

**MINUTES  
OF THE  
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT  
BOARD OF TRUSTEES  
REGULAR BOARD MEETING**

**MAY 2, 2013**

**THURSDAY, MAY 2, 2013  
6:30 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA. 92024**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION ..... (ITEM 2)  
The Board convened to Closed Session at 6:01 PM to:
  - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*  
(4 Issues: Superintendent Search; 3 employee issues)
  - B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8.  
Agency Negotiators: Superintendent, Deputy Superintendent, and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. To confer with real property negotiator:
    - Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36
    - Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman, Director, Planning and Financial Management
    - Negotiating Parties: Pardee Homes
    - Under negotiation: Instructions pertaining to price, terms of payment, and delivery

**OPEN SESSION / ATTENDANCE**

**BOARD OF TRUSTEES**

Joyce Dalessandro  
Barbara Groth  
Beth Hergesheimer  
Amy Herman  
John Salazar

**STUDENT BOARD REPRESENTATIVES**

Zoe Epriple, Torrey Pines High School  
Kailey Lawson, Canyon Crest Academy  
Maria Lopez, San Dieguito Academy  
Allison Zimmerman, La Costa Canyon High School

**DISTRICT ADMINISTRATORS / STAFF**

Ken Noah, Superintendent  
Eric Dill, Associate Superintendent, Business Services  
Torrie Norton, Associate Superintendent, Human Resources  
Kyle Ruggles, Ed.D., Principal, La Costa Canyon High School  
Mike Grove, Ed.D., Executive Director, Curriculum, Data Assessment  
Tracy McCabe / Chris Faist, Teachers  
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Barbara Groth.
- 4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Groth led the Pledge of Allegiance.

*Immediately following the Salute to the Flag, the Board of Trustees unanimously agreed to move Item 27 (Public Comments), to this portion of the agenda. See Item 27 for a list of public speakers and topics.*

Public Comments:

- 5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The Board met in closed session and approved the reassignment of three certificated administrators to the classroom. Motion unanimously carried.
- 6. APPROVAL OF MINUTES, APRIL 4, 2013, REGULAR BOARD MEETING AND APRIL 17, 2013 BOARD WORKSHOP  
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to approve the Minutes of April 4 and 17, 2013, as presented. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES..... STUDENT BOARD REPRESENTATIVES  
Students gave updates about events and activities at their schools.

- 8. BOARD UPDATES ..... BOARD OF TRUSTEES  
Ms. Dalessandro, Ms. Groth, Ms. Herman, and Ms. Hergesheimer attended a board workshop on April 17<sup>th</sup>, to discuss construction concepts for Middle School #5.  
All board members attended the Special Closed Session of May 1, 2013.  
Ms. Joyce Dalessandro – Attended the San Dieguito Alliance for Drug Free Youth luncheon; the county-wide Honoring Our Own dinner event; and College Night at San Diego Fair Grounds.  
Ms. Barbara Groth – nothing further to add.  
Ms. Beth Hergesheimer – Visited Diegueño Middle School and San Dieguito Academy; also attended the annual County-Wide Honoring Our Own event.  
Ms. Amy Herman – Attended the San Dieguito Alliance for Drug Free Youth luncheon; and College Night at the San Diego Fair Grounds.  
Mr. John Salazar – Attended College Night; and attended a meeting with North Coastal Consortium of Special Education.

- 9. SUPERINTENDENT’S REPORT ..... KEN NOAH, SUPERINTENDENT
  - A. EMPLOYEE RECOGNITION / TEACHER OF THE YEAR AND CLASSIFIED EMPLOYEE OF THE YEAR  
Mr. Noah presented Teacher of the Year, Samantha Greenstein, and Classified Employee of the Year, Nancy Fogelstrom, with a token of appreciation and a certificate, on behalf of the district and the Board of Trustees.
  - B. REPORTS, BRIEFINGS, LEGISLATIVE UPDATES  
Mr. Noah discussed the latest budget proposal by the Governor and how it might impact the school district, due to the redistribution of school funds. More updates will continue to be provided as changes occur.

- 10. “FLIPPED CLASSROOM” DEMONSTRATION..... TRACY MCCABE & CHRIS FAIST, TEACHERS  
Ms. McCabe and Mr. Faist gave a demonstration on the Flipped Classroom concept. To view the presentation, [click here](#).

**CONSENT ITEMS.....(ITEMS 11 - 15)**

\*It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

**11. SUPERINTENDENT**

A. GIFTS AND DONATIONS

Accept the Gifts and Donations, as presented.

B. FIELD TRIP REQUESTS

Accept the Field Trips, as presented.

**12. HUMAN RESOURCES**

A. PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

B. APPROVAL/RATIFICATION OF AGREEMENTS

(None Submitted)

**13. EDUCATIONAL SERVICES**

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Edgenuity, Inc. to provide virtual classroom and web administrator instructional recovery software licenses (replaces Plato), during the period July 1, 2013 through June 30, 2014, for an amount not to exceed \$115,650.00 plus applicable tax and shipping, to be expended from the General Fund 03-00.

**14. PUPIL SERVICES / SPECIAL EDUCATION**

**SPECIAL EDUCATION**

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Lori L. Riddle-Walker, MFT – ICA, to provide cognitive behavioral therapy, specifically exposure and response prevention services, during the period March 19, 2013 through May 29, 2013, at the rate of \$85.00/45-50 minute session, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Oceanside Unified School District (MOU), increasing the not-to-exceed amount for special education instruction and services to \$4,664.44, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

Approve/ratify the following Parent Settlement and Release Agreements, to be funded by the General Fund 06-00/Special Education, and authorize the Director of Special Education to execute the agreements:

1. Student ID No. 4018542930, the District to provide services at Lindamood Bell, in the amount of 4 hours/day from April 17, 2013 through June 21, 2013 and 2 hours/day from June 24, 2013 through August 16, 2013.
2. Student ID No. 3025564007, the District to provide services at Lindamood Bell, in the amount of 4 hours/day from April 17, 2013 through June 21, 2013 and 2 hours/day from June 24, 2013 through August 16, 2013.

## **PUPIL SERVICES**

### **D. APPROVAL/RATIFICATION OF AGREEMENTS (None Submitted)**

## **15. BUSINESS / PROPOSITION AA**

### **BUSINESS**

#### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Morningstar Productions, LLC, to provide sound and stage equipment and services for Canyon Crest Academy graduation, during the period June 12, 2013 through June 14, 2013, for an amount not to exceed \$8,999.99, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.
2. Playwrights Project, to conduct Write On! Playwriting program in one classroom at Canyon Crest Academy, during the period April 16, 2013 through May 16, 2013, for an amount not to exceed \$1,100.00, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.
3. Premier Food Services, Inc., to provide catering services for the San Dieguito Union High School District College Fair and Night on April 29, 2013, for an estimated amount of \$7,558.90, to be expended from the General Fund 03-00 and Torrey Pines High School fundraising events.
4. Wheels of Freestyle, Inc. to perform a freestyle bike show to inspire students to reach for new goals and dreams including committing to a drug and violence free lifestyle at Carmel Valley Middle School on June 13, 2013, for an amount not to exceed \$1,299.00, to be expended from the General Fund/Restricted 06-00.

#### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Affordable Drain Service, Inc., for district wide drain repair services, increasing the annual not to exceed total to \$15,000.00, to be expended from the General Fund 03-00.

#### **C. AWARD/RATIFICATION OF CONTRACTS**

Award/ratify the following contracts and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents:

1. Fredericks Electric, Inc., for Electrical Services – District Wide, during the period May 10, 2013 through May 9, 2014, with options to renew two additional one year periods, at the unit prices listed on the attachment, to be expended from the fund to which the project is charged, including Building Fund–Prop 39 Fund 21-39.

#### **D. APPROVAL OF CHANGE ORDERS**

Approve Change Order No. 1 to the following projects, and authorize Christina M. Bennett or Eric R. Dill to execute the change orders:

1. Torrey Pines High School turf replacement & track resurfacing project B2012-16, contract entered into with FieldTurf USA, Inc., extending the contract 273 calendar days.

#### **E. ACCEPTANCE OF CONSTRUCTION PROJECTS**

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders' Office:

1. Torrey Pines High School turf replacement & track resurfacing project B2012-16, contract entered into with FieldTurf USA, Inc.

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Membership Listing
3. Replacement Warrants

**PROPOSITION AA**

**G. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. TRACE3 Inc., to provide IT equipment to upgrade the District network at the District Office, during the period May 3, 2013 through August 3, 2013, in the amount of \$252,700.78, plus shipping expenses, to be expended from the Building Fund—Prop 39 Fund 21-39.
2. TRACE3 Inc., to provide the Phones for the VOIP upgrade at the District Office, during the period May 3, 2013 through August 3, 2013, in the amount of \$23,576.18, plus shipping expenses, to be expended from the Other Building Fund 21-09, and Capital Facilities Fund 25-18.
3. TRACE3 Inc., to provide equipment necessary to upgrade our current analog phone system to Voice Over IP (VOIP) for the District Office, La Costa Canyon High School and Sunset High School, during the period May 3, 2013 through August 3, 2013, in the amount of \$277,719.19, plus shipping expenses, to be expended from the Building Fund—Prop 39 Fund 21-39.
4. TRACE3 Inc., to provide equipment necessary to upgrade the network with various Cisco gear at Sunset High School, during the period May 3, 2013 through August 3, 2013, in the amount of \$88,883.60, plus shipping expenses, to be expended from the Building Fund—Prop 39 Fund 21-39.
5. TRACE3 Inc., to provide necessary equipment upgrade to their network (LAN) to increase capacity of the network at La Costa Canyon High School, during the period May 3, 2013 through August 3, 2013, in the amount of \$379,828.44, plus shipping expenses, to be expended from the Building Fund—Prop 39 Fund 21-39.
6. Rancho Santa Fe Security Systems, Inc., to provide network panels with 4G Cellular back-up to Fire/Life/Safety system at La Costa Canyon High School, during the period May 3, 2013 through August 3, 2013, in the amount of \$20,340.00, to be expended from the Building Fund—Prop 39 Fund 21-39.
7. GEOCON Inc., to provide geotechnical investigation services for an upcoming stadium project that will encompass restroom, concession, bleachers, scoreboard and field surfaces at San Dieguito Academy, during the period May 3, 2013 through November 3, 2013, in the amount of \$18,750.00, to be expended from the Building Fund—Prop 39 Fund 21-39.
8. Westberg & White, Inc., to provide architectural and engineering services at Diegueno Middle School, during the period May 3, 2013 through completion of two phases, in the amount of \$1,670,798.00, to be expended from the Building Fund—Prop 39 Fund 21-39.
9. Westberg & White, Inc., to provide architectural and engineering services at Oak Crest Middle School, during the period May 3, 2013 through completion of two phases, in the amount of \$1,140,425.00, to be expended from the Building Fund—Prop 39 Fund 21-39.
10. D.A. Hogan & Associates, Inc., to provide professional consulting services for the Oak Crest Middle School lower field improvement project, during the period May 3, 2013 until final inspection and certification of completion of project, for a lump sum fee of \$33,000.00 plus

an allowance of up to \$5,700.00 for reimbursable expenses, to be expended from the Building Fund—Prop 39 Fund 21-39.

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 21)**

16. ADOPTION OF RESOLUTION DECLARING MAY 6-10, 2013, "TEACHER APPRECIATION WEEK", AND MAY 7, 2013, "DAY OF THE TEACHER"  
It was moved by Kailey Lawson, seconded by Maria Lopez, to adopt Resolution Declaring May 6-10, 2013, "Teacher Appreciation Week", and May 7, 2013, "Day of the Teacher", as presented. Motion unanimously carried.
17. ADOPTION OF RESOLUTION DECLARING MAY 19-25, 2013, "CLASSIFIED SCHOOL EMPLOYEE WEEK"  
It was moved by Zoe Eprile, seconded by Allison Zimmerman, to adopt Resolution Declaring May 19-25, 2013, "Classified School Employee Week", as presented. Motion unanimously carried.
18. APPROVAL OF PROPOSED BOARD POLICY REVISIONS (4): BP & AR #0450, "COMPREHENSIVE SAFETY PLAN"; BP #1250, "VISITORS / OUTSIDERS"; AR #1340, "ACCESS TO DISTRICT RECORDS"  
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to approve the Proposed Board Policy Revisions (4), as presented. Motion unanimously carried.
19. ADOPTION OF RESOLUTION, LAYOFF / REDUCTIONS OF HOURS OF CLASSIFIED EMPLOYEES / POSITIONS FOR FISCAL YEAR 2013-14  
It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to adopt Resolution initiating Layoff and/or Reductions of Hours and/or Months of Classified Employees/Positions for Fiscal Year 2013-14, as presented. Motion unanimously carried.
20. ADOPTION OF RESOLUTION / SAN DIEGO COUNTY SCHOOL FACILITY AUTHORITY JPA (FACJPA) MEMBERSHIP  
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to adopt the attached Resolution Approving and Authorizing Execution of a Joint Exercise of Powers Agreement with Respect to School Facility Planning and Construction Projects to become a member of the San Diego County School Facility Authority JPA. Motion unanimously carried.
21. COMMUNITY FACILITIES DISTRICT 95-2 / ANNEXATION NO. 3 / ADOPTION OF RESOLUTION CERTIFYING ELECTION RESULTS / LA COSTA TOWN SQUARE / A 63-UNIT FAMILY SUBDIVISION/DEVELOPMENT / SOLUTIONS 2LAC, LLC  
It was moved by Ms. Amy Herman, seconded by Ms. Beth Hergesheimer, to adopt the Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2, Certifying the Election Results, as presented. Motion unanimously carried.

**INFORMATION ITEMS ..... (ITEMS 22 - 31)**

22. UNIFORM COMPLAINT QUARTERLY REPORT, 3<sup>RD</sup> QUARTER, JANUARY – MARCH, 2013  
This item was submitted as information only, for the third quarter, January through March, 2013, as presented.
23. PROPOSED BOARD POLICY REVISIONS / HUMAN RESOURCES, (9 TOTAL), AS PRESENTED.  
These policies were presented for first read and will be resubmitted for board action on May 16, 2013.
24. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
Mr. Dill stated that the Governor's budget may be close to completion; an update will be provided at the next meeting.
25. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, EXECUTIVE SUPERINTENDENT  
Ms. Norton had nothing further to report.
26. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, DEPUTY SUPERINTENDENT

Mr. Schmitt gave an update on total student enrollment by site. He also presented Final 2011-12 Reported Dropout Data. For details, see attached handouts.

27. PUBLIC COMMENTS – The following members of the public addressed the Board:

- N. Harris - addressed the district's policy regarding students requesting a leave of absence.

The following students addressed the cancellation of a journalism class at La Costa Canyon High School:

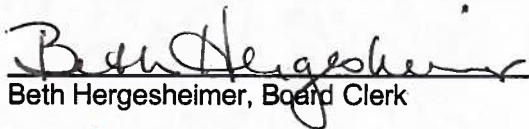
- Megan Maneiro
- Rebecca Zilberman
- Laila Al-Shamma
- Chase McAllister
- Anthony Fregoso

28. FUTURE AGENDA ITEMS - None discussed.

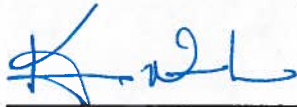
29. ADJOURNMENT TO CLOSED SESSION – Not required.

30. CLOSED SESSION – Nothing further to report out of closed session.

31. ADJOURNMENT OF MEETING - Meeting adjourned at 8:00 PM.

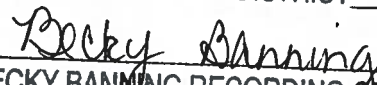
  
Beth Hergesheimer, Board Clerk

5 / 16 / 2013  
Date

  
Ken Noah, Superintendent

5 / 16 / 2013  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 5-16-13

  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES

## Final 2011-12 Reported Dropout Data

Rate	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	2011-12 Dropouts	2011-12 9-12 Enrollment	2010-11 4yr Cohort Grad Rate	2010-11 4yr Cohort Dropout
<b>San Dieguito</b>	0	0	1	0	1	1584	100.0%	0.0%
<b>Torrey Pines</b>	0	0	0	8	8	2686	98.5%	0.6%
<b>*North Coast</b>	0	0	2	5	7	51	96.2%	2.6%
<b>*Sunset</b>	0	1	2	7	10	132	96.2%	2.6%
<b>La Costa Canyon</b>	0	0	0	9	9	2259	95.8%	2.7%
<b>Canyon Crest</b>	0	0	0	0	0	1839	99.8%	0.2%
<b>NPS</b>	0	0	0	1	1	49	80.0%	0.0%
<b>Total Enrollment</b>						8600		
<b>Total Dropouts</b>	0	1	5	30	36			

\* ASAM schools use the district-wide cohort dropout rate.

<b>2005-06</b>	<b>175</b>
<b>2006-07</b>	<b>119</b>
<b>2007-08</b>	<b>58</b>
<b>2008-09</b>	<b>60</b>
<b>2009-10</b>	<b>55</b>
<b>2010-11</b>	<b>50</b>
<b>2011-12</b>	<b>36</b>

Students entering grade nine for the first time in the fall of 2007-2008 school year form the basis of the Class of 2010-11 cohort. The cohort is then adjusted by:

- **Adding** any students who transfer in later during grade nine (2007-08 school year) and during any of the next three years (grade ten in 2008-09, grade eleven in 2009-10, and grade twelve in 2010-11).
- **Subtracting** students who transfer out to another school or program leading to a high school diploma (e.g., a school in another state, a private school, a home-schooling program, an adult education program, another institution with a high school diploma program), emigrate to another country, or die during the course of the 2007 through 2010-11 school years.

Cohort dropouts are students who leave the 9-12 instructional system without a high school diploma, GED, or special education certificate of completion and are not still enrolled after the end of the fourth year.



# San Dieguito Union High School District

2012-2013

## Active Students by Grade

5/1/2013

### Carmel Valley Middle School

+/- 4/1

Grade	Female	Male	Total	
7	344	382	726	
8	393	374	767	
School Total:	737	756	1493	-2

### Diegueno Middle School

Grade	Female	Male	Total	
7	193	196	389	
8	213	208	421	
School Total:	406	404	810	-1

### Oak Crest Middle School

Grade	Female	Male	Total	
7	229	223	452	
8	203	228	431	
School Total:	432	451	883	+3

### Earl Warren Middle School

Grade	Female	Male	Total	
7	170	175	345	
8	170	191	361	
School Total:	340	366	706	+1

### San Dieguito Academy

Grade	Female	Male	Total	
9	210	182	392	
10	169	195	364	
11	211	210	421	
12	180	197	377	
School Total:	770	784	1554	-3

**Torrey Pines High School**

Grade	Female	Male	Total	
9	306	378	684	
10	352	346	698	
11	286	314	600	
12	264	339	603	
School Total:	1208	1377	2585	-9

**North Coast Alternative**

Grade	Female	Male	Total	
9	3	2	5	
10	7	0	7	
11	7	7	14	
12	5	9	14	
School Total:	22	18	40	+1

**Sunset High School**

Grade	Female	Male	Total	
9	5	1	6	
10	14	18	32	
11	29	37	66	
12	29	37	66	
School Total:	77	93	170	+1

**La Costa Canyon High School**

Grade	Female	Male	Total	
9	243	255	498	
10	255	299	554	
11	230	245	475	
12	244	276	520	
School Total:	972	1075	2047	-3

**Canyon Crest Academy**

Grade	Female	Male	Total	
9	244	207	451	
10	234	222	456	
11	263	217	480	
12	224	210	434	
School Total:	965	856	1821	-10

Grand Total:	5929	6180	12109	-22
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