

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.
(760) 943-3501 FAX

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING

SEPTEMBER 6, 2007

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS(ITEMS 1 – 6)

1. Call to Order / Public Comments(Item 1)
There were no comments from the public presented.
2. **CLOSED SESSION** (Item 2)
President Deanna Rich called the meeting to order at 6:00 PM on Thursday, September 6, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION

Members in Attendance

Ms. Joyce Dalessandro was not present at this meeting. All other Board Members were in attendance.

Student Advisory Board Members present were Caylee Falvo, Sunset; Kelly Kean, Canyon Crest Academy; Kiran Natarajan, Torrey Pines, and Hilary Ross, San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent
Terry King, Associate Superintendent, Human Resources
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Becky Banning, Executive Assistant to the Superintendent
John Addleman, Financial Planning Analyst, SDUHSD
David Bevilaqua, Executive Director, Finance, SDUHSD
Alicia Pitrone, Director, Nutrition Services, SDUHSD
Michael Taylor, Director, Finance, SDUHSD
Cindy Welch, Nutrition Specialist, Nutrition Services, SDUHSD

3. Reconvene / Call to Order (Item 3)

The regular meeting of the Board of Trustees was called to order at 6:38 PM by President Deanna Rich.

4. Salute to Flag (Item 4)

Student Advisor Member Kelly Kean led the salute to the flag.

5. Report Out of Closed Session..... (Item 5)

There was no report out of Closed Session presented.

6. Approval of Minutes (Item 6)

It was moved by Ms. Hergesheimer, seconded by Ms. Friedman, that the Minutes of the July 19, 2007 Regular Board Meeting be approved. **Motion unanimously carried.**

NON-ACTION ITEMS(ITEMS 7 - 10)

7. Student Board Member Reports (Item 7)

All students present reported on activities during the opening days of school and pending calendar events at their respective sites.

8. Board Member Reports..... (Item 8)

- Ms. Groth attended several Back-To School Nights and commended Principal Brian Kohn for his welcome speech to the parents; attended a meeting hosted by The Children’s Initiative, a non-profit organization aimed at improving the well-being of children and youth in San Diego County. Their current primary focus is making improvements to the report card. More updates will follow.
- Ms. Hergesheimer reported attending the MEAGA dinner with Ms. Dalessandro; attended three Back-To-School Night events.
- Ms. Friedman gave an update on the progress of the No Child Left Behind Resolution proposal and a recent NCLB hearing she attended. County Superintendent Dr. Randy Ward was one of the panel members; attended Back-To-School Night events at three sites, and commended all sites for their successful outcome.
- Ms. Rich attended the Back-To-School Nights and stated they were a positive experience.

9. Superintendent’s Reports, Briefings and Legislative Updates (Item 9)

Dr. Lynch reminded the Board that negotiations begin next week; gave an update on La Costa Canyon staffing and enrollment numbers; and stated that the district’s total student enrollment is currently at 12,460.

Dr. Lynch also gave calendar updates and reminded the Board of upcoming activities.

10. Update, Nutrition Services Alicia Pitrone, Director, Nutrition Services (Item 10)

Ms. Pitrone presented updates on the new state-regulated Nutrition Wellness Policy and its impact on the way school districts address nutritional matters, and how the new Wellness Policy will affect the way fundraisers are handled (candy sales will no longer be an option). Also addressed was the budgetary status of the department including revenue gains and losses and revenues gained through federal reimbursements and a current contract with Del Mar School District to provide meals

for their students. She also informed the Board of a change in the way free/reduced meals will be handled this year, which will allow for greater confidentiality and increased menu choices for all students.

CONSENT AGENDA ITEMS..... (ITEMS 11 – 15)

It was moved by Ms. Groth, seconded by Ms. Hergesheimer, that all Consent Agenda Items 11 – 15 be approved as written below. ***Motion unanimously carried.***

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS. (SEE ATTACHED)
- B. APPROVAL OF FIELD TRIP REQUESTS. REVISED PAGE: (SEE ATTACHED)

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report. (See attached)
2. Approval of Classified Personnel Report. (See attached)

13. EDUCATIONAL SERVICES (NO ITEMS SUBMITTED)

14. PUPIL SERVICES

A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. New Haven School, during the period July 1, 2007 through June 30, 2008.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Carol J. Atkins, M.A. to provide assessments and consultation for language processing disorders, during the period July 1, 2007 through June 30, 2008, at the rate of \$175.00 per hour, to be expended from the General Fund/Restricted 06-00.
2. Elizabeth Christensen, O.D. to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period July 1, 2007 through June 30, 2008, at the rate of \$300.00 per evaluation, \$120.00/hr for therapy, and \$120.00 per progress evaluation, to be expended from the General Fund/Restricted 06-00.

3. Daniel & Davis Optometry to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period July 1, 2007 through June 30, 2008, at the rate of \$175.00 per evaluation, \$125.00/hr for therapy, and \$225.00 per progress evaluation, to be expended from the General Fund/Restricted 06-00.
4. Deaf Community Services of San Diego, Inc. to provide interpreting services for hearing impaired, during the period August 27, 2007 through June 30, 2008, at the rate of \$65.00 per hour, to be expended from the General Fund/Restricted 06-00.
5. Family Vision Care to provide developmental optometry services, during the period July 1, 2007 through June 30, 2008, at the rate of \$345.00 per evaluation and \$90.00 per hour for therapy, to be expended from the General Fund/Restricted 06-00.
6. John P. Fitzpatrick to provide comprehensive developmental vision evaluations, vision therapy, and progress evaluations, during the period August 16, 2007 through June 30, 2008, at the rate of \$115.00 per hour, to be expended from the General Fund/Restricted 06-00.
7. Hein Speech & Language Pathology to provide speech and language pathology evaluations, during the period July 1, 2007 through June 30, 2008, at the rate range of \$100.00 per hour to \$200.00 per hour depending on the service, to be expended from the General Fund/Restricted 06-00.
8. Interpreter's Unlimited to provide language interpreting services, during the period July 1, 2007 through June 30, 2008, at the rate range of \$45.00 to \$125.00 per hour depending on the service, to be expended from the General Fund/Restricted 06-00.
9. Nancy E. Markel, Ph.D. to provide neuropsychological assessments, during the period July 1, 2007 through June 30, 2008, at the rate of \$225.00 per hour, to be expended from the General Fund/Restricted 06-00.
10. Music Therapy of California to conduct music assessment evaluation, consultation, and therapy, during the period July 27, 2007 through June 30, 2008, at the rate of \$300.00 per evaluation and \$75.00 per hour for therapy, to be expended from the General Fund/Restricted 06-00.
11. Network Interpreting Services, LLP to provide interpreting services for the hearing impaired, during the period July 1, 2007 through June 30, 2008, at the rate of \$75.00 per hour, to be expended from the General Fund/Restricted 06-00.
12. Solana Beach Physical Therapy to provide physical therapy assessments and treatments, during the period July 1, 2007 through June 30, 2008, at the rate of \$105.00 per hour, to be expended from the General Fund/Restricted 06-00.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Magdalena Ecke Family YMCA for lease of facilities for La Costa Canyon High School off-campus PE classes, during the period August 27, 2007 through June 12, 2008, for an amount not to exceed \$4,400.00, to be expended from the General Fund/Restricted 06-00.

2. Workout4Life, LLC, dba Del Mar Workout for lease of facilities for Torrey Pines High School off campus PE classes, during the period August 28, 2007 through June 15, 2008, for a total amount not to exceed \$9,000.00, to be expended from the General Fund/Restricted 06-00.
3. Balboa Ambulance Service to provide medical/ambulance standby coverage for Torrey Pines High School home football games, during the period August 23, 2007 through November 2, 2007, at the rate of \$255.00 per game, to be expended from the Torrey Pines HS ASB.
4. Rancho Santa Fe Security Systems, Inc. to provide weekend mobile patrol security services at San Dieguito Academy, La Costa Canyon High School, and Diegueno Middle School, during the period September 1, 2007 through June 30, 2008, for a total amount not to exceed \$14,940.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. YMCA of San Diego County – Magdalena Ecke Family YMCA for vehicle inspection and maintenance on the YMCA transportation buses to be serviced at the San Dieguito Union High School District Transportation yard, extending the contract period from May 1, 2007 through April 30, 2008, without any change to the billing rates.
2. Match Point Tennis Courts, Inc. for tennis court maintenance services at San Dieguito Academy, Canyon Crest Academy, Torrey Pines High School, and La Costa Canyon High School, extending the contract period from July 1, 2007 through June 30, 2008, without any change to the billing rates, to be expended from the General Fund 03-00 and partially reimbursed by the Adult Education Fund 11-00 and the Torrey Pines High School Foundation.

C. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 - Relocate Textbook Room at Torrey Pines High School project B2007-18, contract entered into with Blair Rasmussen Construction, increasing the contract amount by \$16,651.00, to be expended from the Capital Facilities Fund 25-19.
2. Change Order No. 1 - Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, contract entered into with Blair Rasmussen Construction, increasing the contract amount by \$8,896.46, to be expended from the Capital Facilities 25-19.
3. Change Order No. 1 - Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project B2007-16, contract entered into with Commercial & Industrial Roofing Company, Inc., increasing the contract time by 22 calendar days and decreasing the contract amount by \$5,526.00.
4. Change Order Number 16 - Canyon Crest Academy project - Package #25 (HVAC & fire protection), contract entered into with Control Air Conditioning Corp., increasing the contract time by 547 calendar days and decreasing the contract amount by \$17,858.00, to be expended from Mello Roos funds, State School Building Fund 35-00, and Other Building Fund 21-09.

D. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Replace Roofing at NE Portion of Bldg. B at Torrey Pines High School project B2007-16, contract entered into with Commercial & Industrial Roofing Company, Inc.
2. Canyon Crest Academy Bid Package #25 (HVAC & fire protection) – Control Air Conditioning Corp.

E. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS..... (ITEMS 16 - 19)

16. APPROVAL OF BOARD POLICY REVISION, #2121, *SUPERINTENDENT'S CONTRACT*

It was moved by Ms. Hergesheimer, seconded by Ms. Groth, to approve Board Policy Revision #2121, *Superintendent's Contract*, as proposed. **Motion unanimously carried.**

17. APPROVAL OF THE FOLLOWING BOARD POLICY REVISIONS: #4216.3-41.6, *GROUNDS MAINTENANCE WORKER/APPLICATOR, (NEW)*; #4216.3-41.2, *EQUIPMENT OPERATOR*; # 4216.3-41.4 AND 4216.3-41.5, *MAINTENANCE WORKER 1 AND 2*.

It was moved by Ms. Groth, seconded by Ms. Friedman, approve Grounds Maintenance Classification Board Policies (4) as proposed. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION AUTHORIZING DISTRICT EMPLOYEES TO ACQUIRE FEDERAL SURPLUS PROPERTY

It was moved by Student Advisory Board Member Hilary Ross, seconded by Ms. Friedman, to adopt the resolution authorizing Eric Dill, Sheila Graciano, Javier Lopez, and Roger Taylor to acquire state or federal surplus property from the California State Agency for Surplus Property and approve incidental fees under the terms and conditions of the program. **Motion unanimously carried.**

19. CERTIFICATION OF THE 2006-07 UNAUDITED ACTUAL INCOME & EXPENDITURES / GENERAL FUND & SPECIAL FUNDS

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, to certify the 2006-07 Unaudited Actual Income and Expenditures for the General Fund and Special Funds, as proposed. **Motion unanimously carried.**

INFORMATION ITEMS..... (ITEMS 20 - 29)

- 20. Business Services/Summer Facilities Update..... Steve Ma, Associate Superintendent
Mr. Ma updated the Board on the status of the Torrey Pines High School team room project and a recent delay on the delivery of some modular buildings due to a crane company employee strike. He also addressed the unanticipated increase in enrollment at La Costa Canyon, stating that there are sufficient classrooms available to accommodate the students and staff.
- 21. Educational Services Update Rick Schmitt, Associate Superintendent
Mr. Schmitt reported on the status of off-campus classes at each of the high schools and presented a brief 3-year history report on the number of participating students by school at seven of the schools within the district (two middle schools and five high schools). He also reported on student achievement data received from recent STAR testing results.
- 22. Human Resources Update Terry King, Associate Superintendent
Ms. King updated the Board on the staffing status at La Costa Canyon, primarily because of the unprecedented increase in enrollment and commended Principal Craig Lewis for his efficiency throughout the reorganization of student and staff schedules. She also gave an update on staffing needs at other sites (.5 teaching position for Torrey Pines still pending), and the status of EL authorization.

BOARD POLICY REVISION PROPOSALS.....(Items 23 – 24)

The following Board Policy Revision Proposals were presented as Information Items and will be resubmitted to the Board for approval on September 6, 2007:

- 23. Board Policy Revision Proposal, First Read, #9220, *Bylaws of the Board / Governing Board Elections*, as shown in the attached supplement.
- 24. Board Policy Revision Proposal, First Read, #9223, *Bylaws of the Board / Filling Vacancies*, as shown in the attached supplement.

CLOSING COMMENTS / ACTIONS (Items 25-29)

- 25. Public Comments - There were no public comments presented at this meeting.
- 26. Future Agenda Items – There were no further items to discuss.
- 27. Adjournment to Closed Session – There was no Closed Session held.
- 28. Report from Closed Session – There was no report out of Closed Session.
- 29. Adjournment of Meeting – The meeting was adjourned at 8:07 PM.

Joyce Dalessandro, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent / Secretary

_____/_____/_____
Date