



**SAN DIEGUITO  
PUBLIC FACILITIES AUTHORITY  
BOARD OF DIRECTORS  
REGULAR MEETING**

**Board of Trustees**  
Michael Allman  
Kristin Gibson  
Melisse Mossy  
Maureen "Mo" Muir  
Katrina Young

**Superintendent**  
Robert A. Haley, Ed.D.

**TUESDAY, DECEMBER 15, 2020  
IMMEDIATELY FOLLOWING ADJOURNMENT  
OF THE SDUHSD REGULAR BOARD MEETING**

**Public participation will be remote and  
live-stream will be available @ [www.sduhsd.net](http://www.sduhsd.net).  
Earl Warren Middle School  
155 Stevens Avenue  
Solana Beach, CA 92075**

This meeting will be held in accordance with Executive Orders N-29-20 and N-33-20, and the County of San Diego Health and Human Services Order of the Health Officer and Emergency Regulations issued on October 10, 2020. A copy of each order is available online at [www.sduhsd.net](http://www.sduhsd.net) and posted at 710 Encinitas Boulevard, Encinitas, CA. The meeting will be live-streamed and video recorded. The public live-stream link will be posted online at [www.sduhsd.net](http://www.sduhsd.net) prior to the start of the meeting. Members of the Board of Directors will be permitted to participate virtually/telephonically.

Public comments for regular board meetings are restricted to action items only and to the public comment/non-agenda item on the agenda before the Board of Directors. Members of the public who wish to address the Board of Directors may do so by submitting a request using this [form](#). This form will be available beginning at 5:00 p.m., December 13, 2020, and will close at 5:00 p.m. on December 14, 2020. Public comment will be limited to two (2) minutes per speaker and a total of 20 minutes per item. If there are more than 10 requests for any action or the public comment/non-agenda item, there will be a random selection of speakers made prior to the meeting on December 15, 2020 that will be recorded. Speakers will be notified of selection in the afternoon prior to the start of the meeting. Written comments will be limited to 350 words (2,100 characters) or less. Comments will be shared with all directors and posted online with the agenda for the public to view.

Additional information and supporting documents that may be provided to the Board of Directors prior to the start of the meeting, if provided, will be posted on the website at [www.sduhsd.net](http://www.sduhsd.net).

## **AGENDA**

### **1. CALL TO ORDER**

- a. WELCOME
- b. APPROVAL OF AGENDA

### **2. ANNUAL ORGANIZATIONAL MEETING - *public comment, if any***

- a. ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON & SECRETARY
- b. APPOINTMENT OF TREASURER

### **3. APPROVAL OF MINUTES / DECEMBER 17, 2019 MEETING - *public comment, if any***

### **4. PUBLIC COMMENT – NON-AGENDA ITEMS (*See public comment process noted above.*)**

In accordance with the Brown Act, no discussion or action may be taken by the Board of Directors on non-agenda items; however, the Board may 1) acknowledge receipt of the information; 2) refer the matter to staff for further study; or 3) refer the matter to a future agenda.

### **5. ADJOURNMENT**



## MEETING PROTOCOL

### Board of Trustees

Michael Allman  
Kristin Gibson  
Melisse Mossy  
Maureen "Mo" Muir  
Katrina Young

### Superintendent

Robert A. Haley, Ed.D.

### **PUBLIC COMMENTS (See *public comment process noted above.*)**

Members of the public are entitled to comment on action items listed on the agenda for Board consideration or deliberation. At the discretion of the Board Chairperson, members of the public are entitled to speak on agenda items either immediately after the item is called or following background information provided related to the item. Members of the public are entitled to comment on an agenda item only once at any meeting. Although the Board Chairperson may seek additional information, participation in debate on any item before the Board shall be limited to the Board and staff. The Board Chairperson shall determine the order of speakers, when the Board Chairperson calls a member of the public, they are asked, but not required, to provide their name prior to making comments.

Members of the public are entitled to speak on matters within the jurisdiction of the Board, but not on the agenda during the public comment portion of the meeting. The Board Chairperson may acknowledge receipt of the information, refer to staff for further study, or refer the matter to a future agenda, but there shall be no discussion or action taken by the Board.

### **PUBLIC INSPECTION OF DOCUMENTS**

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, [www.sduhsd.net](http://www.sduhsd.net) and/or at the district office.

### **CELL PHONES / ELECTRONIC DEVICES**

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

Canyon Crest Academy • Carmel Valley MS • Diegueño MS • Earl Warren MS • La Costa Canyon HS  
Oak Crest MS • Pacific Trails MS • San Dieguito HS Academy • Sunset HS • Torrey Pines HS

# San Dieguito Public Facilities Authority

## INFORMATION REGARDING BOARD AGENDA ITEM

**TO:** BOARD OF DIRECTORS

**DATE OF REPORT:** December 10, 2020

**BOARD MEETING DATE:** December 15, 2020

**PREPARED &  
SUBMITTED BY:** Robert A. Haley, Ed.D., Superintendent

**SUBJECT:** APPROVAL OF MINUTES / December 17,  
2019 SDPFA Special Meeting

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### EXECUTIVE SUMMARY

The minutes of the December 17, 2019, SDPFA Special meeting are being recommended for approval, as attached.

### RECOMMENDATION:

It is recommended that the Board approve the minutes of the December 17, 2019, SDPFA Special meeting, as shown in the attached supplement.

### FUNDING SOURCE:

Not applicable



**BOARD OF DIRECTORS  
SAN DIEGUITO PUBLIC FACILITIES  
AUTHORITY  
MINUTES**

**ITEM 3**  
**Board of Trustees**  
Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir  
  
**Superintendent**  
Robert A. Haley, Ed.D.

**SPECIAL MEETING**

**TUESDAY, DECEMBER 17, 2019  
4:40 PM**

**DISTRICT OFFICE BOARD ROOM 101  
710 ENCINITAS BLVD., ENCINITAS, CA 92024**

A Special Meeting of the San Dieguito Public Facilities Authority of San Dieguito Union High School District was held on Thursday, December 17, 2019, at the location noted above.

ATTENDANCE

BOARD OF TRUSTEES

Joyce Dalessandro  
Kristin Gibson  
Beth Hergesheimer  
Melisse Mossy  
Maureen "Mo" Muir

STUDENT BOARD REPRESENTATIVES

*Jack Farfel, Canyon Crest Academy (Absent)*  
*Grace Keefe, San Dieguito High School Academy (Absent)*  
*Wendy Miyazaki, La Costa Canyon High School (Absent)*  
*Cole Parker, Torrey Pines High School (Absent)*  
*Sarah Trigg, Sunset High School (Absent)*

Attendance / District Administration

Robert A. Haley, Ed.D., Superintendent / SDPFA Treasurer  
Tina Douglas, Associate Superintendent, Business Services  
Cindy Frazee, Associate Superintendent, Human Resources  
Bryan Marcus, Associate Superintendent, Educational Services  
Mark Miller, Deputy Superintendent  
Joann Schultz, Executive Assistant to the Superintendent / Recording Secretary

**1. CALL TO ORDER**

The meeting was called to order by Chair Hergesheimer at 4:40 p.m.

**a. APPROVAL OF AGENDA**

Motion by Ms. Muir, seconded by Ms. Gibson, to approve the agenda of December 17, 2019, meeting of the San Dieguito Public Facilities Authority, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

**2. ANNUAL ORGANIZATIONAL MEETING**

**a. ELECTION OF CHAIRPERSON, VICE-CHAIRPERSON & SECRETARY**

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i. CHAIRPERSON

Motion by Ms. Muir, second by Ms. Mossy, that the President of the San Dieguito Union High School District Board of Trustees be elected Chairperson of the SDPFA.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

ii. VICE-CHAIRPERSON

Motion by Ms. Dalessandro, seconded by Ms. Muir, that the Vice-President of the San Dieguito Union High School District Board of Trustees be elected Vice-Chairperson of the SDPFA.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

iii. SECRETARY

Motion by Ms. Dalessandro, seconded by Ms. Muir, that the Clerk of the San Dieguito Union High School District Board of Trustees be elected Secretary of the SDPFA.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

b. APPOINTMENT OF TREASURER

Motion by Ms. Muir, seconded by Ms. Gibson, that the Associate Superintendent of Business Services be appointed Treasurer of the SDPFA.

3. **APPROVAL OF MINUTES / DECEMBER 13, 2018 MEETING**

Motion by Ms. Muir, seconded by Ms. Dalessandro, to approve the Minutes of the December 13, 2018, SDPFA meeting, as presented.

BOARD Ayes: Dalessandro, Gibson, Hergesheimer, Mossy, Muir; Noes: None; Abstain: None.

*Motion unanimously carried.*

4. **PUBLIC COMMENT – NON-AGENDA ITEMS**

No comments were made.

5. **ADJOURNMENT**

The meeting was adjourned at 4:43 p.m.

\_\_\_\_\_  
\_\_\_\_\_, Board Clerk

Date: December 15, 2020

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Robert Haley, Ed.D., Superintendent

Date: December 15, 2020

**MINUTES ADOPTED:**