

# San Dieguito

Union High School District

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**Board of Trustees:**

Joyce Dalessandro  
Linda Friedman  
Barbara Groth  
Beth Hergesheimer  
Deanna Rich

**Superintendent:**

Peggy Lynch, Ed.D.

Canyon Crest Academy  
Carmel Valley MS  
Diegueno MS  
Earl Warren MS  
La Costa Canyon HS  
North Coast Alternative HS  
Oak Crest MS  
San Dieguito Adult Education  
San Dieguito HS Academy  
Sunset HS  
Torrey Pines HS

## SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, FEBRUARY 15, 2007

**SDUHSD DISTRICT OFFICE**

**BOARD RM 101**

**PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)**

1. Call to Order / Public Comments.....(Agenda Item 1)  
There were no comments from the public presented.

**2. CLOSED SESSION .....(Agenda Item 2)**

President Deanna Rich called the meeting to order at 6:00 PM on Thursday, February 15, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:

- A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
- B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8  
Agency Negotiators: Superintendent and Associate Superintendents  
Employee Organizations: San Dieguito Faculty Association / California School Employees Association
- C. Anticipated Litigation Issues and/or updates
- D. Student discipline matters
- E. Superintendent Mid-Year Evaluation

**REGULAR MEETING / OPEN SESSION**

**Members in Attendance**

All Board of Trustees members were in attendance.

Student Advisory Members present were: Kiran Natarajan of Torrey Pines High School and Kiko Kolb (filling in for Hilary Ross) of San Dieguito Academy.

Administrators Present

Peggy Lynch, Ed.D., Superintendent  
Terry King, Associate Superintendent, Human Resources  
Steve Ma, Associate Superintendent, Business  
Rick Schmitt, Associate Superintendent, Educational Services  
John Addleman, Facilities Planning Department  
Barbara Gauthier, Principal, San Dieguito Academy  
Becky Banning, Recording Secretary

**3. Reconvene / Call to Order ..... (Agenda Item 3)**

The regular meeting of the Board of Trustees was called to order at 6:31 PM by President Deanna Rich.

**4. Salute to Flag .....(Agenda Item 4)**

Torrey Pines student Kiran Natarajan led the salute to the flag.

**5. Report Out of Closed Session.....(Agenda Item 5)**

There was no report out of Closed Session.

**6. Approval of Minutes .....(Agenda Item 6)**

It was moved by Ms. Friedman and seconded by Ms. Dalessandro that the minutes of the February 1, 2007 Board Meeting be approved.

**Motion unanimously carried.**

**NON-ACTION ITEMS ..... (AGENDA ITEMS 7 - 10)**

**7. Student Board Member Reports .....(Agenda Item 7)**

Students Kiran Natarajan of Torrey Pines High School and Kiko Kolb of San Dieguito Academy reported on events and activities at their respective schools. Reported highlights included a recent leadership conference where ASB officers and coordinators from several districts met to discuss and compare the way ASB programs are run and to exchange ideas for improvement.

**8. Board Member Reports.....(Agenda Item 8)**

Ms. Barbara Groth informed the Board of some pending events, among them a meeting at San Diego County Office of Education featuring Mr. Kevin Gordon of California Association of School Business Officials (CASBO); a meeting in March with County Superintendent Dr. Randy Ward; and a Meet and Greet with Assemblyman Garrick.

Ms. Beth Hergesheimer reported on a recent play she attended at La Costa Canyon. She also reported on the success of the recent disaster drill at the same site, and said it was well organized.

Ms. Deanna Rich reported on her recent visit to Oak Crest Middle School and an upcoming "Open House" hosted by Congressman Brian Billbray.

- 9. Superintendent's Reports, Briefings and Legislative Updates .....(Agenda Item 9)  
 District Superintendent, Dr. Peggy Lynch, reported on future calendar events such as the upcoming presidents' holidays, a Strategic Planning Committee meeting, a LAN meeting and possible creation of a new Regional LAN Committee; a breakfast event at Mira Costa College in Oceanside; and a fund raising event for Canyon Crest Academy. She also commented on the recent realistic lock-down drill at La Costa Canyon and expressed appreciation of all staff involved in the organization of this drill.
  
- 10. Report to the Board on San Dieguito Academy, Barbara Gauthier, Principal ....(Agenda Item 10)  
 Principal Barbara Gauthier presented a report to the Board about San Dieguito Academy. She spoke about recent Academic Excellence achievements such as an increase in API scores and a recent AP test passing rate of 65% overall. The school's focus of staff development addresses innovative approaches to delivering methods of standards based instruction, including applications for grants (3 pending), evening tutorials, freshman mentoring program, WASC critical areas for follow-up, and the addition of a writing lab created by the English Department and funded by the school's foundation organization. She also spoke about student connection, character development, staff development and integrated technology, and improved home-to-school communication efforts, such as the the redesign of their Making a Choice Night announcement brochures, increased outreach to Alumni, monthly ELAC meetings that include ELAC groups from other district schools, and the distribution of information to families via the call system and the school website.  
  
 Principal Gauthier also spoke highly of her staff and how they were able to work as a strong support for students during the recent tragedy involving a student at their site. She also expressed her gratitude to the Board, the Superintendent and District Office staff for their support during this difficult time.

**CONSENT AGENDA ITEMS ..... (AGENDA ITEMS 11 – 14)**

It was moved by Ms. Linda Friedman and seconded by Ms. Barbara Groth that all Consent Agenda Items listed below be approved as written. **Motion unanimously carried.**

- 11. **SUPERINTENDENT** ..... (Agenda Items 11A – 11B)
  - A. Acceptance of Gifts and Donations
  - B. Approval of Field Trips
  
- 12. **HUMAN RESOURCES** ..... (Agenda Items 12A – 12B)
 

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

  - A. Approval of Certificated Personnel Report
  - B. Approval of Classified Personnel Report
  
- 13. **PUPIL PERSONNEL**
  - A. Approval / Ratification of Agreements
 

Approve/ratify entering into the following agreement and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

    1. Nancy E. Markel, Ph.D., A Professional Corporation, to provide neuropsychological assessments, during the period January 26, 2007 through June 30, 2007, at the hourly

rate of \$225.00 per hour, for a total amount not to exceed \$5,000.00, to be expended from the General Fund/Restricted 06-00.

#### 14. BUSINESS

##### A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve/ratify entering into the following agreements and authorize Deanna Rich, Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Carmel Valley Recreation Center for lease of facilities for the Carmel Valley Middle School Off Campus PE program, during the period March 27, 2007 through June 1, 2007, for an amount not to exceed \$1,082.25, to be expended from the General Fund 03-00.
2. University of Delaware for nutrition and dietetics program intern sponsorship with the San Dieguito Union High School District Nutrition Services Department, during the period January 1, 2007 through December 31, 2012, at no cost to the District.
3. Rebecca Heyl Communications to provide public relations and marketing services as directed by the District, during the period February 1, 2007 through January 31, 2008, at the hourly rate of \$117.00 per hour for the principal and \$95.00 per hour for associates, to be expended from the General Fund/Restricted 06-00.
4. Roesling Nakamura Terada Architects to provide design, contract document preparation, and construction administration support for the Refurbish Building B Restrooms at Torrey Pines High School project, during the period February 16, 2007 through December 31, 2007, for an estimated amount of \$14,400.00 plus reimbursable expenses, based on 12% of the construction budget of \$120,000.00, to be expended from the Deferred Maintenance Fund 14-00.
5. Roesling Nakamura Terada Architects to provide design, contract document preparation, and construction administration support for the Replace Roofing at Northeast Portion of Building B at Torrey Pines High School project, during the period February 16, 2007 through December 31, 2007, for an estimated amount of \$39,000.00 plus reimbursable expenses, based on 12% of the construction budget of \$325,000.00, to be expended from the Deferred Maintenance Fund 14-00.
6. Roesling Nakamura Terada Architects to provide design, contract document preparation, and construction administration support for the Computer Lab & Art Classroom Conversions at Earl Warren Middle School project, during the period February 16, 2007 through December 31, 2007, for an estimated amount of \$31,200.00 plus reimbursable expenses, based on 12% of the construction budget of \$260,000.00, to be expended from the Capital Facilities Fund 25-18 and 25-19 and Mello Roos Funds.
7. Roesling Nakamura Terada Architects to provide design, contract document preparation, and construction administration support for the Science Classroom Conversions at Oak Crest Middle School project, during the period February 16, 2007 through December 31, 2007, for an estimated amount of \$30,000.00 plus reimbursable expenses, based on 12% of the construction budget of \$250,000.00, to be expended from the Capital Facilities Fund 25-18 and 25-19 and Mello Roos Funds.
8. Best Best & Krieger LLP, Attorneys at Law, to provide legal services in the area of real property and facilities, during the period February 16, 2007 until mutually terminated by either party, for an amount not to exceed \$50,000.00, to be expended from Capital Facilities Fund 25-18 and/or 25-19 and/or Mello Roos funds.

9. Roesling Nakamura Terada Architects to provide design, contract document preparation, and construction administration support for the Relocate Textbook Room/Dance Studio at Torrey Pines High School project, during the period February 16, 2007 through December 31, 2007, for an estimated amount of \$48,000.00 plus reimbursable expenses, based on 12% of the construction budget of \$400,000.00, to be expended from the Capital Facilities Fund 25-18 and 25-19 and Mello Roos Funds.
10. Coastal Christian Community Center for lease of facilities for San Dieguito High School Academy AP testing, during the period May 7, 2007 through May 18, 2007, for an amount not to exceed \$2,000.00, to be expended from the General Fund 03-00.

**B. APPROVAL OF AGREEMENT**

Approve entering into agreement with County of San Diego Air Pollution Control District for grant funding for the Compressed Natural Gas Fueling Station Relocation project, during the period February 15, 2007 through February 14, 2010, to be expended from Capital Facilities Fund 25-19, and authorize Eric R. Dill or Stephen G. Ma to execute the agreement.

**C. APPROVAL OF AMENDMENT TO AGREEMENTS**

Approve the following amendment to agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. AT&T Global Services on Behalf of Pacific Bell Telephone DBA SBC California Now Referred to as AT&T California to provide increased bandwidth between the District and San Diego County Office of Education and other services, increasing the monthly charge by \$900.00 per month, to be expended from the General Fund 03-00.
2. Siemens Building Technologies, Inc. to provide additional work regarding mechanical, operational, and energy efficiency related improvements to Torrey Pines High School, as allowed in the energy service contract, to be performed upon receipt of a written notice to proceed from the District, increasing the total contract cost by \$526,449.00, to be expended from the Deferred Maintenance Fund 14-00.

**D. ACCEPTANCE OF CONSTRUCTION PROJECTS**

Accept the following construction projects as complete, pending the completion of a punch list, and authorize the administration to file a Notice of Completion with the County Recorders Office:

1. La Costa Canyon High School Synthetic Turf Field Surface project, contract entered into between Fieldturf USA, Inc. and La Costa Canyon High School Foundation for the benefit of the San Dieguito Union High School District.

**E. APPROVAL OF BUSINESS REPORTS**

1. Purchase Orders
2. Instant Money
3. Membership Listing

**DISCUSSION / ACTION ITEMS .....(Agenda Item 15)**

- 15. Management Salary Schedule Revision, Policy 4341.1..... (Agenda Item 15)  
It was moved by Ms. Linda Friedman and seconded by Ms. Barbara Groth to approve the Management Salary Schedule Revision, Policy 4341.1, as proposed.

**INFORMATION ITEMS.....(Agenda Items 16 - 24)**

- 16. Business Services Update – Steve Ma, Associate Superintendent  
Mr. Steve Ma reported on a zoning amendment issue and a pending City Council meeting.
- 17. Educational Services Update – Rick Schmitt, Associate Superintendent  
Mr. Rick Schmitt presented a hand out regarding SDUHSD Homework Policy Suggestions. He also spoke about High School Choice Nights and reported on the recent live registration website. He also reported that Earl Warren Middle School had redone their bell schedule to be more in sync with that of Carmel Valley Middle School’s schedule.
- 18. Human Resources Update – Terry King, Associate Superintendent  
No further updates were presented.
- 19. 2007 CSBA Delegate Assembly Election – Peggy Lynch, Superintendent  
Dr. Lynch explained deadlines for voting and a brief overview of potential candidates.
- 20. Public Comments  
No further comments by the public were presented at this meeting.
- 21. Future Agenda Items  
No further future agenda items were discussed.

**CLOSED SESSION (if required) .....(Agenda Items 22 - 23)**

- 22. Adjournment to Closed Session /Report from Closed Session..... (Agenda Items 22-23)  
No Closed Session was required, therefore no report was presented.

Adjournment of Meeting ..... (Agenda Item 24)  
There being no further business, the meeting was adjourned at 7:35 PM.

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Joyce Dalessandro, Clerk

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Date

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Peggy Lynch, Ed.D., Superintendent / Secretary

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Date