

## **High School Selection Procedures, Rules, Conditions and Terms**

### **Current 8th Grade District Students & Rancho Santa Fe Middle School Students**

All District students and Rancho Santa Fe Middle School students entering 9<sup>th</sup> grade must declare which high school they wish to attend in the fall of 2017 by submitting their high school selection online during the filing period beginning Monday, February 6, 2017 at 8:00 a.m. and ending on Monday, March 6, 2017 at 4:00 p.m.

### **Current 9th, 10th & 11th Grade District Students**

Students currently enrolled in grades 9, 10, or 11, who wish to remain at the same high school for the 2017/2018 school year, DO NOT need to participate in the selection process. They will automatically be enrolled in their current school for the following year. Only students who wish to change schools must declare which high school they wish to attend by submitting their high school selection online during the filing period beginning Monday, February 6, 2017 at 8:00 a.m. and ending on Monday, March 6, 2017 at 4:00 p.m. Students who do not participate in the selection process are not eligible to attend Canyon Crest Academy or San Dieguito High School Academy.

### **Students New to the District or Attending a Private School and Reside Within SDUHSD Boundaries**

All 8<sup>th</sup> through 11<sup>th</sup> grade students residing within the SDUHSD boundaries, who are currently enrolled in private schools or will be new to the district for the 2017/2018 school year, must declare which high school they wish to attend in the Fall of 2017 by submitting their high school selection online during the filing period beginning Monday, February 6, 2017 at 8:00 a.m. and ending on Monday, March 6, 2017 at 4:00 p.m. Students who are moving into the district are only eligible to attend an Academy school if their primary residence is within the district boundaries prior to the close of the selection window on Monday, March 6, 2017 at 4:00 p.m.

### **Sunset**

Sunset students who wish to return to the Academy school they previously attended may do so by scheduling an appointment with the school principal. Sunset students who wish to leave Sunset and attend an Academy school that is different from the high school they previously attended must participate in the online high school selection process beginning Monday, February 6, 2017 at 8:00 a.m. and ending on March 6, 2017 at 4:00 p.m.

### **Current 8th Grade Students from Oak Crest & Diegueno Middle Schools**

La Costa Canyon High School attendance area students (incoming 9<sup>th</sup> grade students from Oak Crest and Diegueno Middle Schools) may select from one of four choices: La Costa Canyon High School, Torrey Pines High School, Canyon Crest Academy, or San Dieguito High School Academy.

### **Current 8th Grade Students from Carmel Valley, Earl Warren and Pacific Trails Middle Schools**

Torrey Pines High School attendance area students (incoming 9<sup>th</sup> grade students from Earl Warren, Carmel Valley and Pacific Trails Middle Schools) may select from one of four choices: Torrey Pines High School, La Costa Canyon High School, Canyon Crest Academy, or San Dieguito High School Academy.

### **Current CCA & SDHSA Students**

Current CCA and SDA students may apply to the other Academy, without losing their spot at the Academy they are currently attending, by selecting the other Academy online prior to the deadline of 4:00 p.m. on Monday, March 6, 2017 and meeting the enrollment/course selection deadline of Friday, April 28, 2017.

### **Students Not Returning**

Students who will not be returning to SDUHSD in the fall of 2017 must go online and mark “Not Returning – I am going to...” and identify where they will be attending in the fall of 2017.

## **Medical Leave**

Students who leave an Academy school for medical reasons may return to that same school provided they 1) have submitted the leave request in writing to site administration, 2) have met with the site administration prior to withdrawing from school and 3) have received written confirmation from site administration approving the medical leave. In order to return, the student must provide verification of residency within the district boundaries.

## **Siblings**

District resident sibling applicants of current 9<sup>th</sup> -11<sup>th</sup> grade students are eligible to attend either CCA or SDHSA as long as their sibling will be attending that Academy in the fall of 2017. A CCA sibling has no priority at SDHSA and vice versa. Eligible siblings must declare which high school Academy they wish to attend online by 4:00 p.m. on Monday, March 6, 2017 and meet the enrollment/course selection deadline of Friday, April 28, 2017.

## **Changing your High School Selection**

All students who wish to change their previously submitted online high school selection must contact (760) 753-6491 x5533. Online changes can be made after 12:00 p.m. every Friday.

Any changes to the high school selection will be accepted up to and including the day of Monday, March 6, 2017 at 4:00 p.m. Changes after the close of the selection process on Monday, March 6, 2017 WILL NOT be accepted.

## **Equal Chance / Application Submittal**

There is no advantage to submitting prior to the 4:00 p.m. deadline on Monday, February 6, 2017. All applications submitted on or before 4:00 p.m. on Monday, March 6, 2017 will have an equal chance in the lottery for CCA/SDHSA.

## **Lottery**

If necessary, a lottery will be conducted using a Random Number Generator for Canyon Crest and/or San Dieguito High School Academies on Thursday, March 16, 2017, with results emailed home to students and parents on Thursday, March 23, 2017.

## **Special Education**

Special Education services vary by school site. Please refer to the "Special Education" link on the district website for more information.

## **Selection Deadline is Final**

The submitted high school selection is final at 4:00 p.m. on Monday, March 6, 2017. No changes will be permitted after the application deadline of 4:00 p.m. on Monday, March 6, 2017.

## **Late Applications**

Late applicants (filing AFTER the Monday, March 6th at 4:00 p.m. deadline) WILL NOT be accepted for either Academy school. If you are applying later than Monday, March 6, 2017 at 4:00 p.m., please register/enroll at your boundary school.

## **Enrollment/Registration/Course Selection Deadline**

Students new to the district must enroll/register prior to course selection. Students who are selected to attend SDHSA/CCA are required to complete course selection by Friday, April 28, 2017. Students who fail to complete registration and select courses by Friday, April 28, 2017 will lose their ability to enroll at SDHSA/CCA. NO EXCEPTIONS.

**Intra-district Transfers**

Students with currently approved intra-districts transfers at LCC & TP do not need to reapply each year.

**Computer Access**

If you do not have access to a computer, please contact the counseling department at your school for assistance.