

# San Dieguito

Union High School District

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**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, NOVEMBER 8, 2007

**SDUHS DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS..... (ITEMS 1 – 6)**

1. Call to Order / Public Comments..... (Item 1)  
There were no comments from the public presented.
2. **CLOSED SESSION** .....(Item 2)  
President Deanna Rich called the meeting to order at 6:00 PM to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small Board room to discuss:
  - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
  - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
  - C. Consideration and/or deliberation of student discipline matters (1 case)
  - D. Conference with legal counsel to discuss current or potential litigation (1 case)

**REGULAR MEETING / OPEN SESSION**

Members in Attendance

All Board of Trustees members were in attendance. Student Advisory Members present were Meredith Adams, La Costa Canyon; Caylee Falvo, Sunset; Kiran Natarajan, Torrey Pines; and Hilary Ross, San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
Eric Dill, Executive Director, Risk Management  
Steve Levy, Coordinator, Pupil Services  
Becky Banning, Executive Assistant / Recording Secretary

- 3. **Reconvene / Call to Order** ..... (Item 3)  
 President Deanna Rich called the meeting of the Board of Trustees to order at 6:30 PM.
- 4. Salute to Flag ..... (Item 4)  
 Ms. Beth Hergesheimer led the salute to the flag.
- 5. Report Out of Closed Session..... (Item 5)  
 Ms. Rich reported that during closed session, it was recommended to approve the stipulated expulsion of student number 527179. **Motion unanimously carried.**
- 6. Approval of Minutes ..... (Item 6)  
 It was moved by Ms. Groth and seconded by Ms. Hergesheimer that the Minutes of the October 16<sup>th</sup> and 30<sup>th</sup> Special Board Meetings, and the Regular Board Meeting of October 18<sup>th</sup>, 2007 be approved. **Motion unanimously carried.**

**NON-ACTION ITEMS** .....(ITEMS 7 - 10)

- 7. Student Board Member Reports ..... (Item 7)  
 Meredith Adams was sworn in as new Student Advisory Board Member representing La Costa Canyon High School. All students present reported on current events and pending activities at their respective schools.
- 8. Board Member Reports ..... (Item 8)  
 Ms. Dalessandro attended the WASC site visit at Torrey Pines; a Special Board Meeting with Leadership Associates; and Sunset High’s Back-to-School Night.  
 Ms. Friedman gave an update on a City of Encinitas meeting she attended with Mr. Ma regarding the recent wildfire emergency situation. Other events attended were the Torrey Pines WASC visit and Sunset’s Back-to-School Night.  
 Ms. Groth attended a Legislative Strategic Team meeting at the County Office, led by Mr. Kevin Gordon.  
 Ms. Hergesheimer attended the Torrey Pines WASC visit; Sunset’s Back-to-School Night; a Regional LAN meeting with other area superintendents, Board and community members; and made a site visit to La Costa Canyon after the wildfires.  
 Ms. Rich commended district staff for their efforts and organization during the wildfire emergency situation. She expressed appreciation for the way decisions were made, the expediency of the phone emergency calling system to families and employees, and the exceptional clean-up work done by district maintenance staff.
- 9. Superintendent’s Reports, Briefings and Legislative Updates ..... (Item 9)  
 Dr. Lynch addressed the wildfire emergency situation stating it was a team effort both locally and county-wide. Superintendent of Schools, Dr. Randy Ward, conducted daily county-wide conference calls with all superintendents who then relayed pertinent information to their district staff and communities.  
 Dr. Lynch also met with Foundation Presidents; updated the Board on recent state budget issues; visited Torrey Pines during the WASC process and commended Principal Brett Killeen for its successful outcome; and reminded Trustees of the upcoming CSBA conference as well as other pending calendar events and activities.
- 10. Department / School Updates ..... (No updates presented)

**CONSENT AGENDA ITEMS.....(ITEMS 11 – 15)**

It was moved by Ms. Hergesheimer and seconded by Ms. Friedman, that all Consent Agenda Items listed below be approved as written. **Motion unanimously carried.**

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS SHOWN IN THE ATTACHED SUPPLEMENT.
- B. APPROVAL /RATIFICATION OF FIELD TRIP REQUESTS, AS SHOWN IN THE ATTACHED SUPPLEMENT.

**12. HUMAN RESOURCES**

- A. ACCEPTANCE OF PERSONNEL REPORTS  
Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
  - 1. Approval of Certificated Personnel Report, as shown in the attached supplement.
  - 2. Approval of Classified Personnel Report, as shown in the attached supplement.

**13. EDUCATIONAL SERVICES (NO CONSENT AGENDA ITEMS SUBMITTED)**

**14. PUPIL SERVICES**

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL/NON-PUBLIC AGENCY CONTRACTS  
Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:
  - 1. Griffiths Center for Children, during the period August 1, 2007 through June 30, 2008.

**15. BUSINESS**

- A. APPROVAL / RATIFICATION OF AGREEMENTS  
Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:
  - 1. Carolyn Perino to provide consulting and facilitating services for the District Strategic Plan and the GATE Program, during the period September 26, 2007 through July 31, 2008, for an amount not to exceed \$8,000.00, to be expended from the General Fund 03-00.
  - 2. Nowell and Associates to provide reclaimed water conversion consulting services, during the period October 10, 2007 through November 30, 2007, for an amount not to exceed \$10,790.00, to be expended from Mello Roos Funds.
  - 3. Carmel Valley Recreation Center for lease of facilities for Carmel Valley Middle School off campus PE classes, during the period September 4, 2007 through December 19, 2007, for an amount not to exceed \$1,287.00, to be expended from the General Fund 03-00.
  - 4. Cathedral Catholic High School for lease of facilities for Torrey Pines High School water polo PE classes, during the period October 15, 2007 through May 30, 2008, for an amount not to exceed \$2,970.00, to be paid for by the Torrey Pines High School Foundation.
  - 5. Leadership Associates to conduct a superintendent search, during the period October 17, 2007 through completion of the search, for an amount not to exceed \$28,950.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS  
No amendments to agreements submitted.

C. AWARD OF CONTRACTS  
No award of contracts submitted.

D. APPROVAL OF CHANGE ORDERS  
No change orders submitted.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS  
No construction projects submitted.

- F. APPROVAL OF BUSINESS REPORTS
1. Purchase Orders
  2. Instant Money
  3. Membership Listing

**DISCUSSION / ACTION ITEMS ..... (Items 16- 19)**

16. COMMUNITY FACILITIES DISTRICT NO 95-2 / ANNEXATION NO.13 / ADOPTION OF RESOLUTION OF ANNEXATION (QUAIL POINTE / A 12-LOT SINGLE FAMILY HOME SUBDIVISION / BARRATT AMERICAN – ENCINITAS)

A. Public Hearing

B. It was moved by Ms. Dalessandro, seconded by Ms. Friedman, to adopt the attached Resolution of the Board of Trustees of the San Dieguito Union High School District Acting as the Legislative Body of the San Dieguito Union High School District Community Facilities District No. 95-2. **Motion unanimously carried.**

17. ADOPTION OF RESOLUTION TO ESTABLISH THE PUPIL TRANSPORTATION EQUIPMENT FUND

It was moved by Ms. Friedman, seconded by Ms. Dalessandro, to adopt the Resolution to Establish the Pupil Transportation Equipment Fund, as presented. **Motion unanimously carried.**

18. APPROVAL OF TENTATIVE AGREEMENT WITH SAN DIEGUITO FACULTY ASSOCIATION

Approval of the Tentative Agreement with SDFFA for a three-year contract for the period of July 1, 2007 through June 30, 2010, as shown in the attached summary, including addendum item #18B, Classified.

It was moved by Ms. Dalessandro, seconded by Ms. Friedman, that the Tentative Agreement with SDFFA for a three-year contract for the period of July 1, 2007 through June 30, 2010 be approved as presented, including addendum item #18B, Classified Staff. **Motion unanimously carried.**

19. APPROVAL OF PROPOSED SALARY INCREASES FOR NON-REPRESENTED GROUPS AND SUPERINTENDENTS ..... (Items 19A and 19B)

It was moved by Ms. Hergesheimer, seconded by Hilary Ross, that the proposed salary increases for non-represented groups and superintendents be approved as shown. **Motion unanimously carried.**

**INFORMATION ITEMS.....(Items 20 - 32)**

- 20. Business Services Update / TP VPAC Update .....Steve Ma, Associate Superintendent  
Mr. Ma gave an update on the status of the Visual Performing Arts Center for Torrey Pines, including updates about a current meeting (October 10<sup>th</sup>) with the planning committee. He also addressed pending processes that include the development of a working model and elevations. More updates will follow.
- 21. Educational Services Update .....Rick Schmitt, Associate Superintendent  
Mr. Schmitt addressed changes to the district's READI program, a program designed to help students struggling with drug and / or alcohol abuse. Changes include new procedures for drug testing, which include improved communication and follow-up with family members.
- 22. Human Resources Update ..... Terry King, Associate Superintendent  
Ms. King informed the Board that Denise Levine, Executive Director of Pupil Services, has announced her decision to retire. Special Ed Coordinator Bruce Cochrane will be replacing her, and, Cara Schukoske, Assistant Principal at Earl Warren Middle School, will replace Mr. Cochrane. The vacant Assistant Principal position at Earl Warren will be posted and advertised.
- 23. Board Policy Revision Proposal, First Read, #1220 & 1220/AR-1, *Community Relations, Citizen Advisory Committees*, as shown in the attached supplements.  
This item was presented as first read only and will be resubmitted for approval at the meeting of December 13, 2007.
- 24. Board Policy Revision Proposal, First Read, #6200 & 6200/AR-1, *High School Graduation Requirements*, as shown in the attached supplements.  
This item was presented as first read only and will be resubmitted for approval at the meeting of December 13, 2007.
- 25. Date of Organizational Meeting of Governing Board ..... (Item 26)  
Confirmation of Thursday, December 13, 2007 at 6:30 PM, as the date and time for the annual Organizational Meeting, in accordance to Ed Code sections 35143 and 72000(c)(2)  
The Board confirmed December 13, 2007, as the official date of the Organizational Meeting of the Governing Board.
- 26. Proposed Dates for 2008 Board Meetings ..... (Item 27)  
Review of proposed dates for 2008 Board Meetings, in accordance to Ed Code Sections 35143 and 72000(c)(2)  
This item was presented as first read only and will be resubmitted for approval at the meeting of December 13, 2007.
- 27. Review of CSBA Delegate Assembly Nomination Materials ..... (Item 28)  
Review CSBA Delegate Assembly Nomination Procedures for 2008  
This item was presented as first read only and will be resubmitted for motion at the meeting of December 13, 2007.
- 28. Public Comments ..... (Item 29)  
There were no public comments presented at this meeting.
- 29. Future Agenda Items ..... (Item 30)  
Dr. Lynch announced a tentative presentation scheduled for January regarding charter schools.

- 30. Adjournment to Closed Session ..... (Item 31)  
There were no further items to discuss in Closed Session.
- 31. Report out of Closed Session ..... (Item 32)  
There was no report out of Closed Session.
- 32. Adjournment of Meeting ..... (Item 33)  
There being no further business, the meeting was adjourned at 7:30 PM.

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Joyce Dalessandro, Clerk

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Date

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Peggy Lynch, Ed.D., Superintendent / Secretary

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Date