



Union High School District

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar
Superintendent
Ken Noah

SEPTEMBER 15, 2011

THURSDAY, SEPTEMBER 15, 2011
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS.....(ITEMS 1 – 6)

- 1. President Hergesheimer called the meeting to order at 5:00 PM to receive public comments on Closed Session agenda items. No public comments were presented.
2. CLOSED SESSION .....(ITEM 2)
The Board convened to Closed Session at 5:01 PM to:
A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session. (2 Issues)
B. To conference with Labor Negotiators, pursuant to Government Code Section 54957.8. Agency Negotiators: Superintendent and Associate Superintendents (3) Employee Organizations: San Dieguito Faculty Association / California School Employees Association
C. To consider Student Records Challenge pursuant to Board Policy 5125.3, Education Code section 49070, and California Administrative Code, Title 5, Section 436. (1 Issue)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Barbara Groth
Beth Hergesheimer
Amy Herman
John Salazar

STUDENT BOARD REPRESENTATIVES

Marisa Blanke, San Dieguito Academy
Eddie Gelman, Torrey Pines High School
Mckenzie Kastl, La Costa Canyon High School
Lexi Zao, Sunset High School
Jon Zhang, Canyon Crest Academy

DISTRICT ADMINISTRATORS / STAFF

Ken Noah, Superintendent
Eric Dill, Associate Superintendent, Business Services
Terry King, Associate Superintendent, Human Resources
Rick Schmitt, Associate Superintendent, Educational Services
Delores Perley, Director, Finance
Becky Banning, Recording Secretary

- 3. RECONVENE REGULAR MEETING / CALL TO ORDER .....(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:30 PM by President Hergesheimer.
4. PLEDGE OF ALLEGIANCE .....(ITEM 4)
Ms. Hergesheimer led the pledge of Allegiance.

- 5. REPORT OUT OF CLOSED SESSION ..... (ITEM 5)  
The board did not take any reportable action during closed session.
- 6. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 1, 2011  
It was moved by Ms. Barbara Groth, seconded by Ms. Amy Herman, to approve the Minutes of the September 1<sup>st</sup> meeting, as presented. Motion unanimously carried.

**NON-ACTION ITEMS .....(ITEMS 7 - 10)**

- 7. STUDENT REPRESENTATIVES / UPDATES ..... (ITEM 7)  
Student Board Representatives gave updates on events and activities at their schools.
- 8. BOARD UPDATES ..... (ITEM 8)  
Board members attended back to school nights at La Costa Canyon High School, Earl Warren Middle School, and Diegueño Middle School.  
  
Ms. Barbara Groth attended the Achievement Gap Task Force meeting in San Diego along with Superintendent Noah.  
  
Ms. Beth Hergesheimer reminded the board of CSBA’s upcoming back to school webcast.  
  
Ms. Amy Herman stated she was looking forward to attending back to school nights at the remaining schools; and plans to attend the San Dieguito Alliance Network Luncheon.  
  
Mr. John Salazar attended the Torrey Pines High School football game against Cathedral High.
- 9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES  
Superintendent Noah gave an update on the Achievement Gap Task Force meeting, where there was focus on common core standards state and nationwide. Our local districts are currently working together to create an area Student Achievement Summit. More updates will follow. Mr. Noah reminded the board of the upcoming board workshops on October 6, (Student Achievement), and October 20, (21<sup>st</sup> Century Technology); the October 20<sup>th</sup> workshop will feature a demonstration by one of our teachers on how Facebook is incorporated into her classes.  
  
On October 1<sup>st</sup>, from 12-4, the City of Encinitas is having their 25<sup>th</sup> anniversary celebration where the district will have a booth with renderings of our campuses, both current and long-range. Mr. Noah also reported that the California Department of Education’s findings on the textbook challenge had been received, which found the material to be appropriate. A letter from the Superintendent to the individuals that lodged the complaint will be going out explaining the state’s findings.
- 10. DEPARTMENT / SCHOOL UPDATES ..... (NONE SCHEDULED)

**CONSENT ITEMS..... (ITEMS 11 - 15)**

It was moved by Ms. Amy Herman, seconded by Eddie Gelman, all consent items be approved as listed below. Motion unanimously carried.

**11. SUPERINTENDENT**

- A. GIFTS AND DONATIONS  
Accept the Gifts and Donations, as presented.
- B. FIELD TRIP REQUESTS  
Accept the Field Trips, as presented.

**12. HUMAN RESOURCES**

- A. PERSONNEL REPORTS  
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Certificated and/or Classified Personnel Reports, as presented.

### **13. EDUCATIONAL SERVICES**

#### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreement and authorize Christina M. Bennett or Eric R. Dill to execute the agreement:

1. Walroux Enterprises, to provide grant writing, research, and reporting services, during the period September 1, 2011 through July 31, 2012, at the rate of \$75.00 per hour for a minimum of 10 hours per month, to be expended from the General Fund/Restricted 06-00.
2. 22nd District Agricultural Association for lease of facilities for AP testing, during the period May 6, 2012 through May 17, 2012, for an amount not to exceed \$8,300.00, to be expended from the General Fund 03-00 and reimbursed by AP Test Service II, LLC as part of the AP Testing Services Agreement.

### **14. PUPIL SERVICES**

#### **A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS**

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett or Eric R. Dill to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Provo Canyon School, during the period July 1, 2011 through June 30, 2012.
2. Lindamood-Bell Learning Processes, Inc., during the period July 1, 2011 through June 30, 2012.
3. Oak Grove Institute, during the period July 1, 2011 through June 30, 2012.
4. The ARCH Academy, during the period July 1, 2011 through June 30, 2012.

#### **B. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Carlsbad Unified School District, to share the cost of leasing the site for the Adult Transition Program-North shared by CUSD and SDUHSD, during the period July 1, 2011 through June 30, 2012, in the amount of \$28,736.68, to be expended from the General Fund/Restricted 06-00.
2. Schloyer Audiology, to provide comprehensive auditory processing assessment services for special education students, during the period July 1, 2011 through June 30, 2012, at the rates of \$150.00 per hour for training, evaluations, and record reviews and \$200.00 per hour for mediations for due process hearings, to be expended from the General Fund/Restricted 06-00.
3. Melissa L. Haider, MPT, to provide physical therapy evaluations, consultation, and direct therapy for special education students, during the period July 1, 2011 through June 30, 2012, at the rate of \$115.00 per hour, to be expended from the General Fund/Restricted 06-00.
4. Christine Lotierzo, MA CCC SLP, to provide speech language services, during the period July 1, 2011 through June 30, 2012, at the rates of \$350.00 per speech/language evaluation, \$200.00 per speech/oral evaluation, \$175.00 per complete fluency evaluation, \$140.00 per hour of service, and \$75.00 to \$160.00 per hour for consultations, to be expended from the General Fund/Restricted 06-00.
5. Edhive, Inc., to provide residency check services, during the period September 2, 2011 through June 30, 2012, at the rate of \$110 per hour, to be expended from the General Fund 03-00.

### **15. BUSINESS**

#### **A. APPROVAL/RATIFICATION OF AGREEMENTS**

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute the agreements:

1. Tomark Sports, to provide maintenance and inspection services to motorized bleacher and basketball structures located throughout the District, during the period July 1, 2011 through June 30, 2012, for an amount not to exceed \$10,555.00, to be expended from the General Fund 03-00.
2. Trimark Associates, Inc., to provide a meter data system and service to receive and validate meter data from the 3 Western Renewable Energy Generation Information System (WREGIS) ION 8200 solar energy meters located at La Costa Canyon High School and Canyon Crest Academy in order to report solar production to WREGIS for the purpose of accounting for and receiving renewable energy credits, during the period September 16, 2011 until terminated by either party, for a total configuration and setup fee \$7,995.00 and a monthly data services fee \$150.00 per month, to be expended from the General Fund 03-00 (solar savings).
3. Western Renewable Energy Generation Information System (WREGIS), to provide an independent and automated web-based renewable energy registry and tracking system that receives data on renewable energy generation, creates merchantable renewable energy certificates, registers the transfer of these certificates within and without the WREGIS system, and allows reporting on such transfers that reflect actual renewable energy generation that may be applied to particular regulatory programs or voluntary markets, during the period September 16, 2011 until terminated by either party, at the annual fee of \$850.00, to be expended from the General Fund 03-00 (solar savings).

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill, or Ken Noah to execute all pertinent documents:

1. MTGL, Inc., for additional specialty testing and inspection services as required for closing out the San Dieguito Academy Visual & Performing Arts Center project, for an amount not to exceed \$11,910.00, to be expended from Mello Roos Funds, School Facility Fund 35-00, and Special Reserves Fund 40-00.
2. A&R Wholesale Distributors, Inc., for Grocery Supplies B2010-17, extending the contract period from August 1, 2011 through July 31, 2012, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.
3. 22<sup>nd</sup> District Agricultural Association/Del Mar Fairgrounds, amending the off-site patron parking and shuttle bus service contract amount to be paid to the District for the 2011 term to \$100,000.00.

C. AWARD/RATIFICATION OF CONTRACTS  
(None Submitted)

D. ACCEPTANCE OF CONSTRUCTION PROJECTS  
(None Submitted)

E. ADOPTION OF RESOLUTION / COOPERATIVE BID

Adopt resolution authorizing contracting pursuant to cooperative bid and award documents from the U.S. General Services Administration (GSA) Federal Supply Schedules 70 and 84 as well as the Consolidated Schedule, for the purchase of various products and services such as but not limited to law enforcement, security, facility management systems, fire, rescue, special purpose clothing, maintenance, operational, and repair supplies and services, and information technology products, software, and services per the pricing structure, terms, and conditions stated in the bid documents, to be expended from the fund to which the products or services are charged, and authorize Christina M. Bennett or Eric R. Dill to execute any necessary documents.

F. ADOPTION OF RESOLUTION ESTABLISHING GANN LIMIT

Adopt the attached resolution establishing the Gann Limit, which identifies the estimated appropriations limit for the current year and actual appropriations for the preceding year.

G. APPROVAL OF BUSINESS REPORTS

Approve the following business reports:

- 1. Purchase Orders
- 2. Membership Listing (None Submitted)

**DISCUSSION / ACTION ITEMS** ..... (ITEMS 16 - 19)

16. CSEA CONTRACT NEGOTIATIONS, 2011-12

A. Public Hearing; Ms. Beth Hergesheimer opened the hearing for public comments; no comments presented; hearing closed.

17. APPROVAL OF SUPERINTENDENT CONTRACT AMENDMENT, 2011

It was moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, to approve the Amendment to 2010 Employment Agreement Between the San Dieguito Union High School District and Kenneth Noah, Superintendent, effective July 1, 2011, through June 30, 2015, as presented. Motion unanimously carried.

18. CERTIFICATION OF THE 2010-11 UNAUDITED INCOME AND EXPENDITURES

It was moved by Ms. Barbara Groth, seconded by Ms. Joyce Dalessandro, to certify the 2010-11 Unaudited Actual Income and Expenditures, as presented. Motion unanimously carried.

19. APPROVAL OF ENCROACHMENT MAINTENANCE AND REMOVAL AGREEMENT / CITY OF SOLANA BEACH / EARL WARREN MIDDLE SCHOOL / TEMPORARY DRIVEWAY

It was moved by Ms. Joyce Dalessandro, seconded by Ms. Amy Herman, to approve the Encroachment Maintenance and Removal Agreement with the City of Solana Beach in consideration of the grant of permission to encroach into the public right-of-way by installing and maintaining private improvements, to wit: a temporary standard concrete driveway along Stevens Avenue just south of the corner at Lomas Santa Fe for staff at the Earl Warren Middle School site, as presented. Motion unanimously carried.

**INFORMATION ITEMS** ..... (ITEMS 20 - 27)

20. BUSINESS SERVICES UPDATE ..... ERIC DILL, ASSOCIATE SUPERINTENDENT

Mr. Dill gave an update on the blackout; there was no loss of revenue because of being a basic aid district; he also said there was minor loss of perishables that needed to be disposed of. Mr. Dill gave an update on the Facilities Action Plan; currently there are preliminary master plans being reviewed, which should be ready for presentation at the November board workshop.

21. HUMAN RESOURCES UPDATE ..... (NO UPDATE PRESENTED)

22. EDUCATIONAL SERVICES UPDATE ..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an update on a meeting held earlier that morning with assistant superintendents and colleagues from other districts regarding instruction and curriculum and how to better prepare students with transition from elementary to middle school. It was a very successful meeting with more to follow.

23. PUBLIC COMMENTS – None presented.

24. FUTURE AGENDA ITEMS - None discussed.

25. ADJOURNMENT TO CLOSED SESSION – Not required.

26. CLOSED SESSION – Nothing further to report out of closed session

27. ADJOURNMENT OF MEETING - Meeting adjourned at 7:15 PM.

APPROVED IN PUBLIC MEETING OF THE  
BOARD OF TRUSTEES OF THE SAN DIEGUITO  
UNION HIGH SCHOOL DISTRICT 10-6-11

Becky Banning  
BECKY BANNING RECORDING SECRETARY  
BOARD OF TRUSTEES

10 / 6 / 2011

Date

10 / 6 / 2011

Date

Barbara Groth, Board Clerk

Ken Noah, Superintendent