

**MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**SEPTEMBER 6, 2012**

**THURSDAY, SEPTEMBER 6, 2012  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. President Dalessandro called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION ..... (ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*  
(2 Issues)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent and Associate Superintendents (3)  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**OPEN SESSION / ATTENDANCE**

BOARD OF TRUSTEES

Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

STUDENT BOARD REPRESENTATIVES

Zoe Eprile, Torrey Pines High School  
Kailey Lawson, Canyon Crest Academy  
Cassidy Mayeda, San Dieguito Academy  
Kirra Sarquilla, Sunset High School  
Allison Zimmerman, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business Services  
Terry King, Associate Superintendent, Human Resources  
Rick Schmitt, Associate Superintendent, Educational Services  
Delores Perley, Director, Finance  
Russ Thornton, Executive Director of Facilities and Operations  
Dan Love, Director of Transportation  
Antonio Perez, Bus Driver/Trainer, Transportation  
Bob Croft, President, San Dieguito Faculty Association  
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:30 PM by Ms. Joyce Dalessandro.

4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
Ms. Amy Herman led the Pledge of Allegiance.
5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
No action taken; nothing to return.
6. APPROVAL OF MINUTES OF THE REGULAR MEETING OF AUGUST 16, 2012  
It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Minutes of the August 16<sup>th</sup> meeting as presented. Motion unanimously carried.

**NON-ACTION ITEMS**

**(ITEMS 7 - 10)**

7. STUDENT UPDATES / INTRODUCTIONS
  - A. INTRODUCTIONS / OATH OF OFFICE ..... KEN NOAH  
Superintendent Noah administered the Oath of Office to all five students and introduced and welcomed them to the board.
  - B. STUDENT UPDATES ..... STUDENT BOARD REPRESENTATIVES  
Students gave updates about events and activities at their schools.
8. BOARD UPDATES ..... (ITEM 8)  
Trustees attended Back to School Nights as Follows:  
Diegueño Middle School, (09/04/12) - Ms. Joyce Dalessandro, Ms. Barbara Groth, Ms. Beth Hergesheimer  
La Costa Canyon High School, (09/05/12) – All Trustees.  
Ms. Dalessandro attended a fund-raiser event supporting the Mexican American Education Guidance Association (MAEGA). She was joined by trustees Barbara Groth and Beth Hergesheimer. Ms. Dalessandro also attended a City / School Liaison Committee Meeting with the City of Solana Beach.  
Ms. Hergesheimer attended a meeting of the General Planning Committee of the City of Encinitas.  
Ms. Herman and Mr. Salazar are scheduled to attend a Masters in Governance Workshop on Saturday, September 8<sup>th</sup>.  
Mr. Salazar had nothing further to report.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES..... KEN NOAH  
Mr. Noah also attended the back to school night events mentioned above as well as the City/School Liaison Committee Meeting at Solana Beach. He gave an update on the opening of school and stated that it was a smooth and uneventful opening. Next Board Meeting on September 20<sup>th</sup>, the Board will begin with a Budget Workshop at 5:00 PM immediately followed by the regular meeting.
10. EMPLOYEE RECOGNITION / ANTONIO PEREZ, TRANSPORTATION ..... DAN LOVE / KEN NOAH  
Mr. Love gave a brief description about an international competition called “The Bus Rodeo” and then introduced Mr. Antonio Perez, school district bus driver/instructor, as the international champion of that completion. Superintendent Noah presented Mr. Perez with a recognition award on behalf of the school district and Board of Trustees and commended him for his dedication and commitment to the safety of the district’s student passengers.

**CONSENT ITEMS**

**(ITEMS 11 - 15)**

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS

Approval of Field Trip Requests as presented.

## **12. HUMAN RESOURCES**

### **A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

## **13. EDUCATIONAL SERVICES**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Theresa Hancock, to provide English 3D implementation training to 7th – 9th grade English 3D teachers and district/school site coaches, during the period September 6, 2012 through June 30, 2013, for a total cost of \$7,500.00, to be expended from the General Fund/Restricted 06-00.

## **14. PUPIL SERVICES / SPECIAL EDUCATION**

### **SPECIAL EDUCATION**

#### **A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Solana Beach Physical Therapy (ICA), to provide physical therapy assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$105.00 per hour for therapy and \$170.00 per assessment, to be expended from the General Fund/Restricted 06-00.
2. Sharon A. Criger, PT (ICA), to provide physical therapy assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$95.00 per hour for therapy and \$350.00 per assessment, to be expended from the General Fund/Restricted 06-00.
3. The Arch Academy (NPS), during the period July 1, 2012 through June 30, 2013.
4. Pioneer Day School (NPS), during the period July 1, 2012 through June 30, 2013.
5. Jeffrey S. Owen, Ph.D. & Associates, to provide neuropsychological assessments and consultations, during the period July 1, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.
6. Amanda Gretsche, MS, OTR/L (ICA), to provide occupational assessments and direct therapy, during the period July 1, 2012 through June 30, 2013, at the rates of \$125.00 per hour for therapy and \$750.00 per assessment, to be expended from the General Fund/Restricted 06-00.
7. Rienzi Haytasingh, Psy.D & Associates (ICA), to provide neuropsychological assessments and consultation, during the period July 1, 2012 through June 30, 2013, at the rate of \$200.00 per hour, to be expended from the General Fund/Restricted 06-00.
8. Devereux Cleo Wallace (NPS), during the period July 1, 2012 through June 30, 2013.
9. Devereux Texas Treatment Network (NPS), during the period July 1, 2012 through June 30, 2013.
10. Alternative Teaching Strategy Center (NPA), during the period July 1, 2012 through June 30, 2013.

11. Lindamood-Bell Learning Processes (NPA), during the period July 1, 2012 through June 30, 2013.
12. Summit Preparatory School (NPS), during the period July 1, 2012 through June 30, 2013.

**B. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 9566984147, in the amount of \$170,000.00
2. Student ID No. 7010679306, in the revised amount of \$12,225.70

**PUPIL SERVICES** (None Submitted)

**15. BUSINESS**

**A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Stix Holdings, LLC dba Pick Up Stix, to provide the San Dieguito Union High School District Nutrition Services Department reduced portion House Special Chicken, during the period August 28, 2012 through June 30, 2013 with automatic one year renewal periods thereafter, at the rate \$1.50 per unit, to be expended from the Cafeteria Fund 13-00.
2. La Costa Valley Home Owners Association, for right of entry access for recreational purposes to the district owned La Costa Valley site on Calle Barcelona, during the period September 20, 2012 until terminated in writing, at no cost to the district.
3. Adobe Systems, Inc., to provide a K-12 Volume Licensing Enterprise Agreement that enables the district to purchase a suite of Adobe software products at reduced costs through the CalSAVE program and vendor PC Mall Gov, during the period September 7, 2012 through September 6, 2015, for a not to exceed amount of \$40,000.00, to be expended from the General Fund 03-00.
4. Hawthorne Lift Systems, to provide forklift and manlift preventative maintenance (PM) and unscheduled repairs, during the period September 7, 2012 through June 30, 2013 with automatic one year renewal periods thereafter, at the rates of \$120.00 per year plus parts for PM on forklifts, \$150.00 per year plus parts for PM on manlifts, \$99.00 per hour plus parts for unscheduled repairs (shop or field), and \$200.00 each trucking cost (\$100.00 each way) for shop repairs, to be expended from the General Fund 03-00.
5. Johnson Consulting Engineers, Inc., to develop technology specifications, WAN/LAN design and support services, preliminary scope and construction estimates, during the period September 7, 2012 until project completion, for a not to exceed amount of \$12,000.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and Building Fund 21-09.
6. California Construction Management, Inc., to assist in closing out projects with the Division of State Architect (DSA), during the period September 7, 2012 until completion or termination, at the hourly rates of \$110.00 for Director, \$60.00 for DSA Closeout Specialist, and \$40.00 for Administration, to be expended from the Capital Facilities Fund 25-19 and Mello-Roos Funds.
7. San Diego County Office of Education, to provide additional internet access/bandwidth, during the period September 1, 2012 through June 30, 2013, at the rate of \$164.68 per month, to be expended from the General Fund 03-00.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**  
(None Submitted)

**C. AWARD/RATIFICATION OF CONTRACTS**  
(None Submitted)

D. APPROVAL OF CHANGE ORDERS

(None Submitted)

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

(None Submitted)

F. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year.

G. APPROVAL OF 2012-13 SCHOOL BELL SCHEDULES

Approve the 2012-13 bell schedules for Carmel Valley, Diegueno, Earl Warren, Oak Crest Middle Schools, and Canyon Crest Academy, La Costa Canyon, San Dieguito Academy, Sunset Continuation, and Torrey Pines High Schools, as presented.

H. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

1. Purchase Orders
2. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 – 18)**

16. BOARD POLICY REVISION PROPOSALS, (6 TOTAL), #3440, "INVENTORIES"; #3515.4, "RECOVERY FOR PROPERTY LOSS OR DAMAGE"; #4112.3, "OATH OR AFFIRMATION"; #4147, "EMPLOYEE PROTECTION"; #5142, "SAFETY: PERSONAL AND POSSESSIONS"; #5142.1, "INSURANCE"

It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Board Policy Revisions, as presented. Motion unanimously carried.

17. SUFFICIENCY OF INSTRUCTIONAL MATERIALS, 2012-13, / ADOPTION OF RESOLUTION MAKING WRITTEN DETERMINATION THAT EVERY PUPIL HAS SUFFICIENT TEXTBOOKS OR INSTRUCTIONAL MATERIALS

- PUBLIC HEARING – President Dalessandro opened the hearing for public comments at 7:11 PM. No comments presented; hearing closed at 7:11PM.
- ADOPTION OF RESOLUTION

It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer, to adopt the Resolution, *Sufficiency of Instructional Materials*, as presented. Motion unanimously carried.

18. CERTIFICATION OF THE 2011-12 UNAUDITED INCOME AND EXPENDITURES

It was moved by Ms. Barbara Groth, seconded by Ms. Beth Hergesheimer, to certify the 2011-12 Unaudited Actual Income and Expenditures, as presented. Motion unanimously carried.

**INFORMATION ITEMS..... (ITEMS 19 -27)**

19. LABOR COMPLIANCE PROGRAM ANNUAL REPORT 2012, REPORTING PERIOD JULY 1, 2011 THROUGH JUNE 30, 2012

This item was presented as an information item only.

20. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the opening of school. This was the smoothest opening to date, particularly with the implementation of the new technology plan. The work order progress was monitored daily through department briefings, data provided through the district's electronic work order system, ("School Dude"), and daily contact with principals. The number of requests for technology assistance was significantly reduced; and for the most part, work orders received on the queue were responded to within the hour.

- 21. HUMAN RESOURCES UPDATE ..... TERRY KING, ASSOCIATE SUPERINTENDENT  
Ms. King stated that from a staffing perspective, the opening of school went smoothly, however some adjustments are required particularly in the Special Education Department. All staffing will be in place by the end of next week.
- 22. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT  
Mr. Schmitt presented a California Standardized Test Performance Comparison Chart, from 2006 to 2012; gave an overview of 2012 California Exit Exam Results for 10<sup>th</sup> grade students, which included a three year comparison. (2010-2012); and gave a six-part summary on the district's "Vision for Improving Achievement for Each Student". (Supporting documents for all three updates attached).
- 23. PUBLIC COMMENTS –  
The following members of the public addressed the Board regarding math textbook materials:
  - S. Bermingham
  - J. Smith
- 24. FUTURE AGENDA ITEMS - None discussed.
- 25. ADJOURNMENT TO CLOSED SESSION – Not required.
- 26. CLOSED SESSION – Nothing further to report out of closed session.
- 27. ADJOURNMENT OF MEETING - Meeting adjourned at 8:03 PM.

Amy Herman  
Amy Herman, Board Clerk

9 / 20 / 2012  
Date

Ken Noah  
Ken Noah, Superintendent

9 / 20 / 2012  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 9-20-12  
Becky Banning  
BECKY BANNING, RECORDING SECRETARY  
BOARD OF TRUSTEES

## **S.D.U.H.S.D.**

# **Vision for Improving Achievement for Each Student**

Our vision for this process is to develop a collaborative culture in which teachers regularly and frequently work together in a highly focused and effective manner in pursuit of continuously improving student learning. This is not a terminal vision with an end point, but rather a vision of a different and ongoing way of working together to improve student learning. Ultimately, this will result in the use of high quality, site-based common assessments for all core subjects to provide teachers with timely and meaningful data about student learning, for each student. The goal is not to assess for assessment's sake, but rather to agree upon the most important knowledge and skills our students must learn and then to work collaboratively to ensure that our students learn these important outcomes at the levels that we expect. The assessments we develop are merely the tools we will use to measure student learning and from which we will derive information about each student's learning – the assessments are the means to an end (collaborating to improve student learning), not the end itself. In our vision student learning will be assessed on three important levels:

- 1) Individual level – Teachers use assessment data to assess how well each individual student learns the identified learning outcomes and identify individual strengths and weaknesses in relation to these learning outcomes.
- 2) Classroom level - Teachers use assessment data to identify the collective strengths and weaknesses of the students in their classes.
- 3) Schoolwide level – Teachers use assessment data to collaboratively identify the collective strengths and weaknesses of students across the school.

With these three levels of assessment information, teachers work collaboratively to:

- Target individual students for remediation, growth targeted instruction, and support at both the classroom and school levels.
- Identify student-specific, course-specific, and/or schoolwide goals relating to student learning.
- Improve individual and collective student learning by identifying, sharing, and implementing best instructional practices and effective curricular resources relating to student-specific, course-specific, and/or schoolwide goals.

This is a continuous process in that we are constantly working to improve student learning – when one shared goal is achieved, we identify a new one and work collaboratively to achieve that next goal. This collaborative process respects and relies upon teacher expertise and professionalism to identify key learning outcomes, develop appropriate and effective site-based common assessments, identify appropriate individual and collective student learning goals, and to direct their own professional growth in relation to these goals. We believe that through this process we will ensure high level, continuous learning for each of our students.

## **Six Part Vision**

1. Collaborative
2. Continuous growth / improvement for each student
3. Open ended
4. Common learning goals for each course
5. Common assessments for each course
6. Intervention through Formative process
  - each student
  - systemic

Minutes, September 6, 2012  
Item #22, Educational Services Update

**TO:** Ken Noah  
**FROM:** Michael Grove  
**SUBJECT:** 2012 California High School Exit Exam Results for 10<sup>th</sup> Grade Students  
**DATE:** August 15, 2012

The California Department of Education will be releasing CAHSEE results for the 10<sup>th</sup> grade students to the press on August 22th. The chart below shows our 10<sup>th</sup> grade student performance for the past three years.

***2012 California Exit Exam Results for 10<sup>th</sup> Grade Students***

Tested or Passing	Subject	All Students			Special Education Students			English Learner (EL) Students			Re-designated Fluent-English Proficient (RFEP) Students			Socio-economically Disadvantaged			Latino Students		
		2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012
# Tested	Math	2,090	2,098	2076	193	168	174	113	99	87	100	113	143	172	187	170	262	246	277
% Passing	Math	96%	97%	96%	78%	79%	77%	58%	78%	76%	98%	96%	99%	70%	86%	84%	82%	86%	87%
# Tested	ELA	2,091	2,106	2065	187	173	175	119	103	87	100	114	142	176	193	170	261	253	274
% Passing	ELA	96%	96%	96%	78%	79%	75%	47%	65%	57%	100%	100%	100%	66%	84%	82%	78%	86%	87%



Minutes, September 6, 2012  
Item #22, Educational Services Update

SDUHSD All Students CST Performance Comparison 2006-2012															
Subject	2006		2007		2008		2009		2010		2011		2012		1 Year Change
	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	% Prof/Adv	# of stds tested	
<b>ELA Summary (7-11)</b>	Not Available		<b>74</b>	<b>10066</b>	<b>74</b>	<b>10072</b>	<b>76</b>	<b>10187</b>	<b>80</b>	<b>11878</b>	<b>81</b>	<b>9970</b>	<b>82</b>	<b>9941</b>	<b>1</b>
ELA 7	79	1858	83	1848	81	1878	84	1924	87	1930	87	1804	90	1859	3
ELA 8	77	1913	76	1862	79	1883	76	1913	81	1948	84	1947	85	1828	1
ELA 9	77	2127	77	2135	79	2069	82	2134	82	2093	84	2085	85	2095	1
ELA 10	68	2147	68	2153	70	2145	70	2133	75	2078	76	2089	80	2073	4
ELA 11	62	1919	65	2081	64	2105	66	2091	71	2045	74	2049	72	2024	-2
<b>Math Summary (7 &amp; EoC)</b>	Not Available		<b>55</b>	<b>9621</b>	<b>54</b>	<b>9543</b>	<b>57</b>	<b>9724</b>	<b>60</b>	<b>9685</b>	<b>61</b>	<b>9670</b>	<b>63</b>	<b>9643</b>	<b>2</b>
Math (Grade 7)	78	1856	76	1758	77	1769	78	1816	82	1930	80	1655	83	1863	3
General Math	35	835	32	655	36	583	42	661	43	661	42	520	38	423	-4
Algebra I	56	2321	55	2278	61	2125	66	2046	69	2004	67	2236	67	2120	0
Geometry	53	1853	47	1903	42	1965	48	1957	50	1867	52	1792	57	1975	5
Algebra II	48	1597	42	1703	39	1708	37	1775	44	1749	47	1706	49	1644	2
Summative Math	59	1239	62	1332	56	1395	63	1493	65	1555	66	1760	67	1720	1
<b>History Summary (8, 11, EoC)</b>	Not Available		<b>61</b>	<b>5989</b>	<b>63</b>	<b>6089</b>	<b>69</b>	<b>6102</b>	<b>72</b>	<b>6167</b>	<b>75</b>	<b>6081</b>	<b>85</b>	<b>6000</b>	<b>10</b>
History (Grade 8)	75	1914	73	1858	75	1882	77	1911	82	1955	85	1976	84	1864	-1
World History	53	2108	51	2158	54	2225	61	2182	63	2132	67	2113	67	2070	0
U.S. History	62	1880	59	2023	61	2068	68	2067	72	2025	75	2015	71	2025	-4
<b>Science CST EoC Summary</b>	Not Available		<b>59</b>	<b>5213</b>	<b>60</b>	<b>5323</b>	<b>61</b>	<b>5498</b>	<b>66</b>	<b>5534</b>	<b>67</b>	<b>5324</b>	<b>74</b>	<b>5271</b>	<b>7</b>
Biology/Life Science	66	2349	66	2438	73	2226	68	2288	71	2594	77	2367	80	2518	3
Chemistry	52	1610	53	1579	49	1637	54	1732	60	1624	57	1661	71	1528	14
Earth Science	42	826	39	524	40	692	41	650	44	448	41	479	41	377	0
Physics	67	476	61	678	65	771	69	828	72	855	72	820	81	818	9
<b>Science CST NCLB Summary</b>	Not Available		<b>69</b>	<b>3944</b>	<b>76</b>	<b>3992</b>	<b>77</b>	<b>4020</b>	<b>81</b>	<b>4062</b>	<b>84</b>	<b>4025</b>	<b>85</b>	<b>3915</b>	<b>1</b>
Science 8 NCLB	Not Available		74	1845	84	1876	82	1907	87	1944	90	1946	91	1838	1
Science 10 NCLB	Not Available		65	2099	69	2116	72	2113	75	2067	78	2080	80	2061	2