Services
John Addleman, Executive Director, Planning Services
Rick Ayala, Director, PPS & Alternative Programs
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

1. CALL TO ORDER

President Hergesheimer called the meeting to order at 5:45 p.m.

2. APPROVAL OF AGENDA

Motion by Ms. Dalessandro, seconded by Ms. Gibson, to approve the agenda of June 20, 2019, Regular Board Meeting of the San Dieguito Union High School District, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

3. CLOSED SESSION

The Trustees convened to Closed Session in the Technology Lab/Suite 206 to discuss the following:

- a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GOV'T CODE SECTIONS 11126 & 54957)
- b. STUDENT MATTERS (CASE #2018-092SD)
- c. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
Agency Designated Representatives: Superintendent and Associate Superintendents (4)
Employee Organization: Unrepresented Employees - Associate Superintendents
Agency Designated Representative: Superintendent

Employee Organization: Unrepresented Employees - Superintendent
Agency Designated Representative: Board President

- d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (GOV'T CODE SECTION 54957)
 - Superintendent

4. RECONVENE TO OPEN SESSION

- a. WELCOME / MEETING PROTOCOL REMARKS
President Beth Hergesheimer reconvened the meeting at 6:40 p.m.
- b. PLEDGE OF ALLEGIANCE
President Hergesheimer led in the Pledge of Allegiance.
- c. REPORT OUT OF CLOSED SESSION / ACTION
Nothing to report.

5. REPORTS

- a. BOARD OF TRUSTEES
Ms. Mossy visited the Del Mar Fairgrounds and viewed student artwork, attended the Oak Crest MS promotion ceremony, and the Torrey Pines HS graduation ceremony.
Ms. Gibson attended the Pacific Trails MS promotion ceremony, the Canyon Crest Academy graduation ceremony, and toured the Poway Unified and Coronado Unified School District Offices.
Ms. Dalessandro attended the Adult Transition Program graduation ceremony, Sunset HS graduation ceremony, and the Earl Warren MS promotion ceremony.
Ms. Hergesheimer attended the San Dieguito Alliance for Drug Free Youth meeting, the Salute to Education event honoring students, the Diegueno MS promotion, the San Dieguito HS Academy graduation ceremony, and toured the Poway Unified and Coronado Unified District Offices, and attended the Encinitas City/School Liaison Committee meeting.
- b. SUPERINTENDENT
Dr. Haley reported on attending the Adult Transition Program graduation ceremony, the Sunset HS graduation ceremony, Carmel Valley MS promotion ceremony, the Torrey Pines HS graduation ceremony, and shared correspondence from CASBO thanking the district for releasing Tina Douglas, Associate Superintendent of Business Services, to serve on their statewide committee.

6. RECOGNITION – NONE SCHEDULED

7. PRESENTATIONS – NONE SCHEDULED

8. PUBLIC COMMENT – NON-AGENDA ITEMS

Comments were made by Becky Rapp.

9. CONSENT AGENDA

Motion by Ms. Mossy, seconded by Ms. Dalessandro, to approve Consent Agenda Items a-o, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

- a. APPROVAL OF MINUTES / JUNE 6, 2019 REGULAR MEETING
- b. ACCEPTANCE OF GIFTS & DONATIONS
- c. ACCEPTANCE OF FIELD TRIPS

- d. APPROVAL OF CIF CONTINUING MEMBERSHIP AGREEMENT & DESIGNATION OF SCHOOL REPRESENTATIVES / 2019-20
- e. APPROVAL/RATIFICATION OF PERSONNEL REPORTS
- f. APPROVAL/RATIFICATION OF AGREEMENTS & AMENDMENTS TO AGREEMENTS
- g. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS
- h. APPROVAL OF CHANGE ORDERS
- i. ACCEPTANCE OF CONSTRUCTION PROJECTS
- j. RATIFICATION OF PURCHASE ORDERS LISTING
- k. RATIFICATION OF WARRANTS REPORT LISTING
- l. ADOPTION OF RESOLUTION AUTHORIZING ENTERING INTO SPECIAL EDUCATION NPS, NPA, RTC CONTRACTS
- m. ADOPTION OF RESOLUTION AUTHORIZING SALE OR DISPOSAL OF SURPLUS PERSONAL PROPERTY & INSTRUCTIONAL MATERIALS
- n. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS
- o. PUPIL SERVICES: APPROVAL OF READMISSION FROM EXPULSION (CASE #2018-092SD)

DISCUSSION / ACTION ITEMS

10. APPROVAL OF 2018-2019 DISTRICT LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) ANNUAL UPDATE

Motion by Ms. Gibson, seconded by Ms. Dalessandro, to approve the 2018-19 District Local Control Accountability Plan (LCAP) annual update, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

11. APPROVAL OF SITE PLANS FOR STUDENT ACHIEVEMENT (SPSA)

Motion by Ms. Dalessandro, seconded by Ms. Mossy, to approve the individual school site SPSA plans, for the period July, 2019 through June, 2020, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

12. ADOPTION OF 2019-20 DISTRICT PROPOSED BUDGET / GENERAL FUND & SPECIAL FUNDS

Motion by Ms. Dalessandro, seconded by Ms. Mossy, to adopt the proposed 2019-20 District Annual Budget / General Fund & Special Funds, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

13. APPROVAL OF GUARANTEED MAXIMUM PRICE / SUNSET HIGH SCHOOL CAMPUS RECONSTRUCTION PROJECT

Ms. Douglas introduced Mr. Addleman who provided an update on the reconstruction of Sunset High School.

Motion by Ms. Dalessandro, seconded by Ms. Gibson, to approve the final Guaranteed Maximum Price (GMP) for the Lease-Leaseback Services contract entered into with C.W. Driver, LLC for the

Sunset High School Campus Reconstruction Project, authorizing Tina Douglas or Robert A. Haley to execute any and all necessary documents.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

14. ADOPTION OF RESOLUTION TO CONVEY GRANT OF STEEP SLOPE PRESERVATION OPEN SPACE EASEMENT / SUNSET HIGH SCHOOL

PUBLIC HEARING - President Hergesheimer opened the hearing at 7:15 p.m. There being no comments, the hearing was closed at 7:16 p.m.

Motion by Ms. Gibson, seconded by Ms. Mossy, to adopt the Resolution to Convey Grant of Steep Slope Preservation Open Space Easement / Sunset High School, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

15. APPROVAL OF REVISED 2019 REGULAR BOARD MEETING SCHEDULE

Motion by Ms. Mossy, seconded by Ms. Gibson, to approve the revised 2019 Regular Board Meeting Schedule, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

16. DELETION OF CURRENT BOARD POLICY 4231 ATTACHMENT A, "CLASSIFIED EMPLOYEES SALARY SCHEDULE" & 4231 APPENDIX A, "SALARY RANGE DEFINITIONS"; AND APPROVAL OF THE SALARY RANGE REALLOCATION FOR "PAYROLL TECHNICIAN", THE CLASSIFIED EMPLOYEES SALARY SCHEDULE AND THE REVISED SALARY RANGE DEFINITIONS

Motion by Ms. Gibson, seconded by Ms. Dalessandro, to delete current Board Policy 4231 Attachment A, Classified Employees Salary Schedule and Board Policy 4321 Appendix A, Salary Range Definitions, and approve the "Classified Employees Salary Schedule" and the revised "Salary Range Definitions", as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

17. APPROVAL OF REVISED JOB DESCRIPTION AND TITLE, STUDENT SUPPORT SPECIALIST

Motion by Ms. Dalessandro, seconded by Ms. Mossy, to approve the revised job description and title, Student Support Specialist, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

18. APPROVAL OF NEW JOB DESCRIPTION / COORDINATOR OF ACCOUNTABILITY, ASSESSMENT AND RESEARCH

Motion by Ms. Dalessandro, seconded by Ms. Gibson, to approve the new job description, Coordinator of Accountability, Assessment and Research, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

19. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACTS (4) / ASSOCIATE SUPERINTENDENTS OF ADMINISTRATIVE SERVICES, BUSINESS SERVICES, EDUCATIONAL SERVICES & HUMAN RESOURCES

- a. AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF ADMINISTRATIVE SERVICES / MARK MILLER

The motion was amended and the Board took the following action:

Motion by Ms. Dalessandro, seconded by Ms. Gibson, to approve the amendment to employment contract entered into with Mark Miller, as Deputy Superintendent of Administrative Services, extending the contract term through June 30, 2022, increasing the annual salary compensation by 1.0%, for an annual salary amount of \$198,407.00 in accordance with the Executive Cabinet Salary Schedule, effective July 1, 2018; and increasing the annual salary compensation by 2.5% for the position of Deputy Superintendent, effective July 1, 2019.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

- b. AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF BUSINESS SERVICES / TINA DOUGLAS

Motion by Ms. Gibson, seconded by Ms. Dalessandro, to approve the amendment to employment contract entered into with Tina Douglas, Associate Superintendent of Business Services, extending the contract term through June 30, 2022; increasing the annual salary compensation by 1.0%, for an annual salary amount of \$198,407.00 in accordance with the Executive Cabinet Salary Schedule, effective July 1, 2018.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

- c. AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF EDUCATIONAL SERVICES / BRYAN MARCUS

Motion by Ms. Mossy, seconded by Ms. Gibson, to approve the amendment to employment contract entered into with Bryan Marcus, Associate Superintendent of Educational Services, extending the contract term through June 30, 2022; increasing the annual salary compensation by 1.0%, for an annual salary amount of \$198,407.00 in accordance with the Executive Cabinet Salary Schedule, effective January 1, 2019.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

- d. AMENDMENT TO EMPLOYMENT CONTRACT / ASSOCIATE SUPERINTENDENT OF HUMAN RESOURCES / CINDY FRAZEE

Motion by Ms. Dalessandro, second by Ms. Mossy, to approve the amendment to employment contract entered into with Cindy Frazee, Associate Superintendent of Human Resources, extending the contract term through June 30, 2022; increasing the annual salary compensation by 1.0%, for an annual salary amount of \$198,407.00 in accordance with the Executive Cabinet Salary Schedule, effective July 1, 2018.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

20. APPROVAL OF AMENDMENT TO EMPLOYMENT CONTRACT / SUPERINTENDENT / ROBERT A. HALEY, Ed.D.

Motion by Ms. Dalessandro, seconded by Ms. Mossy, to approve the amendment to employment contract entered into with Robert A. Haley, Ed.D., Superintendent, extending the contract term through June 30, 2022; increasing the annual salary compensation by 1.0%, for an annual salary amount of \$261,590.00 in accordance with the Executive Cabinet Salary Schedule, effective November 1, 2018.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

21. APPROVAL OF REVISED MANAGEMENT SALARY SCHEDULE & EXECUTIVE CABINET SALARY SCHEDULE

Motion by Ms. Gibson, seconded by Ms. Dalessandro, to approve the revised Management Salary Schedule, as presented, and the Executive Cabinet Salary Schedule, as amended, reflecting the Deputy Superintendent position and increasing the annual salary compensation by 2.5%, as approved in Item 19 above.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

22. APPROVAL OF DUAL TRACK CREDIT OPTION AT SUNSET HIGH SCHOOL

Motion by Ms. Dalessandro, seconded by Ms. Gibson, to approve a dual track credit option for students who are credit deficient and not on track to graduate on time.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy; Noes: None; Abstain: None; Absent: Muir.

Motion unanimously carried.

INFORMATION ITEMS

23. NAMING OF FACILITY / SUNSET CONTINUATION HIGH SCHOOL

Rick Ayala provided information regarding Sunset HS, its history, students, curriculum and requested the board consider changing the school's name. This item was submitted as information only.

PUBLIC COMMENTS: Comments were made by Wendy Woodard and Michelle Hardwick.

24. UPDATES

a. BUSINESS SERVICES – TINA DOUGLAS, ASSOCIATE SUPERINTENDENT

Ms. Douglas reported that the Earl Warren MS SWPPP students were the City of Solana Beach passed a ban on the straw waddles.

b. EDUCATIONAL SERVICES – BRYAN MARCUS, ASSOCIATE SUPERINTENDENT

Mr. Marcus provided an update on a meeting held with all five feeder elementary assistant superintendents regarding their articulation, and that summer school starts tomorrow.

c. ADMINISTRATIVE SERVICES – MARK MILLER, ASSOCIATE SUPERINTENDENT

Mr. Miller thanked the Board for their support, and thanked Tim Staycer and Matt Colwell for their support.

d. HUMAN RESOURCES – CINDY FRAZEE, ASSOCIATE SUPERINTENDENT

Ms. Frazee will start in her new role as ACSA Human Resources Council President.

e. SUPERINTENDENT/DISTRICT– ROBERT A. HALEY, ED.D., SUPERINTENDENT

Dr. Haley thanked the associate superintendents for their work, and reported on an all-district opening convocation scheduled on August 22nd at Canyon Crest Academy. He also reported that two special board meetings need to be scheduled, the first for the District Office Educational Center feasibility study and branding, and a second for long-range planning and goal setting.

25. FUTURE AGENDA ITEMS – NONE

26. ADJOURNMENT TO CLOSED SESSION

27. RECONVENE TO OPEN SESSION

- a. REPORT FROM CLOSED SESSION – Nothing to report.
- b. ADJOURNMENT - The meeting adjourned at 8:08 p.m.



Kristin Gibson, Board Clerk

8/22/19

Date



Robert A. Haley, Ed.D., Superintendent

8/22/19

Date

MINUTES ADOPTED: August 22, 2019