

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
ORGANIZATIONAL BOARD MEETING

Board of Trustees
 Joyce Dalessandro
 Linda Friedman
 Barbara Groth
 Beth Hergesheimer
 Deanna Rich

Superintendent
 Ken Noah

Telephone (760) 753-6491
 www.sduhsd.net

Office of the Superintendent
 Fax (760) 943-3501

THURSDAY, DECEMBER 11, 2008

710 ENCINITAS BLVD
ENCINITAS, CA 92024

DISTRICT OFFICE
BOARD ROOM #101

PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 5)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Hergesheimer called the meeting to order at 6:01 PM on Thursday December 11, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION (AGENDA ITEM 2)

The Board convened to Closed Session at 6:02 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
 Agency Negotiators: Superintendent and Associate Superintendents (3)
 Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
- D. Consideration and/or deliberation of student discipline matters.

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
 Linda Friedman
 Barbara Groth
 Beth Hergesheimer
 Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent
 Steve Ma, Associate Superintendent, Business
 Rick Schmitt, Associate Superintendent, Educational Srvcs
 Terry King, Associate Superintendent, Human Resources
 Eric Dill, Executive Director, Business Services
 Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Chloe Deis-Groff, San Dieguito Academy
 Isabelle Giap, Canyon Crest Academy
 Ilana Newman, Torrey Pines High School
 Morgan Scott, Sunset High School

3. CALL TO ORDER / SALUTE TO THE FLAG (AGENDA ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Hergesheimer and Ms. Groth led the Salute to the Flag.
4. REPORT OUT OF CLOSED SESSION (AGENDA ITEM 4)
No action was taken during Closed Session.
5. APPROVAL OF MINUTES (AGENDA ITEM 5)
It was moved by Ms. Dalessandro, seconded by Ms. Friedman, that the Minutes of the Regular Board Meeting of November 13, 2008, and the Board Workshop and Special Closed Session meetings of November 18, 2008, be approved as written. **Motion unanimously carried.**

ORGANIZATION OF THE BOARD

- 6a. NOMINATION / ELECTION OF BOARD PRESIDENT
It was moved by Ms. Friedman, seconded by Ms. Rich, that nominations be closed and that Ms. Joyce Dalessandro be elected President of the Board for 2009. **Motion unanimously carried.**
- 6b. PASSING OF THE GAVEL TO THE NEWLY ELECTED PRESIDENT OF THE BOARD
Ms. Hergesheimer passed the Gavel to newly elected President, Ms. Dalessandro.
- 6c. RECOGNITION OF OUTGOING PRESIDENT
The Board presented Ms. Hergesheimer with flowers and Mr. Noah presented her with an engraved paperweight on behalf of the district in recognition of her leadership. Ms. Dalessandro facilitated the remainder of the meeting.
- 6d. ELECTION OF VICE PRESIDENT
It was moved by Ms. Rich, seconded by Ms. Groth, that nominations be closed and that Ms. Linda Friedman be elected Vice-President of the Board for 2009. **Motion unanimously carried.**
- 6e. ELECTION OF CLERK
It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, that nominations be closed and that Ms. Barbara Groth be elected Clerk of the Board for 2009. **Motion unanimously carried.**
- 6f. APPOINTMENT OF BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY
It was moved by Ms. Friedman, seconded by Ms. Groth, that Mr. Steve Ma, Associate Superintendent of Business, be appointed to serve as Board Representative to the North City West Joint Powers Authority, for 2009. **Motion unanimously carried.**
- 6g. APPOINTMENT OF ALTERNATE BOARD REPRESENTATIVE / NORTH CITY WEST JOINT POWERS AUTHORITY
It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, that Superintendent Ken Noah and Ms. Dalessandro, be appointed to serve as Alternate Board Representatives to the North City West Joint Powers Authority, for 2009. **Motion unanimously carried.**
- 6h. ESTABLISH DATE, TIME AND PLACE OF REGULAR MEETINGS OF THE BOARD FOR 2009
It was moved by Ms. Friedman, seconded by Ms. Groth, that the San Dieguito Union High School District Board Meetings be scheduled as specified on the attached schedule, beginning at 6:30 PM except where noted. **Motion unanimously carried.**

6i. APPOINTMENT OF BOARD SECRETARY AND RE-ADOPTION OF BOARD POLICIES

It was moved by Ms. Groth, seconded by Ilana Newman, that the Board re-adopt all Board Policies and appoint the Superintendent to serve as Board Secretary, as specified in Bylaw #9320. **Motion unanimously carried.**

6j. COMMITTEE APPOINTMENTS OF BOARD REPRESENTATIVES

Committee appointments of Board Representatives were as follows:

Carlsbad City/School Liaison Committee	<u>Barbara Groth / Beth Hergesheimer</u>
Career Technology Education	<u>Barbara Groth / Beth Hergesheimer</u>
Encinitas City/School Liaison Committee	<u>Linda Friedman / Beth Hergesheimer</u>
Legislative Action Network, Local	<u>Linda Friedman / Deanna Rich</u>
Legislative Action Network, Regional	<u>Linda Friedman / Deanna Rich</u>
Long Range Facilities Task Force	<u>Joyce Dalessandro</u>
North Coastal Consortium for Special Education	<u>Barbara Groth</u>
San Diego City Council/School Liaison	<u>Deanna Rich / Joyce Dalessandro</u>
Solana Beach City/School Liaison Committee	<u>Deanna Rich / Joyce Dalessandro</u>
Strategic Planning Committee	<u>Beth Hergesheimer</u>

NON-ACTION ITEMS(AGENDA ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS (AGENDA ITEM 7)

The Student Board members gave updates on events and activities at their sites.

8. BOARD OF TRUSTEES UPDATES AND REPORTS (AGENDA ITEM 8)

All Board Members reported on attending the Annual California School Boards Association Conference in San Diego and a Basic Aid School Board Workshop on November 18th.

Ms. Dalessandro attended a meeting Facilities Long Range Task Force Committee meeting and the Solana Beach City / School Liaison meeting with Mr. Noah.

Ms. Friedman reported on some of the workshops she attended at the CSBA Conference.

Ms. Groth attended the Hispanic Network Breakfast with Adult Ed staff and students and Mr. Steve Levy; was a presenter at one of the CSBA Conference workshops; and stated that the Educational Legal Alliance has filed suit against the State regarding the Algebra I requirements;

9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES (AGENDA ITEM 9)

Superintendent Noah also attended the CSBA conference and reported on the various workshops he attended.

Mr. Noah stated the district had received and posted (on the website) a report from Judge Vincent DiFiglia about his findings. He also addressed a comment made by a representative from The Friends of North County at a previous Board meeting regarding a pending audit of the district by the state. Mr. Noah stated the district had verified with the state that no such audit was ever conducted. He also said a letter to the residents of CFD 94-2 addressing these two issues was to be mailed the following day.

Mr. Noah also gave legislative and calendar updates.

10. CANYON CREST ACADEMY UPDATE.....BRIAN KOHN, PRINCIPAL

Principal Kohn updated the Board on Canyon Crest Academy and outlined recent key accomplishments in the areas of academic excellence, student connection, character development, staff development, integrated technology, and communication.

CONSENT AGENDA ITEMS (AGENDA ITEMS 11 – 15)

It was moved by Ilana Newman, seconded by Ms. Groth, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

B. APPROVAL /RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. San Diego County Superintendent of Schools for San Dieguito Union High School District participation in the San Diego County Office of Education Verification Process for Teachers in Special Settings (VPSS) Consortium, during the period December 12, 2008 until written notice of termination by either party, at a rate of \$400.00 per teacher per tier/content area, to be expended from the General Fund/Restricted 06-00.
2. L.A. Fitness International, LLC to provide enrollment vouchers to District employees for discounted membership at L.A. Fitness, during the period December 26, 2008 through December 26, 2009, for an amount not to exceed \$1,000.00, to be expended from the General Fund 03-00 and be reimbursed by the San Diego County and Imperial County Risk Management Joint Powers Authority.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS (None submitted)

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. Bridges Educational Corp., during the period November 1, 2008 through June 30, 2009
2. TERI, Inc., during the period November 1, 2008 through June 30, 2009

B. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

No Agreements Submitted

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. San Diego Medical Services Enterprises to provide automatic external defibrillators program maintenance, during the period January 20, 2009 through January 19, 2010, for an amount not to exceed \$345.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No Amendment to Agreements Submitted

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Ferandell Tennis Courts, Inc. for the Tennis Court Resurfacing at San Dieguito Academy project B2009-12, for an amount of \$30,850.00, to be expended from the Capital Facilities Fund 25-19 and the City of Encinitas.
2. EDCO Waste & Recycling Services for district wide recycling and waste disposal services, during the period January 1, 2009 through December 31, 2009, with options to renew four additional one-year periods, at the rates shown in the attachment, to be expended from the General Fund 03-00.

D. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

F. RATIFICATION OF CONTRACTS

Ratify the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Fordyce Construction, Inc. for the Biotech Classroom Conversion – Phase 1 at San Dieguito Academy project B2009-09, for an amount of \$48,856.00, to be expended from the Capital Facilities Fund 25-19 (subject to reimbursement by Community Collaboration Grant) and Special Reserves/Capacity Project Fund 40-00.

G. AUTHORIZATION TO SIGN ON BEHALF OF DISTRICT & ADOPTION OF RESOLUTIONS / REVOLVING CASH FUNDS

Authorize Christina M. Bennett, Director of Purchasing, to sign on purchase orders and accept proposals on behalf of the District, and adopt the following Revolving Cash Resolutions, as shown in the attached supplements:

1. Changing of the Revolving Cash Fund Custodian (EC section 42800-5), designating Eric R. Dill as the custodian.

2. Changing the Authorized Person to Sign on The Revolving Cash Fund (Prepayment), designating Christina Bennett or Eric R. Dill or Stephen G. Ma.

H. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS..... (AGENDA ITEMS 16 - 18)

16. CSBA DELEGATE ASSEMBLY CANDIDATE NOMINATIONS, 2009

It was moved by Ms. Groth, seconded by Ms. Friedman, that Carol Skiljan and Kelly Morris be nominated for Delegate Assembly. **Motion unanimously carried.**

17. ADOPTION OF 2008-09 DISTRICT GENERAL FUND FIRST INTERIM BUDGET

It was moved by Barbara Groth, seconded by Beth Hergesheimer, to adopt the 2008-09 District General Fund First Interim Budget and Certification, as shown in the attached supplements. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION / BUS REPLACEMENT GRANT

It was moved by Linda Friedman, seconded by Beth Hergesheimer, to a) adopt the attached resolution authorizing Daniel Love to make application for, to sign required assurances, and to administer the bus replacement program with respect to applications for Local, State and Federal programs, projects or grants, on behalf of the School District, and b) to authorize the transfer of \$25,000.00 from Capital Facilities Fund 25-18 to the Bus Replacement Fund 15-00 subject to reimbursement from the General Fund 06-00/Restricted. **Motion unanimously carried.**

INFORMATION ITEMS (AGENDA ITEMS 19 - 28)

19. SINGLE PLANS FOR STUDENT ACHIEVEMENT

Mr. David Jaffe, Executive Director of Curriculum and Instruction, reviewed key points of the Single Plans for Student Achievement and reviewed improvements made from last year's SPSAs. Mr. Jaffe acknowledged the commitment of the principals, students and parents with the development of these plans. This item will be resubmitted for Board approval on January 15, 2009.

20. 2007/08 STATUTORY SCHOOL FEES AND FINDINGS REPORT

This item was presented for first reading and will be resubmitted to the Board for approval on January 15, 2009.

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Public Comments:

- D. Barsky – addressed concerns about differences in capacity limits and open enrollment.
- A. Board Policy Revision, #5116.1 AR-1, "Intradistrict/Open Enrollment, Enrollment Priorities"
- B. Board Policy Revision, #5116.1 AR-2, "Intradistrict/Open Enrollment, High School Selection"
- C. Board Policy Revision, #7100 AR-1, "Student Housing Capacity"

Mr. Ma reviewed all revisions of the Administrative Regulations listed above. He also announced the recent approval of a Career Technology Education grant application.

22. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King spoke about Autism Instruction qualifications and said that the district’s compliance is currently at 99%, which is the highest in the county for districts with high schools.

23. EDUCATIONAL SERVICES UPDATE.....RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reviewed an Academic Coordinators’ Meeting Agenda with the Board.

24. PUBLIC COMMENTS – No public comments were presented.

25. FUTURE AGENDA ITEMS - No future agenda items were discussed.

26. ADJOURNMENT TO CLOSED SESSION - Closed Session was not required.

27. REPORT OUT OF CLOSED SESSION – Nothing more was reported.

28. ADJOURNMENT OF MEETING..... (AGENDA ITEM 28)

There being no further business, the meeting was adjourned at 8:04 PM.

Barbara Groth, Board Clerk

____ / ____ / ____
Date

Ken Noah, Superintendent

____ / ____ / ____
Date