



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Ken Noah

FEBRUARY 7, 2013

THURSDAY, FEBRUARY 07, 2013
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. President Groth called the meeting to order at 6:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)
The Board convened to Closed Session at 6:01 PM to:
A. To conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E) (1 issue): Guelland v San Dieguito Union High School District (case #37-2010-00061838-CU-PO-NC).
B. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (4 Issues)
C. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents (3) Employee Organizations: San Dieguito Faculty Association / California School Employees Association
D. To confer with real property negotiator:
Property: Approximately 13.5 acre portion of 305-031-29 and 305-040-36
Agency Negotiator: Eric Dill, Associate Superintendent, Business and/or John Addleman, Director, Planning and Financial Management
Negotiating Parties: Pardee Homes
Under negotiation: Instructions pertaining to price, terms of payment, and delivery

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Zoe Eprile, Torrey Pines High School
Kailey Lawson, Canyon Crest Academy
Maria Lopez, San Dieguito Academy
Kirra Sarquilla, Sunset High School
Allison Zimmerman, La Costa Canyon High School

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Rick Schmitt, Deputy Superintendent
John Addleman, Director, Planning and Financial Management
Kyle Ruggles, Ed.D., Principal, La Costa Canyon High School
Sue Koehnen, Director, Human Resources
Becky Banning, Executive Assistant to the Superintendent / Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER ..... (ITEM 3)  
The regular meeting of the Board of Trustees was called to order at 6:33 PM by Ms. Groth.
- 4. PLEDGE OF ALLEGIANCE ..... (ITEM 4)  
President Groth led the Pledge of Allegiance.
- 5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The board met in closed session and approved the suspension agreement of Employee #25100. Motion unanimously carried.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF JANUARY 17, 2013  
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to approve the Minutes of the January 17<sup>th</sup> Board Meeting, as presented. Motion unanimously carried.

**NON-ACTION ITEMS ..... (ITEMS 7 - 10)**

- 7. STUDENT UPDATES / OATH OF OFFICE
  - A. OATH OF OFFICE / MARIA LOPEZ, SDA ..... KEN NOAH, SUPERINTENDENT  
Superintendent Noah welcomed Maria Lopez of SDA and administered the Oath of Office.
  - B. STUDENT UPDATES ..... STUDENT BOARD REPRESENTATIVES  
Students gave updates about events and activities at their schools.
- 8. BOARD UPDATES ..... (ITEM 8)  
Ms. Dalessandro – Attended the Parent Site Representative held earlier that week.  
Ms. Groth – nothing further to report.  
Ms. Hergesheimer – Attended a meeting with of the Encinitas City/School Relations meeting; also attended the Parent Site Representative meeting held earlier that week.  
Ms. Herman – Attended the Carmel Valley General Plan Committee meeting where the topic was the Paseo One development project. An advisory vote will be held at a future meeting.  
Mr. Salazar – Visited Diegueno Middle School and Earl Warren Middle School. He met with each principal and commended each of them for their leadership and all the positive activities taking place at their sites.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES..... KEN NOAH  
Superintendent Noah attended a Board meeting of Schools for Sound Finance, which was held in Monterey during ASCA’s Annual Superintendents’ Symposium. This was a one-day planning meeting where basic aid funding was a key topic of conversation. Mr. Noah will be flying to San Francisco for the purpose of credit rating for the district. Mr. Eric Dill, Associate Superintendent of Business Services, and Mr. John Addleman, Director of Planning and Financial Management, will also be attending this meeting. Next week, district administration and association presidents will be conducting safety walk-throughs at each site. These walk-throughs will take place on February 13<sup>th</sup> and 14<sup>th</sup>.
- 10. UPDATE, LA COSTA CANYON HIGH SCHOOL ..... KYLE RUGGLES, ED.D., PRINCIPAL  
Dr. Ruggles starts his fourth year with the district. He addressed academic achievement, and other successes at La Costa Canyon High School. He also addressed learning objectives and stated that departments are focusing on valuable data analysis because it has identified students that need extended learning opportunities. Dr. Ruggles commended Guen Butler and Kevin Fairchild, as well as leadership from Rick Schmitt and Dr. Mike Grove. The process has been engaging because it’s coming from teachers. Students are learning and there is growth, including an increase in API scores. Dr. Ruggles celebrated the passing of Proposition AA, which is going to provide an increase in bandwidth in their classrooms. He also celebrated activities at the school such as the opening of the Calf Café, the Farmers Market, and the upcoming Challenge Days.

**CONSENT ITEMS..... (ITEMS 11 - 15)**

\*It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, that all consent Items 11 through 15, be approved as listed below. Motion unanimously carried.

## **11. SUPERINTENDENT**

### **A. GIFTS AND DONATIONS**

Accept the Gifts and Donations,

### **B. FIELD TRIP REQUESTS**

\*Approval of Field Trip Requests - Please note; this item was revised to include one additional field trip; (see attached)

## **12. HUMAN RESOURCES**

### **A. PERSONNEL REPORTS**

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports, as presented.

## **13. EDUCATIONAL SERVICES**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

## **14. PUPIL SERVICES / SPECIAL EDUCATION**

### **SPECIAL EDUCATION**

#### **A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS, INDEPENDENT CONTRACTOR AGREEMENTS, AND/OR MEMORANDUMS OF UNDERSTANDING**

Approve/ratify entering into the following non-public school / non-public agency master contracts (NPS/NPAs), independent contractor agreements (ICAs), and/or memorandums of understanding (MOUs), and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents.

1. Bonnie Tierney, M.S. (ICA), to provide direct support for reading instruction, during the period November 5, 2012 through June 30, 2013, at the rate of \$150.00 per hour, to be expended from the General Fund/Restricted 06-00.

#### **B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

(None Submitted)

#### **C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS**

(None Submitted)

### **PUPIL SERVICES**

#### **D. APPROVAL/RATIFICATION OF AGREEMENTS**

(None Submitted)

## **15. BUSINESS**

### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. MSDSpro, LLC, to provide software maintenance support for Web Inventory Manager, during the period February 11, 2013 through February 10, 2014, in the amount of \$1,710.00, to be expended from the General Fund 03-00.
2. Cathedral Catholic High School, for the lease of facilities for the Torrey Pines High School Swim Team, during the period February 18, 2013 through May 17, 2013, for an estimated amount not to exceed \$6,144.00, to be expended from the Torrey Pines High School Foundation.

3. Geocon, Inc., to provide geotechnical testing and reporting services for Diegueño Middle School's two new buildings, expansion of existing building, redesign of traffic pattern in the parking lot, and building of a new ramp between the existing basketball courts and track field, during the period February 8, 2013 through project completion, in an amount not to exceed \$18,500.00, to be expended from Mello-Roos Funds as well as subject to availability of GO Bond Funds.
4. Geocon, Inc., to provide geotechnical testing and reporting services for Oak Crest Middle School's new building, new ADA ramp, new multi-purpose building, expansion of Crest Hall structure, and new science building, during the period February 8, 2013 through project completion, in an amount not to exceed \$18,500.00, to be expended from Mello-Roos Funds as well as subject to availability of GO Bond Funds.
5. San Diego Fire-Rescue Department, to provide automatic external defibrillators program maintenance, during the period January 20, 2013 through January 19, 2014, for an amount not to exceed \$425.00, to be expended from the General Fund 03-00.
6. Lionakis, to provide architectural/engineering services at Canyon Crest Academy, during the period February 8, 2013 through project completion, in an amount not to exceed \$1,055,139.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and GO Bond proceeds.
7. Lionakis, to provide architectural/engineering services at Middle School #5, during the period February 8, 2013 through project completion, in an amount not to exceed \$1,825,000.00, to be expended from Capital Facilities Fund 25-19, Mello-Roos Funds, and GO Bond proceeds.

**B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS**

Approve/ratify amending the following agreements and authorize Christina M. Bennett or Eric R. Dill to execute the agreements:

1. Classic School Portraits by Gerardy Photography, for district wide underclassman portrait photography services, extending the contract period one year from February 1, 2013 through January 31, 2014, with no increase in pricing.
2. Keane Studios, LLC, for district wide senior portrait photography services, extending the contract one year from February 1, 2013 through January 31, 2014, with a change in consideration from contractor to district to in-kind donations and direct contributions to the schools, as well as a 25% reduction in price of entry level prints and packages.

**C. AWARD/RATIFICATION OF CONTRACTS**  
(None Submitted)

**D. APPROVAL OF CHANGE ORDERS**  
(None Submitted)

**E. ACCEPTANCE OF CONSTRUCTION PROJECTS**  
(None Submitted)

**F. APPROVAL OF BUSINESS REPORTS**

Approve the following business reports:

1. Purchase Orders
2. Membership Listing
3. Replacement Warrants

**ROLL CALL VOTE FOR CONSENT AGENDA..... (ITEMS 11 - 15)**

_____ Joyce Dalessandro	_____ Zoe Eprile, Torrey Pines High School
_____ Barbara Groth	_____ Kailey Lawson, Canyon Crest Academy
_____ Beth Hergesheimer	_____ Cassidy Mayeda, San Dieguito Academy
_____ Amy Herman	_____ Allison Zimmerman, La Costa Canyon High School
_____ John Salazar	_____ Kirra Sarquilla, Sunset High School

**DISCUSSION / ACTION ITEMS ..... (ITEMS 16 - 23)**

- 16. BOARD POLICY REVISION PROPOSAL, #5131, "STUDENT CONDUCT"  
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to adopt new Board Policy #5131, "Student Conduct", as presented. Motion unanimously carried.
- 17. ADOPTION OF RESOLUTION OF INTENTION / COMMUNITY FACILITIES DISTRICT 94-2 No. 3 / ANNEXATION OF PROPERTY / LA COSTA SQUARE / A 63-UNIT FAMILY SUBDIVISION / DEVELOPMENT SOLUTIONS 2LAC, LLC  
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to adopt the attached Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 94-2, Authorizing the Levy of a Special Tax and Calling an Election. Motion unanimously carried.
- 18. ADOPTION OF RESOLUTION / ESTABLISH A BUILDING FUND - PROPOSITION 39 (21-39) AND A DEBT SERVICE FUND  
It was moved Ms. Beth Hergesheimer, seconded by Ms. Amy Herman, to adopt the Resolution to Establish a Building Fund -Prop 39 (21-39) and a Debt Service Fund, as presented. Motion unanimously carried.
- 19. ADOPTION OF RESOLUTION AUTHORIZING THE ISSUANCE OF AND THE TERMS OF SALE OF NOT TO EXCEED \$160,000,000 OF BONDS OF SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BY A NEGOTIATED SALE PURSUANT TO ONE OR MORE BOND PURCHASE CONTRACTS, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH BOND PURCHASE CONTRACTS, A PAYING AGENT AGREEMENT AND AN OFFICIAL STATEMENT FOR SAID BONDS, AND AUTHORIZING THE EXECUTION OF NECESSARY DOCUMENTS RELATING TO SAID BONDS  
It was moved by Ms. Joyce Dalessandro, seconded by Ms. Beth Hergesheimer, to adopt the Resolution Authorizing the Issuance of and the Terms of Sale of Not to Excess \$160,000,000 of Bonds of San Dieguito Union High School District by a Negotiated Sale Pursuant to One or More Bond Purchase Contracts, Approving the Form of and Authorizing the Execution and Delivery of Such Bond Purchase Contracts, a Paying Agent Agreement and an Official Statement for Said Bonds, and Authorizing the Execution of Necessary Documents Relating to Said Bonds, as presented. Motion unanimously carried.
- 20. APPROVAL AND ADOPTION OF PROPOSED NEW BOARD POLICY JOB DESCRIPTION, 4216.3-42.19, "INFORMATION SYSTEMS SUPPORT ANALYST"  
It was moved by Ms. Beth Hergesheimer, seconded by Ms. Joyce Dalessandro, to adopt new Board Policy 4216.3-42.19, *Information Systems Support Analyst*, as presented. Motion unanimously carried.
- 21. APPROVAL AND ADOPTION OF NEW BOARD POLICY JOB DESCRIPTION, 4216.3-10.4, "CHIEF FACILITIES OFFICER", AND REVISED BOARD POLICY JOB DESCRIPTION, 4216.3-09.1, "DIRECTOR OF PLANNING SERVICES"  
It was moved by Ms. Beth Hergesheimer, seconded by Zoe Eprile, to adopt new Board Policy 4216.3-10.4, *Chief Facilities Officer*, and revised Board Policy 4216.3-09.1, *Director of Planning Services*, as presented. Motion unanimously carried.

**INFORMATION ITEMS ..... (ITEMS 22 - 31)**

- 22. UNIFORM COMPLAINT QUARTERLY REPORT, OCTOBER – DECEMBER, 2012  
This item was submitted as information only, for the second quarter, October through December, 2012, as presented.
- 23. NEW BOARD POLICY PROPOSAL AND REVISED ADMINISTRATIVE REGULATION, #3513.1/4513.1 "CELLULAR PHONE REIMBURSEMENT" / DELETE BP 4119.12 , "CELLULAR PHONE ACCEPTABLE USE POLICY"  
This item was submitted for first read and will be resubmitted for board action on February 21, 2013.
- 25. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT  
Mr. Dill announced the pending interviews for the Independent Citizens' Oversight Committee, on February 12<sup>th</sup>.

20. HUMAN RESOURCES UPDATE ..... TORRIE NORTON, ~~EXECUTIVE~~ SUPERINTENDENT

Ms. Norton was not present at this meeting.

21. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, DEPUTY SUPERINTENDENT

Mr. Schmitt presented a summary of CELDT Annual Assessment Preliminary Results, and 2013-12 Newsweek High School Ratings. (Handouts attached).

22. PUBLIC COMMENTS – (No comments presented)

23. FUTURE AGENDA ITEMS - None discussed.

24. ADJOURNMENT TO CLOSED SESSION – Not required.

25. CLOSED SESSION – Nothing further to report out of closed session.

26. ADJOURNMENT OF MEETING - Meeting adjourned at 7:59 PM.

Beth Hergesheimer  
Beth Hergesheimer, Board Clerk

2 / 21 / 2013  
Date

Ken Noah  
Ken Noah, Superintendent

2 / 21 / 2013  
Date

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 2-21-13  
Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES