



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Rick Schmitt

MARCH 6, 2014

THURSDAY, MARCH 6, 2014
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS ..... 6:00 PM

President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.

2. CLOSED SESSION ..... 6:01 PM

The Board convened to Closed Session at 6:01 PM to discuss the following:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (3 Issues)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION..... 6:30 PM

ATTENDANCE

BOARD OF TRUSTEES AND STUDENT BOARD REPRESENTATIVES

- Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Morgan Patterson, Canyon Crest Academy
Jourdan Johnson, Torrey Pines High School
Noel Kildiszew, La Costa Canyon High School
Arielle Michaelis, San Dieguito Academy
Madison Mackenzie, Sunset High School

DISTRICT ADMINISTRATORS / STAFF

- Rick Schmitt, Superintendent
Eric Dill, Associate Superintendent, Business
Torrie Norton, Associate Superintendent, Human Resources
Delores Perley, Director, Financial Services
Ryan Yee, Principal, Oak Crest Middle School
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Dalessandro led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The Board met in closed session; there was no reportable action taken.
6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING & BOARD WORKSHOP OF FEBRUARY 6, 2014  
It was moved by Ms. Groth, seconded by Ms. Hergesheimer, to approve the Minutes (2) of the February 20, 2014 Regular Board Meeting and Board Workshop, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES  
Students gave updates on events and activities at their schools.
8. BOARD REPORTS AND UPDATES ..... BOARD OF TRUSTEES  
Mr. Salazar toured CCA along with Mr. Schmitt and Principal Mueller.  
Ms. Hergesheimer attended Cabaret Night at SDHSA, Director of Human Resources Sue Koehnens' retirement reception, LCCHS Foundation Barn Bash fundraiser, and the elementary Common Core Info Night at El Camino Creek Elementary School.  
Ms. Groth and Ms. Herman had nothing to report.  
Ms. Dalessandro attended the elementary Common Core Info Nights at Solana Pacific, Solana Creek and Park Dale Lane, LCCHS Foundation Barn Bash fundraiser, the City of Solana Beach/Schools Liaison meeting, and also attended Sue Koehnens' retirement reception.
9. SUPERINTENDENT'S REPORTS, BRIEFINGS, LEGISLATIVE UPDATES.....RICK SCHMITT, SUPERINTENDENT  
Superintendent Schmitt gave a brief update on common core and an update on the high school selection process.
10. UPDATE, OAK CREST MIDDLE SCHOOL .....RYAN YEE, PRINCIPAL  
Mr. Yee shared highlights and events at his school including a current enrollment of 936 students, an API score of 913, and that the school is focusing on four areas of improvement: working on the achievement level of all students, transition into full common core implementation, providing a safe and supportive learning environment for students, and supporting teachers and students use of technology in the classroom.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that all Consent Agenda Items 11-15, be approved, as amended (*revised Item 12A attached*) and listed below. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS  
Approve the Field Trip Requests, as presented.

**12. HUMAN RESOURCES**

- A. PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, *as revised*.

*\*Revised 12A, Classified Personnel Report distributed at meeting.*

- B. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

### 13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS  
(None Submitted)

- B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Leaning On Visions and Education, to provide workshops for DELAC and ELAC parents, during the period March 12, 2014 through March 26, 2014, for an amount not to exceed \$1,500.00, to be expended from the General Fund/Restricted 06-00, Title III funds.

### 14. PUPIL SERVICES / SPECIAL EDUCATION

#### SPECIAL EDUCATION

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Oak Grove Center for Education Treatment & The Arts (NPS), a nonprofit 24-hour residential, educational, and therapeutic treatment center that serves children with a variety of psychological, social, emotional, behavioral, medical and neurological problems along with concurrent behavioral difficulties, school problems, family dysfunction and alcohol or substance abuse, living either on campus or attending one of their two nonpublic schools, during the period July 1, 2013 through June 30, 2014, at the rates shown in the attachment, to be expended from the General Fund/Restricted 06-00.
2. Pioneer Day School (NPS), to provide an alternative education model to address underlying processing deficits for students with special needs, during the period July 1, 2013 through June 30, 2014, at the rates of \$119.66 per day for basic education, \$55.00 per hour for academic instruction, \$25.00 per hour for instructional aide, and \$95.00 per hour for occupational and speech language services, to be expended from the General Fund/Restricted 06-00.
3. Devereux Cleo Wallace (NPS & NPA), a non-profit organization providing services around the nation for persons with emotional, developmental & educational disabilities, during the period July 1, 2013 through June 30, 2014, at the rates shown in the attachment, to be expended from the General Fund/Restricted 06-00.
4. San Dieguito Union High School District – Coastal Learning Academy, to provide special education instruction/services to Carlsbad Unified School District, Oceanside Unified School District, Vista Unified School District, and San Marcos Unified School District, during the 2013-2014 school year, to be reimbursed \$20,007.00 per student per school year.
5. Total Vision Care Advanced Optometry (ICA), to provide optometric services, during the period June 21, 2013 through June 30, 2014, at the rates shown on the attachment, to be expended from the General Fund/Restricted 06-00.
6. New Alternatives, Inc. (NPA), a private nonprofit corporation with the mission of providing culturally-competent and family-focused services to child victims of abuse, neglect and abandonment, during the period July 1, 2013 through June 30, 2014, at the rate of \$9,669.00

per month for room and board/residential treatment center, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

(None Submitted)

**PUPIL SERVICES**

D. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID #2025563995, for NPA services at Lindamood Bell, during the period February 8, 2014 through February 8, 2015, in an amount not to exceed \$70,560.00.
2. Student ID #3025564007, for NPA services at Lindamood Bell, during the period February 8, 2014 through February 8, 2015, in an amount not to exceed \$70,560.00.
3. Student ID #8049805918, for reimbursement for parent placement at an RTC from September 2012 through December 2012, during district team assessment period, in the amount of \$24,095.00.

**15. BUSINESS / PROPOSITION AA**

**BUSINESS**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. AT&T, Inc., to provide reduced prices on voice and data products through the California Integrated Telecommunications Network (CALNET) III competitively bid contract administered by the State of California Department of General Services (DGS) Telecommunications Division, during the period November 15, 2013 through June 30, 2018 (for subcategories 1.1 through 1.5) with options to renew two additional one year periods, and during the period November 15, 2013 through June 30, 2017 with options to renew three additional one year periods (for subcategory 1.6), to be expended from the fund to which the project is charged.
2. Wilkinson Hadley King & Co. LLP, to provide independent audit services for the San Dieguito Union High School District, including Proposition AA funds, covering the 2013-14 through 2015-16 fiscal years, for an amount not to exceed \$63,700.00, to be expended from the General Fund 03-00.
3. Boys & Girls Club of San Dieguito, for lease of facilities for the Torrey Pines High School swim & dive team, during the period February 24, 2014 through May 23, 2014, for an amount not to exceed \$6,500.00, to be expended from the Torrey Pines High School Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

(None Submitted)

C. AWARD/RATIFICATION OF CONTRACTS

(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

F. APPROVAL OF BUSINESS REPORTS  
Approve the following business reports:

1. Purchase Orders
2. Membership Listing (None Submitted)

**PROPOSITION AA**

G. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Rick Schmitt to execute the agreements:

1. Mobile Modular, Inc., relocation of Adult Education relocatable classrooms, during the period March 6, 2014 through December 31, 2014, in an amount not to exceed \$29,280.00, to be expended from Building Fund-Prop 39 Fund 21-39.
2. Mobile Modular, Inc., San Dieguito High School Academy Art Room leased relocatable classroom, during the period May 1, 2014 through May 1, 2017, in an amount not to exceed \$69,992.00, to be expended from Building Fund-Prop 39 Fund 21-39.
3. Steel Inspectors of Texas, Inc., in-plant welding inspection of San Dieguito High School Academy Stadium Phase 2 project, during the period March 6, 2014 through June 30, 2014, in an amount not to exceed \$4,500.00, to be expended from Building Fund-Prop 39 Fund 21-30.
4. River City Testing, shop welding and pre-stressed concrete inspections of Torrey Pines High School Stadium Light replacement project, during the period March 6, 2014 through December 31, 2014, in an amount not to exceed \$6,900.00, to be expended from Building Fund-Prop 39 Fund 21-30.

H. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
(None Submitted)

I. APPROVAL OF CHANGE ORDERS  
(None Submitted)

J. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

K. AUTHORIZATION TO EXECUTE AND FILE THE NOTICES OF EXEMPTION / EWMS, TPHS, & SDHSA  
Authorize Eric Dill, Associate Superintendent, Business, to execute and file the Notices of Exemption for the MDF/Server Room at Earl Warren Middle School, the Stadium Light replacement, and Science and Weight Room Buildings at Torrey Pines High School, and Interim Housing and Tennis Court Replacement at San Dieguito High School Academy, as presented.

**DISCUSSION / ACTION ITEMS ..... (ITEM 16 - 20)**

16. CALIFORNIA SCHOOL BOARDS ASSOCIATION, DELEGATE ASSEMBLY ELECTIONS, 2014

Motion by Ms. Hergesheimer, seconded by Ms. Herman, to vote for the following nine (9) candidates for CSBA Delegate Assembly, 2014:

- R. Elvia Aguilar, Marissa Bejarano, Katie Dexter, Barbara Groth, Adrienne Hakes, Elizabeth Jaka, Dawn Ovrom, Jay Petrek, and Richard C. Smith

Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

17. ADOPTION OF RESOLUTION / STATUTORY FEE INCREASE / WITH AND WITHOUT URGENCY

- A. PUBLIC HEARING – The public hearing was opened at 7:06 p.m. by President Dalessandro. There being no public comment, the hearing was closed at 7:07 p.m.
- B. ADOPTION OF RESOLUTIONS

Motion by Ms. Groth, seconded by Hergesheimer, to adopt two resolutions levying fees on development projects, 1) without urgency (becomes effective in 60 days), and 2) with urgency (30-day maximum with a renewal to be presented to the Board on April 3, 2014), as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

18. APPROVAL AND CERTIFICATION OF 2013-14 GENERAL FUND / 2ND INTERIM BUDGET

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to approve and certify the 2013-14 2<sup>nd</sup> Interim General Fund Budget and approve the positive certification regarding the District's ability to meet its financial obligations the remainder of this fiscal year and two subsequent years, and supporting documents as required by AB 2861, Chapter 1150, Statutes of 1986, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

19. PROPOSED REVISIONS TO BOARD POLICY #4141, "CERTIFICATED SALARY SCHEDULE, ATTACHMENT"

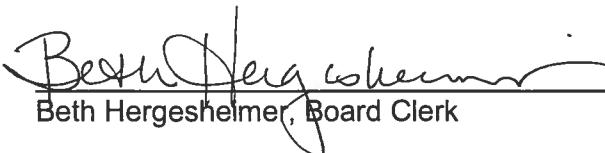
Motion by Ms. Groth, second by Ms. Hergesheimer, to approve the revisions to Board Policy #4141, "Certificated Salary Schedule, Attachment", as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

20. SAN DIEGUITO HIGH SCHOOL ACADEMY / STADIUM PHASE 2 / APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP)

Motion by Ms. Groth, seconded by Ms. Hergesheimer, to approve the guaranteed maximum price for the Lease-Leaseback contract entered into with Gilbane Building Company for the San Dieguito High School Academy Stadium Phase 2 project, in the amount of \$2,884,299.00, and authorize Christina Bennett or Eric Dill to execute any and all necessary documents, as presented. Ayes: Dalessandro, Groth, Hergesheimer, Herman, Salazar; Noes: None. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 21 - 28)**

- 21. BUSINESS SERVICES UPDATE..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
Mr. Dill gave an update on Proposition AA projects at Diegueno and Oak Crest middle schools, and on ROP funding.
- 22. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ASSOCIATE SUPERINTENDENT  
Ms. Norton gave an update on the ACSA Week of School Administrators.
- 23. EDUCATIONAL SERVICES UPDATE..... NO REPORT
- 24. PUBLIC COMMENTS - None presented.
- 25. FUTURE AGENDA ITEMS – None presented.
- 26. ADJOURNMENT TO CLOSED SESSION – No closed session was necessary.
- 27. CLOSED SESSION – Nothing to further to report.
- 28. ADJOURNMENT OF MEETING - Meeting adjourned at 7:32 PM.

  
Beth Hergesheimer, Board Clerk

3/20/14  
Date

  
Rick Schmitt, Superintendent

3/20/14  
Date

REVISED ITEM 12A  
March 6, 2014 Board Meeting

**PERSONNEL LIST**

**CLASSIFIED PERSONNEL**

**Employment**

1. **Dalager, Dan**, School Bus Driver, SR38, 51.10% FTE, Transportation Department, effective 02/21/14
2. **Flores, Christian**, School Bus Driver, SR38, 50.00% FTE, Transportation Department, effective 02/24/14
3. **Miller, Carie**, School Bus Driver, SR38, 59.38% FTE, Transportation Department, effective 02/19/14
4. **Munger, James**, Instructional Assistant-SpEd(SH), SR36, 48.75% FTE, Torrey Pines High School, effective 02/25/14

**Change in Assignment**

1. **Hoyle, Amy**, from Instructional Assistant-SpEd(SH), SR36, 37.50% FTE, Earl Warren ATP to 75.00% FTE, effective 02/20/14
2. **Hurtado, Lorena**, from Receptionist-Bilingual (Spanish), SR33, 48.75% FTE, Adult Education-San Dieguito Academy to 75.00% FTE, Adult Education-District Office, effective 02/09/14
3. **Richards, Jessica**, from Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Earl Warren Middle School to 48.75% FTE, effective 02/20/14

**Resignation**

1. **Fillmore, Curtis**, Instructional Assistant-SpEd(SH), SR36, 75.00% FTE, Earl Warren Middle School, resignation effective 02/28/14
2. **Gurrola, Maria**, Custodian, SR32, 100.00% FTE, San Dieguito Academy, resignation for the purpose of retirement effective 03/06/14
3. **Lyde, Mishaun**, Instructional Assistant-SpEd(NS), SR34, 37.50% FTE, Carmel Valley Middle School, resignation effective 02/19/14
4. **Schoonard, Jeffrey**, Custodian Floater, SR33, 100.00% FTE, Facilities Department, resignation for the purpose of retirement effective 09/30/14
5. **Wigg, Harold**, Maintenance Worker II, SR40, 100.00% FTE, Facilities Department, resignation effective 02/28/14