

**NOVEMBER 3, 2016**

**THURSDAY, NOVEMBER 3, 2016**  
**6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101**  
**710 ENCINITAS BLVD., ENCINITAS, CA 92024**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. CALL TO ORDER..... 6:00 PM  
 President Hergesheimer called the meeting to order at 6:00 PM in the Media Center to receive public comments on Closed Session agenda items 2A. No public comments were presented.
2. CLOSED SESSION ..... 6:01 PM  
 Closed Session was held as follows:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline / release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session.

**REGULAR MEETING / OPEN SESSION..... 6:30 PM**

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

Joyce Dalessandro	<i>Mikenzie Bub, Sunset High School (Absent)</i>
Beth Hergesheimer	Isaac Gelman, Torrey Pines High School
Amy Herman	Skyler McFarlane, San Dieguito High School Academy
Maureen "Mo" Muir	Karlie McGillis, La Costa Canyon High School ( <i>Left at 7:40 pm</i> )
John Salazar	<i>Emma Schroeder, Canyon Crest Academy (Absent)</i>

DISTRICT ADMINISTRATORS / STAFF

Eric Dill, Interim Superintendent  
 Mike Grove, Ed.D., Associate Superintendent, Educational Services  
 Torrie Norton, Associate Superintendent, Human Resources  
 Mark Miller, Associate Superintendent, Administrative Services  
 Cara Dolnik, Principal, Carmel Valley Middle School  
 Brett Killeen, Principal, Canyon Crest Academy  
 Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)
  - A. The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer. Ms. Schultz read the meeting protocol instructions.
  - B. President Hergesheimer led the Pledge of Allegiance.
4. REPORT OUT OF CLOSED SESSION ..... (ITEM 4)  
 There was nothing to report.

5. APPROVAL OF AGENDA.....(ITEM 5)  
 Motion by Ms. Herman, seconded by Ms. Muir, to approve the agenda of November 3, 2016, Regular Board meeting of the San Dieguito Union High School District, as presented except for Items #12A (*revised* Personnel Reports), and #15H4, (*revised* Prop AA Amendment to Agreements/Lionakis) were pulled from the Consent Agenda by Ms. Hergesheimer and Item #14C6 (Special Education Independent Contractor Agreement/Gary Greene, Ph.D.) pulled by Ms. Muir. ADVISORY VOTE Ayes: Gelman, McFarlane, McGillis; Noes: None; Abstain: None; Absent: Bub, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

6. APPROVAL OF MINUTES / OCTOBER 13, 2016.....(ITEM 6)  
 Motion by Ms. Dalessandro, seconded by Ms. Herman, to approve the minutes of the October 13, 2016, Regular Meeting, as presented. ADVISORY VOTE Ayes: Gelman, McFarlane, McGillis; Noes: None; Abstain: None; Absent: Bub, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir; Noes: None; Abstain: Salazar.

*Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES  
 All students in attendance gave an update on the highlights and events at their schools. Ms. Hergesheimer read out loud Canyon Crest Academy’s school report submitted by Emma Schroeder.

8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES  
 All five board members attended the Special Emergency Board Meeting held prior to tonight’s meeting.

Ms. Herman attended the Back to School Night (BTSN) at Sunset HS (SS), and toured the fire damage at Oak Crest MS (OCMS).

Mr. Salazar attended the BTSN at Torrey Pines HS (TPHS) and will be attending the TP v LCC football game.

Ms. Muir attended the induction of Tom Dempsey at San Dieguito HS Academy (SDHSA); a La Costa Canyon HS (LCC) online fundraiser opened up, commended teachers Jason Behrend and Tiffany Sejut, and will be attending the TPHS v LCC football game.

Ms. Dalessandro attended the BTSN at SS, toured the fire damage at OCMS, and will be attending the SDA Foundation annual fundraiser.

Ms. Hergesheimer attended the San Diego County School Boards Delegate Assembly meeting, the SS BTSN, and toured OCMS fire damage.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES  
 ..... ERIC DILL, INTERIM SUPERINTENDENT  
 Interim Superintendent Dill gave an update on the fire damage to the Administration Building at Oak Crest Middle School. The building sustained substantial damage to the counseling office, and heat and smoke damage to the rest of the building. The cause of the fire is unknown at this time and the investigation is ongoing.

Coordination of the insurance claim has begun and planning for the renovation/reconstruction of the building is in process. Mr. Dill will update the board at future meetings.

10. SCHOOL UPDATES  
 A. CARMEL VALLEY MIDDLE SCHOOL..... CARA DOLNIK, PRINCIPAL  
 Principal Dolnik reported on highlights and events at Carmel Valley MS (CVMS) including continuing the focus on teacher collaboration through PLC groups, supporting students and their learning at all levels, and increasing the level of student connectedness and the overall safety of pupils, staff and parents. Students continue to exceed the state standards.

Students participate in math league, Science Olympiad, and the CVMS Library Essay contest. Ms. Dolnik is proud of the successful collaboration of the support of student's well-being. Red Ribbon Week activities were held last week which highlighted the collaborative community spirit.

B. CANYON CREST ACADEMY .....BRETT KILLEEN, PRINCIPAL  
Principal Killeen reported on highlights and events at Canyon Crest Academy (CCA) including "building" on new relationships, culture, school achievement, a collective desire to always do better, and literally, to build a building. CCA currently has 2,414 students enrolled, 997 students took 2,400+ AP exams with a 91% pass rate, and 92% met or exceeded standards in ELA and 80% in math.

CCA student Anne Marie Berry is competing in the Breakthrough Junior Challenge where she created and submitted a video about space time continuum and is a finalist. PALs facilitated a wellness day; ASB facilitated Red Ribbon Week, Club Day, Spirit Week, a pep rally, and homecoming. Fall sports had a strong season, Envision Humanities Conservatory hosted a presidential debate, Romeo & Juliet is playing, upcoming events include Sweet Charity and the Festival of the Arts, and the Quest robotics team is preparing for a competition. Single plan for student achievement is in process, and a WASC progress report will be conducted at the end of this year.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

\*Items #12A, #14C6 and #15H4 were pulled from the Consent Agenda, as shown above under Item #5, Approval of Agenda.

It was moved Ms. Muir, seconded by Ms. Dalessandro, that Consent Agenda Items #11-15, (except for Items #12A, #14C6 and #15H4) be approved, as presented. ADVISORY VOTE Ayes: Gelman, McFarlane; McGillis; Noes: None; Abstain: None; Absent: Bub, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

*\*Karlie McGillis left at 7:40 pm*

**PUBLIC COMMENTS –**

Comments regarding the resignation of Mr. Harvie and in support of him were made by Ben Ehrlich, Zach Brumm, Jacob Brumm, Michael Weiser, HuyLing Chang, Wun-Ling Chang, Henri Van der Hyde, Randy Berholtz, Anna Stepanenko, Marie LeRose, Shelley Oliver, and Dean Pasko. Comments were made by a TPHS teacher Lars Trupe that there was no conspiracy to get rid of Mr. Harvie by teachers or the administration.

Mr. Dill gave a brief update on the revision to the Personnel Report distributed at the meeting and the resignation of William Harvie. The Board held a discussion, asked questions of staff, requested that Mr. Harvie's resignation be voted on separately, and took action as follows:

\*It was moved by Ms. Muir, seconded by Ms. Dalessandro, that Consent Agenda Item #12A, *except for the resignation of William Harvie*, be approved, *as revised in the attached*. ADVISORY VOTE Ayes: Gelman, McFarlane; Noes: None; Abstain: None; Absent: Bub, McGillis, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

The Board held further discussion, and Mr. Dill provided the Board available options.

\*It was moved by Isaac Gelman, seconded by Ms. Muir, that Consent Agenda Item #12A, William Harvie resignation, be approved, as presented. ADVISORY VOTE Ayes: None; Noes: Gelman, McFarlane; Abstain: None; Absent: Bub, McGillis, Schroeder. BOARD Ayes: Hergesheimer; Noes: Dalessandro, Herman, Muir, Salazar; None; Abstain: None.

*Motion failed.*

The Board requested the superintendent contact Mr. Harvie to determine whether or not he would be interested in returning to his position.

\*It was moved by Ms. Muir, seconded by Ms. Dalessandro, that Consent Agenda Item #14C6 be approved, *as revised in an amount not to exceed \$4,000.00*. ADVISORY VOTE Ayes: Gelman, McFarlane; Noes: None; Abstain: None; Absent: Bub, McGillis, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

\*It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Item #15H4 be approved, *as revised, increasing the amount by \$10,580.00, as shown in the attached*. ADVISORY VOTE Ayes: Gelman, McFarlane; Noes: None; Abstain: None; Absent: Bub, McGillis, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

## **11. SUPERINTENDENT**

### **A. GIFTS AND DONATIONS**

Accept the gifts and donations, as presented.

### **B. FIELD TRIP REQUESTS**

Accept the field trips, as presented.

## **12. HUMAN RESOURCES**

### **A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

*\*Item #12A was pulled from the Consent Agenda, revised and voted on separately, as shown above.*

1. Certificated and/or Classified Personnel Reports, *as revised in the attached*.

### **B. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

## **13. EDUCATIONAL SERVICES**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

## **14. ADMINISTRATIVE SERVICES**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Douglas B. Gilbert or Eric R. Dill to execute the agreement:

1. WestEd, to provide California School Staff Survey (CSSS) as part of the Cal-SCHLS data system, during the period November 4, 2016 until completed, in the amounts of \$150.00 for survey set-up fee, \$100.00 per supplemental module, \$75.00 for each school report, \$75.00 per raw data set, to be expended from the General Fund/Restricted 01-00, TUPE funds.

2. San Diego County inter agency agreement, to provide a system for tracking, reporting, and sharing information on foster and homeless youth between many different County agencies and school districts, during the period August 1, 2016 through July 31, 2021 unless terminated by the district, at no cost to the district.

### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

## **SPECIAL EDUCATION**

### **C. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Douglas B. Gilbert or Eric R. Dill to execute all pertinent documents:

1. Elizabeth Christensen, O.D. (ICA), to provide vision therapy, assessments, and IEP support in an educational setting, during the period July 1, 2016 through June 30, 2017, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
2. EduCLIME, LLC (ICA), to provide brain injury therapy, assessments, and IEP support in an educational setting, during the period July 1, 2016 through June 30, 2017, at the rate of \$170.00 per hour, to be expended from the General Fund/Restricted 01-00.
3. MusicWorx (ICA), to provide group music therapy in an educational setting, during the period November 7, 2016 through June 30, 2017, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.
4. Haider Pediatric Physical Therapy (ICA), to provide physical therapy, assessments, and IEP support in an educational setting, during the period October 1, 2016 through June 30, 2017, at the rate of \$110.00 per hour, to be expended from the General Fund/Restricted 01-00.
5. West Shield Adolescent Services (ICA), to provide escort services for at-risk Special Education students to/from residential facilities, during the period October 10, 2016 through June 30, 2017, at the rates shown on the attachment, to be expended from the General Fund/Restricted 01-00.

*\*Item #14C6 was pulled from the Consent Agenda, motion revised and voted on separately, as shown above.*

6. Gary Greene, Ph.D. (ICA), to provide consultation and support for the district's Adult Transition Program (ATP), during the period November 7, 2016 through June 30, 2017, at the rates shown on the attachment, *in an amount not to exceed \$4,000.00*, to be expended from the General Fund/Restricted 01-00.

### **D. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

### **E. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund/Restricted 01-00, and authorize the Director of Special Education to execute the agreements:

1. Student Case No. 2016-026PS, for special education related services, in the amount of \$50,000.00.

## **PUPIL SERVICES**

### **F. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

### **G. APPROVAL/RATIFICATION OF AMENDMENTS TO AGREEMENTS**

(None Submitted)

## **15. BUSINESS / PROPOSITION AA**

### **BUSINESS**

#### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Eric R. Dill to execute the agreements:

1. Match Point Tennis Courts, Inc., to provide tennis court cleaning & blowing, washing, and tennis net or net strap replacements as needed, during the period July 1, 2016 through June 30, 2017, and then renewing for additional one year periods unless terminated with 30 day advance notice, in an annual amount not to exceed \$10,000.00, to be expended from the General Fund/Unrestricted 01-00.
2. BSN Sports LLC, to provide bleacher and basketball structure maintenance, during the period July 1, 2016 through June 30, 2017, and then renewing automatically unless terminated with 30 day advance notice, in an amount not to exceed \$15,000.00 annually, to be expended from the General Fund/Unrestricted 01-00.
3. Playwrights Project, to provide their Write On playwriting program in 1 mixed grade drama class at Oak Crest Middle School, during the period October 27, 2016 through January 31, 2017, at no cost to the district.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Douglas B. Gilbert or Eric R. Dill to execute the agreements:

1. CalSTRS, updating the Pension 2 457(b) employee deferred compensation plan agreement to include language pertinent to current laws and other requirements, during the period November 4, 2016 through November 3, 2021, and then continuing until terminated with 60 day advance written notice, at no cost to the district.
2. Safety-Kleen Systems, Inc., increasing the annual not to exceed limit of the solvent tank services contract to \$3,000.00, with no other changes, to be expended from the General Fund/Unrestricted 01-00.

**C. AWARD/RATIFICATION OF CONTRACTS**

(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**

Approve Change Order No. 1 to the following projects, and authorize Douglas B. Gilbert or Eric R. Dill to execute the change orders:

1. Byrom-Davey, Inc., for the Torrey Pines High School Nevco 1608-ETN Baseball Scoreboard Installation Project B2016-13, reducing the contract amount from \$29,900.00 to \$27,900.00, reducing the Capital Facilities Fund 25-19 contribution from \$4,293.05 to \$2,293.05, and extending the contract time of performance an additional 81 days to coincide with the board's acceptance of the project as complete, with no other changes to the contract.

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Records' Office:

1. Torrey Pines High School Nevco 1608-ETN Baseball Scoreboard Installation Project B2016-13, contract entered into with Byrom-Davey, Inc.

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Change Orders
3. Membership Listing (None Submitted)
4. Warrants
5. Revolving Cash Fund

**PROPOSITION AA**

**G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Douglas B. Gilbert or Eric R. Dill, to execute the agreements:

1. Darnell & Associates, Inc., to provide traffic assessment services at Canyon Crest Academy, during the period November 4, 2016 through completion, in an amount not to exceed \$4,970.00, to be expended from Building Fund Prop 39 – Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill to execute the agreements:

1. Class Leasing, LLC, to amend contract CB2015-12, for lease of relocatable classroom buildings as Interim Housing at Earl Warren Middle School, extending the lease term through June 30, 2017, and increasing the amount by \$184,081.31 for a new total of \$1,281,785.49, to be expended from Building Fund Prop 39 – Fund 21-39.
2. Westberg & White, Inc., to amend contract CA2013-15, for architectural/engineering services at Oak Crest Middle School, increasing the amount by \$30,500.00 for a new total of \$1,292,375.00, to be expended from Building Fund Prop 39 – Fund 21-39.
3. Zurich Programs/BB&T John Burnham Insurance Services, to amend contract CA2016-28, for builders risk insurance at Canyon Crest Academy B Building Project, increasing the amount by \$1,084.00 for a new total of \$19,873.00, to be expended from Building Fund Prop 39 – Fund 21-39.

*\*Item #15H4 was pulled from the Consent Agenda, motion revised and voted on separately, as attached and shown above.*

4. Lionakis, to amend contract CA2014-17, for architectural/engineering services at Earl Warren Middle School replacement campus, increasing the amount by \$10,580.00 for a new total of \$2,207,666.00, to be expended from Building Fund Prop 39 – Fund 21-39.

I. APPROVAL OF CHANGE ORDERS

(None Submitted)

**DISCUSSION / ACTION ITEMS .....(ITEM 16)**

16. APPROVAL OF DATE OF ORGANIZATIONAL BOARD MEETING, 201

Motion by Mr. Salazar, seconded by Ms. Dalessandro, to approve December 8, 2016, as the date of the Organizational Board Meeting, as presented. ADVISORY VOTE Ayes: Gelman, McFarlane; Noes: None; Abstain: None; Absent: Bub, McGillis, Schroeder. BOARD Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None; Abstain: None.

*Motion unanimously carried.*

**INFORMATION ITEMS.....(ITEMS 17 - 30)**

17. PROPOSED BOARD MEETING SCHEDULE, 2017

This item was submitted for Board consideration and will be resubmitted for action on December 8, 2016.

18. CSBA DELEGATE ASSEMBLY NOMINATIONS, 2017

This item was submitted for Board consideration and will be resubmitted for action on December 8, 2016.

19. PROPOSED NEW BOARD POLICIES (7) / BP #4135 THROUGH #4158 / HUMAN RESOURCES

- A. BP #4135/4235/4335, SOLICITING AND SELLING
- B. BP #4151/4251, EMPLOYEE COMPENSATION
- C. BP #4154/4254/4354, HEALTH AND WELFARE BENEFITS

- D. BP #4156.2, AWARDS AND RECOGNITION
- E. BP #4157/4257/4357, EMPLOYEE SAFETY
- F. BP #4157.1/4257.1/4357.1, WORK-RELATED INJURIES
- G. BP #4158/4258/4358, EMPLOYEE SECURITY

This item was submitted for first read and will be resubmitted for action on December 8, 2016. A revised executive summary was distributed at the meeting, as attached.

- 20. PROPOSED NEW / REVISED BOARD POLICIES AND/OR ADMINISTRATIVE REGULATIONS (5) / ADMINISTRATIVE SERVICES/EDUCATIONAL SERVICES
  - A. BP #5131.62, TOBACCO (REVISED)
  - B. BP #5144.1, SUSPENSION AND EXPULSION (REVISED)
  - C. BP #5131.2, BULLYING (NEW)
  - D. BP #5111.1, DISTRICT RESIDENCY (REVISED)
  - E. BP #5141.4, CHILD ABUSE PREVENTION AND REPORTING (REVISED)

This item was submitted for first read and will be resubmitted for action on December 8, 2016.

- 21. BOARD POLICY #4119.2; 4255; 4321, "RESIGNATION"

PUBLIC COMMENTS – Comments were made by Lucile Lynch requesting revisions be made to the board policy to include a "cooling off period" for resignations and shared a handout (*available for review in the superintendent's office upon request*).

This item was submitted as information only.

- 22. BUSINESS SERVICES UPDATE .....ERIC DILL, INTERIM SUPERINTENDENT  
Mr. Dill had nothing to report.

- 23. EDUCATIONAL SERVICES UPDATE .....MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT  
Dr. Grove gave an update on the International Baccalaureate (IB) application process for La Costa Canyon HS (LCC) stating between November of 2015 and March of 2016, staff reviewed the IB and Capstone programs and decided to proceed with IB, in April of 2016 an Application for Candidacy was submitted, and in June the application was approved. LCC is now in a 2-year process of applying for authorization through which you become an official IB Diploma Programme school. Last June Thea Chadwick was selected as IB Coordinator, mandatory training of administrators is being conducted this year; a teacher leadership group was identified including the first teachers to teach IB courses and representing all subject areas. The school is working to develop a communication plan and on the authorization application which will be submitted by April of 2017. If the application is approved, in the fall of 2017, IB will send a team to conduct a verification visit. If approved, in the fall of 2018 juniors could begin taking IB courses and assessments and in the following year, 2019-20, students would be eligible for the IB diploma.

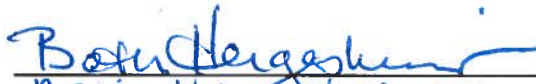
Dr. Grove also provided a projected budget of \$50,000 per year on an ongoing basis to support the IB program and a plan for how to meet these costs through the use of district funds, grant funding, and funds raised in support of the program. Part of the IB authorization process requires the Governing Board be updated regularly on the IB program, the application process and timelines, and program implications and costs. The Board expressed continued enthusiasm and support for the IB program at LCC.

- 24. HUMAN RESOURCES UPDATE .....TORRIE NORTON, ASSOCIATE SUPERINTENDENT  
Ms. Norton had nothing to report.

- 25. ADMINISTRATIVE SERVICES UPDATE .....MARK MILLER, ASSOCIATE SUPERINTENDENT  
Mr. Miller had nothing to report.



26. PUBLIC COMMENTS – Carrie Bishop made comments about the district wide band/music program and requested the Board contribute more support and money into the programs. Charles Duncan made comments about teacher union contributions to two board members running for re-election.
27. FUTURE AGENDA ITEMS – None presented.
28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
29. REPORT FROM CLOSED SESSION – Nothing further to report.
30. ADJOURNMENT OF MEETING – The meeting adjourned at 9:20 PM.

  
\_\_\_\_\_  
Beth Hergesheimer, Board Clerk

12/8/16  
Date

  
\_\_\_\_\_  
Eric R. Dill, Interim Superintendent

12/8/16  
Date

Attachments: Item #12A revised backup, Personnel Reports  
Item #15H4 revised backup, Prop AA Amendment to Agreements/Lionakis  
Item #19 revised executive summary, Proposed BPs / HR

**Approved at the December 8, 2016, SDUHSD Board of Trustees Meeting**  
**Joann Schultz, Recording Secretary**

## PERSONNEL LIST

### CERTIFICATED PERSONNEL

#### Employment

1. **Certificated Substitute Teachers**, request to approve employment for the 2016-17 school year, effective September 1, 2016 through June 30, 2017, per attached supplement.
2. **April Maniscalco**, 40% Temporary Counselor at Canyon Crest Academy for the remainder of the 2016-17 school year, effective 10/18/16 through 6/16/17.
3. **Andrew Primes**, 40% Temporary Teacher (math) at Torrey Pines High School, effective 10/17/16 through 10/28/16; Transferred to Canyon Crest Academy (math), and assignment increased to 100% for the remainder of the 2016-17 school year, effective 10/31/16 through 6/16/17.

#### Change in Assignment

1. **Jayme Cambra**, Counselor on Special Assignment (CTE & TUPE grants) at the District Office, Change from 20% assignment (80% Unpaid Leave of Absence) to 70% assignment (30% Unpaid Leave of Absence) for the remainder of the 2016-17 school year, effective 10/10/16 through 6/16/17.

#### Resignation

1. **Nancy Riggs**, Teacher (special education – mild/moderate) at La Costa Canyon High School, resignation for retirement purposes, effective 6/17/17.
- \*2. **William Harvie**, Teacher (physics) at Torrey Pines High School, resignation for retirement purposes, effective 10/24/16.

\*Resignation of William Harvie voted on separately, as shown in the 11/03/16 Minutes of the Regular Board meeting, under Consent Item #12A1.

dr  
11/03/2016  
cert/bdagenda

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT**

**Revised 11/2/16**

**PROPOSITION AA – AMENDMENTS**  
**FACILITIES PLANNING & CONSTRUCTION**

**Board Meeting Date: 11-3-16**

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
12/11/14 – 6/30/17	Class Leasing, LLC	To amend contract CB2015-12 for lease of relocatable classroom buildings as Interim Housing at Earl Warren Middle School, extending the lease term through June 30, 2017	Building Fund Prop 39 – Fund 21-39	Additional \$184,081.31 for a new total of \$1,281,785.49
05/3/13 – Completion	Westberg & White.	To amend contract CA2013-15 for architectural/engineering services at Oak Crest Middle School	Building Fund Prop 39 – Fund 21-39	Additional \$30,500.00 for a new total of \$1,292,375.00
5/13/16 - Completion	Zurich Programs/BB&T John Burnham Insurance Services	To amend contract CA2016-28 for builders risk insurance at Canyon Crest Academy B Building Project	Building Fund Prop 39 – Fund 21-39	Additional \$1,084.00 for a new total of \$19,873.00
11/15/13 – Completion	Lionakis	To amend contract CA2014-17 for architectural/engineering services at Earl Warren Middle School replacement campus	Building Fund Prop 39 – Fund 21-39	Additional <b>\$10,580.00</b> for a new total of \$2,207,666.00

# San Dieguito Union High School District

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF TRUSTEES

**DATE OF REPORT:** October 25, 2016

**BOARD MEETING DATE:** November 3, 2016

**PREPARED BY:** Torrie Norton  
Associate Superintendent/Human Resources

**SUBMITTED BY:** Eric R. Dill  
Interim Superintendent

**SUBJECT:** PROPOSED NEW BOARD POLICIES  
BP'S #4135 through #4158  
Human Resources

---

### EXECUTIVE SUMMARY

The existing San Dieguito Union High School District 4000 Series (Personnel) board policies are not aligned to the California School Boards Association (CSBA) board policies by either board policy numbers or content.

In an effort to continually update our board policies on a quarterly basis, the existing SDUHSD board policies must be deleted and the CSBA policies will need to be revised and adopted to meet our District practices. In order to streamline the process, staff will submit the proposed CSBA board policies in small batches over the next several months for Board action. After all policies have been adopted, a recommendation to delete the current SDUHSD board policies will be submitted and the new policies will be posted on the District website.

This Executive Summary includes a brief description of the proposed/new board policies starting with BP #4135 through #4158 presented for first read.

### RECOMMENDATION:

This item is being submitted for first read and will be resubmitted for action on December 8, 2016.

- A. BP #4135; 4235; 4335, SOLICITING AND SELLING
- B. BP #4151; 4251, EMPLOYEE COMPENSATION
- C. BP #4154; 4254; 4354, HEALTH AND WELFARE BENEFITS
- D. BP #4156.2, AWARDS AND RECOGNITION
- E. BP #4157; 4257; 4357, EMPLOYEE SAFETY
- F. BP #4157.1; 4257.1; 4357.1, WORK-RELATED INJURIES
- G. BP #4158; 4258; 4358, EMPLOYEE SECURITY

### **Proposed CSBA Personnel Policies BP's #4135 through #4158**

#### **BP #4135; 4235; 4335, Soliciting and Selling**

Employees shall not solicit staff, students or their families to sell merchandise for personal profit. Staff participation in "sunshine" funds shall be voluntary.

#### **BP #4151; 4251: Employee Compensation**

The Board shall adopt salary schedules for certificated, classified, supervisory, confidential, and administrative personnel.

#### **BP #4154; 4254; 4354: Health and Welfare Benefits**

The District shall provide health and welfare benefits for employees in accordance with state and federal law and subject to negotiated agreements.

#### **BP #4156.2: Awards and Recognition**

The Superintendent or designee may recognize employees by issuing mementos to staff for outstanding service.

#### **BP #4157; 4257; 4357: Employee Safety**

The Governing Board is committed to maximizing employee safety and believes that workplace safety is every employee's responsibility. Working conditions and equipment shall comply with standards prescribed by federal, state and local laws and regulations.

#### **BP #4157.1; 4257.1; 4357.1: Work-Related Injuries**

The Governing Board desires to provide its employees with insurance and workers' compensation benefits in accordance with the law. The Superintendent or designee shall develop an efficient claims handling process in order to reduce costs and facilitate employee recovery.

#### **BP #4158; 4258; 4358: Employee Security**

The Governing Board desires to provide a safe and orderly work environment for all employees.