

MINUTES
OF THE
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

Board of Trustees
Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent
Ken Noah

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THURSDAY, OCTOBER 16, 2008

**710 ENCINITAS BLVD
ENCINITAS, CA 92024**

**DISTRICT OFFICE
BOARD ROOM #101**

PRELIMINARY FUNCTIONS (AGENDA ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Hergesheimer called the meeting to order at 6:00 PM on Thursday October 16, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION (AGENDA ITEM 2)

The Board convened to Closed Session in the Small Board Room at 6:02 PM to:

- A. Consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Conference with legal counsel to discuss current and/or potential litigation, pursuant to Government Code Sections 54956.9(b)(3)(A), (D), and (E).

OPEN SESSION / ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

ADMINISTRATORS

Ken Noah, Superintendent
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Svcs
Terry King, Associate Superintendent, Human Resources
Eric Dill, Executive Director, Business Services
Russ Thornton, Executive Director, Facilities
Mary Anne Nuskin, Principal, Diegueño Middle School
Becky Banning, Recording Secretary

STUDENT BOARD MEMBERS

Chloe Deis-Groff, San Dieguito Academy
Isabelle Giap, Canyon Crest Academy
Ilana Newman, Torrey Pines High School
Morgan Scott, Sunset High School

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS • North Coast Alternative HS
Oak Crest MS • San Dieguito Adult Education • San Dieguito Academy • Sunset HS • Torrey Pines HS

3. RECONVENE / CALL TO ORDER.....(AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:33PM by President Hergesheimer.

4. SALUTE TO THE FLAG(AGENDA ITEM 4)

Board President Beth Hergesheimer led the salute to the flag.

5. REPORT OUT OF CLOSED SESSION.....(AGENDA ITEM 5)

No action was taken during closed session.

6. APPROVAL OF MINUTES.....(AGENDA ITEM 6)

It was moved by, Ms. Groth, seconded by Ms. Dalessandro, that the Minutes of the Board Workshop and Regular Board Meeting of October 2, 2008 be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS.....(AGENDA ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS(AGENDA ITEM 7)

The Student Board gave updates on events and activities at their sites.

8. BOARD OF TRUSTEES UPDATES AND REPORTS.....(AGENDA ITEM 8)

Ms. Dalessandro – Attended a California School Boards Association Webinar; the Strategic Plan Board Workshop held prior to this meeting; Spirit Day at Earl Warren Middle School with Mr. Noah, where Assistant Principal Tom Winters had his head shaved after students exceeded an expectation with API scores. Ms. Friedman acknowledged Ms. Dalessandro as the founder of that program, which started twenty years ago.

Ms. Friedman - Attended the California School Boards Association Webinar; the Strategic Plan Board Workshop held prior to this meeting; and the annual Torrey Pines High School Foundation event at Sammy's Woodfired Pizza.

Ms. Groth – Attended a School Board Candidate Forum at San Dieguito Academy for candidates running in the election for San Dieguito or Encinitas school boards; a San Diego County School Boards Association meeting; and the annual Torrey Pines High School Foundation event at Sammy's Woodfired Pizza.

President Hergesheimer – Participated in the California School Boards Association Webinar; the San Dieguito Academy Foundation event; and attended a San Dieguito Alliance (for Drug Free Youth) quarterly luncheon with Mr. Noah. Ms. Hergesheimer and Mr. Noah also met with representatives from the La Costa Valley Homeowners Association to discuss the La Costa Valley school property on Calle Barcelona.

9. SUPERINTENDENT'S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES.....(AGENDA ITEM 9)

Superintendent Noah described the latest concerns about the state budget crisis and said its impact may require mid-year cuts. Mr. Noah also confirmed a pending Board Workshop on *Basic Aid Status*, featuring a presentation by School Services of California, Inc., for Tuesday, November 18th, at 3:00 PM. Mr. Noah will also invite representatives from both unions, (SDFA and CSEA), to attend.

10. DIEGUEÑO MIDDLE SCHOOL UPDATE.....MARY ANNE NUSKIN, PRINCIPAL

Principal Nuskin highlighted achievements in academic excellence, student connections, staff development, technology integration, and communication. She also spoke about goals and future ideas, and answered questions presented by the Board. Trustees thanked Principal Nuskin for her presentation.

CONSENT AGENDA ITEMS(AGENDA ITEMS 11 – 15)

It was moved by Ms. Friedman, seconded by Ilana Newman, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

A. ACCEPTANCE OF GIFTS AND DONATIONS

Acceptance of Gifts and Donations received, as shown in the attached supplement.

B. APPROVAL OF FIELD TRIP REQUESTS

Approval of all Field Trip Requests submitted, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Certificated and/or Classified Personnel Reports as shown in the attached supplement.

13. EDUCATIONAL SERVICES

A. APPROVAL/RATIFICATION OF AGREEMENTS

No Agreements Submitted.

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. WAPADH (Whittier Area Parents' Association for the Developmentally Handicapped), during the period September 22, 2008, through June 30, 2009.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

1. PS Business Parks, Inc. for lease of facilities for the Special Education Adult Transition Program, during the period October 10, 2008 through October 31, 2013, for an amount not to exceed \$2,910.00 per month for the first year and adjusted annually thereafter, to be expended from the General Fund/Restricted 06-00 subject to reimbursement by NCCSE.
2. Carlsbad Unified School District for providing interpreter services for two SDUHSD Special Education Students, during the period July 1, 2008, through June 30, 2009, for an estimated amount of \$36,905.00, to be expended from the General Fund 06-00.
3. San Dieguito Union High School District to provide a Special Circumstances Instructional Assistant (SCIA) to Carlsbad Unified School District for a Carlsbad USD Special Education Student, during the period July 1, 2008, through June 30, 2009, for an estimated amount of \$36,000.00, to be reimbursed by the Carlsbad Unified School District.

C. APPROVAL/RATIFICATION OF PARENT SETTLEMENT AND RELEASE AGREEMENTS

No Agreements Submitted

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Ken Noah to execute the agreements:

- 1. 4-WARD Design, Inc. to provide engineering services related to CAD file upgrades for the Facilities Department, during the period October 17, 2008 through November 30, 2008, at the rate of \$65.00 per hour, to be expended from the General Fund 03-00.
- 2. Carmel Valley Recreation Center for lease of facilities for the San Dieguito Adult School senior exercise class, during the period November 11, 2008 through January 26, 2009, at no charge to the District.
- 3. Lawrence Family Jewish Community Center for lease of facilities for Canyon Crest Academy Boys Water Polo games, during the period October 3, 2008 through November 3, 2008, for an amount not to exceed \$360.00, to be paid for by the Canyon Crest Academy Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No Amendment to Agreements Submitted

C. AWARD OF CONTRACTS

No Award of Contracts Submitted

D. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

- 1. Change Order No. 1 – Concrete Stairways at Torrey Pines High School & San Dieguito Academy project B2009-02, contract entered into with Bonsall Construction Services, Inc., extending the contract time by 54 calendar days and increasing the contract amount by \$2,682.00, to be expended from the Capital Facilities Fund 25-19.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

- 1. Concrete Stairways at Torrey Pines High School & San Dieguito Academy, contract entered into with Bonsall Construction Services, Inc.

F. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

DISCUSSION / ACTION ITEMS.....(ITEM 16)

16. SAN DIEGUITO UNION HIGH SCHOOL DISTRICT RESOLUTION IN SUPPORT OF DRUG AWARENESS MONTH AND RED RIBBON WEEK

It was moved Ms. Friedman, seconded by Ms. Dalessandro, to adopt and renew the San Dieguito Union High School District 2008 Resolution in Support of October as Drug Awareness Month, as shown in the attached supplement. **Motion unanimously carried.**

Ms. Dalessandro then read the Resolution out loud to the public.

INFORMATION ITEMS.....(ITEMS 17 - 26)

17. PROPOSED BOARD POLICY REVISION, 2420.1 / 4320.1, "DESIGNATION OF MANAGEMENT POSITIONS", AS SHOWN IN THE ATTACHED SUPPLEMENT.

This item was presented for first reading and will be resubmitted to the Board for approval at a future Board meeting.

18. REORGANIZATION OF MANAGEMENT FUNCTIONS IN BUSINESS / OPERATIONS AND IMPACT ON JOB DUTIES AND SALARY ALLOCATION OF FOUR POSITIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

This item was presented for first reading and will be resubmitted to the Board for approval on November 13, 2008.

19. BUSINESS SERVICES UPDATE..... Steve Ma, Associate Superintendent

- A. SunEdison Solar Energy Feasibility Study Mr. Russ Thornton and Mr. Steve Ma

Mr. Thornton reviewed and compared the district's total annual costs for electrical consumption from 2004 through 2008. He also outlined the financial and physical benefits of solar energy and gave a list of sites that were found compatible for partial solar energy modifications. Those sites were: Canyon Crest Academy, Diegueño Middle School, Earl Warren Middle School, La Costa Canyon High School, San Dieguito Academy, and Torrey Pines High School. Mr. Thornton and Mr. Ma gave recommendations for next steps and set a tentative goal of December to request approval by the Board to enter into negotiations. Progress updates will follow.

20. HUMAN RESOURCES UPDATE..... Terry King, Associate Superintendent

Ms. King shared some news about the district's Workability Program and commended teacher Debra Brody, for her accomplishments. This program was recently featured and televised on a local newscast station and Ms. King provided the Board with a link to the video segment and offered to invite Ms. Brody to give a presentation on the program. Ms. King also announced a pending visitation at Canyon Crest Academy by famous science fiction thriller author, Warren Fahy, which was arranged by Shannon O'Laughlin, teacher at Canyon Crest Academy.

21. EDUCATIONAL SERVICES UPDATE.....Rick Schmitt, Associate Superintendent

Mr. Schmitt presented the Board with updated School Profile Sheets for the four high schools. Counselors from all four high schools have been working on these since August. They are designed to provide college admissions officers with information about graduation requirements, GPA context, Honors and Advanced Placement courses, class organizations and schedules, and information about the school itself, along with the student transcript. Mr. Schmitt also gave an update on the progress of the Algebra 1 program and said a meeting was scheduled for October 29th with representatives from each of the feeder districts to discuss next steps towards consistency in curriculum, teacher training and collaboration between elementary grades 5 & 6, and middle schools.

22. PUBLIC COMMENTS – There were no public comments presented.

David Barsky, Parent – Thanked the Board and school district for listening to concerns given earlier by parents regarding the La Costa Canyon High School Speech and Debate Program. Mr. Barsky shared that the La Costa Canyon High School Speech and Debate Team recently took second place overall at the Jack Howe Memorial Tournament at CSU, Long Beach, against teams from five states. Mr. Barsky also stated that the National Forensics League has ranked the team 79th out of 2700 schools in the country, and said it was due to the success of the program offered at LCC.

Sandra Varnum, Parent – Thanked the Board and the school district for the positive experience her three students have had among the three high schools they've attended. Ms. Varnum said that after being in two other school districts, this district has been the most rewarding academically, culturally and individually.

Bob Croft, Teacher and Community Resident – Stated that even though he is the current president of the San Dieguito Faculty Association representing nearly 100% of the teaching staff, he came this night wearing a different hat. Mr. Croft stated since the last several Board meetings, he had been contacted by countless fellow teachers, parents and community members who have joined together in a new organization called The Friends of the San Dieguito School District, of which he is the president. Mr. Croft expressed that the organization's main goal coincides 100% with that of Superintendent Noah's and the Board's, which is academic excellence for all students. Mr. Croft stated that despite some accusations thrown their way, he and his friends commended Mr. Noah and the Board for their dedication and their continued pursuit to improve student achievement. Mr. Croft also stated that Mr. Noah's and the Board's true friends continue to admire and appreciate them, their integrity and professionalism.

23. FUTURE AGENDA ITEMS – The Board requested future updates on the Workability and Adult Transition Programs.

24. ADJOURNMENT TO CLOSED SESSION - Closed Session was not required.

25. REPORT OUT OF CLOSED SESSION - There was nothing to report out of Closed Session.

26. ADJOURNMENT OF MEETING.....(AGENDA ITEM 24)

There being no further business, the meeting was adjourned at 7:40 PM.

Linda Friedman
Linda Friedman, Board Clerk

11 / 13 / 08
Date

Ken Noah
Ken Noah, Superintendent

11 / 14 / 08
Date

APPROVED IN PUBLIC MEETING OF THE
BOARD OF TRUSTEES OF THE SAN DIEGUITO
UNION HIGH SCHOOL DISTRICT 11-13-08
Becky Banning
BECKY BANNING RECORDING SECRETARY
BOARD OF TRUSTEES