

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
(760) 943-3501 FAX

www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Interim Superintendent:

Terry King

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
MINUTES OF THE BOARD OF TRUSTEES
AT A REGULAR MEETING**

THURSDAY, APRIL 17, 2008

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS (AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments (Agenda Item 1)
There were no comments from the public presented.

2. **CLOSED SESSION**(AGENDA ITEM 2)
President Beth Hergesheimer called the meeting to order at 6:00 PM on Thursday, April 17, 2008, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8
Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
 - C. Conference with legal counsel to discuss current or potential litigation (1 case)

REGULAR MEETING / OPEN SESSION

Members in Attendance

Ms. Groth was not in attendance. All other Board of Trustees members were present.

Student Members present were Meredith Adams, La Costa Canyon; Chloe Deis-Groff, San Dieguito Academy; and Ilana Newman, Torrey Pines High

Administrators Present

Kenneth Noah, Superintendent (Incoming)
Terry King, Interim Superintendent
Steve Ma, Associate Superintendent, Business
Rick Schmitt, Associate Superintendent, Educational Services
Eric Dill, Executive Director, Business Services
Michael Grove, Principal, Carmel Valley Middle School
Becky Banning, Recording Secretary / Executive Assistant to the Superintendent

3. Reconvene / Call to Order(AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:33 PM by President Beth Hergesheimer.

4. Salute to Flag (Agenda Item 4)

Chloe Deis-Groff led the salute to the flag.

5. Report Out of Closed Session..... (Agenda Item 5)

No report was presented.

6. Approval of Minutes (Agenda Item 6)

It was moved by Deanna Rich, seconded by Linda Friedman, that the Minutes of the Board Workshops of March 12th, March 20th, and April 3rd, 2008, and the Regular Board Meeting of March 20th, 2008, be approved as written. **Motion carried.** (4 ayes; 0 nays; 1 absent).

NON-ACTION ITEMS (AGENDA ITEMS 7 - 10)

7. Student Board Member Reports (Agenda Item 7)

All students reported on current events and pending activities at their respective schools.

8. Board of Trustees Updates and Reports..... (Agenda Item 8)

Ms. Dalessandro attended a Canyon Crest Academy production of Grease; the San Diego City / School Liaison meeting; the Canyon Crest Academy Foundation Gala event with Board President Beth Hergesheimer; a farewell lunch with Dr. Lynch and the other Board members; and participated in interviewing scholarship applicants at Torrey Pines.

Ms. Friedman attended a district Parent Rep / Site Council meeting; a career technology workshop at San Dieguito Academy; and a Legislative Action Network meeting at the district.

Ms. Hergesheimer attended the North Coast Legislative Network meeting and visited La Costa Canyon High School, Carmel Valley Middle School, and Canyon Crest Academy.

Ms. Rich attended the Legislative Action Network District meeting with Linda Friedman and informed the Board of an organized rally scheduled to take place later this week, to protest against the current state budget cuts.

9. Superintendent's Reports, Briefings and Legislative Updates (Agenda Item 9)

Ms. King attended a PTA Superintendent Forum where superintendents gave updates on their districts. She also updated the Board on pending calendar events and activities.

10. Update, Carmel Valley Middle School..... Michael Grove, Principal

Mr. Grove gave highlights of the 2007-08 school year, which included updates on continuing efforts in general academic support, social/emotional connections, expansion of access to more rigorous class offerings, systematic support of under-achieving students, CVMS growth management collaborations with Earl Warren Middle School, and new developments. Mr. Grove also announced that Carmel Valley Middle school has maintained the highest API of any middle school in San Diego County, at 934.

CONSENT AGENDA ITEMS..... (AGENDA ITEMS 11 – 15)

It was moved by Linda Friedman, seconded by Joyce Dalessandro, that all consent agenda items listed below be approved as written. **Motion carried.** (4 ayes; 0 nays; 1 absent).

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

Approval of Certificated and/or Classified Personnel Reports as shown in the attached supplement.

- B. APPROVAL/RATIFICATION OF AGREEMENT

No agreements submitted.

13. EDUCATIONAL SERVICES

- A. APPROVAL/RATIFICATION OF AGREEMENTS

No agreements submitted.

14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS

No NPS/NPA contracts submitted.

- B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:

1. Institute for Child and Family Development to provide assessment and treatment services for Reactive Attachment Disorder (RAD), during the period April 1, 2008 through June 30, 2008, at the rate of \$130.00 per hour, to be expended from the General Fund/Restricted 06-00.

15. BUSINESS

- A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:

1. Balboa Ambulance Service, Inc. to provide medical standby coverage during the Torrey Pines High School graduation ceremony on June 12, 2008, at the rate of \$100.00 per hour, to be expended from the General Fund 03-00.

2. Carlsbad Unified School District for extracurricular transportation services to be provided by the Transportation Department, on April 18, 2008 and May 23, 2008, to be reimbursed by CUSD at the rate of \$3.86 per mile plus the driver's hourly rate (or at the applicable overtime rate) for driver standby.
3. San Diego County Superintendent of Schools/County Office of Education to provide credential services for Adult Education teachers, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$306.00, to be expended from the Adult Education Fund 11-00.
4. Retriever Payment Systems, Inc. and ACH Direct, Inc. to provide credit card processing/merchant services and check clearing/merchant services, respectively, for the Transportation Department bus pass program, during the period April 18, 2008 until terminated in writing by either party, at the credit card discount rate of 1.99%, \$0.20 per transaction, and \$20.00 monthly fee, and the check clearing rate of \$0.05 per transaction and \$9.95 monthly fee, to be expended from the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to sign all pertinent documents.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No amendment to agreements submitted.

C. AWARD OF CONTRACTS

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Recreation Masters, Inc. for the Outdoor Fitness Equipment & Installation at Carmel Valley Middle School and Oak Crest Middle School project B2008-15, for an amount of \$55,000.00, to be expended from the General Fund/Restricted 06-00.
2. Urban Tree Care, Inc. for the Tree Maintenance, Trimming, & Removal at District Locations unit cost contract B2008-13, during the period May 1, 2008 through April 30, 2009, with options to renew two additional one-year periods, at the unit prices listed on the attachment, to be expended from the fund to which the project is charged.

D. APPROVAL OF CHANGE ORDERS

No change orders submitted.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

No construction projects submitted.

F. ADOPTION OF RESOLUTION / TAX & REVENUE ANTICIPATION NOTES (TRAN) FOR 2008-09

Adopt the attached resolution for Tax and Revenue Anticipation Notes (TRAN) for fiscal year 2008-09.

G. AUTHORIZATION TO OPEN CHECKING ACCOUNT / TRANSPORTATION DEPARTMENT / CREDIT CARD SERVICES

Authorize the opening of a checking account for the Transportation Department to accept credit card payments for transportation fees.

H. ADOPTION OF RESOLUTION / AUTHORIZED AGENT TO SIGN SCHOOL ORDERS

Adopt the attached resolution designating Terry King or David R. Bevilaqua or Stephen G. Ma to sign school orders (commercial warrants), effective April 18, 2008 through June 30, 2008.

I. ADOPTION OF RESOLUTION / TERMINATION OF RETIREMENT PLAN

Adopt the attached resolution Terminating the Profit Sharing Retirement Plan, effective April 18, 2008.

J. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

DISCUSSION / ACTION ITEMS..... (AGENDA ITEMS 16 - 22)

- 16. APPROVAL OF PROPOSED BOARD POLICY REVISIONS, #1330/AR-1, "COMMUNITY RELATIONS, PUBLIC USE OF DISTRICT FACILITIES" AND DELETION OF #1330/AR-2 & AR-3, "USE FEE SCHEDULE"

It was moved by Linda Friedman, seconded by Joyce Dalessandro, to approve proposed Board Policy Revisions, #1330/AR-1 and *delete* #1330/AR-2 & AR-3, as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

- 17. APPROVAL OF NEW BOARD POLICY PROPOSAL, CLASS DESCRIPTION, #4216.3-09.3, "DIRECTOR OF STUDENT INFORMATION SERVICES", AND PROPOSED ALLOCATION ON MANAGEMENT SALARY SCHEDULE, AS SHOWN IN THE ATTACHED SUPPLEMENT.

It was moved by Joyce Dalessandro, seconded by Deanna Rich, to approve New Board Policy #4216.3-09.3, Class Description, and Proposed Allocation on Management Salary Schedule, as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

- 18. APPROVAL OF NEW BOARD POLICY PROPOSAL, CLASS DESCRIPTION, #4216.3-03.3, "DIRECTOR OF PLANNING AND FINANCIAL MANAGEMENT", AND PROPOSED ALLOCATION ON MANAGEMENT SALARY SCHEDULE, AS SHOWN IN THE ATTACHED SUPPLEMENT.

It was moved by Linda Friedman, seconded by Deanna Rich, to approve New Board Policy #4216.3-03.3, Class Description, and Proposed Allocation on Management Salary Schedule, as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

- 19. APPROVAL OF LEGISLATIVE ACTION NETWORK PLATFORM, 2008, AS SHOWN IN THE ATTACHED SUPPLEMENT.

It was moved by Joyce Dalessandro, seconded by Linda Friedman, to approve the Legislative Action Network Platform, 2008, as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

- 20. APPROVAL OF RESOLUTION DESIGNATING MAY 14, 2008, AS DAY OF THE TEACHER, AS SHOWN IN THE ATTACHED SUPPLEMENT.

It was moved by Meredith Adams, seconded by Chloe Deis-Groff, to approve *Day of the Teacher* Resolution as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

21. COMMUNITY FACILITIES DISTRICT NO. 94-2 / ANNEXATION NO. 2 / ADOPTION OF RESOLUTION OF ANNEXATION (Annexation of certain portions of La Costa Oaks / Real Estate Collateral Management Co. – Carlsbad)
- a) Public Hearing – A Public Hearing was opened and closed by President Hergesheimer. There were no comments from the public.
 - b) It was moved by Ms. Rich, seconded by Ms. Friedman, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 94-2. **Motion carried.** (4 ayes; 0 nays; 1 absent).
22. APPROVAL OF RESOLUTION OF LAYOFF AND/OR REDUCTIONS IN ASSIGNMENT, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- It was moved by Joyce Dalessandro, seconded by Deanna Rich, to approve the attached Resolution of Layoff, as presented. **Motion carried.** (4 ayes; 0 nays; 1 absent).

INFORMATION ITEMS..... (AGENDA ITEMS 23 - 33)

23. Business Services Update Steve Ma, Associate Superintendent
 Mr. Ma reported on the status of a funding application process for a new performing arts center at San Dieguito Academy. More information will follow.
 Mr. Ma and Mr. Schmitt met with four parents who are interested in funding the construction of a swimming pool at one of the school sites. Further consideration would include review of state guidelines and ensuring that all district safety requirements are met. More information will follow.
24. Labor Compliance Program Annual Report 2008, Reporting Period March 1, 2007 through February 29, 2008
 Mr. Ma presented the Board with an annual report of activities in this program, as required by the rules and regulations of the Labor Compliance Program.
25. Educational Services Update Rick Schmitt, Associate Superintendent
 Mr. Schmitt updated the Board on the status of this year’s high school selection process, and announced that all students, grades eight through eleven, were able to enroll in their first school of choice, including all students placed on a wait list after the lottery drawings for Canyon Crest and San Dieguito Academies.
 Mr. Schmitt also reported on a recent strategic planning committee meeting and future plans and approaches to focus on student achievement.
26. Review of Math Textbook Adoption Rick Schmitt, Associate Superintendent
 This item was presented for first reading and will be resubmitted for Board approval on May 1, 2008.
27. Work Experience Plan Application Rick Schmitt, Associate Superintendent
 This item was presented for first reading and will be resubmitted for Board approval on May 1, 2008.

- 28. Human Resources Update.....Terry King, Associate Superintendent
 Ms. King announced the promotion of Mr. Rick Ayala, from assistant principal to principal of a continuation high school and the selection of Assistant Principal Desiree Manuel as a Fulbright scholar who will be going to Argentina this summer. She also announced the dates of the upcoming Employee Recognition event and the BTSA Colloquium in May.
- 29. PUBLIC COMMENTS (Agenda Item 29)
 There were no public comments presented at this meeting.
- 30. Future Agenda Items (Agenda Item 30)
 Ms. Rich requested a letter be written to Councilman Scott Peters expressing the district's gratitude for his support and assistance with several district improvements, including lowering the speed limit in a very busy area near our schools.
- 31. Adjournment to Closed Session (Agenda Item 31)
 The Board of Trustees adjourned to Closed Session at 7:28 PM.
- 32. Report out of Closed Session (Agenda Item 32)
 There was nothing further to report out of Closed Session.
- 33. Adjournment of Meeting (Agenda Item 33)
 There being no further business, the meeting was adjourned at 8:30 PM.

 Linda Friedman, Clerk

_____/_____/_____
 Date

 Terry King, Interim Superintendent

_____/_____/_____
 Date