

**MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

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THURSDAY, JANUARY 15, 2009

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS..... (ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Dalessandro called the meeting to order at 5:30 PM on Thursday, January 15, 2009, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION.....(ITEM 2)

The Board convened to Closed Session at 5:31 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).
- D. Consideration and/or deliberation of student discipline matters. (3 cases)

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Srvcs
Terry King, Associate Superintendent, Human Resources
John Addleman, Director, Planning & Financial Management
Brett Killeen, Principal, Torrey Pines High School
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Meredith Adams, La Costa Canyon High School
Chloe Deis-Groff, San Dieguito Academy
Ilana Newman, Torrey Pines High School

3. CALL TO ORDER(ITEM 3)
The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Dalessandro.
4. SALUTE TO THE FLAG(ITEM 4)
Chloe Dies-Groff led the salute to the flag.
5. REPORT OUT OF CLOSED SESSION(ITEM 5)
The Board took action during closed session and unanimously approved the readmission of Student #786840 and Student #47129, and the expulsion of Student #558084. The Board also unanimously approved to accept the resignation agreement and general release of employee # 29768, effective December 31, 2008.
6. APPROVAL OF MINUTES(ITEM 6)
It was moved by Ms. Groth, seconded by Ms. Friedman, that the Minutes of the Organizational Board Meeting December 11, 2008 be approved as written. ***Motion unanimously carried.***

NON-ACTION ITEMS(ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS(ITEM 7)
The Student Board members gave updates on events and activities at their sites. At this meeting, Chloe Dies-Groff announced this would be her last day as Student Board Representative and introduced Allie Jucha as her replacement. Superintendent Noah thanked Chloe for her commitment and dedication to the Board and presented her with her name plate.
8. BOARD OF TRUSTEES UPDATES AND REPORTS(ITEM 8)
Ms. Dalessandro – Attended the North City West JPA meeting with Mr. Steve Ma and Mr. Noah; met with Adam Kaye, policy aide to Pam Slater-Price, District 3 Supervisor with the County of San Diego; and attended the Strategic Planning Committee meeting facilitated by Superintendent Noah.
Ms. Friedman – Attended the Encinitas City / School Liaison Committee meeting where the new Safety Resource Officer for San Dieguito Academy and Oak Crest Middle School, Katherine Wayne, was introduced, and attended the Parent Site Representative meeting earlier this week.
Ms. Groth – Reported she had been at Thunderhill Raceway watching her son race.
Ms. Hergesheimer – Attended the Encinitas City / School Liaison Committee meeting; attended the first of a series of meetings of the new Strategic Planning Committee; and participated in the Board workshop regarding San Dieguito Academy Performing Arts Center.
Ms. Rich – Participated in a web cast offered by California School Board Association and shared details about its content with the Board.
9. SUPERINTENDENT’S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES(ITEM 9)
Superintendent Noah – Addressed a meeting with North City West JPA where he learned that in one of the Del Mar elementary schools that feeds Carmel Valley, current 6th grade enrollment is 106, while current kindergarten enrollment is 47. Mr. Noah also reviewed key points in a memo he will finalize and distribute to all sites and department managers, explaining new budget measures effective immediately. This memorandum was to be distributed to all management, and ultimately to all district employees.
Mr. Noah also shared a copy of a letter to be signed by all superintendents in San Diego County, to the governor, encouraging him to stay with a position that allows for full flexibility with respect to categorical expenditures for the remainder of this year.

Mr. Noah discussed the outcome of the Strategic Planning Committee meeting, and reviewed upcoming calendar events, including the district-wide in-service days on January 26th – 27th.

10. TORREY PINES HIGH SCHOOL BRETT KILLEEN, PRINCIPAL

Principal Killeen updated the Board on Torrey Pines High School and outlined key accomplishments in the areas of academic excellence, student connection, character development, staff development, integrated technology, and communication. Mr. Killeen spoke about the advantages of the district's *School of Choice* process, and said it allows the district to stand shoulder to shoulder with private schools, which allows quality choices to community members. He also announced that thirty-three Torrey Pines students have been recognized as National Merit Semi Finalists. Mr. Killeen outlined other highlights, one of which was a visit by Mr. Enrique Camarena, Jr. during Red Ribbon Week. It was because of the assassination of his father, Enrique Camarena, a DEA Agent that had been working undercover in Mexico for over four years that Red Ribbon Week first became established in 1988. Another highlight was a donation by several students of four Torrey Pines to be planted at the school the next morning.

CONSENT AGENDA ITEMS (ITEMS 11 – 15)

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, that all consent agenda items listed below be approved as written. However, due to technical error on the dates of two reports, (Donations and Field Trips), Items 11A and 11B will be resubmitted for Board approval on February 5, 2009.
Motion unanimously carried.

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS
(To be resubmitted for approval on February 5, 2009)
- B. APPROVAL OF FIELD TRIP REQUESTS
(To be resubmitted for approval on February 5, 2009)

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.
- B. APPROVAL /RATIFICATION OF AGREEMENTS
No Agreements Submitted

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreement and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreement:
 - 1. Achieve! Data Solutions, LLC to provide Data Director System software for data warehousing and management, during the period December 19, 2008 through December 18, 2011, for an approximate annual amount of \$83,143.00, to be expended from the General Fund/Restricted 06-00.

B. APPROVAL OF CONSOLIDATED APPLICATION FOR CATEGORICAL PROGRAMS (PART II)

1. Approve the submission of the Consolidated Application for Categorical Programs, Part II, for 2008-2009, as shown in the attached supplement.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. AccentCare Home Health of California, Inc., during the period January 5, 2009 through June 30, 2009.
2. C.A.R.E.S. – Center for Autism Research Evaluation and Services, during the period November 15, 2008 through June 30, 2009.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Amy Moss, MA, OTR/L to provide occupational therapy (OT) and interactive metronome (IM) therapy assessments, during the period November 1, 2008 through June 30, 2009, at the rate of \$300.00 for initial OT evaluation, \$75.00 per hour for OT therapy, and \$150.00 per IM evaluation/assessment report, to be expended from the General Fund/Restricted 06-00.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

No Agreements Submitted

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Christina M. Bennett, Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. Cathedral Catholic High School for lease of facilities for Canyon Crest Academy Girls Water Polo, during the period November 17, 2008 through February 20, 2009, at the rate of \$7.00 per lane, to be paid for by the Canyon Crest Academy Foundation.
2. School Services of California, Inc. to provide the District with fiscal and mandated cost claims services and the CADIE and SABRE reports, during the period January 1, 2009 through December 31, 2009, for an amount not to exceed \$3,600.00 plus expenses, to be expended from the General Fund 03-00.
3. En Pointe Technologies for Microsoft Office master school subscription license agreement for all district computers, during the period December 31, 2008 through December 31, 2009, for an amount of \$96,190.21, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Christina M. Bennett, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Douglas E. Barnhart, Inc. amending the lease-leaseback agreement to remove Sunset (Continuation) High School from the scope of work, as noted in the attached document.

C. AWARD OF CONTRACTS

No Contracts Submitted

D. APPROVAL OF CHANGE ORDERS

No Change Orders Submitted

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No Construction Projects Submitted

F. ACCEPTANCE OF 2007-08 ANNUAL AUDIT REPORT

Accept the 2007-08 Annual Audit of the San Dieguito Union High School District, as prepared by Wilkinson, Hadley, King & Co. LLP and shown in the attached supplement.

G. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)

16. ADOPTION OF RESOLUTION / CALLE BARCELONA "OUTDOOR ENVIRONMENTAL LABORATORY"

It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, to adopt the Resolution designating the Calle Barcelona site as an interim outdoor environmental laboratory, as shown in the attached supplement. **Motion unanimously carried.**

17. APPROVAL OF THE SINGLE PLANS FOR STUDENT ACHIEVEMENT FOR EACH SITE

It was moved by Ms. Hergesheimer, seconded by Ms. Groth, to approve the Single Plans for Student Achievement, as shown in the attached supplement. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION / REPORT ON STATUTORY SCHOOL FEES AND FINDINGS 2007-2008

A. PUBLIC HEARING

B. ADOPTION OF RESOLUTION

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to adopt the Resolution regarding Statutory School Fees and Report for fiscal year 2007-2008 and Findings in compliance with Government Code sections 66006 and 66001, as shown in the attached supplements. **Motion unanimously carried.**

19. PROPOSED REVISION TO BOARD POLICY 2420.1 / 4320.1, "DESIGNATION OF MANAGEMENT POSITIONS"

It was moved by Ms. Groth, seconded by Ilana Newman, to approve the proposed revision to Board Policy 2420.1 / 4320.1, as shown in the attached supplement. **Motion unanimously carried.**

INFORMATION ITEMS..... (ITEMS 20 - 28)

20. PROPOSED REVISION TO BOARD POLICIES 5118 & 5118/AR-1, "ATTENDANCE OF NON-RESIDENTS/INTERDISTRICT ATTENDANCE"

This item was submitted for the first reading and will be resubmitted to the Board for approval on February 5, 2009.

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma gave an update on a county-wide meeting where featured speaker Mr. Ron Bennett of California School Services addressed the state budget.

22. HUMAN RESOURCES UPDATE.....TERRY KING, ASSOCIATE SUPERINTENDENT

Ms. King reported that the district has received information from VEBA on some new wellness programs available to benefited employees. Ms. King also gave the Board a printed report on vacation liability.

23. EDUCATIONAL SERVICES UPDATE.....RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt reviewed a Department Chair Meeting agenda, which included an item on the Data Director Software timeline, a new data tracking software program approved earlier by the Board. Mr. Schmitt also addressed student achievement goals and said this would be a main topic at the Certificated Staff In-service day, scheduled for January 27th. He addressed the possibility of school districts state-wide postponing the English Language Adoption, as provided by the Education Code, which may save the districts some money during the budget crisis. Mr. Schmitt discussed a new voluntary program where students may access textbooks on line. This program has proven to save districts money by no longer having to replace lost textbooks. He also gave an update on enrollment at Carmel Valley Middle School / Earl Warren Middle School.

24. PUBLIC COMMENTS – The following public comments were presented:

- STUDENTS MICHAEL WALSH. AND SEAN COLFERD, FROM CARMEL VALLEY MIDDLE SCHOOL – presented a report as part of a national science competition project, regarding the importance of ergonomically correct computer work stations at all schools.

25. FUTURE AGENDA ITEMS - No future agenda items were discussed.

26. ADJOURNMENT TO CLOSED SESSION - Closed Session was not required.

27. REPORT OUT OF CLOSED SESSION – Nothing more was reported.

28. ADJOURNMENT OF MEETING.....(ITEM 28)

There being no further business, the meeting was adjourned at 7:46 PM.

Barbara Groth, Board Clerk

____ / ____ / 2009
Date

Ken Noah, Superintendent

____ / ____ / 2009
Date