



Union High School District

**BOARD OF TRUSTEES
SPECIAL EMERGENCY MEETING**

Board of Trustees
Joyce Dalessandro
Beth Hergesheimer
Amy Herman
Maureen "Mo" Muir
John Salazar

Interim Superintendent
Eric R. Dill

**FRIDAY, AUGUST 19, 2016
1:00 PM**

**BOYS & GIRLS CLUBS OF SAN DIEGUITO, CONFERENCE ROOM
533 LOMAS SANTA FE DRIVE, SOLANA BEACH, CA 92075**

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a speaker slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name before making your presentation.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, public comments are limited to item(s) on the published agenda. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net and/or at the district office. Please contact the [Office of the Superintendent](#) for more information.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES / ELECTRONIC DEVICES

As a courtesy to all meeting attendees, please set cell phones and electronic devices to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

**SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
SPECIAL EMERGENCY MEETING
24 HOUR NOTICE
AGENDA**

**FRIDAY, AUGUST 19, 2016
1:00 PM**

**BOYS & GIRLS CLUBS OF SAN DIEGUITO, CONFERENCE ROOM
533 LOMAS SANTA FE DRIVE, SOLANA BEACH, CA 92075**

The Governing Board of the San Dieguito Union High School District has scheduled a Special Meeting to consider adoption of a Resolution for an Emergency Waiver. The meeting will take place on Friday, August 19, 2016, at the above location.

**AT 1:00 PM, THE BOARD WILL TEMPORARILY ADJOURN THE SPECIAL MEETING AND CONVENE A SPECIAL EMERGENCY MEETING OF THE SAN DIEGUITO UNION HIGH SCHOOL DISTRICT AS FOLLOWS, THEN RECONVENE THE SPECIAL MEETING.*

1. CALL TO ORDER **1:00 PM**

2. PUBLIC COMMENTS

In accordance to the Brown Act, public comments are limited to item(s) on the published agenda. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

DISCUSSION/ACTION ITEMS (ITEMS 3-4)

3. ADOPTION OF RESOLUTION FOR EMERGENCY WAIVER, PUBLIC PROJECT

Motion by _____, second by _____, to adopt the attached Resolution for Emergency Waiver constituting an emergency condition and requesting proper repair or replacement of light poles at La Costa Canyon High School, as shown in the attached supplement.

- Roll Call

4. ADJOURNMENT

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 18, 2016

BOARD MEETING DATE: August 19, 2016

PREPARED BY: Douglas B. Gilbert, Director of Purchasing/Risk Mgt

SUBMITTED BY: Eric R. Dill
Interim Superintendent

SUBJECT: ADOPTION OF RESOLUTION FOR EMERGENCY
WAIVER – PUBLIC PROJECT

EXECUTIVE SUMMARY

District staff have identified a situation that requires an Emergency Waiver to enter into a contract to replace 35 walkway light poles at La Costa Canyon High School that are failing and could fall and cause serious injury or damage to property. The estimated cost of this contract is in excess of the \$15,000.00 bid limit for public works contracts. This Emergency Waiver, which must be unanimously approved, is required to allow the District to conduct the emergency repairs of an immediately hazardous situation without advertising for or inviting bids.

District staff became aware of the situation when it was reported that one of the poles had come down in July. A contractor was called in to evaluate the structural integrity of the remaining poles. On July 15, 2016 the contractor performed an ultrasonic thickness inspection of 68 walkway light poles. The purpose of this inspection was to determine the physical condition showing the measured thickness of the metal at 12 different locations near the base of each pole. Each pole was evaluated as either "acceptable, marginal, or below acceptable standards". On August 1, 2016 the contractor sent the district a report that indicated 35 poles are "below acceptable" and "should be replaced immediately". Due to a key administrator being on vacation, the report was not reviewed until August 17, 2016. The report included pictures showing the level of corrosion. Upon review of the inspection report and photos district staff have determined that the 35 poles need to be replaced as soon as possible and are therefore seeking an emergency resolution to enter into a contract with ABM Electrical & Lighting Solutions.

Upon adoption, this resolution will be sent to the County Superintendent of Schools for formal consideration.

ITEM 3

RECOMMENDATION:

It is recommended that the Board adopt the attached resolution determining that circumstances constituting an emergency condition exist and request approval from the County Superintendent of Schools to enter into a contract with ABM Electrical Solutions to replace 35 walkway light poles at La Costa Canyon High School without advertising or inviting bids pursuant to Public Contract Code section 20113 (school districts) / 20654 (community college districts) and Public Contract Code section 1102.

FUNDING SOURCE:

Capital Facilities Fund 25-18

ITEM 3

GOVERNING BOARD RESOLUTION FOR
EMERGENCY WAIVER – PUBLIC PROJECT

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Resolution # B2017-10

On Motion of Member _____, seconded by Member _____, the following resolution is adopted by the Governing Board of the San Dieguito Union High School District:

WHEREAS, in July, 2016, it was reported to district staff that a walkway light pole had come down at La Costa Canyon High School. On July 15, 2016, ABM Electrical & Lighting Solutions (ABM) performed an ultrasonic inspection of 68 walkway poles. On August 1, 2016, ABM submitted a report to the district showing that 35 of the poles were determined to be “below acceptable” and required “immediate action”. Due to the unavailability of a key district administrator it wasn’t until August 17, 2016, that appropriate district staff reviewed the report and the accompanying photos. After review district staff determined that the light poles pose an immediate danger to life and property.

WHEREAS, the scope of work necessary to complete repairs by ABM Electrical Solutions includes using a boom truck to install 35 new 4 inch x 14 foot light poles onto the existing bases, re-install the existing light pole fixtures to the new poles, install new ABS style pole base covers at the base of the new poles, and testing each fixture for proper operation; and

WHEREAS, the cost for this work is in excess of the \$15,000.00 bid limit for public works contracts; and

WHEREAS, Public Contract Code section 20113 (school districts) / 20654 (community college districts), as further defined by Public Contract Code section 1102, provides that school districts/community college districts may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life or property;

NOW THEREFORE, be it resolved that the Governing Board of the San Dieguito Union High School District has determined that these circumstances constitute an emergency condition and request approval from the county superintendent of schools to enter into contracts for replacement of 35 walkway light poles at La Costa Canyon High School without advertising or inviting bids pursuant to Public Contract Code section 20113 (school districts) / 20654 (community college districts) and Public Contract Code section 1102.

