

# San Dieguito

Union High School District

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**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, OCTOBER 4, 2007

**SDUHSD DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments..... (Agenda Item 1)  
There were no comments from the public presented.

**2. CLOSED SESSION .....(Agenda Item 2)**

President Deanna Rich called the meeting to order at 6:00 PM on Thursday, October 4, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:

- A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

**REGULAR MEETING / OPEN SESSION**

Members in Attendance

All Board of Trustees members were in attendance.

Student Advisory Members present were Meredith Adams, La Costa Canyon; Caylee Falvo, Sunset High; Kelly Kean, Canyon Crest Academy; Kiran Natarajan, Torrey Pines; and Hilary Ross, San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
David Jaffe, Executive Director, Curriculum and Instruction  
Becky Banning, Recording Secretary

**3. Reconvene / Call to Order ..... (Agenda Item 3)**

The regular meeting of the Board of Trustees was called to order at 6:39 PM by President Deanna Rich.

**4. Salute to Flag .....(Agenda Item 4)**  
Hilary Ross of San Dieguito Academy led the salute to the flag.

**5. Report Out of Closed Session.....(Agenda Item 5)**  
There was no report out of Closed Session.

**6. Approval of Minutes .....(Agenda Item 6)**  
It was moved by Ms. Dalessandro, seconded by Ms. Hergesheimer, that Minutes of the Special Board Meeting and Regular Board Meeting of September 20, 2007, be approved.  
***Motion unanimously carried.***

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. Student Board Member Reports .....(Agenda Item 7)**  
All students reported on current events and pending activities at their respective schools.

**8. Board Member Reports.....(Agenda Item 8)**  
Ms. Friedman reported attending Back to School Nights at Torrey Pines, La Costa Canyon and Carmel Valley Middle School; attended an Encinitas Liaison Meeting where participants were informed about future plans by the Encinitas Union School District to build a preschool. Ms. Dalessandro, Ms. Hergesheimer and Ms. Groth also reported attending the various Back-to-School Night events as mentioned above.  
Additionally, Ms. Dalessandro and Ms. Rich attended a dedication ceremony of the Ocean Air School, a new school recently opened in the Del Mar Union School District.  
All Board members also attended a pizza party earlier that same evening sponsored by the San Dieguito Faculty Association.

**9. Superintendent’s Reports, Briefings and Legislative Updates .....(Agenda Item 9)**  
Dr. Lynch reminded the Board of an upcoming press conference sponsored by the Achievement Gap Task Force at the County Office of Education, stating that Mr. Rick Schmitt would attend on her behalf as she would be unable to attend.  
Dr. Lynch also gave calendar updates on pending events and reminded the Board of other upcoming district and community activities.

**10. Assessment Report Update, David Jaffe .....(Agenda Item 10)**  
Mr. David Jaffe, Executive Director of Curriculum and Instruction, gave an update on Assessment Test Results for the district. He presented API score comparisons both, among neighboring school districts as well as within the district, from 2005 through 2007. Mr. Jaffe addressed annual measurable objectives and yearly progress from 2004 through 2007. He also addressed the district’s challenge to continue to provide support classes to those students that struggle and explained ways by which this challenge is being addressed. He stated that a primary effort involves ongoing communication and support from middle and elementary feeder schools that addresses these needs through early intervention and the availability of testing data provided through the district’s AERIES system. More updates will follow.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 15)**

It was moved by Ms. Friedman, seconded by Ms. Hergesheimer, that all Consent Agenda Items listed below be approved as written. ***Motion unanimously carried.***

**11. SUPERINTENDENT**

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS PRESENTED.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS PRESENTED.

**12. HUMAN RESOURCES**

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as presented.
2. Approval of Classified Personnel Report, as presented.

**13. EDUCATIONAL SERVICES (NO ITEMS SUBMITTED)**

**14. PUPIL SERVICES**

A. APPROVAL/RATIFICATION OF NON-PUBLIC AGENCY CONTRACTS

Approve entering into the following non-public school/non-public agency master contracts, to be funded by the General Fund/Restricted 06-00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents pertaining to this contract, contingent upon receipt of the signed documents and verification of insurance coverage:

1. San Diego Center for Vision Care, during the period July 1, 2007 through June 30, 2008.

B. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. The Regents of the University of California on Behalf of the UCSD Abraham Ratner Children's Eye Center to assign Dr. David B. Granet to provide developmental vision assessments and/or direct treatments for special education students, during the period September 4, 2007 through June 30, 2008, for an amount not to exceed \$2,000.00, to be expended from the General Fund/Restricted 06-00.
2. Jeffrey S. Owen, Clinical Psychologist, to provide neuropsychological assessments and consultation, during the period September 1, 2007 through June 30, 2008, at the rate of \$150.00 per hour for psychoeducational consultation, non-public agency counseling, psychotherapy, or psychodiagnostics, and \$200.00 per hour for first level forensic consultation and \$300.00 per hour for second level forensic consultation, to be expended from the General Fund/Restricted 06-00.
3. Total Vision Care to provide developmental optometry services for special education students, during the period September 20, 2007 through June 30, 2008, at the rate of \$100.00 per vision therapy session, \$135.00 per progress evaluation, \$185.00 per visual efficiency evaluation, and \$225.00 per visual processing evaluation, to be expended from the General Fund/Restricted 06-00.
4. West Shield Adolescent Services to provide transporting/escorting services for special education students at risk to residential facilities, during the period July 1, 2007 through June

30, 2008, at the rate of \$81.00 per hour, to be expended from the General Fund/Restricted 06-00.

5. Amy Moss, MA, OTR/L to provide occupational therapy and interactive metronome therapy assessments, during the period August 1, 2007 through June 30, 2008, at the rate of \$75.00 per hour for therapy and \$150.00 per evaluation/assessment report, to be expended from the General Fund/Restricted 06-00.

## 15. BUSINESS

### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Peggy Lynch to execute the agreements:

1. Sowards and Brown Engineering to prepare the map for annexation number 13 to Community Facilities District No. 95-2, during the period September 13, 2007 through October 31, 2007, for an amount not to exceed \$3,200.00, to be expended from Mello Roos funds subject to reimbursement from the developer.
2. The Regents of the University of California for lease of facilities at the University of California, San Diego, for the Torrey Pines High School Boys Waterpolo practice and games, during the period August 13, 2007 through November 6, 2007, for an amount not to exceed \$5,444.40, to be expended from the Torrey Pines High School Foundation.
3. St. Peter's Episcopal Church for lease of facilities for the San Dieguito Adult Education Life Story Writing class, during the period September 4, 2007 through June 13, 2008, for an amount not to exceed \$800.00, to be expended from Adult Education Fund 11-00.
4. Encinitas Community Center for lease of facilities for Adult Education classes, during the period September 4, 2007 through November 1, 2007, for an estimated amount of \$2,480.00, to be expended from the Adult Education Fund 11-00.

### B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

No items submitted.

### C. AWARD OF CONTRACTS

No items submitted.

### D. APPROVAL OF CHANGE ORDERS

Approve Change Orders to the following projects, and authorize Eric R. Dill or Stephen G. Ma to execute the change orders:

1. Change Order No. 1 - Refurbish Bldg. B Restrooms at Torrey Pines High School project B2007-17, contract entered into with Blair Rasmussen Construction, increasing the contract time by 36 calendar days and decreasing the contract amount by \$3,000.00.
2. Change Order No. 2 - Relocate Textbook Room at Torrey Pines High School project B2007-18, contract entered into with Blair Rasmussen Construction, increasing the contract time by 36 calendar days and increasing the contract amount by \$1,060.00, to be expended from the Capital Facilities Fund 25-19.
3. Change Order No. 1 - Science Classroom Conversion at Oak Crest Middle School project B2007-19, contract entered into with Blair Rasmussen Construction, increasing the contract time by 36 calendar days and decreasing the contract amount by \$676.58.

4. Change Order No. 2 - Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, contract entered into with Blair Rasmussen Construction, increasing the contract time by 36 calendar days.
5. Change Order No. 1 - Campus Painting at San Dieguito Academy project B2007-15, contract entered into with Mear Construction, Inc., increasing the contract time by 41 calendar days and increasing the contract amount by \$2,600.00, to be expended from the Deferred Maintenance Fund 14-00.
6. Change Order No. 1 – Relocate Modular Buildings from La Costa Canyon High School to San Dieguito Academy project B2007-29, contract entered into with Bonsall Construction Services, increasing the contract time by 70 calendar days and decreasing the contract amount by \$5,000.00.
7. Change Order No. 1 – Relocatable Classrooms for the San Dieguito Adult School project B2007-08, contract entered into with Modular Structures International, Inc., increasing the contract time by 123 calendar days.
8. Change Order No. 2 - Torrey Pines High School Bldg. B West A/C Retrofit & ECMS and Bldg. E A/C Installation – Phase II project B2006-11, contract entered into with Siemens Building Technologies, Inc., increasing the contract time by 36 calendar days.

E. ACCEPTANCE OF CONSTRUCTION PROJECTS

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. Refurbish Bldg. B Restrooms at Torrey Pines High School project B2007-17, contract entered into with Blair Rasmussen Construction.
2. Relocate Textbook Room at Torrey Pines High School project B2007-18, contract entered into with Blair Rasmussen Construction.
3. Science Classroom Conversion at Oak Crest Middle School project B2007-19, contract entered into with Blair Rasmussen Construction.
4. Computer Lab & Art Classroom Conversions at Earl Warren Middle School project B2007-20, contract entered into with Blair Rasmussen Construction.
5. Campus Painting at San Dieguito Academy project B2007-15, contract entered into with Mear Construction, Inc.
6. Relocate Modular Buildings from La Costa Canyon High School to San Dieguito Academy project B2007-29, contract entered into with Bonsall Construction Services.
7. Relocatable Classrooms for the San Dieguito Adult School project B2007-08, contract entered into with Modular Structures International, Inc.
8. Torrey Pines High School Bldg. B West A/C Retrofit & ECMS and Bldg. E A/C Installation – Phase II project B2006-11, contract entered into with Siemens Building Technologies, Inc.

F. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

**DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 – 17)**

16. ADOPTION OF RESOLUTION OF INTENTION / COMMUNITY FACILITIES DISTRICT 95-2 No. 13 / ANNEXATION OF PROPERTY / QUAIL POINTE / A 12-LOT SINGLE FAMILY HOME SUBDIVISION / BARRATT AMERICAN – ENCINITAS

Moved by Ms. Dalessandro, seconded by Ms. Friedman, to adopt the attached Resolution of Intention to Annex Territory to the San Dieguito Union High School District Community Facilities District No. 95-2, Authorizing the Levy of a Special Tax and Calling an Election. **Motion unanimously carried.**

17. ADOPTION OF RESOLUTION EXPRESSING COMMITMENT TO ACHIEVEMENT GAP TASK FORCE MISSION

Moved by Ms. Groth, seconded by Ms. Hergesheimer, to adopt the attached Resolution expressing commitment to Achievement Gap Task Force Mission to accelerate learning. **Motion unanimously carried.**

**INFORMATION ITEMS.....(AGENDA ITEMS 18 - 25)**

18. Business Services Update .....Steve Ma, Associate Superintendent

Mr. Ma updated the Board of Trustees on the status of the transportation contract with Carlsbad Unified. He addressed expressed concerns about the lack of suitable space for CCA's graduation ceremony, stating that plans to resolve this were now being considered.

Mr. Ma also reported that the pending contract with Pepsi Bottling Company had been revised to include a reduction in the price of bottled water, as proposed in a former meeting.

Educational Services Update .....Rick Schmitt, Associate Superintendent

19. Mr. Schmitt addressed issues regarding off-campus classes and related policies. He provided a hand-out listing ten pertinent questions and ideas, stating that requests for off-campus classes are increasing in demand. More updates about this topic will follow.

Mr. Schmitt also reported attending the first of a two-session Strategic Plan Committee Meeting at Del Mar School District where foreign language curriculum needs were discussed.

20. Human Resources Update ..... Terry King, Associate Superintendent

Ms. King announced that the recent flu shot clinic, free to all district employees and their dependents, was a success and many employees took advantage of the opportunity. She also reported that health benefit premium renewals were now in and that premium increases for this district appeared to be modest in comparison to other districts.

21. Public Comments ..... (Agenda Item 21)

There were no public comments presented at this meeting.

22. Future Agenda Items ..... (Agenda Item 22)

Mrs. Groth announced that proposals submitted by several Superintendent Search Firms had been received and reviewed, and a recommendation to interview three of these search firms was made. It was unanimously decided to schedule a Special Board Meeting for Tuesday, October 16, 2007, at 1:30 PM, in the Large Board Room.

23. Adjournment to Closed Session ..... (Agenda Item 23)

There were no further items to discuss in Closed Session.

24. Report out of Closed Session ..... (Agenda Item 24)

There was no report out of Closed Session.

25. Adjournment of Meeting ..... (Agenda Item 25)

There being no further business, the meeting was adjourned at 7:59 PM.

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Joyce Dalessandro, Clerk

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Date

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Peggy Lynch, Ed.D., Superintendent / Secretary

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Date