



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Superintendent
Rick Schmitt

MARCH 5, 2015

THURSDAY, MARCH 5, 2015
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

- 1. CALL TO ORDER..... 6:00 PM
President Hergesheimer called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION ..... 6:01 PM
The Board convened to Closed Session at 6:01 PM to discuss the following:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/ release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (2 Issues)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

- Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar
Courtney Walsh, San Dieguito High School Academy
Melanie Farfel, Canyon Crest Academy
Renee Haerle, La Costa Canyon High School
Antonia Caicedo (Alternate), Torrey Pines High School
Ali Berger, Sunset Continuation/North Coast Alt. High Schools

DISTRICT ADMINISTRATORS / STAFF

- Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Mike Grove, Ed.D., Associate Superintendent, Educational Services
Torrie Norton, Associate Superintendent, Human Resources
Delores Perley, Chief Financial Officer
Adam Camacho, Principal, Earl Warren Middle School
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Beth Hergesheimer.
4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)
President Hergesheimer led the Pledge of Allegiance.

5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)

The Board met in closed session and the following action was taken regarding Item #2A:

Motion by Ms. Herman, second by Ms. Muir, to approve one settlement agreement with one certificated employee #179-617, effective July 1, 2015, and that the employee accepted the agreement and will be placed on a 39-month rehire list. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

6. APPROVAL OF MINUTES / REGULAR MEETING OF FEBRUARY 19, 2015

It was moved by Ms. Dalessandro, seconded by Ms. Muir, to approve the minutes of the February 19, 2015 regular board meeting, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES

Students gave updates on events and activities at their schools.

8. BOARD REPORTS AND UPDATES

All board members attended the board workshop on Facilities / Prop AA held prior to the meeting tonight.

Mr. Salazar along with Ms. Muir and Mr. Schmitt toured the Pacific Trails MS construction site.

Ms. Dalessandro toured the Qualcomm Thinkabit Lab and attended the City of Solana Beach/School District Liaison meeting.

Ms. Herman attended the City of Solana Beach/School District Liaison meeting.

Ms. Muir attended HS Choice Nights at La Costa Canyon HS and San Dieguito HS Academy.

Ms. Hergesheimer also toured the Thinkabit Lab.

9. SUPERINTENDENT’S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES RICK SCHMITT, SUPERINTENDENT

Superintendent Schmitt gave an update on the Qualcomm Thinkabit Lab visit, the next board meeting will be held at Carmel Valley MS, and the MS/HS enrollment process.

10. SCHOOL UPDATE / EARL WARREN MIDDLE SCHOOL..... ADAM CAMACHO, PRINCIPAL

Mr. Camacho shared highlights including student achievement, staff professional learning communities, continuing a school environment where students are connected physically as well as emotionally, interventions and student support process, a revamped school website, and a new flexible Chromebook program. They are in the process of reviewing flexible bell schedule options, providing staff with more professional development and preparing for student testing. Mr. Camacho shared that the students and staff are excited about the upcoming interim campus while the school is under construction from 2015-2017. He also thanked the Board for their support.

*\*PUBLIC COMMENTS* – President Hergesheimer moved Item #26, Public Comments, to be heard after Item #10.

Rebecca Kingsbury commented on her position as Field Hockey Coach at Canyon Crest Academy (CCA).

Rebecca Schmitt, Caty Hanson, Kimberly Carlson, Thomas Normoyle, Doug Rafner, Robert Higuchi, and Lanny Deremer made comments in support of the CCA Field Hockey Coach.

Jennifer Hewitson made comments regarding HS enrollment for students who live close to a school.

**CONSENT ITEMS.....(ITEMS 11 - 15)**

Item 15C1, (Herff Jones/San Diego Graduate Supply) was pulled from the Consent Agenda by Mr. Salazar.

Item 15A4, (Cathedral Catholic High School) was pulled from the Consent Agenda by Ms. Muir.

It was moved by Ms. Herman, seconded by Ms. Dalessandro, that Consent Agenda Items #11-15A3, 15B & 15D-L, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

\*It was moved by Mr. Salazar, seconded by Ms. Dalessandro, that Consent Agenda Item #15A4, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

\*It was moved by Mr. Salazar, seconded by Ms. Dalessandro, that Consent Agenda Item #15C1, be approved, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

## **11. SUPERINTENDENT**

A. GIFTS AND DONATIONS  
(None Submitted)

B. FIELD TRIP REQUESTS  
(None Submitted)

## **12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. The California Commission on Teacher Credentialing (CCTC), to provide a Beginning Teacher Support and Assessment (BTSA) program accreditation site visit for the CCTC to make a final accreditation recommendation to the Committee on Accreditation, during the period March 25-27, 2015, for an amount not to exceed \$1,554.26, to be expended from the General Fund 01-00 and reimbursed by the CCTC upon completion of the site visit.

## **13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

## **14. PUPIL SERVICES / SPECIAL EDUCATION**

### **SPECIAL EDUCATION**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Katherine Williams, Ph.D. (ICA), to provide neuropsychological, psychoeducational, and behavior assessments and services, during the period March 5, 2015 through June 30, 2015, at the rates of \$225.00 per hour for testing services and \$275.00 per hour for consultation services, to be expended from the General Fund 01-00.

2. The San Diego Zoo Safari Park, to provide a group tour for Earl Warren Middle School Workability students, on March 11, 2015, in an amount not to exceed \$580.00, to be expended from the General Fund/Restricted 01-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Heritage Schools, Inc. (NPS/RTC), adding speech therapy and occupational therapy services with no other changes to the contract, during the period July 1, 2014 through June 30, 2015, at the rates of \$70.00 per hour for speech therapy and \$75.00 per hour for occupational therapy, to be expended from the General Fund/Restricted 01-00.

**C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

(None Submitted)

**PUPIL SERVICES**

**D. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

**15. BUSINESS / PROPOSITION AA**

**BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Lightspeed Systems, to provide 7,000 software application licenses of Web Filter with Reporting and 12,500 licenses of My Big Campus, during the period March 6, 2015 through March 5, 2016, for a total cost of \$40,500.00, to be expended from the General Fund 01-00.
2. Advanced Toolware, LLC dba Tools4ever, to provide district wide User Management Resource Administrator (UMRA) licenses with training, consulting, maintenance, and support, for a one-time fee of \$22,675.00 and then an annual maintenance fee \$3,300.00 per year, during the period March 6, 2015 through March 5, 2016, and then continuing from year to year unless terminated, to be expended from the General Fund 01-00.
3. LDP Associates, Inc., to provide preventative maintenance visits, parts, labor, 24x7 annual tech support, and on-site service for the San Dieguito Union High School server room back up power supply equipment and air conditioning systems, during the period March 22, 2015 through March 21, 2016, in the amount of \$13,255.00 to be expended from the General Fund 01-00.

*\*Item 15A4 was pulled from Consent Agenda and voted on separately, as shown above.*

4. Cathedral Catholic High School, for the lease of pool facilities for the Canyon Crest Academy girls water polo team, during the period December 1, 2014 through February 28, 2015, in the amount of \$7,000.00, to be expended from the Canyon Crest Academy Foundation.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

**C. AWARD/RATIFICATION OF CONTRACTS**

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

*\*Item 15C1 was pulled from Consent Agenda and voted on separately, as shown above.*

1. Herff Jones / San Diego Graduate Supply, for Cap & Gown Products & Services B2015-05, during the period March 6, 2015 through June 30, 2015, and automatically renewing on July 1 of each year unless either party gives 30 day written notice of its intent to terminate, at no cost to the district.

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

**PROPOSITION AA**

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mira Costa College for rental of tennis courts as temporary housing for San Dieguito High School Academy, during the period September 3, 2014 through October 21, 2014, in an amount not to exceed \$1,500.00, to be expended from Capital Facilities Fund 25-18.
2. Hofman Planning & Engineering to provide continued project management and document preparation for the Coastal Development Permit (CDP) application; and readiness for the future Coastal Commission public hearing on the re-construction of Earl Warren Middle School, in an amount not to exceed \$5,065.00, during the period February 20, 2015 through completion, to be expended from Building Fund—Prop 39 Fund 21-39.
3. Darnel & Associates, Inc., to provide a traffic study and recommendations for traffic signal modifications at the Stevens/Rodolfo intersection to improve the flow of traffic during construction at Earl Warren Middle School in an amount not to exceed \$10,600.00, during the period March 6, 2015 through completion, to be expended from Building Fund—Prop 39 Fund 21-39.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. URS Corporation to amend contract CB2014-01 providing CEQA services, district wide, increasing the amount of the contract by \$130,000.00 for a new total of \$380,000.00, to be expended from Building Fund—Prop 39 Fund 21-39.

I. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

J. ADOPTION OF RESOLUTION / COOPERATIVE BID / E&I PUBLIC SOURCING /OAKLAND COUNTY MICHIGAN AMERICAN SAVES PROGRAM

Adopt the resolution authorizing the purchasing, pursuant to cooperative bid and award documents from E&I Public Sourcing/Oakland County Michigan America Saves Program, for the purchase of school furnishings and other products, per the pricing structure, terms and conditions stated in the bid documents, to be expended from the fund to which the purchases are charged, as presented.

- K. APPROVAL OF CHANGE ORDERS  
(None Submitted)
- L. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 20)**

- 16. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTION, 2015  
Motion by Ms. Herman, second by Ms. Dalessandro, to vote for up to seven (7) candidates for CSBA Delegate Assembly, 2015, as follows: Twila Godley, Beth Hergesheimer, Janet W. Mulder, Dawn Perfect, Barbara Ryan, Priscilla J. Schreiber, and Julie Union. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 17. APPROVAL OF CERTIFICATION OF 2014-15 GENERAL FUND / 2<sup>ND</sup> INTERIM BUDGET  
Motion by Ms. Dalessandro, second by Ms. Herman, to approve and certify the 2014-15 2<sup>nd</sup> Interim General Fund Budget and approve the positive certification regarding the District’s ability to meet its financial obligations the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 18. ADOPTION OF RESOLUTION DEDICATING AN INTEREST IN REAL PROPERTY AND RIGHT-OF-WAY  
*PUBLIC HEARING* - President Hergesheimer opened the public hearing at 8:02 PM. There being no public comments, the hearing was closed at 8:03 PM.  
Motion by Ms. Herman, second by Ms. Dalessandro, to approve adopt the Resolution Conveying an Interest in Real Property Permanent Easement and Right-of-Way to the City of San Diego for the purpose of access to construct, reconstruct, maintain, operate and repair water facilities, including any or all appurtenances thereto, at the Torrey Pines High School site, as therein described, said property being owned by the San Dieguito Union High School District of San Diego County, California, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 19. ADOPTION OF RESOLUTION OF INTENTION TO CONVEY PERMANENT EASEMENT AND RIGHT-OF-WAY  
Motion by Ms. Herman, second by Ms. Muir, to adopt the Resolution of Intention to Convey Permanent Easement and Right-Of-Way to the City of Encinitas for use as public street right-of-way, including the installation, construction, maintenance, repair, replacement, reconstruction and inspection of public utilities, including, but not limited to, electric, gas, telephone, cable television, sewer, water, storm drain, appurtenant facilities, and all structures incidental thereto, at the San Dieguito High School Academy site, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*
- 20. APPROVAL OF AMENDMENT TO AGREEMENT / SDHSA INTERIM HOUSING/TENNIS COURTS / PROP AA  
Motion by Ms. Dalessandro, second by Ms. Herman, approve amending the contract entered into with Gilbane Building Company, contract CA2014-40 for Phase 2 GMP for construction of interim housing/tennis courts at San Dieguito High School Academy, in the amount of \$2,611,846.00, finalizing the total GMP in the amount of \$5,257,182.73, to be expended from Building Fund—Prop 39 Fund 21-39, as presented. Ayes: Dalessandro, Hergesheimer, Herman, Muir, Salazar; Noes: None. *Motion unanimously carried.*

**INFORMATION ITEMS..... (ITEMS 21 - 30)**

- 21. LA COSTA VALLEY SITE UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
Mr. Dill gave an update on the La Costa Valley site, as presented.  
*PUBLIC COMMENTS:*  
Peter Merz and Lucille Lynch commented on building a swimming pool on the La Costa Valley site. (*Information packet distributed at meeting by Ms. Lynch and available for review at the district office.*)

22. PROPOSED NEW/REVISED BOARD POLICIES AND/OR ADMINISTRATIVE REGULATIONS (26) / BP #4000 THROUGH #4112.42/AR-1 / HUMAN RESOURCES

- A. BP #4000, CONCEPTS AND ROLES
- B. BP & Ex A #4020, DRUG AND ALCOHOL-FREE WORKPLACE
- C. BP #4030, NONDISCRIMINATION IN EMPLOYMENT
- D. AR #4031, COMPLAINTS CONCERNING DISCRIMINATION IN EMPLOYMENT
- E. AR #4032, REASONABLE ACCOMMODATION
- F. BP #4033, LACTATION ACCOMMODATION
- G. BP, AR & Ex A #4040, EMPLOYEE USE OF TECHNOLOGY/ACCEPTABLE USE POLICY
- H. BP #4100, CERTIFICATED PERSONNEL
- I. BP #4111/4211/4311, RECRUITMENT AND SELECTION
- J. BP & AR #4111.2, LEGAL STATUS REQUIREMENT
- K. AR #4112, APPOINTMENT AND CONDITIONS OF EMPLOYMENT
- L. BP & AR #4112.2, CERTIFICATION/VERIFICATION OF CREDENTIALS
- M. AR #4112.22, STAFF TEACHING ENGLISH LANGUAGE LEARNERS
- N. AR #4112.23, SPECIAL EDUCATION STAFF
- O. BP & AR #4112.24, TEACHER QUALIFICATIONS UNDER NO CHILD LEFT BEHIND ACT
- P. AR & Ex A #4112.3/4212.3/4312, OATH OF AFFIRMATION/FORM
- Q. AR #4112.4/4212.4/4312.4, HEALTH EXAMINATIONS
- R. BP & AR #4112.42/4212.42/4312.42, DRUG AND ALCOHOL TESTING FOR SCHOOL BUS DRIVERS

This item was submitted for first read and will be resubmitted for action on March 19, 2015.

23. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill had nothing further to report.

24. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT

Ms. Norton had nothing to report.

25. EDUCATIONAL SERVICES UPDATE ..... MIKE GROVE, ED.D., ASSOCIATE SUPERINTENDENT

Dr. Grove gave an update on HS Enrollment Public Forums scheduled in the next couple weeks, and that staff is preparing a survey to be sent out to the community. He also gave a brief update on the Fiscal Crisis Management Assistance Team (FCMAT) review of the special education program.

26. PUBLIC COMMENTS

This item was heard after Item #10.

27. FUTURE AGENDA ITEMS – None presented.


28. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.

29. CLOSED SESSION – Nothing further to report.

30. ADJOURNMENT OF MEETING – The meeting adjourned at 8:35 PM.

  
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John Salazar, Board Clerk

March 19, 2015  
Date

  
\_\_\_\_\_  
Rick Schmitt, Superintendent

March 19, 2015  
Date