

MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR BOARD MEETING

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THURSDAY, JUNE 19, 2008

710 ENCINITAS BLVD
ENCINITAS, CA 92024

DISTRICT OFFICE
BOARD ROOM #101

PRELIMINARY FUNCTIONS..... (AGENDA ITEMS 1 - 6)

1. CALL TO ORDER; PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS(AGENDA ITEM 1)

President Hergesheimer called the meeting to order at 6:00 PM on Thursday, June 19, 2008, to receive public comments on the Closed Session agenda items. There were no public comments presented.

2. CLOSED SESSION (AGENDA ITEM 2)

The Board convened to Closed Session in the Small Board Room at 6:01 PM to discuss:

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline /release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Consideration and/or deliberation of student discipline matters (1 case)
- D. Conference with legal counsel to discuss current or potential litigation (1 case)

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board Members were in attendance.

Student Board Members in Attendance

Ilana Newman of Torrey Pines High School was in attendance.

Administrators Present

Terry King, Interim Superintendent
 Steve Ma, Associate Superintendent, Business
 Rick Schmitt, Associate Superintendent, Educational Services
 David Bevilaqua, Executive Director, Finance
 Barbara Gauthier, Ed.D., Principal, San Dieguito Academy
 Steve Levy, Director, Pupil Services
 Michael Taylor, Director, Finance
 Becky Banning, Recording Secretary

3. RECONVENE / CALL TO ORDER(AGENDA ITEM 3)

The regular meeting of the Board of Trustees was called to order at 6:42 PM by President Beth Hergesheimer.

4. SALUTE TO FLAG (AGENDA ITEM 4)

Ms. King led the salute to the flag.

5. REPORT OUT OF CLOSED SESSION..... (AGENDA ITEM 5)

The Board took action to approve the stipulated expulsion of Student #494056. **Motion unanimously carried.**

6. APPROVAL OF MINUTES (AGENDA ITEM 6)

It was moved by Deanna Rich, seconded by Joyce Dalessandro, that the Minutes of the Special Board Meeting of May 30th and the Regular Board Meeting of June 5th, 2008, be approved as written. **Motion unanimously carried.**

NON-ACTION ITEMS(AGENDA ITEMS 7 - 10)

7. STUDENT BOARD MEMBER REPORTS (AGENDA ITEM 7)

Students were not present due to summer break.

8. BOARD OF TRUSTEES UPDATES AND REPORTS (AGENDA ITEM 8)

Ms. Dalessandro attended the Regional LAN (Legislative Action Network) meeting featuring Executive Director, Scott Plotkin of California School Boards Association; retirement reception for former Del Mar Superintendent, Tom Bishop; promotion and graduation ceremonies for Canyon Crest Academy and La Costa Canyon High School.

Ms. Friedman attended promotion and graduation ceremonies for Diegueno Middle School and La Costa Canyon High School.

Ms. Groth attended Mr. Tom Bishop's retirement reception and the Regional LAN meeting hosted by Rancho Santa Fe School District.

Ms. Hergesheimer attended promotion and graduation ceremonies for Canyon Crest Academy, Oak Crest Middle School, and Torrey Pines High School.

Ms. Rich attended Canyon Crest Academy's first graduation and the promotion ceremony at Carmel Valley Middle School.

9. SUPERINTENDENT'S REPORTS, BRIEFINGS AND LEGISLATIVE UPDATES (AGENDA ITEM 9)

Interim Superintendent Ms. King attended Canyon Crest Academy's graduation and stated she received reports from all schools that ceremony events had gone well. Ms. King also attended the NCCSE (North Coastal Consortium for Special Education) Board of Governor's meeting on June 9th, where one of the highlights was a presentation by SDUHSD Pupil Services Executive Director, Mr. Bruce Cochrane, who has developed a plan for improving the Special Education Adult Transition Programs for all North County school districts. Two sites have been secured, one in Carlsbad, one in Sorrento Valley, as has public transportation for vocational access to students in the program. Mr. Cochrane will present a detailed report in August.

10. SCHOOL / DEPARTMENT UPDATES (AGENDA ITEM 10)

Dr. Gauthier began by thanking the Board for attending the graduation ceremony at San Dieguito Academy. Dr. Gauthier gave examples of progress in Academic Excellence, such as a Sheltered English class being offered for the first time in the fall, a new *College*

Application Seminar Course to assist students in applying to colleges, and the school's recent qualifying and receiving various grants. She also reported progress in the areas of Student Connection, Character and Staff Development, Integrated Technology, and Communication. The Board and Ms. King congratulated Dr. Gauthier on her accomplishments and presented her with a bouquet of flowers as she has announced her decision to accept a new management position with Escondido Union High School District effective this fall.

CONSENT AGENDA ITEMS (AGENDA ITEMS 11 – 15)

It was moved by Linda Friedman, seconded by Ilana Newman, that all consent agenda items listed below be approved as written. ***Motion unanimously carried.***

11. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS, AS PRESENTED.
- B. APPROVAL OF FIELD TRIP REQUESTS, AS PRESENTED.

12. HUMAN RESOURCES

- A. APPROVAL OF PERSONNEL REPORTS
Approve matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:
 - 1. Approval of Certificated and/or Classified Personnel Reports as shown in the attached supplement.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
No agreements submitted.

13. EDUCATIONAL SERVICES

- A. APPROVAL OF CONSOLIDATED APPLICATION, PART 1
 - 1. Approval of an annual two-part application for participating districts, which is required in order to receive federal and state categorical monies, as shown in the attached supplement.

14. PUPIL SERVICES

- A. APPROVAL/RATIFICATION OF NON-PUBLIC SCHOOL / NON-PUBLIC AGENCY CONTRACTS
No NPS/NPA contracts submitted.
- B. APPROVAL/RATIFICATION OF AGREEMENTS
Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:
 - 1. Carlsbad Unified School District to provide deaf and hard of hearing special circumstances instructional assistance for two San Dieguito Union High School District special education students, during the period July 1, 2007 through June 30, 2008, at the cost of \$28,761.00, to be expended from the General Fund/Restricted 06-00.
- C. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENT
Approve Interdistrict Transfer Agreement with Oceanside Unified School District and authorize Terry King, Interim Superintendent, to sign this agreement.

15. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Eric R. Dill, Stephen G. Ma, or Terry King to execute the agreements:

1. MTGL, Inc. to provide special DSA testing and inspection services for the Torrey Pines High School HVAC Upgrades, during the period June 20, 2008 through August 30, 2008, for an amount not to exceed \$2,050.00, to be expended from the Deferred Maintenance Fund 14-00.
2. Consulting & Inspection Services LLC to provide small project miscellaneous DSA inspection services, during the period July 1, 2008 through June 30, 2009, with a "not to exceed" written estimate of hours per project, at the rate of \$85.00 per hour, to be expended from the fund to which the project is charged.
3. Christy Chappell to provide Career Technical Education (CTE) marketing and promotion services, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$10,000.00, to be expended from the General Fund/Restricted 06-00.
4. Miller Brown & Dannis, a professional corporation, to provide general legal services as requested, during the period July 1, 2008 through June 30, 2009, for an amount not to exceed \$20,000.00, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve/ratify amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Hollandia Dairy, Inc. for dairy supplies, extending the contract period from July 1, 2008 through June 30, 2009, with no increases in the unit pricing, to be expended from the Cafeteria Fund 13-00.
2. All American Plastics & Packaging, for paper supplies, extending the contract period from July 1, 2008 through June 30, 2009, with increases in the unit pricing, as allowed in the contract, to be expended from the Cafeteria Fund 13-00.

C. AWARD OF CONTRACTS

No contracts submitted.

D. APPROVAL OF CONTRACT

Approve entering into a contract with Green Horizons Landscape & Maintenance, Inc. for Sod Installation – District Wide project B2008-22, for an amount of \$21,600.00, to be expended from the General Fund 03-00 and reimbursed by Facilities Use funds, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents.

E. APPROVAL TO ENTER INTO TERMINATION AGREEMENT

Approve entering into an agreement with Modtech Holdings, Inc. for payment of design work completed to date and the termination of La Costa Canyon High School Team Room Modular Building project B2008-08, for an amount of \$78,052.63, to be expended from Capital Facilities Fund 25-19 and Mello Roos funds, and authorize Eric R. Dill or Stephen G. Ma to execute the agreement.

F. APPROVAL OF CHANGE ORDERS / CANYON CREST ACADEMY

Approve Change Order Number 17 to the following bid packages for the Canyon Crest Academy project, to be expended from the State School Building Fund 35-00, and Other Building Fund 21-09, and authorize Eric R. Dill to execute the change order:

- 1. Package #25 (HVAC & fire protection) – Control Air Conditioning Corp., increasing the contract amount by \$161,000.00.

G. ACCEPTANCE OF CONSTRUCTION PROJECTS

No construction projects submitted.

H. AUTHORIZATION TO ADVERTISE FOR BIDS / APPROVE CONTRACTS AND AGREEMENTS

1. AUTHORIZATION TO ADVERTISE FOR BIDS

Authorize the Superintendent of Schools to direct the administration to advertise for any necessary bids, during the period July 1, 2008 through June 30, 2009.

2. AUTHORIZATION TO APPROVE CONTRACTS AND AGREEMENTS

Authorize the Superintendent of Schools or designee to approve entering into all contracts/agreements, during the period June 12, 2008 through August 31, 2008, and that the contracts/agreements be presented to the Board of Trustees for ratification at the next regularly scheduled meeting.

I. AUTHORIZED SIGNATURES / DEVELOPER FEES & AGREEMENTS

Authorize Ken Noah, Stephen G. Ma, and John Addleman to sign all documents pertaining to the collection of developer fees and/or agreements, effective July 1, 2008.

J. ADOPTION OF RESOLUTION AUTHORIZING SALE OF SURPLUS PERSONAL PROPERTY AND INSTRUCTIONAL SUPPLIES

Adopt the attached resolution authorizing the administration to sell surplus property on an as needed basis during the course of the 2008-09 fiscal year.

K. APPROVAL OF 2008-09 INSTRUCTIONAL CALENDAR / NORTH COAST ALTERNATIVE HIGH SCHOOL

Approve the 2008-09 Instructional Calendar for North Coast Alternative High School, as shown in the attached supplement.

L. APPROVAL OF BUSINESS REPORTS

- 1. Purchase Orders
- 2. Instant Money
- 3. Membership Listing

DISCUSSION / ACTION ITEMS.....(AGENDA ITEMS 16 - 20)

- 16. APPROVAL OF NEW PROPOSED BOARD POLICIES #S 4141, 4231, 4241.2, 4441.2, 4341.1, AND 4541, "EMPLOYEE COMPENSATION"

It was moved by Joyce Dalessandro, seconded by Barbara Groth, to approve the New Proposed Board Policies, "Employee Compensation", as presented. **Motion unanimously carried.**

17. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / GENERAL FUND & SPECIAL FUNDS

A. PUBLIC HEARING

B. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / GENERAL FUND

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve the 2008-09 Proposed General Fund Budget, as presented. **Motion unanimously carried.**

C. APPROVAL OF PROPOSED 2008-09 ANNUAL BUDGET / SPECIAL FUNDS

It was moved by Linda Friedman, seconded by Barbara Groth, to approve the 2008-09 Proposed Special Funds Budget, as presented. **Motion unanimously carried.**

18. ADOPTION OF RESOLUTION TO ESTABLISH THE OTHER POST EMPLOYMENT BENEFITS FUND

It was moved by Deanna Rich, seconded by Linda Friedman, to adopt the Resolution to Establish the Other Post Employment Benefits Fund, as presented. **Motion unanimously carried.**

19. APPROVAL OF A PERMANENT CASH TRANSFER FROM THE GENERAL FUND TO THE PUPIL TRANSPORTATION EQUIPMENT FUND

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve the permanent cash transfer from the General Fund to the Pupil Transportation Equipment Fund, as presented. **Motion unanimously carried.**

20. APPROVAL OF 2.84% SALARY INCREASE FOR CLASSIFIED AND NON-REPRESENTED EMPLOYEE GROUPS

It was moved by Barbara Groth, seconded by Joyce Dalessandro, to approve a salary increase of 2.84% for Classified and Non-Represented Groups, as proposed. **Motion unanimously carried.**

INFORMATION ITEMS(AGENDA ITEMS 21 - 31)

21. BUSINESS SERVICES UPDATE..... STEVE MA, ASSOCIATE SUPERINTENDENT

Mr. Ma reminded the Board of a Community Information Session scheduled for June 23, 2008, where an overview of the District Facilities Action Master Plan was to be presented. The meeting was announced through a mail-distributed flyer sent to community members and various city officials.

22. EDUCATIONAL SERVICES UPDATE..... RICK SCHMITT, ASSOCIATE SUPERINTENDENT

Mr. Schmitt gave an update on the collaboration between SDUHSD and Encinitas Union School District with math enrichment programs, which are intended to prepare students for easier transition into the middle school levels. Mr. Schmitt also gave an update on the status of summer school enrollment and the programs being offered.

23. 2007-08 ARTS AND MUSIC BLOCK GRANT REPORT

Mr. Schmitt gave the Board an overview report of an awarded grant benefiting the Music and Visual and Performing Arts programs in the district.

24. BOARD POLICY REVISION PROPOSAL, #1312.3, "UNIFORM COMPLAINT PROCEDURES", AND ADMINISTRATIVE REGULATION #1312.3/AR-1, ATTACHMENTS A, B AND C, (UNIFORM COMPLAINT FORM; NOTICE TO PARENTS / GUARDIANS; COMPLAINT RIGHTS; QUARTERLY UNIFORM COMPLAINT SUMMARY)

This item was presented for first reading and will be resubmitted to the Board for approval on July 17, 2008.

25. REVIEW OF 2008 GATE APPLICATION

This item was presented for first reading and will be resubmitted to the Board for approval on July 17, 2008.

26. HUMAN RESOURCES UPDATE TERRY KING, ASSOCIATE SUPERINTENDENT
 Ms. King announced that interviews for the counselor vacancy at La Costa Canyon High School had been held earlier that day and that interviews for the Assistant Principal and Principal vacancies were to follow shortly. Ms. King also informed the Board that the annual all-district office clean-up day would take place on the morning of June 25th, with lunch being provided immediately following.
27. PUBLIC COMMENTS..... (AGENDA ITEM 27)
 Mr. Joel Sharpe addressed the Board about the benefits of planning and developing a program that promotes and creates “green schools”. Mr. Sharpe asked the Board to consider creating written policy in the direction of saving energy.
 Ms. Michele Little spoke about student transportation challenges from Carlsbad to Canyon Crest Academy and asked the Board to consider public bus service and offer round table discussions in the future.
28. FUTURE AGENDA ITEMS (AGENDA ITEM 28)
 No future items were discussed.
29. ADJOURNMENT TO CLOSED SESSION..... (AGENDA ITEM 29)
 Closed Session was not required.
30. REPORT OUT OF CLOSED SESSION (AGENDA ITEM 30)
 There was nothing to report out of Closed Session.
31. ADJOURNMENT OF MEETING..... (AGENDA ITEM 31)
 There being no further business, the meeting was adjourned at 7:50 PM.

 Linda Friedman, Board Clerk

____ / ____ / ____
 Date

 Ken Noah, Superintendent

____ / ____ / ____
 Date